



## **City Council Weekly Information Packet**

**Friday, January 12, 2024**

Includes the following documents/information:

- 1) City Council Events Schedule
- 2) 2023 Boards and Commissions Annual report
- 3) Tax Revenue Statistical Report – October 2023
- 4) Tax Revenue Statistical Report – November 2023
- 5) Community Services Department Update



# City Council Events Schedule

January 13, 2024 thru April 20, 2024

The Mayor and City Council have been invited to attend various community meetings and public and private events at which a quorum of the City Council may be present. The Council will not be conducting city business, nor will any legal action be taken. This is an event only and not a public meeting. A list of the community meetings and public and private events along with the schedules, dates, times, and locations is attached. Organizers may require a rsvp or fee.

Sat	Jan 13	8:00 a.m. – 11:00 a.m.	Alameda Meadows, McClintock, Palmcroft Manor, & Santo Tomas Neighborhood Associations Alley Cleanup with Keep Tempe Beautiful  Location: Selleh Park 2499 S. Los Feliz Drive Tempe, AZ
Sat	Jan 13	10:00 a.m. – 12:00 p.m.	Breakfast with Berdetta: ADUs  Location: Tempe History Museum 809 E. Southern Avenue Tempe, AZ
Sun	Jan 14	11:00 a.m. – 3:00 p.m.	Dedication of The One Stop Life Center  Location: One Stop Life center, Inc. 2219 S. 48 <sup>th</sup> Street Tempe, AZ
Tues	Jan 16	10:00 a.m. – 11:00 a.m.	Early Bird Vegan Ribbon Cutting  Location: Early Bird Vegan 2152 E. Broadway Road Tempe, AZ
Tues	Jan 16	11:15 a.m. – 1:00 p.m.	Tempe Tourism Office Annual Luncheon  Location: Tempe Tourism Office 222 S. Mill Avenue, Suite 120 Tempe, AZ
Tues	Jan 16	6:00 p.m. – 8:00 p.m.	Tempe City Council Candidate Forums  Location: North Tempe Multi-Generational Center 1555 N. Bridalwreath Center Tempe, AZ
Wed	Jan 17	6:00 p.m. – 8:00 p.m.	Tempe City Council Candidate Forum  Location: Tempe History Museum 809 E. Southern Avenue Tempe, AZ

Fri	Jan 19	4:30 p.m. – 7:30 p.m.	Pre-Plunge Party – Silent Auction & Raffle Supporting Adaptive Recreation  Location: Spokes on Southern 1470 E. Southern Avenue Tempe, AZ
Fri	Jan 19	5:00 p.m. – 7:00 p.m.	VIP & Media Preview of Taqueria Factory & Fruitilandia  Location: Taqueria Factory & Fruitilandia Arizona Mills 5025 S. Arizona Mills Circle Tempe, AZ
Sat	Jan 20	8:30 a.m. – 10:00 a.m.	Polar Bear Plunge at The Lakes of Tempe 2024- 12 <sup>th</sup> Anniversary  Location: Team Asa 1502 E. Northshore Drive Tempe, AZ
Sat	Jan 20	9:00 a.m. – 10:00 a.m.	Escalante Neighborhood Association Meeting  Location: Escalante Community Garden 2150 E. Orange Street Tempe, AZ
Sat	Jan 20	10:00 a.m. – 12:00 p.m.	EnVision Center Community Outreach Event  Location: EnVision Center 1310 E. Apache Boulevard Tempe, AZ
Sat	Jan 20	11:00 a.m. – 2:00 p.m.	Arts in the Parks Block Party: Indian Bend  Location: Indian Bend Park 1250 E. Marigold Lane Tempe, AZ
Sun	Jan 21	11:00 a.m. – 2:00 p.m.	Arts in the Parks Block Party: Corbell Park  Location: Corbell Park 7300 S. Lakeshore Drive Tempe, AZ
Mon	Jan 22	12:00 p.m. – 1:00 p.m.	Mill Avenue – University Drive to Rio Salado Parkway Streetscape Virtual Public Meeting  Location: Zoom <a href="https://us06web.zoom.us/meeting/register/tZUldO2tri0vHdNbyWffgzqBhtyFgz937nce#/registration">https://us06web.zoom.us/meeting/register/tZUldO2tri0vHdNbyWffgzqBhtyFgz937nce#/registration</a>  3:30 p.m. – Tempe Transportation Center 6:00 p.m. – Tempe Public Library
Wed	Jan 24	12:00 p.m. – 1:00 p.m.	Character Area 6 Kickoff Virtual Meeting  Location: Zoom

			<a href="https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZlocO6prT4uGdJ8ReDhpmBB27Yphbb2EwXf">https://us06web.zoom.us/meeting/register/tZlocO6prT4uGdJ8ReDhpmBB27Yphbb2EwXf</a>
Wed	Jan 24	6:00 p.m. – 7:00 p.m.	Character Area 6 Kickoff In-Person Meeting  Location: Wood School 727 W. Cornell Drive Tempe, AZ
Thur	Jan 25	11:00 a.m. – 12:00 p.m.	The Epoch Time Ribbon Cutting  Location: The Epoch Times 401 W. Baseline Road, Suite 200 Tempe, AZ
Sat	Jan 27	10:00 am. – 3:00 p.m.	Fan Con  Location: Tempe Public Library 3500 S. Rural road Tempe, AZ
Sat	Jan 27	11:00 a.m. – 2:00 p.m.	Arts in the Parks Block Party: Mary & Moses Green Park  Location: Mary & Moses Green Park 35 W. Warner Ranch Drive Tempe, AZ
Sat	Jan 27	4:30 p.m.	Regional Unity Walk  Location: Tempe Beach Park 80 W. Rio Salado Parkway Tempe, AZ
Sun	Jan 28	11:00 a.m. – 2:00 p.m.	Arts in the Parks Block Party: Optimist Park  Location: Optimist Park 2000 E. Sesame Street Tempe, AZ
Thur	Feb 1	4:00 p.m. – 5:00 p.m.	Fairfield Inn & TownePlace Suites Ribbon Cutting  Location: Fairfield Inn & Towneplace Suites 1929 E. Rio Salado Parkway Tempe, AZ
Sat	Feb 3	11:00 a.m. – 2:00 p.m.	Arts in the Park Block Party: Scudder Park  Location: Scudder Park 5805 S. Lakeshore Drive Tempe, AZ
Sun	Feb 4	11:00 a.m. – 2:00 p.m.	Arts in the Parks Block Party: Meyer Park  Location: Meyer Park

			2727 S. Dorsey Lane Tempe, AZ
Sat	Feb 24	10:00 a.m. – 2:00 p.m.	PlayDay 2024 – Tempe’s Annual Day of Play  Location: Kiwanis Park – Fiesta Playground All-American Way & Mill Avenue Tempe, AZ
Thur	Feb 27	6:00 p.m. – 7:30 p.m.	Art Tempe High School Student Exhibition  Location: Tempe center for the Arts 700 W. Rio Salado Parkway Tempe, AZ
Sat	Mar 2	7:30 a.m. – 11:30 a.m.	Tempe Cares 2024  Location: Tempe Leadership 1438 W. Broadway Road #213 Tempe, AZ
Sun	Mar 3	1:00 p.m. – 3:00 p.m.	Clark Park Community Center and Pool Grand Opening  Location: Clark Park Community Center 1730 S. Roosevelt Street Tempe, AZ
Fri	Mar 22	8:00 a.m. – 5:30 p.m.	First Robotics Competition Arizona East Regional  Location: AZTech Robotics – Corona del Sol 1001 E. Knox Road Tempe, AZ
Wed	Mar 27	4:30 p.m. – 7:30 p.m.	Geeks Night Out 2024 – Tempe’s Annual STEAM Festival  Location: Tempe Public Library 3500 S. Rural Road Tempe, AZ
Sat	Apr 6	9:00 a.m. – 11:00 a.m.	Neighborhood Celebration  Location: Kiwanis Park Fiesta Ramadas 5711 S. All America Way Tempe, AZ
Wed	Apr 17	7:00 a.m. – 8:30 a.m.	Bike to Work Day  Location: Various City of Tempe Locations Pyle Center, Kiwanis Park, Westside Multi-Gen Center, Escalante Center. North Tempe Multi-Gen Center, Tempe Transportation Center

Sat	Apr 20	9:00 a.m. – 10:00 p.m.	AZ Alpha Delta Kappa State Convention  Location: Double Tree Hilton 2100 S. Priest Drive Tempe, AZ
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01/12/2024 JR



Tempe

2023

# Boards & Commissions ANNUAL REPORT



[tempe.gov/clerk](https://tempe.gov/clerk)



January 12, 2024

Greetings!

City of Tempe  
P.O. Box 5002  
31 East Fifth Street  
Tempe, AZ 85280  
480-350-8225

In Tempe, we are committed to maintaining strong community connection with our residents by emphasizing the importance of open government and transparent communication. In an effort to reach this goal, I am proud to announce our seventh Board and Commission Annual Report.

**Corey D. Woods**  
Mayor

**Jennifer Adams**  
Vice-Mayor

**Arlene Chin**  
Councilmember

**Doreen Garlid**  
Councilmember

**Berdetta Hodge**  
Councilmember

**Randy Keating**  
Councilmember

**Joel Navarro**  
Councilmember

The City of Tempe has 28 boards, commissions and public bodies that advise the Tempe City Council and staff on topics ranging from economic development and sustainability to veteran's affairs and disability concerns. We are fortunate to have 268 Tempe residents and community members serve on these boards and commissions. We are grateful to have engaged individuals willing to take time away from their own busy lives and family and friends to make a difference in the city where they live.

This annual report is a resource to help understand the issues and proposals that our Boards and Commissions are working on and how they relate to the Council's Strategic Priorities (listed below). We hope you'll enjoy learning about our goals and accomplishments and that you may be inspired to serve our community in the future.

Sincerely,

**Corey D. Woods**  
Mayor

*City Council Priorities:*

1. *Ensuring a safe and secure community through a commitment to public safety and justice.*
2. *Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.*
3. *Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.*
4. *Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.*
5. *Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.*



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## **ARTS AND CULTURE COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

Sec. 2-204. Powers and duties.

The commission shall have the following powers and duties:

- (1) To advise the City Council, through the Community Services Department, in the development of an arts and culture plan and any subplans thereto and to promote such plans;
- (2) To support the City's General Plan goals relating to arts and culture and encourage diverse citizen participation in arts and culture programs and initiatives;
- (3) To advise City staff on arts and culture programs, projects, policies and initiatives;
- (4) To advise the City Council, through the Community Services Department, in articulating the vision for and explore the critical issues relating to arts and cultural development based on projected arts and culture funding.

(City Code, Chapter 2, Article V, Division 3)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Lisa Roach	10/20/2022	12/31/2025	9 of 9
Haylee Mills	3/25/2021	12/31/2023	8 of 9
Randall Schmidt	12/3/2020	12/31/2023	4 of 9
Harper Lines	12/3/2020	12/31/2023	4 of 9
Jacqueline Swan	12/3/2020	12/31/2023	8 of 9
Jennifer Song	12/12/2019	12/31/2025	8 of 9
Maureen Kobierowski	12/20/2018	12/31/2024	9 of 9
Virginia (Ginny) Sylvester	12/20/2018	12/31/2024	7 of 9
Justin Stewart	12/20/2018	12/31/2024	7 of 9
William (Billy) Carr	12/9/2021	7/10/2023	0 of 7 meetings

### **Name of Chair and Vice Chair:**

- Chair – Maureen Kobierowski
- Vice Chair – Jacqueline Swan (nee Bernatt)

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Brendan Ross	Community	(480) 350-5655	brendan_ross@tempe.gov

**Meeting Frequency and Location:**

The Commission held 9 regular meetings and one retreat in 2023. The Commission met regularly the first Monday of the month at 6pm in person at the Tempe Public Library, Tempe History Museum, or Eisendrath House, as well as virtually via Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Tempe Arts and Culture Commission (TACC) takes a two-month break each summer. In 2023, TACC took summer break during June and July. The December meeting was cancelled due to lack of quorum.

**Vacancies and Duration of Vacancies:**

The Commission had one vacancy for the duration of 2023 due to the end of Jeff Davis' term. A second vacancy from April through December 2023 due to the resignation of William Carr. A third vacancy from October through December 2023 due to the resignation of Randall Schmidt.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

A great city is defined by its arts and culture. The mission of the Tempe Arts and Culture Commission is to support an atmosphere in which arts and culture can flourish, and to inspire Tempe citizens to recognize arts and culture as essential to the whole life of our community.

**Accomplishments (Past 12 Months):**

**Tempe Arts & Culture Awards:** In 2019 the commission established an award program to celebrate excellence in arts and culture by recognizing individuals and organizations that have made significant contributions to arts and culture in Tempe. Two commissioners served on the selection panel to determine five local creatives who received Arts & Culture Awards at the annual Neighborhood Celebration event in April 2023.

**Liaison efforts** – Members of the Commission serve as Arts & Culture Liaisons in many capacities:

**Tempe Community Arts**

**Arts Grants** – Commission members served in the grant review process for Tempe Arts Grants which are awarded to applicants offering arts programs and events that serve the Tempe community.

- Wavemaker Grants
- Vibrant City Grants
- Arts in Schools Grants

**Community Programs** – Commission members served on artist selection panels for the following programs:

- Arts in the Parks
  - Visual Art Experience
  - Performance Group
- Tempe Playlist

**Tempe History Museum**

Commission members served the Museum for the following:

- Museum Collections Committee
- Museum Program Committee

**Tempe Public Art**

Commission members served on artist selection panels for the following projects:

- Fire Station 2
- Creamery/Escalante Play Areas
- Mill Avenue Underpass
- Kiwanis North
- Summer Read
- Residence Inn AIPD
- Portable Works Expansion
- Escalante Center Mural
- Clark Park
- South Pier – AIPD
- Carvana/Butler Design - AIPD

### **Gallery at TCA**

Commission members served on artist selection panels for the following programs:

- Hear Me. See Me. – 2023 Summer Exhibition
- Hear Me. See Me. – 2023 Artist Residencies
- Curious Minds – 2024 Summer Exhibition
- Curious Minds – 2024 Artist Residencies

**General Plan 2050** – A commission member served on the Technical Advisory Group (TAG) committee.

**Annual Retreat:** The Commission’s eighth annual retreat was held on January 30, 2023 at Tempe Center for the Arts. Staff of Community Services, Tempe History Museum, Tempe Center for the Arts, Tempe Public Art, and Tempe Community Arts engaged in conversation about how TACC can best support the efforts of the Arts & Culture Division and the City of Tempe. The TACC Chair led an interactive discussion about goals and activations as well as a team building activity.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

#### **Arts & Culture Master Plan Goals:**

Goal: Advise the Tempe Arts and Culture Division on appropriate performance standards when evaluating programs. Recommend public involvement mechanisms to assure community-based programs, projects, policies, and initiatives follow the 2015 Arts & Culture Plan and the 2020 AMS Report with an emphasis on equity and inclusion.

Goal: Support the development of Tempe as an incubator for local artistic talent through increased awareness and marketing of Tempe Arts and Culture opportunities. Encourage involvement of the Tempe artist community in the work of the Commission through direct interaction. Partner with city staff to engage artistic communities that have less awareness of City offerings.

#### **Collaborative Goals:**

Goal: Support the integration of Tempe historic properties in arts and cultural programming, in partnership with the Historic Preservation Office. Collaborate with staff to help develop ways to use these resources and connect them to the public.

Goal: Engage more broadly with community, organizations, and Tempe Boards and Commissions through communications, speaking events, third party art or historic events, and other types of collaborations to raise awareness of the arts and culture in Tempe.

#### **Project/Program Support Goals:**

Goal: Support art integration in the community through the marketing and preservation of programs at Danella Plaza, expansion of the Tempe Playlist and Arts in the Park, and the addition of new venues and space for creativity and performances in neighborhoods throughout the city of Tempe.

Goal: Assist and collaborate with staff to move forward the creation of a premier Arts & Culture event in Tempe as outlined in the 2015 Arts & Culture Plan.

## **AUDIT COMMITTEE 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

Serving in an advisory capacity to the Mayor and Council, the Audit Committee assists in fulfilling its oversight responsibilities for the financial reporting process, the system of internal controls, the audit process, and the City’s process for monitoring compliance with laws and regulations. (City Code, Chapter 2, Article V, Division 24)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Rosa Inchausti (ex-officio)	6/17/2023	N/A	2 of 2
Berdetta Hodge	6/23/2022	6/30/2024	2 of 3
Ben Rieck	6/23/2022	6/30/2024	3 of 3
Tom Duensing (ex-officio)	12/7/2021	N/A	3 of 3
Keely A. Hitt	12/3/2020	6/30/2024	3 of 3
Gregory (Greg) Hill	12/3/2020	6/30/2025	2 of 3
Doreen Garlid	12/3/2020	6/30/2025	2 of 3
Andrew Ching (ex-officio)	12/3/2020	6/16/2023	1 of 1 meeting

### **Name of Chair and Vice Chair:**

- Chair – Rosa Inchausti

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Bill Greene	Internal Audit	(480) 350-8982	william_greene@tempe.gov

### **Meeting Frequency and Location:**

The meetings of the Audit Committee shall be held as needed to perform its duties but shall meet not less than twice annually. The current practice is to schedule quarterly meetings.

