
**Minutes
LIBRARY ADVISORY BOARD
Tuesday, January 17, 2023**

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Tuesday, January 17, 2023, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

(MEMBERS) Present:

Carrie Taylor (Chair)
Marie Brown
Teri Metros
Chris Sar
Christopher M. Watts (Vice-Chair)

(MEMBERS) Absent:

Marissa Dailey
Dr. Felicia Durden

City Staff Present:

Jessica Jupitus, Deputy Community Services Director - Library Services Division
Sunna Khokhar, Library Specialist II+ - Library Services Division

General Public Present:

Larry Conway, President - Friends of Tempe Public Library

Agenda Item 1 - Call to Order:

- Carrie Taylor, Library Advisory Board Chair, called the meeting to order at 6:13 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the November 2, 2022, Library Advisory Board Meeting Minutes:
APPROVED

- Carrie Taylor, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated December 7, 2022.
 - No edits noted or requested.

MOTION: Teri Metros moved to approve the December 7, 2022 Library Advisory Board meeting minutes as presented.

SECOND: Christopher M. Watts (Vice Chair) seconded.

DECISION: Motion approved, 5-0.

Ayes: Marie Brown, Teri Metros, Chris Sar, Carrie Taylor (Chair), and Christopher M. Watts (Vice-Chair)

Nays: None

Absent: Marissa Dailey, Dr. Felicia Durden

Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- Larry Conway, Friends of the Tempe Public Library (Friends) President, announced that the Spring Osher Lifelong Learning Institute (O.L.L.I) classes began on January 17, 2023, with a four (4) session class called Soundtrack of the Vietnam War;
 - 42 people were in attendance;
 - There will be a total of 22 O.L.L.I classes this Spring;
 - Carrie Taylor, Library Advisory Board (Board) Chair, asked L. Conway if patrons can register for the classes even if they have already begun;
 - Registration is still being accepted.
- L. Conway confirmed that book sales at the bookstore on Mill Avenue totaled \$2500, last weekend.

Agenda Item 5 - Staff Report: Jessica Jupitus, Deputy Community Services Director

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
 - 139 adults were engaged in **programming** during December 2022; programs included:
 - **Book Clubs**
 - Mystery Club
 - Great Books
 - Friends of Dorothy
 - **Writing Programs**
 - Writers' Connection
 - I Was a Perfect Child But That One Time...
 - Write the Memoir You Are Afraid to Write
 - Poetry Workshop

- **Technology Help**
 - Don't Be Scammed
 - Computer Basics
 - Senior Planet: How to Buy a New Computer
 - 1:1 Tech Help Appointments
 - App Store 101
- **English Corner**
- **Meet and Compete: Board Game Playing**
- **Page Possibilities: 3D Snowflakes**
- The library is excited about their two (2) **new book clubs** starting this month;
 - **Beyond Borders: Books in Translation** began Monday, January 9, 2023, at 6:30 p.m. with *Crossing* by Pajtim Statovci;
 - **Horror Book Club** begins Wednesday, January 18, 2023, at 6:30 p.m. with *The Ballad of Black Tom* by Victor LaValle;
 - The story is based on "The Horror at Red Hook" by H.P. Lovecraft.
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - All youth programming was suspended for the month, excluding the following
 - **Holiday Storytime** (84 attendees plus the Grinch)
 - **Kids Café** (12 sessions with 62 total attendees)
 - **42 Youth Activity kits** and 29 teen **STEAM kits** were checked out for in-library use
 - 133 participants were engaged in **Teen Programming** during December 2022; J. Jupitus highlighted the following programs:
 - **Create Thursday** (held five sessions)
 - Teen Volunteers provided 40 hours of service among ten (10) teens
- Library Staff did their first outreach to Pitbull's SLAM school- a charter school with a sports focus, serving grades one (1) through five (5).

- **Physical circulation of materials** decreased in December 2022 (-10% from November);
 - Physical circulation of materials in October 2022 totaled 46,238 uses;
 - Physical circulation of materials in November 2022 totaled 40,932 uses;
 - Physical circulation of materials in December 2022 totaled 37,226 uses;
 - For comparison, physical circulation of materials in December 2021 totaled 27,392 uses; physical circulation of materials in December 2019 totaled 40,097 uses.

- **Virtual/eResource circulation** increased slightly in December 2022;
 - eResource circulation in October 2022 totaled 30,318 uses;
 - eResource circulation in November 2022 totaled 28,678 uses;
 - eResource circulation in December 2022 totaled 30,184 uses;
 - For comparison, eResource circulation in December 2021 totaled 26,946 uses; eResource circulation of materials in December 2019 totaled 22,751 uses.

- The library is excited to see an increase in eResource circulation and is looking at specific promotional campaigns for 2023 to help increase those numbers;
 - **Freegal** is becoming **Freegal Music+** to help patrons understand what exactly the service is.

- **Public access computers** within the library's computer lab saw 3,405 uses in December 2022, an increase of 5% from November 2022;
 - The lab on the **main floor** saw 3,209 uses;
 - The lab in the **Teen Center** saw 51 uses;
 - The lab in **Youth Services** saw 149 uses;
 - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 176 uses.

- Tempe Public Library has an **average attendance** of 884 patrons per day.

- The library is closer to launching the Tempe Public Library app, progress has been slow but steady and hoping for a February 2023 launch date

- Councilmember Garlind's Backstage Pass event will be hosted at the Tempe Public Library on January 21, 2023 beginning at 10 a.m.;
 - There will be an overview of library and literacy services, have an author visit from Dave Munsey, and give people a glimpse into what makes a library run.

- J. Jupitus reported the following information related to the Tempe Public Library in 2022:
 - The Tempe Public Library was open for 2,956 hours;
 - A total of 321,759 patrons were counted;
 - An average 109 patrons per hour were in the building;
 - A total of 863,753 items circulated.
 - An average of 30 items per active card holder.
 - A total of 93,461 registered library users;
 - 28,352 accounts were actively used, 30% of accounts.
 - The library held 290 adult programs with 5,593 attendees;
 - An average of 19 patrons per program.
 - The library organized 468 youth programs with 11,941 attendees;
 - An average of 26 patrons per program.

Agenda Item 6 - Member Announcements/Future Agenda Items

- Terri Metros reported that two (2) libraries in Colorado were closed to be cleaned due to methamphetamine use.

Agenda Item 7 - Adjournment

- Carrie Taylor, Library Advisory Board Chair, adjourned the meeting at 6:34 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, February 1, 2023;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Sunna Khokhar; Reviewed by: Jessica Jupitus



02/01/2023

Approval Signature: Library Advisory Board Member