



City of Tempe

PARK RANGER

JOB CLASSIFICATION INFORMATION

<i>Job Code:</i>	094	<i>Department:</i>	Community Services
<i>Supervision Level:</i>	Non-Supervisor	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Park Ranger
<i>Safety Sensitive / Drug Screen</i>	Yes	<i>Physical:</i>	Yes

Click [here](#) for more job classification information including current salary range.

REPORTING RELATIONSHIPS

Receives general supervision from supervisory or management staff.

MINIMUM QUALIFICATIONS

<i>Experience:</i>	One (1) year of public contact experience, preferably in public parks or recreation, security, police, park ranger, or related field.
<i>Education:</i>	High school diploma, GED or equivalency.
<i>License / Certification:</i>	<ul style="list-style-type: none"> • Possession of a valid driver’s license. • Possession of, or required to obtain within six (6) months of hire, a CPR/AED, First Aid, and Pepper Spray certification.

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City’s stated mission and values. To reinforce quality recreational experiences through ambassadorship, outreach, education and enforcement. To provide security duties by patrolling and observing activities, assessing situations, and resolving problem activities or calling the police to respond in urban, neighborhood, community, regional parks, preserves, natural and special use areas, and sports complexes.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Patrol area by foot, bike, truck, ATV, utility vehicle or watercraft, or remain at a set location; observe the activities of persons in and around urban, neighborhood, community, regional parks, preserves, natural and special use areas, sports complexes and lakes and ponds.
- Assess activities and identify inappropriate, unsafe, or suspicious behavior; tactfully resolve the issue with the individual(s) involved; notify the police department to respond if inappropriate activity escalates and/or becomes dangerous.
- Perform water rescues.
- Patrol area to identify and report damage, unsafe conditions, and/or vandalism to equipment and facilities; perform minor maintenance.
- Ensure the safety and education of the park visitors and serves as a front-line ambassador and a point of contact for the public; communicate with the public and provide information and explanation of policies and regulations.
- Oversee and provide technical direction to volunteers.
- Work with community and other City departments to resolve safety issues.
- Answer calls for service in the parks and preserves.
- Collect unattended and abandoned property in parks and preserves.
- Maintain logs and write various internal administrative, status, or incident reports. enter data and other information to compile statistics and other reports.
- Enforce park and preserve rules, regulations and ordinances related to park usage and related city code; issue citations, and if required, testify in a court of law.
- Prevent unauthorized access to restricted areas.
- Assist in the implementation of organizational goals, performance measures, and objectives; coordinate activities with other departments and jurisdictions.
- Respond to and resolve a variety of requests and concerns from City employees, contract staff, and/or the general public.
- Manages customer complaints and provides appropriate and alternative solutions; follow up to ensure resolution with supervisor in a timely manner.
- Enter, update and process service work order requests in the Computerized Maintenance Management System (CMMS).
- Perform park and playground inspections.
- Perform related duties as assigned.

COMPETENCIES

<i>CLASSIFICATION LEVEL</i>	<i>INCLUDES</i>	<i>COMPETENCIES</i>
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring

Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision
<p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p>		

JOB DESCRIPTION HISTORY
<i>Effective July 2023</i>

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Job Title: Park Ranger

Job Code: 094

VEHICLE OPERATION	YES	NO
Will this position drive a City vehicle?	X	
Will this vehicle require a Commercial Drivers License?		X

Never	Occas.	Freq.	Contin.
0% of time	1-35% of time	36-65% of time	66-100% of time

ENDURANCE				
Sit				X
Stationary / Stand				X
Move / Traverse			X	

WORK WITH OR EXPOSURE TO THE FOLLOWING				
Machinery*	X			
Electrical*	X			
Power Tools*		X		
Hand Tools*		X		
Personal Protective Equipment*			X	
Fumes		X		
Computer Software			X	
Chemicals		X		

ENVIRONMENT				
Indoors			X	
Outdoors			X	
Working in or around water			X	
Extreme Heat			X	
Extreme Cold			X	
Office Setting		X		
Confined Spaces	X			
Excessive Noise**	X			
Heights	X			
Sewage Exposure	X			
Bodily Fluid Exposure	X			

VISION REQUIREMENTS	YES	NO
Close (clear vision at 20 inches or less)	X	
Distance (clear vision at 20 feet or more)	X	
Color (ability to identify and distinguish colors)	X	
Depth Perception (three-dimensional vision, ability to judge distances and spatial relationships)	X	
Peripheral (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point)	X	
Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)	X	
No Special Vision Requirements		X

Maximum LIFT / CARRY	Lift	Carry
5-25lbs		
26-50lbs		
51-75lbs	X	X
76-100lbs		

Maximum PUSH / PULL	Push	Pull
5-25lbs		
26-50lbs	X	X
51-75lbs		
76-100lbs		

MOVEMENT	YES	NO
Bend / Stoop / Twist	X	
Crouch / Squat	X	
Kneel / Crawl		X
Above Shoulder Level	X	
Below Shoulder Level	X	
Repetitive Arm Use		X
Repetitive Wrist Use		X
Repetitive Hand Use		X
Climb Stairs / Ladders	X	
Neck Range of Motion	X	
Traverse Uneven Surface	X	
Traverse Even Surface	X	

ADDITIONAL CONSIDERATIONS:
- May require working extended hours.
- May work alone for extended periods of time.
- May travel to/from meetings and various locations.
- Other mental attributes essential to this classification.

*DEFINITIONS/EXAMPLES
Machinery: bucket truck, riding mowers, backhoe etc.
Electrical: wiring, outlets, fuses etc.
Power Tools: push mowers, jackhammers, drills, chainsaw etc.
Hand Tools: hammers, wrenches, shovels, wheel barrels, saws etc.
Personal Protective Equipment: respirators, Tyvek coveralls, hard hats, fall protection harness etc.

**** Hearing test is required**