Meetings were held February 23, 2023, June 27, 2023, and October 2, 2023.

For the convenience of Audit Committee members, meetings were conducted remotely using Microsoft Teams.

### **Number of Meetings Cancelled and Reason for Cancellation:**

There were no meetings cancelled.

**Vacancies and Duration of Vacancies:**

There were no committee vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Audit Committee assists the Mayor and City Council in fulfilling its oversight responsibilities for the financial reporting process, the system of internal controls, the audit process, and the City's process for monitoring compliance with laws and regulations.

**Accomplishments (Past 12 Months):**

The Committee had the following accomplishments during 2023:

- The City's external audit firm partner updated the committee on completed audits for fiscal year (FY) 2022/23, planned audits for FY 2023/24 and provided required communications to Audit Committee members, in accordance with audit standards.
- The Committee reviewed results of two Information Technology (IT) Audits completed by the Internal Audit Office's external IT audit consultant.
- The Committee received regular updates from the Internal Audit Office (IAO) on reports issued and other work and activities performed by the IAO.
- The Committee reviewed and approved the IAO's FY 2023/24 Annual Audit/Engagement Plan.
- The Committee received a report on the implementation status of open internal audit recommendations.
- The Committee aided in providing transparency and governance to City operations.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Continue to assist the Mayor and City Council in fulfilling its oversight responsibilities for the financial reporting process, the system of internal controls, the audit process, and the City's process for monitoring compliance with laws and regulations.

## **AVIATION COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Tempe Aviation Commission advises the Mayor and City Council and assists City departments regarding matters related to the impact of aircraft and airport operations on Tempe residents; the monitoring, implementation, and enforcement of agreements made between the City of Phoenix and the City of Tempe concerning the operations of Sky Harbor International Airport; studies conducted of local airports and their potential impact on Tempe residents; and, land use measures that could mitigate the impact of aircraft and airport operations. (City Code, Chapter 2, Article V, Division 5)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Lane Waddell	1/5/2023	12/7/2023	6 of 7
Aaron McBride	12/9/2021	12/31/2024	7 of 9
Ed Kucharski	3/25/2021	12/31/2023	7 of 9
Karen J. Apple	12/3/2020	12/31/2023	7 of 9
Desiree Walker	5/27/2020	12/31/2023	6 of 9
John Lynch	12/12/2019	12/31/2024	8 of 9
Stuart Mitnik	12/12/2019	12/31/2025	9 of 9
Peter H. Schelstraete	10/22/2018	12/31/2025	7 of 9
W. David Doiron	3/23/2017	12/31/2025	9 of 9

### **Name of Chair and Vice Chair:**

- Chair – David Doiron
- Vice Chair – John Lynch

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Brianne Fisher	Sustainability and Resilience Office	(480) 350-8959	brianne_fisher@tempe.gov

### **Meeting Frequency and Location:**

The Aviation Commission meets every second Tuesday of the month. In 2023 the Commission will have held 9 meetings, taking February, May, and July off. The Aviation Commission held all their meetings in a hybrid style providing a virtual meetings option and meeting in person at the Tempe Public Library.

### **Number of Meetings Cancelled and Reason for Cancellation:**



July was the one month chosen by the Commission not to meet. February and May were cancelled due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

No current vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

To assist and advise the City of Tempe Mayor, City Council and City departments regarding the impact of Aircraft and Airport operations on Tempe residents, maintaining and improving Livability and Sustainability of Tempe neighborhoods.

**Accomplishments (Past 12 Months):**

The Tempe Aviation Commission (TAVCO) has been in discussion and working on the following for the last eight months; TAVCO Outreach and Engagement, Rio Salado Proposed Entertainment District, and Flight Path Enforcement.

TAVCO Outreach and Engagement:

- The city is making updates and improvements to the TAVCO website. The addition of widgets and other designs make the website easy to use. It also helps the readers see the information they want to see. The media plan will include more social media presence for the city of Tempe. Asking questions such as “have you been affected by aircraft noise” and some “did you know” points.
- TAVCO’s Bulletin for Tempe Today provides information on how TAVCO started, how Sky Harbor Airport affects Tempe, graphs on departure and noise, and how the residents of Tempe can be supported by Tempe City Council. TAVCO has successfully encouraged decision making of the city to be in the best interest of the Tempe residents.
- TAVCO held its first “Aviation History Month,” event on November 17 at the History Museum. This event shared some historical photos of aviation in Tempe and at Sky Harbor and information was shared about the role of TAVCO and noise complaint process.

Rio Salado Proposed Entertainment District and Neighborhood Concerns

- TAVCO continued to stay apprised of the Tempe Entertainment District which included residential, hotels, offices, and entertainment. The proximity to Sky Harbor Airport has become a major topic of interest to TAVCO, however TAVCO never took a formal position or had any correspondence with Mayor and Council regarding the topic.
- TAVCO heard from residents of North Tempe Neighborhood Association regarding reports of “near misses” at Sky Harbor and national concerns about Air Traffic Control workforce shortages. The Commission provided a letter of support to Tempe City Council for the North Tempe Neighborhood Association concerns.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Strengthen quality of life for all Tempe residents through noise abatement flight procedures and encouraging communities to come together to improve their ability to provide timely input on plans for air traffic changes at valley airports.

## **BOARD OF ADJUSTMENT 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Board of Adjustment hears and decides variance applications; appeals from decisions made by the Hearing Officer, pertaining to variances and abatements; and appeals from any decision made by the Zoning Administrator. (Arizona Revised Statutes §9-462.06; Zoning and Development Code, Part 1, Chapter 3, Section 1-306)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Kevin Morrow	1/5/2023	12/31/2025	4 meetings
David Naugle	1/5/2023	11/6/2023	2 meetings
Kaelee Palmer	1/5/2023	12/31/2023	5 meetings
Brett Siegal	12/9/2021	12/31/2024	2 meetings
Rickey Lynn Gans	12/9/2021	12/31/2024	3 meetings
Raun Keagy	12/12/2019	12/31/2025	5 meetings
Robert Miller, Ph.D.	3/28/2019	12/31/2023	3 meetings
John "Jack" Confer	12/20/2018	12/31/2024	5 meetings
Richard Watson	12/14/2017	12/31/2023	3 meetings
Whitni Ferrer (formerly Baker)	12/14/2017	12/2/2022	0 meetings

### **Name of Chair and Vice Chair:**

- Chair – Richard Watson
- Vice Chair – John “Jack” Confer

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Michelle Dahlke	Community Development	(480) 350-8359	michelle_dahlke@tempe.gov

### **Meeting Frequency and Location:**

The Board meets as needed, typically on the 4th Wednesday of each month at 6:00 PM in the Tempe City Council Chambers; a Study Session is held at 5:30 PM. The board met five times this year.

### **Number of Meetings Cancelled and Reason for Cancellation:**

There were seven meetings cancelled, due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There are no vacancies as of December 2023.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The City of Tempe Board of Adjustment is authorized by the Arizona Revised Statutes and the City of Tempe Zoning Ordinance. Its function is to grant relief where a literal enforcement of the Zoning Ordinance would result in an unnecessary property hardship; to interpret provisions of the Zoning Ordinance (Variances); and to hear appeals from any person or City official aggrieved the decision of a person responsible for the enforcement of the Zoning Ordinance (Zoning Administrator and Hearing Officer Abatements). The Board has the City of Tempe Community Development Staff Summary Report(s) on the item(s) being considered at this meeting and will use this report in their deliberations.

**Accomplishments (Past 12 Months):**

Below is a list of all projects heard by the Board of Adjustment from November 2022-November 2023. The Board took action on projects heard. Actions included approval and denial.

Davis Property	PL220307	Abatement Appeal
Hladik Residence	PL220165	Variance
Gibson Residence	PL220276	Variance
Gay Residence	PL220354	Abatement Appeal
Northsight Siesta Admin Decision	PL220335	Appeal Zoning
Hesswany Residence	PL230128	Variance
Jordan Residence	PL230328	Abatement Appeal

## **COMMISSION ON DISABILITY CONCERNS 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Commission on Disability Concerns advises and makes recommendations to the City Council; assists City departments and the City Manager in the establishment of essential policies, rules, and regulations relating to compliance with Federal and State disabilities legislation or regulations and on other disabilities concerns and issues as needed; prepares and submits an annual report to the City Manager and City Council; and, takes further actions as may be deemed necessary and appropriate to further the goals of the Commission. (City Code, Chapter 2, Article V, Division 10)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Robin DiMarino	1/5/2023	12/31/2024	4 of 9
Rachel Gomez	6/23/2022	12/31/2023	9 of 9
Kathy Jefferson	12/9/2021	12/31/2025	8 of 9
Jacob Bunch	9/9/2021	12/31/2023	6 of 9
Irene F. Mochel	6/27/2019	12/31/2025	9 of 9
Paul Kent	12/14/2017	12/31/2023	8 of 9
Katherine (Katie) Schmidt	3/23/2017	12/31/2025	5 of 9
Jeffrey C. Oats	6/25/2015	12/31/2023	6 of 9
Julie Malloy	6/23/2022	6/30/2023	0 of 9

### **Name of Chair and Vice Chair:**

- Chair – Irene Mochel
- Vice Chair – Paul Kent

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Elena Hale	Diversity, Equity and Inclusion	(480) 350-8979	<a href="mailto:Elena_hale@tempe.gov">Elena_hale@tempe.gov</a>

### **Meeting Frequency and Location:**

The Commission on Disability (CDC) meets the first Monday of the month from 6:30 p.m. to 8:00 p.m. In December, the meeting was postponed to the second Monday. Meetings were held virtually January through March and moved to in-person with a virtual option for the remainder of the year.

### **Number of Meetings Cancelled and Reason for Cancellation:**

The CDC July meeting was cancelled per previous precedent for summer vacation. The August meeting was cancelled due to no quorum, and the November meeting was cancelled due to staffs scheduling conflicts.

**Vacancies and Duration of Vacancies:**

In June, the commission had one vacancy. In November, there was another resignation, with an appointment pending at the January, 2023 City Council Meeting.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **NO**

**Mission Statement:**

MISSION: The Commission on Disability Concerns will advise the Mayor, Council, City Departments, and others by making recommendations to facilitate access and inclusion for people with disabilities in our Tempe community.

VISION: Promoting Awareness, Ability, Access, Advocacy, and Achievements.

**Accomplishments (Past 12 Months):**

The CDC priorities align with City Council priorities. The CDC works to increase awareness, ability, access, advocacy and achievement with city departments, agencies, employers, and others in the City of Tempe.

Over the past 12 months, the Commission on Disability Concerns accomplished the following:

- Commissioners Jefferson & Schmidt attended the Transformational Policing Model training by Tempe Police Department.
- Commissioners Jefferson & Bunch consulted on the General Plan 2050, ensuring the interest of accessibility is considered in various elements of the plan.
- Commissioners advised on the i10 development, transportation, and accessibility of the new build.
- Commissioner Bunch advised staff on the accessible crosswalk, working alongside the traffic commissioner to assist a local community member.
- Commissioner Bunch consulted on the accessibility of the pedestrian crosswalk on 5th & Mill.
- Hosted a presentation by Jeff Tamulevich, Community Development Director and Ryan Levesque, Deputy Community Development Director on group homes, zoning, and development in Tempe.
- In February, the commissioners consulted on the accessibility of Grass Clippings, a local golf course.
- On April 4th the Commission hosted the Mayor's All Abilities Awards. This year's successful event took place at Tempe Center for the Arts Studio and saw around 112 in attendance. In partnership with the Tempe Diablos, seven high school students were each chosen for an award. In addition, awards were given for Outstanding Youth, Merit, and Pride of the City.
- Recommended new commissioners to the City Council for appointments.
- Hosted a presentation by Jessica Jupitus regarding the 2023 One City, One Book event, taking place in October of 2023. The commission gave feedback for future programming, expanding accessibility options for the books and events, and offered their services as support.
- Hosted a presentation by Irma Hollamby-Cain regarding housing resources, options, and homeless solutions within the City of Tempe.

- Hosted a presentation by Eric Iwersen regarding Refresh Tempe: the initiative to update the landscaping and materials utilized on Mill Avenue from University to Rio Salado. The Commission gave invaluable feedback regarding community usage and navigation.
- Hosted a presentation by Samantha Mason, Erin Kirkpatrick, Cynthia Garcia, Jordan Guerrero and Tim Burch regarding Kid Zone and Adaptive Recreation. The commission advocated for community inclusion and for reaccreditation of existing programs.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Continue to build relationships with Departments and their ADA Liaisons towards greater levels of access and inclusion.
- Continue to develop relationships with community agencies and businesses to facilitate access and inclusion.
- Continue to advise on the 3.13 Disability Social Inclusion Framework and Planning Team work.
- Continue to share information on the 3.14 ADA Transition Plan process ([www.tempe.gov/ada](http://www.tempe.gov/ada)).
- Coordinate the Mayor's Disability Awards Event for April, 2024.
- Support the ADA Coordinator position.
- Continue to invite City of Tempe staff, as well as representatives from disability organizations to CDC meetings.
- Provide disability-related resources for the City ADA SharePoint site to facilitate the sharing of information and resources for the Liaisons and all city staff.
- Participate in activities to increase transportation options and access, including bus shelters.

## **DESERT CONSERVATION COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Desert Conservation Commission advises the City Council and assists City staff in the establishment of essential policies, management plans, rules, and regulations relating to the acquisitions, planning, operation, use, care, conservation, restoration, and maintenance of areas, and design of future amenities and facility by the City for use as a preserve. (City Code, Chapter 2, Article V, Division 23)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Kelli Cholieu	5/18/2023	12/31/2024	4 Present
Hassan Elsaad	6/23/2022	12/31/2023	4 Present 1 Excused 1 Unexcused
Elba Quintero	12/9/2021	12/31/2024	4 Present 2 Excused
Laura Stewart	12/3/2020	12/31/2023	5 Present 1 Excused
Donald M. Burt	12/3/2020	12/31/2025	6 Present
Ricardo Juan Leonard	2/27/2020	12/31/2023	3 Present 1 Excused 2 Unexcused
Jane Neuheisel	2/27/2020	12/31/2025	6 Present
Shereen Lerner, Ph.D.	2/27/2020	12/31/2024	6 Present
Kimberly Gaffney-Loza	2/27/2020	12/31/2025	6 Present

### **Name of Chair and Vice Chair:**

- Chair – Kimberly Gaffney-Loza
- Vice Chair – Laura Stewart

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Alex Jovanovic	Community Services	(480) 350-5811	alexander_jovanovic@tempe.gov

### **Meeting Frequency and Location:**

The Commission held six (6) meetings in 2023. The Commission has the opportunity to meet in person at the Tempe Public Library located at 3500 S. Rural Rd., Tempe or virtually via Microsoft Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Commission is required to hold six (6) meetings on an annual basis. There were six meetings held from January 2023-December 2023.

**Vacancies and Duration of Vacancies:**

The Commission had one vacancy over the year. The vacancy occurred in August 2022 and was filled in May 2023.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Desert Conservation Commission shall advise City Council and staff on conservation and stewardship of Tempe's desert preserves through best practices in order to protect cultural and environmental resources using research, education, and engagement, to ensure appropriate uses for current and future generations.

**Accomplishments (Past 12 Months):**

Reviewed, discussed, provided feedback, and/or took action on items as evidenced by the Agenda items below over the course of 2023:

- 2023 Meeting Minutes
- New Staff Member/Commission Member Introductions
- Outgoing Commission Members
- Saguaro Decline
- Urban Forest Update
- Tempe Tomorrow 2050 General Plan Update
- Opportunities for Representation at Upcoming Events
- Earth Day Opportunities
- Earth Day Communication
- Park Ranger Program
- Preserves Management Plan
- Park Monument Signs
- Apple Snails- Arizona Game & Fish Department
- Black Fox Rock/Cornerstone Conservation Grant
- Commission Goals & Priorities
- Mill Avenue Streetscape- University Drive to Rio Salado Parkway Project
- Equity Study- Making Space
- 2024 Meeting Calendar Dates
- 2024 Desert Conservation Commission Chair/Vice-Chair Officers
- 2023 Annual Report
- Operational Items
  - Moeur Park Improvements Update
  - Stinknet
  - Preserves Management Plan
    - Public Outreach
    - Projects: Management Plan Ideas



- Hayden Ferry Days
- SRPMIC Cultural Sensitivity Training
- Arizona Site Steward Program
- Park Ranger Survey
- Park Monument Update
- Horse Tunnel Lighting
- Upcoming Volunteer Opportunities
- Commission Goals & Priorities

Commission member attendance at the following events/meetings:

- Panel Discussion on Land Stewardship
- Hayden Ferry Days
- Various Work Study Sessions
- Various City Council Meetings
- Kiwanis Park Neighborhood Celebration
- Board and Commissions Appreciation Event
- Breakfast with Berdetta
- Join Jennifer
- General Plan Meeting
- Urban Tree Discussion
- Preserves Management Plan Public Meeting
- Movies in the Park & Halloween Boo Bash

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Commissioners act as ambassadors to help accomplish the following goals:

1. Identify and establish partnerships. (Strong Community Connections, Sustainable Growth & Development)
  - 1) Volunteer & Services organizations: Keep Tempe Beautiful, Clean-up Papago, Site stewards, Scouts, Master Naturalist, Rotary Club, Kiwanis Club
  - 2) Government organizations: 4 Cultural Committee Tribes, City of Phoenix, Maricopa County, Arizona Forward, Game & Fish, Cooperative Extension Service
  - 3) Other commissions: Parks & Recreation, Golf and Double Butte Cemetery Commission (PRGDBC), Historic Preservation Commission, Sustainability & Resilience Commission, Tempe Transportation Commission
  - 4) Organizations proximate or with preserves: ASU, SRP
  - 5) Ecological organizations: Audubon Society, Arizona Native Plant Society, CAZCA/Desert Defenders
  - 6) Recreation community: Bike/BMX, fishing, running, hiking
  - 7) Tempe organizations: Tempe Chamber of Commerce, Tempe Leadership, Downtown Tempe Authority, Tempe Tourism

8) Other groups: schools (community college/K-12) & education programs, religious organizations, Care 7, Park Rangers

2. Increase awareness for preserves (Strong Community Connections)

1) Educational, Cultural Historical and Recreational opportunities

i. Cultural, historical, and natural perspectives

1. Have Resolution R2021.08 spark ideas

2. Historical and traditional uses of area and honor those uses (look up first boat/s location on Salt River)

ii. Schools, youth organizations, etc.

iii. Hike into history (schools)

iv. Adaptive opportunities

v. Interpretive programs & elements (touch, sound, etc.)

vi. Design & planning efforts (Management plan)

2) Information center, signage & maps (on signage or online)

i. Riparian areas (unique sub-zones w/in preserves)

ii. Outlined and describe the parameters/boundaries of the preserve, connections points or links off the maps to other areas

iii. Replace existing ones that are in need (Loma del Rio needs work)

iv. Add new signage (trail guidance, education,

v. Add signage that tied to specific elements like plants, history, rules & regulations, etc. (with QR codes)

3) City sources

i. Water bill, Tempe 11, website, Tempe Opportunities, History Museum, Reach screens, social media, Water Conservation, other technology (such as direct messages via cell)

4) Data

i. Identify and work with partners to gather and share relevant data to help manage the preserves.

ii. In order to learn about native plants, species.

iii. How we conserve and remove the ones that are not native.

iv. Why native plants are so important.

- 5) Service organizations
  - i. Volunteerism (KTB, Clean-up Papago, etc.)
  - ii. Site stewards
  
3. Participate in planning and design efforts. (Strong Community Connections, Quality of Life)
  - 1) Planning efforts (within & outside preserves)
    - i. Preserves Management Plan (cultural, archaeological, biological, geological, etc.), Character Area, Rolling Hills, Rio Salado master plan, Hayden Flour Mill, etc.
  - 2) Budget
    - i. Capital Improvement Program (CIP), operating & maintenance, grants
  - 3) Design projects (within preserves)
  - 4) City & regional outreach, events & meetings
    - i. Desert Defenders, iNaturalist, Council (RCM/WSS), etc.
  
4. Identify appropriate uses and prioritize needs in alignment with the Commission's mission.
  - 1) Protect, restore, and enhance existing assets (cultural, natural, historical, etc.).
  - 2) Promote native biodiversity and abundance, for example, through quality habitat.
  - 3) Promote use of native plants and removal of invasive species.
  - 4) Encourage cultural use and understanding of native plants and wildlife.
  - 5) Comprehensively map preserves, as needed, for appropriate internal and external uses.
  - 6) Encourage and support appropriate community volunteer activities.
  - 7) Add, maintain, and update inclusive signage.

## **DEVELOPMENT REVIEW COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Development Review Commission holds public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Commission has the duty to carry out the provisions and intent of the General Plan and the Zoning and Development Code. (Zoning and Development Code, Part 1, Chapter 3, Section 1-312)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Larry Tom	8/2/2023	7/1/2026	3 meetings
Robert Miller, Ph.D.	6/23/2022	7/1/2026	7 meetings
Joseph Forte Jr.	6/23/2022	7/1/2026	18 meetings
Andrew Johnson	6/23/2022	7/1/2025	19 meetings
Linda Spears	6/23/2022	7/1/2025	20 meetings
Charles L. Redman	9/9/2021	7/1/2025	6 meetings
Rhiannon Corbett	6/24/2021	7/1/2024	3 meetings
Barbara Lloyd	6/24/2021	7/1/2024	18 meetings
Michelle Schwartz	6/24/2021	7/1/2024	14 meetings
Don Cassano	6/28/2018	7/1/2024	16 meetings
Michael DiDomenico	6/15/2017	8/1/2023	12 meetings

### **Name of Chair and Vice Chair:**

- Chair – Andrew Johnson
- Vice Chair – Michelle Schwartz

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Mailen Pankiewicz	Community Development	(480) 350-8562	mailen_pankiewicz@tempe.gov

### **Meeting Frequency and Location:**

Meetings occur 2nd and 4th Tuesday of each month, in the Council Chambers. Twenty (20) meetings were held between  
November 2022 – October 2023.

**Number of Meetings Cancelled and Reason for Cancellation:**

None

**Vacancies and Duration of Vacancies:**

None

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Development Review Commission is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

**Accomplishments and Decisions Rendered (Past 12 Months):**

Below is a list of all projects heard by the Development Review Commission from November 2022 to October 2023.

The Commission took actions on projects heard. Actions included approval, denial, or recommendation to City Council.

Salim Residence	PL220190	Use Permit
The Caliendo Residence	PL220039	ZON, SBD
Tempe Entertainment District	PL220278	GPA (2), ZON, PAD Overlay
City of Scottsdale Police & Fire Training Facility	PL220066	DPR
OMP Tempe Industrial Park	PL220160	DPR
Wilson Residence	PL220218	Use Permit
Alameda Industrial	PL220121	Use Permit Standard
YW Relaxation	PL220261	Use Permit
UCARS	PL220314	Use Permit
Rio & McClintock	PL220192	ZON, PAD, DPR
Roosevelt 11 Homes	PL220141	DPR
Apache River Apartments	PL220030	Use Permit, DPR
El Dorado 4	PL220235	Use Permit Standard
The Chill Room	PL220313	Use Permit (2)
Sheppard Residence	PL220318	Use Permit Standard, Use Permit
Goldwater Tap House	PL220319	Use Permit
Curry Road Apartments	PL220211	GPA, ZON, PAD Overlay, Use Permit, DPR
Three Thirty Three	PL220344	DPR
Keller Residence	PL220297	Use Permit Standard
Barrett Residence	PL220312	Use Permit Standard
Apache Central	PL220259	GPA (2), ZON
Stogies	PL220327	Use Permit
La Victoria Commons	PL220349	GPA (3), ZON (2), PAD Overlay
Crown Castle 829442 Desert Palm Church	PL220292	Use Permit

Fenlason Residence	PL220351	Use Permit (2)
Lead AZ Schools	PL230018	Use Permit
Gans Residence	PL230033	Use Permit
Krispy Kreme/El Pollo Loco	PL220032	Amended PAD Overlay, DPR
Cazier Residence	PL220357	Use Permit
IDM Fountainhead	PL220301	GPA, ZON, PAD, DPR
Schember Residence	PL220260	Use Permit Standard
Underwood Residence	PL220289	Use Permit Standard
The River Massage	PL230043	Use Permit
UCARS	PL220314	Use Permit Compliance Review
16 East University	PL220343	PAD, Use Permit, DPR
Bonfire Craft Kitchen and Tap House	PL230053	Use Permit
Rio 2100 Residences	PL220255	GPA, ZON, PAD Overlay, DPR
Vedana Tempe	PL230035	ZON, PAD Overlay, DPR
Grass Clippings at Rolling Hills	PL230080	Use Permit (5)
McKemy-Riggs House	PL230011	ZON
Country Club Townhomes	PL230012	DPR
Priest & Broadway Chick-Fil-A	PL230055	Use Permit
Brick Road Coffee	PL230072	Use Permit
Rice Residence	PL230079	Use Permit
Bonnie Lane Apartments	PL220270	Use Permit, DPR
Tempe Motor Company	PL230067	Use Permit
The Gilmore Residence	PL230091	Use Permit
Skye Tempe	PL230046	PAD, DPR
The Marshall at Tempe	PL230046	GPA, ZON, PAD, DPR
Tempe Tomorrow – General Plan 2050	PL230107	General Plan Update
Mandi House Restaurant	PL220047	Minor DPR appeal
Hayden Residences	PL230006	DPR
Chet Peter's BBQ	PL230115	Use Permit
First Class Reflexology	PL230145	Use Permit
Smart Move	PL230001	Use Permit
Markulis Residence	PL230132	Use Permit
Gopal Residence	PL230140	Use Permit
Tempe Municipal Operations Center – Phase 2	PL230164	Use Permit Standard, Use Permit, DPR
Resale Therapy	PL230198	Use Permit
The Buzzed Goat Coffee	PL230220	Use Permit
Municipal Rezoning of 1st & Farmer	PL230127	GPA, ZON, PAD
211 East 7th Street	PL220305	PAD, DPR
955 East Mixed-Use	PL230023	ZON, PAD, DPR
Apache Square	PL230063	GPA, ZON, PAD, DPR
Bubba's 33	PL230034	Use Permit, DPR
Elliot and Hardy	PL230180	DPR
Cloud Residence	PL230204	Use Permit
Friendship Village Lifecare Retirement Community	PL230272	Use Permit
Tempe Zoning and Development Code	PL230295	Code Text Amendment
Ashley Furniture Addition	PL230212	DPR
La Victoria Commons	PL220349	DPR
Devil's Hideaway	PL230251	Use Permits (2)
Prestinario Residence	PL230265	Use Permit
Isselhard Residence	PL230291	Use Permit

Skybridge Maple	PL230292	Use Permit Standards
Revilo Distillery	PL230293	Use Permit

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Ongoing efforts to continue implementing the goals established at the September 25, 2017 Development Review Commission (DRC) retreat include:

- Staff summary of Council meeting/vote to understand Council's vision and improve communication between DRC and City Council (CC).
- Highlighting non-standard conditions of approvals in staff reports (noted in bold).
- Provide Council the explanations and context for why DRC voted the way they did on a project in the staff summary.
- Encouraging more study session items to strengthen collaboration and communication between DRC, staff and applicants.

## 2023 Development Review Commission Annual Report

### Study Session and Regular Meeting (Combined)

2022			2023																				
	8-Nov	15-Nov	13-Dec	10-Jan	24-Jan	14-Feb	28-Feb	14-Mar	28-Mar	11-Apr	9-May	23-May	13-Jun	27-Jun	25-Jul	8-Aug	22-Aug	12-Sep	10-Oct	24-Oct		<b>TOTAL</b>	
	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)	(in Mins)		(in Mins)
Michael DiDomenico	71		97	92		148	128	12	149	140		82	179	151	129								1,378
Andrew Johnson	71		97	92	78	148	128	12	149	140	92	82	179	151	129	40	131	31	54	43			1,847
Don Cassano		121	97	92	78	148	128		149	140		82		151	129	40	131	31	54	43			1,614
Michelle Schwartz		121	97	92	78			12	149	140	92			151	129	40	131		54	43			1,329
Barbara Lloyd	71	121	97	92	78	148	128	12	149	140		82	179	151		40	131	31	54	43			1,747
Linda Spears	71	121	97	92	78	148	128	12	149	140	92	82	179	151	129	40	131	31	54	43			1,968
Joseph Forte Jr.		121	97	92	78		128	12	149	140	92	82	179	151	129	40	131	31	54	43			1,749
Larry Tom																40	131		54				225
Rhiannon Corbett (Alt)						148						82			129								359
Charles Redman (Alt)	71					148					92		179				131	31					652
Robert Miller (Alt)	71	121			78		128	12			92		179										681
Study Session	25	4	17	33	22	24	14	6	14	5	17	44	33	0	9	32	30	26	11	10	In mins	<b>13,549</b>	
Regular Meeting	46	117	80	59	56	124	114	6	135	135	75	38	146	151	120	8	101	5	43	33	In hrs	<b>226</b>	
	71	121	97	92	78	148	128	12	149	140	92	82	179	151	129	40	131	31	54	43			



## **FAMILY JUSTICE COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Tempe Family Justice Commission (FJC) advises the City Council and assists City departments in promoting access to justice and safety for victims of domestic violence, dating violence, sexual assault, stalking, and sex trafficking; providing leadership and facilitating access to resources that will contribute to wrap-around services and a multi-disciplinary response for the victims and survivors; coordinating cross training and multi-disciplinary tools to provide training opportunities to criminal justice personnel and healthcare providers about educational initiatives and systems based standards of practice that are critical to serving the victims of domestic and sexual violence and keeping them safe; and expanding education and outreach to vulnerable populations. (City Code, Chapter 2, Article V, Division 22)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
James Sweig	9/28/2023	12/31/2025	Absent: Oct, Nov
Josie Montenegro	9/10/2020	9/28/2023	100% Attendance
Jill Etienne	9/22/2022	12/31/2023	Absent: Feb, Aug
Bjorg LeSueur, Ed.	4/28/2022	12/31/2024	Absent: Aug
Anastasia Stinchfield	12/9/2021	12/31/2024	Absent: Jan
Mark Perkovich	12/3/2020	12/31/2023	Absent: Mar, Jun,
Jeanette Costa	12/12/2019	12/31/2025	100% Attendance
Patricia R. Riggs	3/28/2019	12/31/2025	100% Attendance
Jill Oliver	12/14/2017	12/31/2025	Absent: Sep, Oct,
Mary O'Grady	12/14/2017	12/31/2023	100% Attendance
Ilene L. Dode	8/18/2016	12/31/2024	100% Attendance
Margaret R. "Peggy" Tinsley	8/18/2016	12/31/2023	Absent: Aug

### **Name of Chair and Vice Chair:**

- Chair – Jill Oliver
- Vice Chair – Mark Perkovich

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Paul Bentley	Community Health and Human Services	(480) 350-5426	paul_bentley@tempe.gov

Nicole Galvan	Community Health and Human Services	(480) 350-5478	nicole_galvan@tempe.gov
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**Meeting Frequency and Location:**

The Family Justice Commission typically meets on the third Tuesday each month from 4pm-6pm. The Family Justice Commission meetings were held via Microsoft Teams, as well as in-person at the Tempe Public Library.

**Number of Meetings Cancelled and Reason for Cancellation:**

No meetings were canceled.

**Vacancies and Duration of Vacancies:**

No seats were vacant.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Mission of the Family Justice Commission is to provide advice, recommendations, and guidance to the Mayor and City Council that promotes a coordinated community response to issues related to domestic and sexual violence.

**Accomplishments (Past 12 Months):**

- Continued the Domestic Violence Awareness campaign by providing informative posters to city buildings and local businesses to help victims find needed assistance
- Continued to support the opening and operation of the Tempe Family Advocacy Center
- Advanced messaging and communication with Tempe City Council
  - Submitted Suicide Prevention and Awareness Memorandum to Tempe Mayor and Tempe City Council
  - Example: Elder Abuse Awareness and Prevention Presentation; Updated format to include voice over PowerPoint presentation
- Established protocol to integrate FJC support in Council proclamations for prevention and awareness months
- Enhanced commission member knowledge through guest speakers and presentations:
  - City of Tempe Veteran’s Services – Coordinator Abe McCann
  - City of Tempe Diversity, Equity, and Inclusion – Dr. Velicia McMillan-Humes
  - Tempe Public Library support of the Family Justice Commission – Deputy Community Services Director Jessica Jupitus
  - Tempe Leadership – Constable Karyn Lathan
  - Tempe Community Health and Human Services (CHHS) - Tim Burch, CHHS Director Introduction
  - Survivors of Suicide Impact Suicide Prevention Center – Stefanie Cary
  - Social Determinants of Health – Dep. CHHS Director Paul Bentley
  - Economic Development Tempe Flour Mill Project – City of Tempe Economic Development
  - CARE 7 Presentation – CHHS Manager Kris Scharlau
- Commissioner participation in the CEASE Human Trafficking training
- Commission member introductions

- Reviewed crime and victim statistics to inform Commission initiatives
- Family Advocacy Center Tour – CHHS CARE 7 and Tempe PD representatives
- Completed the 2024 Family Justice Commission Strategic Planning Process
- Explored connecting points with other commissions, departments, and resources

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- ❖ Expand Knowledge & Understanding
  - Expand our knowledge base with guest speakers
  - Define city departments
  - Define the vulnerable populations
  - Increase visibility of underserved groups
- ❖ Advocate for Training
  - Support ongoing education on risk assessment for Tempe
  - Identify APRAIS training for criminal justice and health personnel
  - Identify/create short public videos highlighting domestic violence information
- ❖ Ordinance Update
  - Conduct full review and update ordinance
  - Consider ordinance change(s)
  - Expand powers to aid vulnerable populations
- ❖ Commission Member Engagement
  - Ongoing supply of food, clothes, water, books, etc. for Tempe Family Advocacy Center
  - Commission Members volunteer at Tempe Family Advocacy Center
  - Create a fundraiser with city approval
  - Continue communication with city council
  - Designate a Family Justice Commission Member to be a contact-person and find one city council person
  - Look for connections with other boards/commissions/cities
- ❖ Advocate to Fill Gaps in Services Related to Family Justice
  - Ensure 24/7 social work availability to respond to crisis crime calls
  - Play therapy in elementary schools for domestic violence victims
  - Wraparound services for family systems
  - Explore infant mental health services
  - Explore creation of offender prevention programs

# ***FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2023 ANNUAL REPORT***

## **Description as Defined in Ordinance:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Fire Public Safety Personnel Retirement System (PSPRS) Board. The purpose of the Board is to administer the Tempe Fire Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

## **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Keith Burke	8/18/2022	6/30/2024	6 of 6
Andy Arredondo	2/10/2022	6/30/2024	6 of 6
Johnny Tse	1/31/2019	5/31/2025	6 of 6
Don Jongewaard	5/30/2014	6/30/2026	4 of 6
Mike Scheidt	6/1/2012	6/30/2024	4 of 6

## **Name of Chair and Vice Chair:**

- Chair – Keith Burke
- Vice Chair – N/A

## **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Kathleen Broman	Human Resources	(480) 350-8204	kathleen_broman@tempe.gov

## **Meeting Frequency and Location:**

The Board typically meets on the first Thursday of each month at 2:00 p.m., with additional meetings scheduled as needed. Meetings are held virtually via Cisco WebEx or MS Teams and in person at the Human Resources Conference Room located at 20 E. 6th Street Tempe, AZ 85281. The Board held six meetings in 2023.

## **Number of Meetings Cancelled and Reason for Cancellation:**

The Board cancelled six meetings in 2023 due to lack of board business.

## **Vacancies and Duration of Vacancies:**

There were no Board vacancies during this period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

## **HEARING OFFICER 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Hearing Officer shall be appointed by the Community Development Director or designee. The Hearing Officer shall have the duty to carry out the provisions and intent of the General Plan and this Code. The Hearing Officer shall have the power to hold a public hearing to review and approve, continue, deny, or approve with conditions, Use permit applications pursuant to Section 6-308; Variance applications pursuant to Section 6-309; and Abatements pursuant to Chapter 21 of the Tempe City Code and Section 6-310. The Hearing Officer may in connection with any application, impose conditions deemed necessary in order to fully carry out the provisions and intent of this Code, pursuant to Part 6, Chapter 6, Conditions of Approval. Violation of any Hearing Officer condition shall be a violation of this Code. Public hearings conducted by the Hearing Officer shall be open to the public and conducted in accordance with Part 6, Chapter 5, Public Meetings and Public Hearings. The public shall be given an opportunity to testify orally or in writing. The minutes of its proceedings in accordance with Section 6-503, shall be kept by the City Clerk as a public record. Any person aggrieved by a decision of the Hearing Officer under this Code may file an appeal to the Board of Adjustment, Joint Review Committee, or the Development Review Commission as applicable, within fourteen (14) calendar days after the Hearing Officer has rendered its decision, in accordance with Part 6, Chapter 8, Appeals. Appeals of the decisions of the Hearing Officer shall be heard de novo by the Board of Adjustment, Development Review Commission, Joint Review Committee, or the City Council, as applicable. (Zoning and Development Code, Part 1, Chapter 3, Section 1-305 – Hearing Officer; State Law reference— A.R.S. § 9-462.08, Hearing officer.)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Vanessa MacDonald	11/3/2010	Present	100%

### **Name of Chair and Vice Chair:**

- Chair – N/A
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Shawn Daffara	Community Development	(480) 858-2284	shawn_daffara@tempe.gov

### **Meeting Frequency and Location:**

The Hearing Officer meets in the City Council Chambers two (2) times a month. Every first and third Tuesday of each month at 5:00 PM.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Hearing Officer was cancelled four (4) times in the 2023 calendar year. Three of the four cancellations were because the properties that were set to go to the Hearing, came into compliance with the City Code. The fourth time was because the City Council needed the City Council Chambers for a Council meeting.

**Vacancies and Duration of Vacancies:**

There have been no vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

## **HISTORIC PRESERVATION COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Tempe Historic Preservation Commission advises the City Council in all matters concerning historic preservation. (City Code, Chapter 14A, Section 14A-3; Zoning and Development Code, Part 1, Chapter 3, Section 1-304)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Anders Engnell	4/1/2023	3/31/2024	4 meetings
Erin Davis	4/1/2023	3/31/2025	4 meetings
Jean Robinson	4/1/2023	3/31/2026	4 meetings
David (Dave) Fackler	3/3/2022	3/31/2025	7 meetings
Kiyomi Kurooka	3/3/2022	3/31/2025	6 meetings
Reylynne Williams	8/5/2021	3/31/2026	5 meetings
Kyle Woodson	8/5/2021	3/31/2026	7 meetings
Gregory Larson	3/22/2018	3/31/2024	7 meetings
Laurene Montero	3/22/2018	3/31/2024	5 meetings
Christopher (Chris) Garraty	3/23/2017	3/31/2023	1 meeting
James Garrison	9/22/2016	3/31/2023	0 meetings
Elizabeth Gilbert	4/26/2018	3/31/2023	2 meetings

### **Name of Chair and Vice Chair:**

- Chair – Kyle Woodson
- Vice Chair – Dave Fackler

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Zach Lechner	Community Development	(480) 350-8870	zachary_lechner@tempe.gov

### **Meeting Frequency and Location:**

The Historic Preservation Commission (HPC) convened 8 out of 12 months in calendar year 2023. Future meetings will continue to be held at the same date and time both virtually via WebEx and in person at the City of Tempe City Council Chambers.

### **Number of Meetings Cancelled and Reason for Cancellation:**



The Historic Preservation Commission did not meet in January, May, June, and October due to a lack of action items.

**Vacancies and Duration of Vacancies:**

There were three vacancies in 2023; all three were filled within one month.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Historic Preservation Office:

- Advises the City Council in all matters concerning historic preservation.
- Provides protection for significant properties and archaeological sites that represent important aspects of Tempe’s heritage.
- Enhances the character of the community by taking such properties and sites into account during development.
- Assists owners in the preservation and restoration of their properties.
- Reviews applications for the designation of landmarks, historic properties, and historic districts and makes recommendations to the Development Review Commission and City Council.
- Reviews and makes decisions on applications for proposed alterations, new construction, demolition, or removal affecting landmarks, historic properties, or properties located within an historic district.
- Forwards recommendations to the appropriate decision-making body as a part of the staff report regarding the request.

**Accomplishments (Past 12 Months):**

Accomplishments of the Historic Preservation Office and the Historic Preservation Commission in 2023 include:

**McKemy-Riggs House Tempe Historic Property Register Designation**

The Historic Preservation Commission reviewed and commented on the nomination of the McKemy-Riggs House, located at 135 West Bonita Way, to the Tempe Historic Property Register. At its April 19th meeting, the HPC went on to recommend approval of a zoning map amendment to add a Historic overlay to the McKemy-Riggs House, facilitating the property’s designation in the Tempe Historic Property Register. The Development Review Commission recommended approval of the zoning map amendment at its May 9th meeting. City Council subsequently approved the zoning map amendment, designating the McKemy-Rigg House in the Tempe Historic Property Register, at its June 15th meeting.

This item applies to City’s Council’s Quality of Life strategic priority (#3), in sustaining preservation of a home with historical significance for the city of Tempe.

**Gonzales-Martinez House:**

The Historic Preservation Commission provided substantive feedback on plans to stabilize and rehabilitate the National Register-listed and Historic Eligible Gonzales-Martinez House (1880), one of the oldest buildings in Tempe. The Commission heard and responded to presentations both by the Historic Preservation Officer and Charles Huellmantel, a representative of 1st & Farmer LLC, with whom the City signed a development and disposition agreement (DDA) to redevelop the Gonzales- Martinez House parcel and an adjoining parcel. The Commission’s feedback was integral to ensuring that stabilization and rehabilitation of the Gonzales-Martinez House was a central component of the DDA.

This item applies to City Council’s Quality of Life strategic priority (#3), especially its emphasis on equity

and diversity, in its goal of rehabilitating one of the few remaining buildings in Tempe associated with the early history of Mexicans and Mexican Americans.

**Hayden Flour Mill and Silos:**

The HPC provided feedback to the Venue Projects/Sunbelt Technologies development team during presentations at its March 8th and August 9th meetings regarding Venue/Sunbelt’s plans for an adaptive reuse project involving the Tempe Historic Property Register-designated Hayden Flour Mill and Silos. The HPC made multiple suggestions designed to maintain the historic integrity of the structures on site and to preserve viewsheds of nearby Tempe Butte.

This item applies to City Council’s Quality of Life (#3) and Sustainable Growth (#4) strategic priorities, in its focus on ensuring that redevelopment at the site benefits the community economically while augmenting the site’s historic character.

**City of Tempe General Historic Properties Treatment Plan:**

The HPC reviewed and commented on City contractor Logan Simpson’s draft of a General Historic Properties Treatment Plan (HPTP) for the city. The HPC subsequently recommended adoption of the finalized plan at its August 9th meeting. City Council adopted the General HPTP at its September 7th Regular Meeting.

This item applies to City Council’s Sustainable Growth and Development strategic priority (#4), as it will assist in making sure that the Tempe’s cultural resources can be identified and protected as the city grows and develops.

**Hayden’s Ferry Days:**

Members of the HPC operated a table at the Hayden’s Ferry Days event in March. The Commissioners spoke with members of the public about current and upcoming historic preservation projects and discussed the need to preserve the city’s cultural resources.

This item applies to City Council’s Strong Community Connections strategic priority (#2), as it demonstrated the City’s commitment to open government and increased communication with community members on historic preservation matters.

**Amendments to Historic Preservation Ordinance:**

The HPC provided input, on proposed amendments to the Historic Preservation Ordinance (City Code Ch. 14A), many of which are listed as priorities in the updated City of Tempe Historic Preservation Plan (2022). Subsequently, at its November 8th meeting, the HPC approved recommending adoption of the amendments. Approval of these amendments by Council is currently pending.

This item applies to City Council’s Quality of Life strategic priority (#3), as the amendments will enhance the City’s efforts to protect its historical and cultural assets, which serve as key amenities for Tempe’s residents.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Begin Stabilization and Rehabilitation of the Gonzales-Martinez House**

The Gonzales-Martinez House was built in 1880, with historic additions completed in 1918. The home has fallen into disrepair, but the City is committed to preserving the property. In 2023, the City awarded an RFQ to 1<sup>st</sup> and Farmer LLC to redevelop both the Gonzales-Martinez house parcel and an adjacent parcel. Later, the City completed a DDA with 1<sup>st</sup> and Farmer. Both the Historic Preservation Office and the Economic Development Department will continue to ensure that 1<sup>st</sup> and Farmer solicits the advice of the Historic Preservation Commission for the developer and the City’s joint effort to stabilize and rehabilitate the Gonzales-Martinez House according to the Secretary of the Interior’s Standards for

## Rehabilitation.

Stabilizing and rehabilitating the Gonzales-Martinez House in preparation for its use in a redevelopment project aligns with City Council priorities #2 (... emphasizing the importance of open government, customer service and communication with community members...), #3 (... investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.), and #4 (... sustainable growth and development strategies...).

### **Begin Rehabilitation of the Hayden Flour Mill Complex**

The poured-concrete Hayden Flour Mill was built in 1918 to replace an earlier adobe version (built in 1874 and destroyed by fire in 1917). The silos on the property were constructed in 1951. Because the flour mill and silos are designated in the Tempe Historic Property Register, the HPC will be tasked with reviewing Certificate of Appropriateness requests for plans to rehabilitate the Mill, restore the nearby trailhead connected to Tempe Butte, and construct secondary structures on the site. Both the Historic Preservation Office and the Economic Development Department will continue to ensure that the developer, Venue Projects/Sunbelt Technologies, consults with the HPC about its onsite preservation efforts.

Rehabilitating the Hayden Flour Mill Complex in preparation for its use in a redevelopment project aligns with City Council priorities #2 (... emphasizing the importance of open government, customer service and communication with community members...), #3 (... investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.), and #4 (... sustainable growth and development strategies...).

## **HUMAN RELATIONS COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Tempe Human Relations Commission advises the Mayor and City Council and assists City departments in promoting mutual understanding and respect among the many groups of people who live, work and spend time in our community. (City Code, Chapter 2, Article V, Division 6)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Pamela Chan	1/5/2023	12/31/2025	8 of 10
Thomas (Tom) Brown	1/5/2023	12/31/2025	9 of 10
Candyce Lindsay	12/9/2021	12/31/2024	9 of 10
David A. Reynolds	12/9/2021	12/31/2025	2 of 10
Rabbanni FurQaan	3/25/2021	12/31/2023	9 of 10
Melissa Farling	12/3/2020	12/31/2023	9 of 10
Peggie J. Simmons	12/3/2020	12/31/2023	7 of 10
Hugo A. Tapia, Ph.D.	12/20/2018	12/31/2024	10 of 10
Kate Vawter, Ed.D.	12/20/2018	12/31/2024	8 of 10
Joe C. Rojas	12/14/2017	12/31/2023	10 of 10
Will Ortega	5/27/2020	10/31/2023	0 of 10

### **Name of Chair and Vice Chair:**

- Chair – Hugo Tapia
- Vice Chair – Peggie Simons

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Elena Hale	Diversity, Equity and Inclusion	(480) 350-8979	elena_hale@tempe.gov

### **Meeting Frequency and Location:**

The Human Relations Commission (HRC) meets at the Tempe Public Library, 2nd Floor Boardroom, 3500 South Rural Road. All meetings were held both virtually and in-person. The commission meets on the second Tuesday of the month at 6 p.m.

### **Number of Meetings Cancelled and Reason for Cancellation:**

The following HRC meeting(s) were cancelled:  
 January 2023 – MLK Award Ceremony  
 July 2023 – mid-year recess

**Vacancies and Duration of Vacancies:**

The commission had one vacancy in August-October, and two vacancies in October-December.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

To promote mutual understanding and respect among the many groups of people who live, work, and visit our city. To eliminate conditions which enable prejudice and discrimination to exist, and to create an environment whereby people from different backgrounds feel welcome and at home in our community.

**Accomplishments (Past 12 Months):**

- Commissioners Jose Rojas and Melissa Farling attended the Transformational Policing Model training, presented by Tempe Police Department.
- In celebrating our Tempe community with an emphasis on equity and diversity, in January the HRC hosted the annual MLK Diversity Awards. The event featured welcomes by Mayor Corey Woods and HRC Chair, Hugo Tapia. The keynote speaker was Dr. Lois Brown. A total of seven Diversity Awards were presented in the categories of Individual Adult, Individual Youth, Business, and Educational.
- In January, the HRC participated in the Unity Walk, a regional city event promoting mutual respect and understanding.
- In February, the HRC received a presentation by Raquel Gutierrez about the Belongings Dialogues, a program designed to cultivate relationships and develop leadership skills at a neighborhood level. Commissioners elected to move forward with a retreat to train the Human Relations Commission in Belongings Dialogues.
- In March the commission received a presentation by Paul Bentley and Kristen Scharlau regarding Care 7 Victim Services. The HRC learned how they may promote this service within the community so that those who may require this assistance are aware of the assistance, hours, as well as the contact information.
- In March, the HRC promoted the Dolores Huerta Day of Social Justice and Advocacy as well as the Dolores Huerta Scholarship. Two \$1,000 scholarships, sponsored by Chicanos Por La Causa, were presented at the Annual State of the Neighborhoods and Awards.
- In March, the commission celebrated the success of the CEASE training, as 80% of employees took the training affording the City of Tempe the designation of a CEASE City.
- In April the HRC attended the annual Ramadan Dinner at the Tempe History Museum, hosted by former HRC Commissioner Muhammed Zubair and the Mosque on McClintock.
- In May the Commission held a retreat at the Connections Cafe. The Commission participated in a pilot for the proposed Belongings Dialogue Program, facilitated by Dr. Raquel Gutierrez and Cassi Mackey.
- Commissioners FurQaan, Rojas, and Lindsay volunteered to be the working group for the MLK Diversity Awards Breakfast.
- Commissioners supported and attended the Juneteenth event at Tempe History Museum.
- In August the commission received an introduction and presentation of future goal for the Tempe Police Department by Chief McCoy.
- In September, the commission received a presentation by Mercedes Payne and Alicia Jerger regarding the Parks & Recreation Equity Study. Commissioner Rojas represented the HRC and served as a neighborhood representative, actively surveying the community.

- In September, the commission also received a presentation by Eric Iwersen regarding Refresh Tempe. Eric presented the proposed updates to Mill Avenue, and the commission weighed on the best materials, best practices, and various community concerns.
- Commissioners Tapia and Rojas served on the Tardeada Advisory Board, promoting the Hispanic and Latino heritage of Tempe.
- In October, the HRC attended and promoted the Tempe Tardeada.
- Commissioner Rojas advocated for Chaparral Park internet access and worked to gather a group of staff to discuss the next steps of internet access for this area of our community.
- In November, the commission received a presentation on housing initiatives, homeless solutions, and the housing voucher program within the city by Jessica Wright and Christopher Groesbeck.
- Commissioners FurQaan, Tapia, Rojas, and Brown attended the regional HRC meeting hosted by the City of Phoenix. A presentation was made by Chair Tapia regarding the work and successes of the Tempe HRC, and the City of Tempe's equity, diversity, and inclusion efforts.
- The commission continued their work with funding the Unity Grant, Dolores Huerta Grant, Tardeada scholarships, and the MLK Awards.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Continue to develop and strengthen diverse community relationships via outreach, education, historical and cultural observations and celebrations.
- Identify strategies to provide equity supports to existing boards and commissions within the City of Tempe.
- Research and identify equity gaps within the community through the use of data and staff and community engagement.
- Create measurable determinants to support the strategic management and council priorities of safe and secure communities, and quality of life.

## **INDUSTRIAL DEVELOPMENT AUTHORITY 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Industrial Development Authority of the City of Tempe (“IDA”) promotes economic development in the City by its function of serving as the conduit municipal bond issuer in qualified private activity bond transactions. (Resolution No. 1615, adopted July 10, 1980)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Brandon Fitzpatrick	6/23/2022	7/10/2028	1 of 2
Alice Bimrose	5/27/2020	7/10/2024	1 of 2
Bryce Browning	10/17/2019	7/10/2026	1 of 2
John Stevenson	10/17/2019	7/10/2024	2 of 2
Brian N. Jackson	8/9/2018	7/10/2028	2 of 2
Matthew J. McCormick	12/14/2017	7/10/2028	2 of 2
Christopher Rosner	9/21/2006	7/10/2024	2 of 2

### **Name of Chair and Treasurer:**

- Chair – Chris Rosner
- Treasurer – Brian Jackson

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Mike DiDomenico	Economic	(480) 858-2395	Mike_didomenico@tempe.gov

### **Meeting Frequency and Location:**

The Industrial Development Authority (IDA) meets as needed. In 2023, two (2) meetings were held virtually via Microsoft Teams on the following dates: January 10th and August 15th.

### **Number of Meetings Cancelled and Reason for Cancellation:**

None.

### **Vacancies and Duration of Vacancies:**

There were no vacancies on the IDA in 2023.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **Yes**

SUBCOMMITTEE ACTIVITY: Tempe IDA’s Scholarship Subcommittee awarded \$50,000 in scholarships to Tempe students, the largest number awarded in ten (10) years.

BOND OFFERING: Tempe IDA did not participate in any bond issuances in 2023.



## **JOINT REVIEW COMMITTEE 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Joint Review Committee reviews and makes decisions and recommendations on development actions in lieu of the Board of Adjustment and Development Review Commission for projects within the MU-Ed (Mixed-Use Educational) Zoning District. (Zoning and Development Code, Part 1, Chapter 3, Section 1-310)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Kelsey Files	7/8/2023	7/7/2024	0 meetings
David (Dave) Fackler	7/8/2023	7/7/2026	2 meetings
Thomas (Tom) Lyons	7/8/2023	7/7/2026	0 meetings
Gerald (Gerry) DaRosa	7/8/2023	7/7/2026	0 meetings
Pamela (Pam) Goronkin	6/15/2023	7/7/2025	0 meetings
Scott Sumners	6/24/2021	7/7/2024	1 meeting
Michael Burke	6/25/2020	7/7/2026	2 meetings
Jason Comer	12/12/2019	7/7/2025	2 meetings
Alexander Kohnen	6/19/2019	7/7/2025	1 meeting
Rudy Bellavia	6/19/2019	7/7/2024	0 meetings
Nichol Luoma	5/8/2018	7/7/2024	1 meeting
Philip Horton	10/27/2016	7/7/2024	0 meetings
Kenneth (Ken) Lufkin	7/10/2017	7/7/2023	2 meetings
Ross Robb	6/15/2017	7/7/2023	0 meetings
Brian Baehr	12/12/2019	5/2/2023	0 meetings
William (Bill) Johns	7/10/2017	7/7/2023	0 meetings

### **Name of Chair and Vice Chair:**

- Chair – Michael Burke
- Vice Chair – Nichol Luoma

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Mailen Pankiewicz	Community Development	(480) 350-8562	mailen_pankiewicz@tempe.gov

**Meeting Frequency and Location:**

Regular meeting occurs once a month on the 1st Wednesday of each month, when needed. Regular meeting is held at the City Council Chambers. All meeting notices follow Open Meeting law.

**Number of Meetings Cancelled and Reason for Cancellation:**

Eleven (11) meetings were canceled due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There are no current vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Joint Review Commission is authorized by the Zoning and Development Code and fulfills the roles and responsibilities as defined in Section Section1-310 of the Zoning and Development Code.

**Accomplishments (Past 12 Months):**

Study Sessions

1. Date: April 5, 2023  
Overview of on the restaurants design and open space layout in the Novus Innovation Corridor Block 3A
2. Date: May 3, 2023  
Tempe Tomorrow: General Plan 2050 Update

Regular Meeting:

1. Date: May 3, 2023  
Request a Development Plan Review for a new restaurant development consisting of three (3) one-story buildings and dining patios for 3A COLLECTIVE, located at 669, 717 and 734 S. Novus Place. The applicant is Gammage & Burnham, PLC (PL230036)  
  
Request a Development Plan Review for a new 12-story hotel development containing 183 guest rooms, restaurant and dining patio, and amenities for 780 NOVUS HOTEL, located at 780 E. Packard Drive. The applicant is Gammage & Burnham, PLC (PL220333)

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Chair and Vice-Chair of the Joint Review Committee continually seek to better understand and communicate the strategic priorities of the City and the University and to incorporate those priorities into the work of the Joint Review Committee. In keeping with this vision, both the former Chair and former Vice Chair served on the General Plan Technical Advisory Group (TAG) and actively engaged with the new General Plan process. Their terms with the Joint Review Committee expired on 7/7/23.

**JOINT REVIEW COMMITTEE**

**November 1, 2022 - October 31, 2023**

TYPE OF MEETING	DATE	START TIME	END TIME	TIME (IN MINS)	Ross Robb	Ken Lufkin	Jason Comer	Michael Burke	Nichol Luoma	Scott Sumners	Alexander Kohnen	Bill Johns	Brian Baehr	Phil Horton	Rudy Bellavia	David Fackler	
	11/2/2022 - CANCELLED																
	12/7/2022 - CANCELLED																
	1/4/2023 - CANCELLED																
	2/1/2023 - CANCELLED																
	3/1/2023 - CANCELLED																
<b>Study Session</b>	4/5/2023	5:36 PM	6:09 PM	33		33	33	33	33	33						33	
<b>Study Session</b>	5/3/2023	5:33 PM	5:46 PM	13		13	13	13			13					13	
<b>Regular Meeting</b>		6:00 PM	6:19 PM	19		19	19	19			19					19	
	6/7/2023 - CANCELLED																
	7/5/2023 - CANCELLED																
	8/2/2023 - CANCELLED																
	9/6/2023 - CANCELLED																
	10/4/2023 - CANCELLED																
<b>VOLUNTEER HOURS / MINUTES (ALL MEMBERS):</b>					<b>65.00</b>	<b>0.00</b>	<b>65.00</b>	<b>65.00</b>	<b>65.00</b>	<b>33.00</b>	<b>33.00</b>	<b>32.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>65.00</b>

## JUDICIAL ADVISORY BOARD 2023 ANNUAL REPORT

### Description as Defined in Ordinance:

The Judicial Advisory Board recommends to the City Council the best qualified persons to become City Judge and evaluates the performance of and advises regarding the retention of current appointed judges. (City Code, Chapter 2, Article II, Division 2, Section 2-31)

### List of Board and Commission Members, Including Attendance and Service Dates:

Member	Term Start	Term End	Attendance
Judy Aldrich	11/3/2022	7/17/2024	N/A
Isabella Leavitt	7/1/2021	12/12/2023	N/A
Amanda S. Chua	7/1/2021	7/17/2024	N/A
Martha D. Ashburn	5/27/2020	7/17/2024	N/A
Michael Mandell	3/22/2018	3/31/2024	N/A
Kevin Kane (Ex-Officio Member)	7/18/2016	7/17/2024	N/A

### Name of Chair and Vice Chair:

- Chair – Vacant
- Vice Chair – Mr. Michael Mandell

### Staff Liaison and Contact Information:

Name	Department	Phone	Email
Casey Simmons	Tempe Municipal	(480) 350-2894	casey_simmons@tempe.gov

### Meeting Frequency and Location:

The Judicial Advisory Board held no public or executive session meetings during the 2023 calendar year.

### Number of Meetings Cancelled and Reason for Cancellation:

There were no meetings cancelled during the 2023 calendar year.

### Vacancies and Duration of Vacancies:

The Judicial Advisory Board held one vacancy from 12/12/23 to 12/31/23. Ms. Isabella Leavitt served as a Public Member until 12/12/2023. Ms. Leavitt moved out of the City of Tempe and no longer held Tempe residency.

### Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? **No**

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## **LIBRARY ADVISORY BOARD 2023 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Library Advisory Board assists and advises the City Council, in conjunction with the Community Services Director, in the establishment of essential policies, rules, and regulations relating to the planning, acquisition, disposition, operation, use, care, and maintenance of structures owned, leased, or otherwise acquired by the City for use as libraries or library materials. (City Code, Chapter 2, Article V, Division 2)

### **Sec. 2-191. Established; composition.**

- (a) There is hereby established the Library Advisory Board of the city to be composed of seven (7) members.
- (b) The Community Services Director shall designate a staff representative to serve the Library Advisory Board in an advisory capacity.
- (Ord. No. 1079, § 1, 6-21-84; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

### **Sec. 2-192. Repealed.**

(Ord. No. 1079, § 2-4, 6-21-84; Ord. No. 2008.01, 1-24-08)

### **Sec. 2-193. Repealed.**

(Ord. No. 1079, § 5, 6-21-84; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08)

### **Sec. 2-194. Officers.**

The officers of the Library Advisory Board shall be selected by the board members by December 31 of each year to begin their term in the following January. Terms shall be January through December. No officer shall serve in the same capacity for more than two (2) consecutive one (1) year terms.

### **Sec. 2-195. Powers and duties.**

The Library Advisory Board shall have the following powers and duties:

- (1) To assist and advise the City Council, in conjunction with the Community Services Director, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of structures owned, leased, or otherwise acquired by the City for use as libraries;
- (2) To assist and advise the City Council in the establishment of essential policies, rules and regulations relating to the acquisition, conservation and use of library materials;
- (3) To assist and advise the Community Services Department staff liaison in the development of a continuing plan for the City's library program;
- (4) To assist and advise the Community Services Department in establishing priorities at budget time for those items other than administrative functions relating to library policy;
- (5) To receive, accept and acquire subject to final action by the City Council by gift, bequest or devise real and personal property of every kind, nature, and description in the name of the City for library purposes subject to the terms of the gift; and
- (6) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for board vacancies. (Ord. No. 1079, § 7, 6-21-84; Ord. No. 96.50, 1-9-97; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

**Secs. 2-196—2-199. Reserved.**

TCC § {City Code, Chapter 2, Article V, Division 2}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Members:</b>	<b>Term Start:</b>	<b>Term End</b>	<b>Attendance Record:</b>
Marie Brown	12/20/2018	12/31/2025	Attended 8 of 10
Felicia Durden, Ed.D.	12/14/2017	12/31/2024	Attended 8 of 10
Teri Metros	12/12/2019	12/31/2023	Attended 9 of 10
Chris Sar	12/20/2018	12/31/2024	Attended 10 of 10
Jesse Shank	08/10/2023	12/31/2024	Attended 5 of 10
Carrie Taylor	12/14/2017	12/31/2023	Attended 9 of 10
Christopher M. Watts	12/14/2017	12/31/2023	Attended 10 of 10
Marissa Dailey	12/20/2018	7/18/2023	

**Name of Chair and Vice Chair:**

- Chair – Carrie Taylor, Jan. 5, 2022-Dec. 31, 2023
- Vice Chair – Christopher M. Watts, Jan. 5, 2022-Dec. 31, 2023

**Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Jessica Jupitus	Community	(480) 350-5254	jessica_jupitus@tempe.gov
Sunna Khokhar	Community	(480) 350-5472	sunna_khokhar@tempe.gov

**Meeting Frequency and Location:**

The Library Advisory Board (Board) held 10 meetings from January to December 2022. The Board meets once per month on the first Wednesday of the month except for July and August within the Tempe Public Library Second-Floor Cottonwood Board Room. Due to the COVID-19 pandemic, the Board met in a hybrid in-person/virtual meeting model.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Library Advisory Board does not meet in July and August per the Board’s annual summer break.

**Vacancies and Duration of Vacancies:**

No vacancies existed.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? NO

**Mission Statement:**

The Library Advisory Board acts as a representative voice of the community to support and advance the work of the Tempe Public Library.

### **Accomplishments (Past 12 Months):**

The Board accomplished the following:

- Elected new Chair and Vice-Chair for 2023 term.
- Facilitated hybrid meetings in-person within the Library's Cottonwood Board Room and online via Microsoft Teams.
- Supported the Library's partnership with Tempe Public Art to create artist-designed Library cards.
- Promoted the 2023 Tempe FanCon, Summer Reading programs, and One Tempe One Book.
- Updated and clarified Interlibrary Loan Policy
- Updated and clarified the Acceptable Use of Library Technology Policy
- Provided Feedback on the Parks and Recreation Making Space Equity Study
- Heard presentations from Library staff regarding programs and initiatives

### **Specific Priorities Addressed are:**

- 1.11 Achieve ratings of "Very Satisfied" or "Satisfied" with the "Feeling of Safety in City Facilities" greater than or equal to the top 10% of the national benchmark cities as measured in the Community Survey and the Employee Survey.
- 3.07 Achieve a percentage of Tempe students who score "Highly Proficient" or "Proficient" on the AzMERIT 3rd Grade English language arts assessment greater than or equal to statewide achievement goal of 72% by 2030.
- 3.16 Achieve ratings of "Very Satisfied" or "Satisfied" with the Quality of City recreation, arts, and cultural centers greater than or equal to the top 10% of the national benchmark cities as measured in the Community Survey.
- 3.17 Achieve ratings of "Very Satisfied" or "Satisfied" with the "Quality of Community Services programs" greater than or equal to the top 10% of the national benchmark cities as measured in the Community Surveys.
- 3.33 Achieve a culture of literacy and engagement greater than the annual average of Valley Benchmark Cities and Maricopa County as measured by Tempe Public Library (TPL) program assessment matrix.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Determine best methods for community input regarding Tempe Public Library objectives, specific community needs and best use of resources to benefit the public.

1. Everyone in Tempe – resident, student, employee, visitor – has a Tempe Public Library card.
2. Tempe Public Library is the first place the community thinks of when they have a question.
3. Tempe Public Library offers opportunities to delight the community.
4. Tempe Public Library staff and the Library Advisory Board members are fulfilled and engaged in their work.

### **Programming**

- Provide at least three weekly story times serving babies, toddlers, and preschool-age youth (3.07, 3.33)
- Run an annual city-wide Summer Reading program (3.17, 3.33)
- Train and manage at least 50 teen volunteers per year (3.16, 3.17)
- Provide responsive and valuable programming for adults and seniors (3.17, 3.33)
- Run at least three major community programs with at least two additional community partners (3.16, 3.17, 3.33)

### **Technology**

- Provide virtual services such as electronic books, audiobooks, magazines, newspapers, streaming video and music
- Evaluate technology and security needs for Tempe Public Library
- Initiated replacement of Library circulation technology
- Promote Library-specific mobile app

### **Community Engagement**

- Ensure that spaces are current with equipment, technology, and furnishings
- Evaluate new Library website and effectiveness of online newsletters
- Partner with Tempe schools to offer Student Access library cards for all students
- Connect with Arizona State University for Library card sign-ups, and to promote student resources
- Support and create resources for other City of Tempe departments like book lists and materials kits
- Develop a Library strategic plan for 2025 through 2028



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## **MAYOR'S YOUTH ADVISORY COMMISSION 2023 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Mayor's Youth Advisory Commission (MYAC) makes recommendations to the Mayor and the City Council concerning the interests, needs and welfare of the youth within the community on an annual basis. (City Code, Chapter 2, Article V, Division 9)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Addison Forbes	10/14/2021	5/31/2024	8 Absences
Amryn Anderson	8/18/2022	5/31/2023	6 Absences
Brian Reyes	8/18/2022	5/31/2024	5 Absences
Caleb Ku	9/7/2023	5/31/2026	2 Absences
Chiara Scornavacca	9/7/2023	5/31/2026	2 Absences
Dreonna Grayson	10/14/2021	5/31/2024	8 Absences
Eashani Ghosh	10/14/2021	5/31/2024	5 Absences
Emma Rodriguez	8/18/2022	5/31/2025	3 Absences
Esha Mulimani	9/7/2023	5/31/2026	1 Absence
Eveyln Cimental	8/18/2022	11/30/2022	0 Absences
Ghais Redmon Jr.	12/9/2021	5/31/2023	1 Absence
Hazel Hurlbut	9/7/2023	5/31/2026	0 Absences
Henry Walker	10/14/2021	5/31/2024	3 Absences
Ivie Hermosillo	8/18/2022	11/30/2022	0 Absences
Jacob Block	8/18/2022	11/15/2023	7 Absences
Jaelyn Montes	10/14/2021	11/30/2022	1 Absence
Jaz'myn Flakes	10/14/2021	5/31/2024	6 Absences
Jillian McDonald	10/14/2021	11/16/2023	7 Absences
Johanna Villanueva	10/14/2021	5/31/2023	5 Absences
Kailana Williams	10/14/2021	5/31/2024	1 Absence
Katrina (Kat) Williams	9/7/2023	5/31/2026	1 Absence
Kosomak Lim	9/7/2023	5/31/2026	0 Absences
Lia Taylor	10/14/2021	5/31/2024	6 Absences
Mackenzie Beattie	10/14/2021	5/31/2024	6 Absences
Malaya McCorvey-Weil	9/7/2023	5/31/2025	2 Absences
Natalie Epperson	8/18/2022	5/31/2024	7 Absences

Olivia Winsor	9/7/2023	5/31/2025	0 Absences
Punya Suresh	9/7/2023	5/31/2026	1 Absence
Rati Tabatadze	8/18/2022	5/31/2025	2 Absences
Riteesha Asam	10/14/2021	5/31/2024	4 Absences
Riya Nannapaneni	9/7/2023	5/31/2025	2 Absences
Rucha Sathe	10/14/2021	5/31/2024	2 Absences
Sarah Joos	8/18/2022	11/30/2022	0 Absences
Shingkwang Wang	9/7/2023	5/31/2025	1 Absence
Sophia Lombardi	9/7/2023	5/31/2026	0 Absences
Sydney Braun	8/18/2022	5/31/2025	2 Absences
Tamsin Hurlbut	10/14/2021	5/31/2024	1 Absence

**Name of Chair and Vice Chair:**

- Chair – Rucha Sathe
- Vice Chair – Tamsin Hurlbut

**Staff Liaison and Contact Information:**

Name	Department	Phone	Email
Adrian Cascio	Community Health and Human Services – Education, Career and Family Services	(480) 858-2460	adrian_cascio@tempe.gov

**Meeting Frequency and Location:**

The Mayor’s Youth Advisory Commission has held eleven (11) meetings during this reporting period. The Commission meets on the second and fourth Tuesdays of the month, unless a national or school holiday falls on those dates. The Commission does not hold meetings over the summer break. Meetings were held from January 2023-May 2023 and resumed from September 2023-Present.

**Number of Meetings Cancelled and Reason for Cancellation:**

Three (3) meetings were cancelled due to failure to meet quorum.

**Vacancies and Duration of Vacancies:**

Ten (10) vacancies ranging from one (1) month to nine (9) months.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **Yes**

MYAC has the following subcommittees: Diversity & Inclusion, Addressing the Unhoused Population, Environmental Sustainability and Mental Health & Emotional Wellness.

**Mission Statement:**

The Mayor's Youth Advisory Commission promotes youth leadership and youth engagement within Tempe through:

- Offering a forum for Tempe youth to express their views and interests.
- Planning and coordinating activities for Tempe youth.
- Providing opportunities for Tempe youth to develop leadership qualities.
- Representing and sharing youths' interests, needs and ideas with the Mayor, City Council, and other Tempe leaders.

**Accomplishments (Past 12 Months):**

- MYAC held its first in-person youth resource fair since 2020 and collaborated with the Human Relations Commission to host the fair at the Regional Unity Walk.
- Two commissioners and the advisor were able to attend the youth conference for the annual National League of Cities event for the first time.
- MYAC hosted its first youth led panel at the Tempe Union High School District Superintendent's Youth Advisory Council.
- MYAC had another successful restaurant fundraiser.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Mayor's Youth Advisory Commission and subcommittees support City Council Priority #1- Quality of Life and Performance Measure 3.13, 3.28 and 3.37, Council Priority #2- Strong Community Connections and Performance Measures 2.15 and City Council Priority #4 Sustainable Growth and Development and Performance Measure 4.18.

## **MERIT SYSTEM BOARD 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Merit System Board reviews and makes recommendations on proposed Personnel Rules and Regulations and/or amendments. (City Charter, Article IV, Section 4.02)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Wendy Tobin	6/23/2022	5/31/2024	0 of 5
James (Jim) Foley	4/26/2018	5/31/2026	0 of 5
Lori Messer	4/26/2018	5/31/2026	3 of 5
Johnny Tse	10/27/2016	5/31/2024	2 of 5
Bill Munch	5/30/2013	5/31/2025	3 of 5

### **Name of Chair and Vice Chair:**

- Chair – Johnny Tse
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Rebecca Strisko	Human Resources	(480) 350-8423	rebecca_strisko@tempe.gov

### **Meeting Frequency and Location:**

The Board meets as necessary to review and approve city business and conduct Merit System Board Hearings. Board meetings are typically held virtually via MS Teams. Public Merit System Hearings are held in the Council Chambers, and Private Merit System Board Hearings are held in the Human Resources Conference Room located at 20 E. 6th Street Tempe, AZ 85281. The Board scheduled 5 meetings in 2023.

### **Number of Meetings Cancelled and Reason for Cancellation:**

Of the 5 scheduled meetings, two were canceled at the request of the Appellant and one was cancelled due to a scheduling conflict with the Chair.

### **Vacancies and Duration of Vacancies:**

Jim Foley was reappointed to another term effective 6/1/2023 to 5/31/2026. Lori Messer was reappointed to another term effective 6/1/2023 to 5/31/2026.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

## **NEIGHBORHOOD ADVISORY COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Neighborhood Advisory Commission proposes and makes recommendations to the Mayor and the City Council and assists City departments on specific programs designed to build upon neighborhood opportunities and strengths, as well as to prevent the decline and deterioration of neighborhoods by recognizing and supporting the aspirations of residents and their neighborhood. (City Code, Chapter 2, Article V, Division 14)

The neighborhood advisory commission shall have the following powers and duties:

- (1) To organize and appoint members of the commission to serve on standing committees as the need arises, subject to all administrative guidelines adopted by the commission;
- (2) To propose and make recommendations to the mayor and city council and assist city departments on specific programs that are designed to build upon neighborhood opportunities and strengths as well as prevent the decline and deterioration of neighborhoods by recognizing and supporting the aspirations of residents and their neighborhood;
- (3) To review projects and concepts developed or proposed by the neighborhood program office staff, the neighborhood advisory commission and by citizens to the commission;
- (4) To advise the mayor and city council and assist city departments on ways in which information on neighborhood topics can be gathered and disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognition;
- (5) Subject to approval and final action by the city council, to receive, accept and acquire by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for neighborhood purposes subject to the terms of such gift, bequest or devise; and
- (6) To recommend to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies.

TCC § {Sec. 2-310}

**Note re:** Member service and attendance updates since the 2022 Annual Report was approved. (Note: Commissioners Rude and Schugurensky concluded their service effective the Dec. 7, 2022 meeting.)

**Pertaining to 2023:** Commissioner Nicholas Weller's (85281) additional work commitment posed a timing conflict preventing further service and two-term Commissioner and former NAC Chair Hannah Moulton Belec (85282) completed her service in December 2023 with perfect attendance. We have tremendous appreciation for both these members and their many contributions during their dedicated service to the Neighborhood Advisory Commission. Thank you and all the best!

### **List of Board and Commission Members, Including Attendance and Service Dates:**

Member	Term Start	Term End	Attendance
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Duane Washkowiak	1/5/2023	12/31/2025	8 of 10 mtgs., since
Stacy Novis	1/5/2023	12/31/2023	9 of 10 mtgs., since
Suri Wall	12/15/2022	12/31/2024	8 of 11 mtgs.
Kriste Melcher	12/15/2022	12/31/2025	9 of 11 mtgs.
Martha Carter	12/15/2022	12/31/2025	10 of 11 mtgs.
John Kozel	12/15/2022	12/31/2025	10 of 11 mtgs.
Lane Carraway	12/15/2022	12/31/2023	10 of 11 mtgs.
Gabe Hagen	4/28/2022	12/31/2025	10 of 11 mtgs.
Annette Fields	12/9/2021	12/31/2024	4 of 11 mtgs.
Brandon Abrahams	12/9/2021	12/31/2024	3 of 11 mtgs.
Nancy Puffer	12/9/2021	12/31/2024	10 of 11 mtgs.
Joel Stern	12/3/2020	12/31/2023	10 of 11 mtgs.
Nicholas Weller, PhD	12/3/2020	12/31/2023	2 of 9 mtgs.
Jana Lynn Granillo	12/20/2018	12/31/2024	11 of 11 mtgs.
Hannah Moulton Belec	6/15/2017	12/31/2023	11 of 11 mtgs.

**Name of Chair and Vice Chair:**

- Chair – Joel Stern
- Vice Chair – Gabe Hagen

**Staff Liaison and Contact Information:**

Name	Department	Phone	Email
Shauna Warner	City Manager	(480) 350-8883	<a href="mailto:shauna_warner@tempe.gov">shauna_warner@tempe.gov</a>
Elizabeth Thomas	City Manager	(480) 350-8223	<a href="mailto:elizabeth_thomas@tempe.gov">elizabeth_thomas@tempe.gov</a>

**Meeting Frequency and Location:**

The Neighborhood Advisory Commission held 11 meetings from January 2023 through December 2023 including a Saturday morning August 2 Annual Retreat Meeting. At this time, all meetings continue to be offered in hybrid format with the option to attend virtually via Microsoft Teams or to attend in person in the Don Cassano Room of the Tempe Transportation Center, 200 E. 5th Street.

**Number of Meetings Cancelled and Reason for Cancellation:**

As is customary, one meeting was cancelled (July 2023), in consideration of the July 4th Holiday and commission member and staff vacation schedules.

**Vacancies and Duration of Vacancies:**

Prior vacancies have been filled promptly by Mayor and Council and there have been no issues securing a quorum.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?

- No, not during this timeframe.

**Mission Statement:**

The Neighborhood Advisory Commission will advise the Mayor, Council and City departments by proposing and promoting programs and policies that preserve or enhance our neighborhoods and encourage a sense of community.

**Accomplishments (Past 12 Months):**

**Offered input, made recommendations, and provided assistance with the planning and hosting of the second, successful Neighborhood Celebration event held on April 1, 2023 in the Fiesta Ramadas area of Kiwanis Park. (Note: This event was previously known as the State of the Neighborhoods & Awards event.)**

- ✓ Chair Stern, Vice Chair Hagen and Commissioner Hannah Moulton Belec participated with Neighborhood Services staff in 2023 Neighborhood Celebration planning and event consulting helping to make important choices and decisions ranging from adding breakfast burritos to creating a separate seating area near the stage, offering plants as honoree prizes and event announcements improvements.
- ✓ Neighborhood Advisory Commission (NAC) Members helped promote and encourage Neighborhood Award nominations and nominations for all categories through their own email and social media communication channels.
- ✓ NAC Members added Richard Adkins, Tempe’s Urban Forester, to tabling line up at 2023 Neighborhood Celebration.
- ✓ Reviewed seven nominations and selected award winners and honorable mentions for the 2023 Neighborhood Celebration in multiple awards categories: Neighbor of the Year, Neighborhood of the Year, Neighborhood Event of the Year and Neighborhood Friendly Business. Commissioners praised the quality of all submissions.
- ✓ Continued to strengthen existing partnerships providing a shared setting at the Neighborhood Celebration to recognize and promote Water Conservation, Human Relations/Dolores Huerta Scholarship and Arts and Culture Awards winners.
- ✓ Members staffed a welcome table at the event entry greeting all guests, providing event information and wayfinding, and helping celebrate all honorees.
- ✓ Guided by Public Information Officer Maegan Pardue, members reviewed methods and tools used to plan, promote, and brand the 2023 event at their May 2023 meeting, made suggestions for next year and learned how they can further help with creating awareness and publicity. One idea being to share informal pictures members capture.

**Outreach Initiatives:**

- ✓ In addition to helping promote the Neighborhood Celebration event, members shared information about the Maryanne Corder Neighborhood Grant Program, Getting Arizona Involved in Neighborhoods (G.A.I.N.) the TNT Collection Drive and the first Neighborhood Services and Neighborhood Advisory Commission Community Building Workshop. (Additional collaborations and/or workshops are anticipated in 2024.)
- ✓ Continued to help encourage neighborhoods, particularly those who have never applied or who have not applied in recent years, to consider applying for a Maryanne Corder Neighborhood Grant.
- ✓ Commissioner/Former Chair Hannah Moulton Belec participated on the Parks and Streets Renaming Committee regularly sharing renaming information and updates with fellow NAC members.
- ✓ Commissioner Brandon Abrahams represented NAC through participation in the GP2050 Ad Hoc Advisory Task Force Committee.
- ✓ Commissioner Granillo participated as a Tempe resident in the GP2050 Community Working Group sessions.

- ✓ In addition to NAC “regular” meetings, nearly all members joined in the April 1 Neighborhood Celebration Event, several attended a Culdesac community onsite tour and Commissioner Carter and Chair Stern represented NAC and tabled at the September 5, G.A.I.N. Registration Event. Chair Stern, Vice Chair Hagen and Commissioners Carter and Moulton Belec all served as NAC resource speakers at the inaugural November 8 Community Building Workshop. Following the Workshop, two attendees applied to fill upcoming NAC vacancies and another expressed interest in helping to restart a dormant neighborhood association and exploring applying for a Maryanne Corder Neighborhood Grant.
- ✓ Helped conceive of and plan for the inaugural November 8 Community Building Workshop noted above.
- ✓ Welcomed and encouraged members of the public to attend NAC meetings and to speak during public comment or bring up potential future agenda items if so desired.

Through multiple, varied presentations and question and answer sessions with presenters coupled with NAC member dialogue, provided individual member comment and input and gained a greater knowledge base and understanding of the following work areas, issues and processes:

- Tempe’s Urban Forest
- New Park Rules Overview
- Maegan Pardue, New Public Information Officer Introduction
- Downtown Tempe – Refresh Tempe Overview
- Culdesac Tempe
- General Plan 2050 DRAFT Plan
- Tempe Arts and Culture Connection
- City of Tempe Podcast
- Vision Zero Overview
- Pedestrian and Bike Safety Information and Discussion with Bike Saviours and Tempe Bicycle Action Group (TBAG)
- Parks Equity Study Recommendations
- Downtown Mill Avenue Streetscape Project Update
- Proposed changes to Historic Preservation Ordinance
- Zoning and Development Code Text Amendments
- Accessory Dwelling Units Update and Outreach

**Recommendations:**

At their November 1, 2023 Meeting – proposed and approved by a vote of 7-3, a statement to Mayor/Council that DRAFT language be prepared, with further research and analysis, for a potential Accessory Dwelling Units (ADU) text amendment.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Related to Mayor/City Council Quality of Life and Strong Community Connections Strategic Priorities

**The following three overarching goals have been established for 2024:**

1. Enhanced Council Engagement
2. Build Neighborhood Engagement
  - a. Neighborhood Celebration
  - b. Workshop
3. Increase Information Sharing
  - a. Maryanne Corder Neighborhood Grant Program targeted sharing
  - b. Neighborhood Award Nominations



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## **PARKS, RECREATION, GOLF, AND DOUBLE BUTTE CEMETERY ADVISORY BOARD 2023 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Parks, Recreation, Golf, and Double Butte Cemetery Advisory Board advises the City Council and assists the City Manager in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of facilities owned, leased or otherwise acquired by the City for use as parks, municipal golf courses, or the cemetery. (City Code, Chapter 2, Article V, Division 7)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Dawn Parker	9/7/2023	12/31/2023	4 Present
Kara Espino	5/18/2023	12/31/2023	5 Present 1 Unexcused
Elizabeth Hatch	1/5/2023	12/31/2025	9 Present 2 Excused
Dillon Moore	1/5/2023	12/31/2025	6 Present 3 Excused 2 Unexcused
Gerardo Lopez	12/9/2021	12/31/2024	8 Present 3 Excused
Lisa Zyriek	12/9/2021	12/31/2024	9 Present 2 Excused
Susan Carlson	1/16/2020	12/31/2025	10 Present 1 Excused
Thomas Klabunde	12/12/2019	12/31/2025	11 Present
Sharon Doyle	6/7/2018	12/31/2025	8 Present 3 Excused
Shereen Lerner, Ph.D.	3/23/2017	12/31/2025	9 Present 2 Excused

### **Name of Chair and Vice Chair:**

- Chair – Susan Carlson
- Vice Chair – Lisa Zyriek

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Alex Jovanovic	Community	(480) 350- 5844	alexander_jovanovic@tempe.gov

**Meeting Frequency and Location:**

The Board held eleven (11) meetings in 2023. The Board meets monthly via hybrid option of virtual through Microsoft Teams or in person at the Tempe Public Library- 2nd Floor Board Room, 3500 South Rural Road, Tempe, Arizona 85282. In addition, held one meeting at Escalante Multi-Generational Center by request from the Board.

**Number of Meetings Cancelled and Reason for Cancellation:**

One (1) monthly meeting was cancelled (July) for summer break.

**Vacancies and Duration of Vacancies:**

The board had two vacancies in January, one vacancy from March through April, one vacancy in August, and one vacancy from November through December.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

On behalf of Tempe citizens, the mission of the board is to advise City Council and staff on proposed policies for operations, maintenance, planning, acquisitions, and recreation as they pertain to Tempe's municipal parks, golf courses, and the Double Butte Cemetery. The board also serves as the city's tree board, ensuring that the city will continue to realize the benefits provided by Tempe's urban forest.

**Accomplishments:**

Reviewed, discussed, provided feedback, and/or took action on items as evidenced by the Agenda items below over the course of 2023:

- 2023 Board Goals and Priorities
- 2023 Meeting Minutes
- Abandoned Property Update
- Aquatics Update
- Arts in the Parks Update
- Awareness Benches/Memorials/Suicide Prevention
- Board Member Responsibilities
- Board Operational Updates
  - Parks & Recreation Structure
  - Goals
  - Next Steps
  - Opportunities
- Desert Conservation Commission Update
- Donation/Memorial Policy
- Equity Study- Making Space
- Equity Study Update
- General Plan 2050 Update
- Golf Accomplishment
  - Public Private Partnerships Vetted and Recommended
    - Grass Clippings at Rolling Hills
      - February 15, 2023, Board voted to accept the Grass Clippings' proposal and recommend to Council.
    - CourseCo at Ken McDonald
      - April 19, 2023, Board voted to accept the CourseCo proposal and recommend to Council.

- Golf Quarterly Update
  - Ongoing Public Private Partnership Updates
    - Grass Clippings at Rolling Hills
    - CourseCo at Ken McDonald
  - Financials
- Ken McDonald Clubhouse RFQ
- Ken McDonald Recharge Wells
- Kiwanis and Kiwanis Tennis Center
- Kiwanis North Art Selection Update
- Kyrene/Roosevelt/Farmer Improvements
- Mill Ave. Streetscape- University Dr.to Rio Salado Parkway Project
- New Board Members & Staff Introductions
- Park Monument Signage
- Park Ranger Program
- Park Signage
- Parks and Recreation Priorities
  - Strategic Priorities
  - Performance Measures
  - Parks and Recreation Master Plan and Other Management Plans
- Parks Re-Naming Update
- Public Art Panel- Kiwanis Park
- Tempe Historic Preservation Foundation- Cemetery Study
- Tempe Town Lake On-Water RFP
- Urban Forest Update
- Water Conservation/Turf Reduction

Board member attendance at the following events:

- Aloha Festival
- Artist Reception
- Arts in the Parks at various parks
- Backstage Pass at Clark Park Community Center and Pool
- Board and Commissions Appreciation Event
- Breakfast with Berdetta Birthday Bash
- Certified Autism City – IBCCES
- City Council Meetings
- Clark Park Playground and Community Garden Reopening
- CourseCo Public Meeting
- Escalante Multi-Gen Center Tour
- GAIN Night
- Grass Clippings/Rolling Hills Opening Night – Night Golf
- Halloween Boo Bash
- Healing Fields
- Illumination (Candy Rush)
- Keep Tempe Beautiful
- Mayor Woods’ “State of Neighborhoods”
- Meet Your City Staff – Open House
- Oktoberfest
- Parks and Recreation classes and activities
- Pat’s Run

- Redden Park Reopening
- Tempe History Society Lunch Talk- “My Wa’alupe Yaqui Identity: Family, Cemetery, Church, and Guadalupe School” by Octaviana Valenzuela Trujillo
- Tempe Jam
- Tempe Tardeada
- Theodore Thomas Celebration of Life and Headstone Installation

## **Goals Related to City Council Strategic Priorities:**

### **Board Priorities & Staff Support/Initiatives**

- **Resilience:** Ensure public safety and resilience in Double Buttes Cemetery.
  - **Board Priorities**
    - Work with the Tempe Historic Preservation Foundation to explore ideas for improvements and incorporate their vision to return Double Buttes Cemetery to its historic condition. [Active]
    - Protect the cemetery and public from the encroaching I-10 freeway by including noise and visual barriers on the east side of the cemetery. [Active]
  - **Staff Support/Initiatives**
    - Double Butte Cemetery Study [Upcoming]
- **Sustainability:** Revisit status of water conservation issues in parks and golf courses.
  - **Board Priorities**
    - Work with golf course management partners at Rolling Hills and Ken McDonald Golf Courses to explore ideas for water conservation, water retention and soil erosion to ensure improvements and enhancements are incorporated for any redesign at the golf courses. [Active]
    - Review and recommend actions and approaches to achieve the goals already established, i.e., in the areas of erosion control, desert restoration, urban forest canopy, water harvesting, wildlife habitat enhancement for the entire park system. [Active]
  - **Staff Support/Initiatives**
    - Turf Reduction Plan [Active]
    - Preserves Management Plan [Pending]
- **Strategic:** Review and improve Parks & Recreation facilities maintenance and management practices, accessibility, and opportunities.
  - **Staff Support/Initiatives**
    - Recreation facilities needs assessment [Completed]
    - Equity Study implementation [Active]
    - Preserves Management Plan [Pending]
    - Playground Inclusivity Index Update [Not Started]
    - Tennis Coordinator Interviews [Pending]
    - Technology improvements in service delivery [Active]
- **Strategic:** Continue to ensure communication with community members and City Council by providing opportunities for public comment at public hearings and Commission meetings.
  - **Board Priorities**

- Continue to work toward strong connections with appropriate Boards/Commissions on overlapping issues, i.e., Desert Conservation Commission, Commission on Disability Concerns, Dementia-Friendly Tempe. [Active]
- Continue seek out opportunities to work with City Council and Council committees. [Active]
- **Staff Support/Initiatives**
  - Community Services Chair/Vice Chair lunch [Active]
  - Clark Park Improvements Grand Opening Celebration [Active]
  - Work with the DCC on Preserves Management Plan [Pending]

### Board Standby Priorities

- **Strategic:** Work with the Development Review Commission to ensure that new developments provide open space for residents. [Upcoming]
- **Inclusion:** Continue to explore diverse use of space at public parks for adult disability and dementia-friendly elements and features and unique programs for kids, i.e., “peaceful” playgrounds. [Pending]
- **Strategic:** Review Equity Study, General Plan 2050, and parks update, specific to PRGDBC, to identify actionable items. [Pending]
- **Sustainability:** Work with golf course management partners at Ken McDonald Golf Course to monitor scheduling and completion of capital improvement projects, including clubhouse improvements. [Pending]

### Status Definitions:

- **Upcoming:** Projects/Initiatives that are scheduled to be started soon but have not yet started.
- **Pending:** A project/initiative that has begun but has not yet been completed and is awaiting further action or approval to complete.
- **Overdue:** The project/initiative has passed its completion date and is behind schedule.
- **Not Started:** A project/initiative has been approved but has not yet begun.
- **Active:** A project/initiative that is currently ongoing and is in progress.
- **Canceled:** The project/initiative ended before completion.
- **Completed:** The project/initiative has been finished

### Staff Vision 23 Initiatives

- Accessible amenities and programs
- Equity Study
- Capital Improvement Program
- Use of technology to deliver services
- Collaboration with Community Partners
- Customer Satisfaction
- Asset and program maintenance

## **Parks, Recreation, Golf and Double Buttes Cemetery Guiding Principles**

<https://www.tempe.gov/government/community-services/parks/parks-recreation-master-plan>

- **Inclusion** - Providing community access and opportunity regardless of color, gender orientation, age, income, or ability.
- **Resilience** - Parks and recreation facilities and programs that help the community thrive despite disruptive environmental, societal and health events.
- **Strategic** - A flexible system that focuses on continuous improvement.
- **Sustainability** - Parks and recreation systems and services that enrich and sustain the community, nurture the environment, and contribute to the economy.

## **Tempe City Council Strategic Priorities:**

<https://www.tempe.gov/government/strategic-management-and-innovation/strategic-management-and-council-priorities>

1. Safe & Secure Communities
2. Strong Community Connections
3. Quality of Life
4. Sustainable Growth and Development
5. Financial Stability & Vitality

# ***POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2023 ANNUAL REPORT***

## **Description as Defined in Ordinance:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Police Public Safety Personnel Retirement System (PSPRS) Board. The purpose of the Board is to administer the Tempe Police Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

## **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Michael Bloomer	7/1/2023	6/30/2027	5 of 9
Keith Burke	8/18/2022	6/30/2024	9 of 9
Andy Arredondo	2/10/2022	6/30/2024	6 of 9
Johnny Tse	1/31/2019	5/31/2025	8 of 9
Rob Ferraro	7/1/2017	6/30/2025	9 of 9

## **Name of Chair and Vice Chair:**

- Chair – Keith Burke
- Vice Chair – N/A

## **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Kathleen Broman	Human Resources	(480) 350-8204	kathleen_broman@tempe.gov

## **Meeting Frequency and Location:**

The Board typically meets on the first Thursday of each month at 2:00 p.m., with additional meetings scheduled as needed. Meetings are held virtually via Cisco WebEx or MS Teams and in person at the Human Resources Conference Room located at 20 E. 6th Street Tempe, AZ 85281. The Board held nine meetings in 2023.

## **Number of Meetings Cancelled and Reason for Cancellation:**

The Board cancelled three meetings in 2023 due to lack of board business.

## **Vacancies and Duration of Vacancies:**

Michael Bloomer was elected by the Tempe Police Department effective 7/1/2023 to 6/30/2027.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**



## **RISK MANAGEMENT TRUST BOARD 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Risk Management Trust Board meets at least once a year and makes recommendations thereafter to the City Council, through the City Manager, regarding the investment and administration of the Risk Management Trust Fund. (City Code, Chapter 2, Article VII, Division 1)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Robin Arredondo-Savage	8/18/2022	12/31/2024	2 of 3
Corey Woods	8/18/2022	12/31/2023	3 of 3
Tom Duensing	2/10/2022	12/31/2024	3 of 3
Heather Bilodeau	12/12/2019	12/31/2025	3 of 3
Jerry Hart	3/28/2019	12/31/2025	3 of 3

### **Name of Chair and Vice Chair:**

- Chair – Tom Duensing
- Vice Chair – None

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Chris Hansen	Financial Services	(480) 350-2904	christopher_hansen@tempe.gov

### **Meeting Frequency and Location:**

The board meets as needed. Three hybrid board meetings were held via Cisco Webex and at the Tempe Public Library during calendar year 2023.

### **Number of Meetings Cancelled and Reason for Cancellation:**

None

### **Vacancies and Duration of Vacancies:**

None

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

## **SUSTAINABILITY AND RESILIENCE COMMISSION 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Tempe Sustainability and Resilience Commission brings stakeholders together to share best practices and promotes partnerships and collaborations to create sustainability solutions to Tempe's most pressing challenges. (City Code, Chapter 2, Article V, Division 21)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Taylor Conley	9/7/2023	12/31/2024	3 of 3
Joshua Randall	9/7/2023	12/31/2024	3 of 3
Ben Paulat	9/7/2023	12/31/2023	3 of 3
Erin Boyd	9/22/2022	12/31/2024	8 of 11
Morgan Winburn	8/18/2022	12/31/2023	10 of 11
Jake Swanson	8/18/2022	12/31/2023	9 of 11
Shawn Swisher	12/9/2021	12/31/2023	11 of 11
Natalie Mendoza	12/9/2021	12/31/2023	9 of 11
Kendon Jung	12/9/2021	12/31/2023	9 of 11
Katja Brundiers, Ph.D.	6/27/2019	12/31/2023	9 of 11
Barbie Burke	12/20/2018	12/31/2024	11 of 11
Meaghan Coon	12/9/2021	4/11/2023	

### **Name of Chair and Vice Chair:**

- Chair – Kendon Jung
- Vice Chair – Barbie Burke

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Brianne Fisher	Sustainability and Resilience	(480) 350-8959	brianne_fisher@tempe.gov

### **Meeting Frequency and Location:**

Meetings in 2023 were virtual via Microsoft Teams. Meetings are typically held the third Monday of the month at 4:30 p.m.

### **Number of Meetings Cancelled and Reason for Cancellation:**

July meeting was cancelled for summer vacation.

**Vacancies and Duration of Vacancies:**

Three vacancies occurred partly through 2023 with positions being filled in September 2023.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The mission statement of the Sustainability Commission is to be a culture-catalyst to provide leadership, education, and guidance on sustainability programs and policies to City Council and for our entire community to transform Tempe into a healthy and resilient city that inspires the region, the nation and world.

**Accomplishments (Past 12 Months):**

Since the passing of Tempe’s first Climate Action Plan (CAP) in November 2019, the Sustainability Commission has been working with staff to guide the implementation of the highlight actions outlined in the Climate Action Plan Update including: resilient energy hubs, transportation demand management, green infrastructure standards and the adoption of the international green construction code.

**CAP Highlight Actions:**

The Sustainability and Resilience Commission organized and supported the first design competition in partnership with American Institute of Architects - Phoenix Metro and the American Society of Landscape Architects – Arizona Chapter. The goal of the competition was to be able to show the transformative possibilities of the Climate Action Plan through physical interventions of architecture, landscape architecture, and mater planning, ensuring the City and its residents will have a greater understanding of the potential impacts of Green Codes, Green Stormwater Infrastructure, and Resilient Energy Hubs. The competition provided winners with a monetary prize and the City of Tempe hosted an awards ceremony at the Tempe Center for the Arts. The Commission will continue to discuss how to use the winning designs can educate, visualize, and push for innovative city planning.

Sustainability and Resilience Office staff worked with Building Safety, Community Development to move the voluntary 2018 International Green Construction Code initiative forward. The Commission was provided several presentations and provided a letter of support outlining the importance of this work and the necessity of an incremental approach to updating the building code, specifically creating a culture in the development sector to support the cities vision for sustainable built environment. The Commission also advocates sustainability and resilience elements to be included in citywide planning, policy, and infrastructure.

**General Plan 2050:**

The Commission was active in supporting the approval of the General Plan 2050. Commission Shawn Swisher and Chair Kendon Jung were active members of the stakeholder group that meet regularly to get updates on individual chapters.

The Commission provided a letter of support to the Development Review Commission and attended their meeting in person to speak to the points outlined in the letter. Additionally, meetings with individual members of Council were held prior to the General Plan 2050 vote going to Council. The Commissions active participation led to stronger language in the General Plan and approval by Council.

**Other:**

The Commission voted to approve changes to City Code Chapter 2, Article V, Division 21 – updating the composition of the membership to the Sustainability and Resilience Commission. The new recommendations allow for all of the eleven seats to be less specific expertise to allow for additional diversity of perspectives amongst the Commission.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

#### **Climate Action Policy**

The Commission seeks to support Mayor, Council and city staff in passing climate action policy, programs and infrastructure that moves forward the implementation of the Climate Action Plan and more specifically, focusing their efforts on progress towards the three highlight actions in the Climate Action Plan Update including:

- Resilient Energy Hubs and Resilience Hubs
  - Support staff and stakeholders on Resilience Hub master planning and the development of a community network including sharing public meeting and providing feedback on approach.
- Transportation Demand Management and Mobility Hubs
  - In partnership with business organizations such as the Chamber of Commerce and Downtown Tempe Authority, find private-public partnerships that help communicate and advocate the goals of improved transportation systems and policies.
- Rain to Roots (green stormwater infrastructure)
  - Support, participate and provide direction to staff in regard to elements of the Rain to Roots master planning, specifically updating engineering standards and private development codes, and the utility feasibility study.
- International Green Construction Code Implementation Updates
  - Receive updates from staff about the use of the voluntary code including the metrics, costs, and challenges.

#### **Sustainable Sources of Funding**

- Advise and support the Office's initiatives on federal funding that support the goals in Climate Action Plan and bring to life new and innovative partnerships.
- Advocate and support the development for dedicated funding to support the office's programs, infrastructure, and policies.

#### **More consistent communication and joint activity with Council and other Commissions**

The Sustainability Commission is dedicated to more consistently coordinating with Mayor and Council and other Commissions. The Commission fully supports the creation of a Council Committee on Carbon Neutrality and Resilience that would include emissions reductions in transportation, energy, water conservation, resilience to extreme heat and urban forestry.

## **TECHNICAL CODE ADVISORY BOARD OF APPEALS 2023 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Technical Code Advisory Board of Appeals hears and decides appeals of orders, decisions, or determinations made by the Building Official relative to the application and interpretation of Chapter 8 of the Tempe City Code, Buildings and Building Regulations, and the technical codes. (City Code, Chapter 8, Article I, Section 8-113)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
Annette Betancourt	9/28/2023	12/31/2023	0 meetings
Stephen (Steve) T. Parady	12/9/2021	12/31/2024	1 meeting
Sandra Herd	12/20/2018	12/31/2024	2 meetings
John Brunia	9/14/2017	12/31/2023	2 meetings
Michael Raissen	9/14/2017	12/31/2025	2 meetings
Larry Savage	12/8/2016	12/31/2023	1 meeting
Jeff Harb	6/23/2016	12/31/2024	2 meetings
Robert J. Diez	3/19/2015	12/31/2022	0 meetings
Kerry A. Owen	12/4/2014	12/31/2022	2 meetings
David Fabok	8/18/2016	8/29/2023	0 meetings

### **Name of Chair and Vice Chair:**

- Chair – Larry Savage
- Vice Chair – Jeff Harb

### **Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Mike Baxley	Community Development	(480) 350-8071	mike_baxley@tempe.gov

### **Meeting Frequency and Location:**

The Board/Commission held two meetings within the reporting period. The board can hold one regular meeting every three months when there is pending business. Special meeting may be called by the Building Official or at the request of the chair or any five (5) members. The location of the meetings is at Tempe City Hall - Community Development, Building Safety, in the Lobby Conference Room and/or Microsoft Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

Zero meetings were cancelled during the reporting period.

**Vacancies and Duration of Vacancies:**

One Vacancy occurred and was unfilled for 30 days during the reporting period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

Not available.

**Accomplishments (Past 12 Months):**

The Board recommended to adopt of the 2018 International Green Construction Code (IgCC) as amended and Ordinance amending Chapter 8 of the Tempe City Code, Building and Building Regulations, Section 8-100 through 8-999 by adopting the Tempe Administrative Code.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Board will be reviewing for recommendation to Council the adoption of the 2024 International Construction codes.

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## **TRANSPORTATION COMMISSION 2023 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Transportation Commission shall have the following powers and duties:

- (1) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for commission vacancies;
- (2) To consult, through the chairman of the commission, with the Engineering and Transportation Department, as to the items to be included on the agenda of meetings of the commission prior to the preparation and distribution of the agenda by the Engineering and Transportation Department;
- (3) To prepare and submit an annual report to the City Manager and City Council including applicable Council committees;
- (4) To advise and make recommendations to the City Council and to assist city departments and the City Manager to plan and implement a balanced transportation system within Tempe which incorporates all forms of transportation in a unified, interconnected manner and complements land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, while promoting economic development and providing mobility for all persons, including elderly and disabled;
- (5) To advise and make recommendations to the City Council and to assist city departments and the City Manager on appropriate performance standards and benchmarks for use in evaluating the city's transportation system and program, based on nationally recognized guidelines and local priorities;
- (6) To advise and make recommendations to the City Council and to assist city departments and the City Manager on transportation plans, projects and ordinances, including but not limited to:
  - a. To recommend and review short and long-range plans and studies for the city's transportation system, including streets, transit, bicycling, pedestrians and demand management;
  - b. To periodically review and update the transportation elements of the city's general plan;
  - c. To provide input and review regional, state and federal transportation plans, projects and issues especially as provided by federal law; and
  - d. To promote and maintain bicycling as a safe and effective mode of travel for recreation, health and transportation.
- (7) To advise and recommend to the City Council and to assist city departments and the City Manager annually on the elements of prioritized, unified operating and capital improvement program budgets for transportation;
- (8) To provide a forum for public hearings and other public involvement mechanisms to assure community-based transportation plans, projects and issues, and to meet all federal and other guidelines for public involvement in transportation projects where applicable; and
- (9) To take any such further actions as may be deemed necessary and appropriate to further the goals of the commission.

(City Code, Chapter 2, Article V, Division 8)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<b>Member</b>	<b>Term Start</b>	<b>Term End</b>	<b>Attendance</b>
James Dwyer	1/5/2023	12/31/2025	8 meetings
Robert Miller, Ph.D.	1/5/2023	12/31/2025	6 meetings
Stevie Milne	1/5/2023	12/31/2025	9 meetings
Amanda Nelson	12/9/2021	12/31/2024	8 meetings
Dawn Hocking	3/25/2021	12/31/2025	8 meetings
David Sokolowski	12/3/2020	12/31/2023	8 meetings
Alana Chavez Langdon	12/3/2020	12/31/2023	1 meeting
Bobbie Cassano	12/3/2020	12/31/2023	8 meetings
Pamela (Pam) Goronkin	12/20/2018	12/31/2024	9 meetings
Peter H. Schelstraete	12/20/2018	12/31/2024	7 meetings
JC Porter	12/20/2018	12/31/2024	8 meetings
David A. King	10/22/2018	12/31/2024	7 meetings
Paul Hubbell	3/23/2017	12/31/2025	9 meetings
Brian Fellows	12/17/2015	12/31/2023	9 meetings
Susan Conklu	6/25/2015	12/31/2023	7 meetings

**Name of Chair and Vice Chair:**

- Chair – Amanda Nelson
- Vice Chair – Dawn Hocking

**Staff Liaison and Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>	<b>Email</b>
Shelly Seyler	Engineering and Transportation	(480) 350-8854	shelly_seyler@tempe.gov

**Meeting Frequency and Location:**

Meetings are typically held the second Tuesday of the month at 7:30 a.m. at 200 E. Fifth Street, Don Cassano Community Room, Tempe, AZ 85281 or via Cisco WebEx. Nine meetings were held in 2023.

**Number of Meetings Cancelled and Reason for Cancellation:**

The January and March meetings were cancelled due to the timing of project presentations. The July meeting was cancelled to allow for summer break.

**Vacancies and Duration of Vacancies:**

0

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The mission of the Transportation Commission is to ensure that the city has a balanced transportation system which incorporates all forms of transportation in an interconnected manner while complementing



land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, promoting economic development, providing mobility and accessibility for all persons, and creating a forum for residents to provide input on transportation plans, projects and issues.

**Accomplishments (Past 12 Months):**

Council Priority #4: Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.

Transportation Commission accomplishments as they relate to the above-mentioned Council priority:

**Bike Hero Award:** Commission selected Mark McWhirter as the 2023 Bike Hero award recipient.

**Mill Avenue and Fifth Street All-Pedestrian Phase Update:** Commission recommended continuing the pilot program for six more months.

**Annual Report:** Commission approved the 2023 Transportation Commission Annual Report.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

In no particular order:

- Monitor progress of Regional Proposition 400E.
- Recommend project(s) to be submitted for regional and federal grants.
- Guide and provide feedback for streetcar, bus and light rail operations, bicycle, and pedestrian projects.
- Guide strategic development of transportation systems and use of transit funds.
- Guide progress and provide feedback of Transportation Master Plan, the transportation chapter of the General Plan and emerging transportation technologies.
- Guide and provide feedback on Vision Zero plan.
- Ensure programs and projects are compliant with Americans with Disabilities Act (ADA).
- Maintain regular contact and form partnerships with other Boards and Commissions.
- Provide general recommendations regarding transportation safety.
- Work with community advocacy groups on programs like the Bike Hero Award.

## VETERANS COMMISSION 2023 ANNUAL REPORT

### Description as Defined in Ordinance:

The Tempe Veterans Commission advises the Mayor and City Council and assists City departments on veteran programs, policies, and practices designed to improve the quality of life for veterans in Tempe; educates the community on the status of veterans' rights, needs, and contributions to the community; and, recommends ways to strengthen existing services for veterans while pursuing the creation of new program and service opportunities. (Tempe City Code, Chapter 2, Article V, Division 20)

### List of Board and Commission Members, Including Attendance and Service Dates:

Member	Term Start	Term End	Attendance
Aaron McBride	9/8/2022	12/31/2023	75%-9
Abe McCann	12/12/2019	8/15/2022	NA
Alfred B. Trevino	6/27/2019	2/8/2022	NA
Beno Thomas	2/10/2022	12/31/2024	66%-8
Celia Sadhu	12/3/2020	1/1/2023	0%
Chantele Carr	3/25/2021	10/24/2023	50%-6
Cory Pechtl	4/28/2022	10/27/2023	0%
Jeremy Farr	6/27/2019	7/12/2022	NA
José Moreno	9/22/2022	12/31/2025	50%-6
Juan R. Garcia	8/18/2022	12/31/2024	58%-7
Linda Bergevin	8/18/2022	12/31/2023	33%-4
Phillip Kraft	6/27/2019	12/31/2025	83%-10
Randy Elston	12/9/2021	12/31/2022	NA
Timothy (Tim) Rogers	12/12/2019	2/18/2022	NA
William (Bill) Blair	12/14/2017	12/31/2023	17%-2

### Name of Chair and Vice Chair:

- Chair – Phillip Kraft
- Vice Chair – Bill Blair

### Staff Liaison and Contact Information:

Name	Department	Phone	Email
Abe McCann	Community Health and Human Services – Veterans Services and Support	(480) 858-2388	abe_mccann@tempe.gov

**Meeting Frequency and Location:**

Meetings held the 2nd Wednesday of each month in the small conference room at the Tempe Public Library.

**Number of Meetings Cancelled and Reason for Cancellation:**

Five (5) meetings were cancelled due to lack of quorum.

**Vacancies and Duration of Vacancies:**

ACMF -12 months

MCCC -6 months (Chantele Carr)

Celia Sadhu -12 months

Linda Bergevin -8 months

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **No**

**Mission Statement:**

The Mission of the Tempe Veterans Commission is To Support Local Veterans through Collaboration with Strategic Partners across Sectors Utilizing a Synergistic Approach Connecting Veterans to Necessary Resources.

**Accomplishments (Past 12 Months):**

- The Tempe Veterans Commission assisted the Tempe Veteran Services Coordinator with drafting the charter for the first ever City of Tempe Veteran Employee Resource Group.
- Voted to change the Commission Ordinance to include Tempe based veteran service organizations.
- Recruited new Commissioners from diverse backgrounds, provided volunteer hours for outreach events such as the Veterans Day Parade and Resource Village.
- Helped the Tempe Veterans Services Coordinator connect with service organizations such as Travis Manion Foundation, the Veterans Medical Leadership Council, Global Maternal Wellness, Valors Veteran Community, and service officers from Senator Sinema, Kelly, and Congressman Stanton's office.
- Developed an outreach calendar for Tempe Veteran Services for 2024.
- Lastly, the Commission recommended and reviewed content for the City of Tempe's Veterans Newsletter.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Increase the size and scope of the annual Community Salutes event.
- Assist with creation of new veteran recruiting materials for the City of Tempe.
- Seek out and vet veteran service organizations to partner with the City of Tempe.
- Increase number of volunteer opportunities for veteran outreach events in Tempe
- Host other municipalities, veteran commissions to explore collaborative opportunities and share best practices.
- Increase content and value of the City of Tempe's Veteran Newsletter.
- Welcome new Commissioners.
- 100% quorum.

# MEMORANDUM



TO: Mayor and Council  
FROM: Lauri Oszakiewski, Senior Municipal Budget & Finance Analyst  
THROUGH: Tom Duensing, Deputy City Manager  
Lisette Camacho, Financial Services Director  
DATE: January 12, 2024  
SUBJECT: Tax Revenue Statistical Report – October 2023

## Introduction

The Municipal Budget Office (MBO) reviews the City’s privilege (sales) tax collections for the General Fund (1.2%), Transit Fund (0.5%) and Arts & Cultural Fund (0.1%) and the General Fund bed tax (5.0%) in order to monitor the financial performance of the City’s largest revenue source. This monthly analysis also provides the opportunity to determine if adjustments need to be made for any significant variances to ensure continuity of programs and service delivery. The October 2023 report summarizes our analysis of the September sales activity reported to the Arizona Department of Revenue (ADOR).

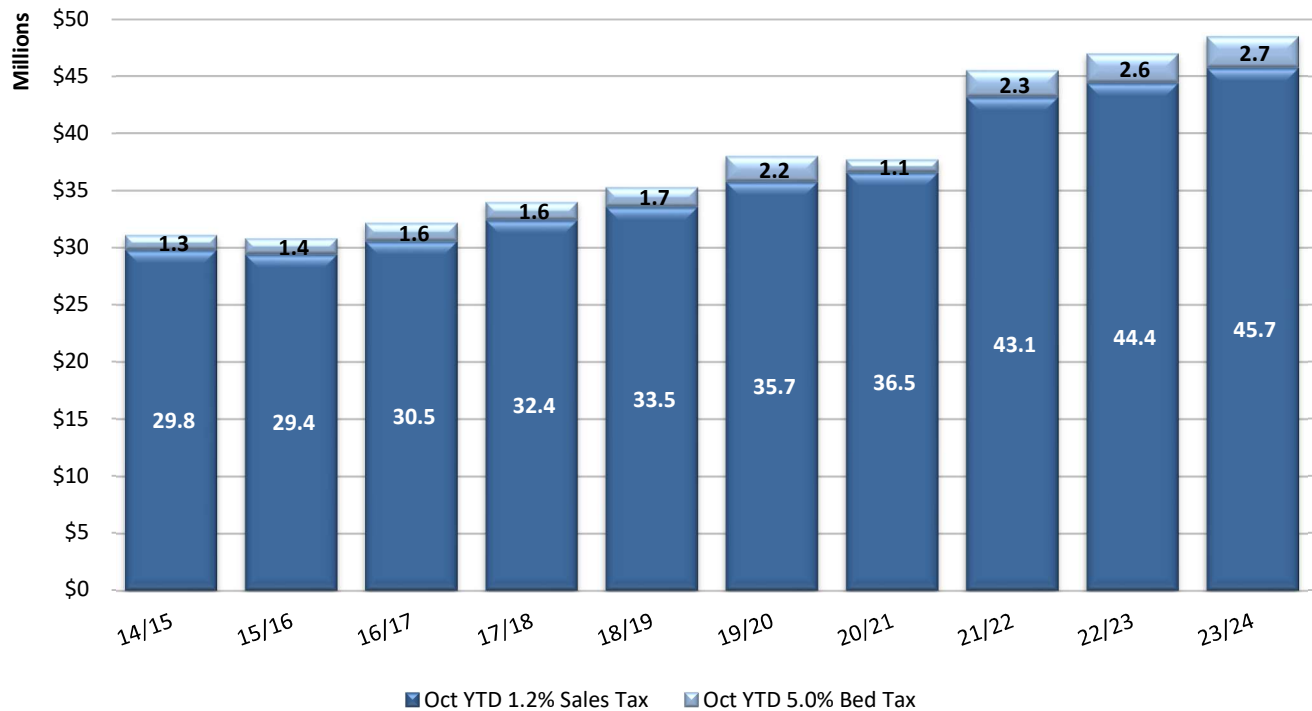
## Overall Highlights

Total fiscal year to date taxable *sales* increased by 1.1% over the same year to date period in the prior fiscal year. Total sales tax *revenue* is up 1.3% or \$946 thousand, due to growth in contracting (\$452 thousand), combined hotel/motel and bed tax (\$384 thousand), and rental (\$341 thousand) activity. The attached Executive Summary provides a summary of historical and current fiscal year taxable sales, sales tax collections by fund, tax revenues by business activity, and an analysis of retail tax revenues by activity.

## General Fund Highlights

As the General Fund portion of the City’s sales and bed tax revenue collections represents the General Fund’s largest revenue source, further analysis is performed on these specific tax collections. The graph below depicts year to date General Fund historical sales and bed tax revenue from FY 2014/15 through FY 2023/24. General Fund sales and bed tax revenue for FY 2023/24 is up 3.2% or \$1.5 million over the prior year to date period.

General Fund Year to Date Sales and Bed Tax Collections through October





## Executive Summary

Current Month - October	2020-21	Change	2021-22	Change	2022-23	Change	2023-24	Change
<b>Taxable Sales</b>								
Total Taxable Sales	779,546,000	4.7%	1,012,979,000	29.9%	1,006,086,000	-0.7%	967,830,000	-3.8%
Retail Taxable Sales	448,439,000	15.7%	499,858,000	11.5%	507,711,000	1.6%	514,898,000	1.4%
<b>Tax Revenues by Fund</b>								
General Fund								
Privilege Tax (1.2%)	9,077,000	6.8%	11,768,000	29.6%	11,608,000	-1.4%	11,355,000	-2.2%
Bed Tax (5.0%)	323,000	-55.9%	685,000	112.1%	788,000	15.0%	854,000	8.4%
Privilege Tax Rebates	200,000	-20.6%	224,000	12.0%	276,000	23.2%	76,000	-72.5%
<b>Total General Fund</b>	<b>9,600,000</b>	<b>1.2%</b>	<b>12,677,000</b>	<b>32.1%</b>	<b>12,672,000</b>	<b>0.0%</b>	<b>12,285,000</b>	<b>-3.1%</b>
Transit Fund								
Privilege Tax (0.5%)	3,782,000	6.7%	4,903,000	29.6%	4,837,000	-1.3%	4,763,000	-1.5%
Privilege Tax Rebates	83,000	-18.6%	93,000	12.0%	115,000	23.7%	-	-100.0%
<b>Total Transit Fund</b>	<b>3,865,000</b>	<b>5.9%</b>	<b>4,996,000</b>	<b>29.3%</b>	<b>4,952,000</b>	<b>-0.9%</b>	<b>4,763,000</b>	<b>-3.8%</b>
Arts & Culture Fund								
Privilege Tax (0.1%)	773,000	5.9%	999,000	29.2%	990,000	-0.9%	953,000	-3.7%
<b>Total Arts &amp; Culture Fund</b>	<b>773,000</b>	<b>5.9%</b>	<b>999,000</b>	<b>29.2%</b>	<b>990,000</b>	<b>-0.9%</b>	<b>953,000</b>	<b>-3.7%</b>
<b>Totals</b>	<b>14,238,000</b>	<b>2.7%</b>	<b>18,672,000</b>	<b>31.1%</b>	<b>18,614,000</b>	<b>-0.3%</b>	<b>18,001,000</b>	<b>-3.3%</b>
<b>Tax Revenues by Business Activities</b>								
Retail	8,072,000	15.7%	8,997,000	11.5%	9,139,000	1.6%	8,511,000	-6.9%
Rentals	2,911,000	11.9%	3,137,000	7.8%	3,574,000	13.9%	3,750,000	4.9%
Utilities/Communication	840,000	-2.4%	755,000	-10.1%	844,000	11.8%	934,000	10.7%
Restaurants	918,000	-16.9%	1,321,000	43.9%	1,471,000	11.4%	1,472,000	0.1%
Contracting	933,000	-20.6%	976,000	4.6%	836,000	-14.3%	1,013,000	21.2%
Hotel/Motel	124,000	-45.9%	261,000	110.5%	305,000	16.9%	346,000	13.4%
Transient (Bed Tax)	323,000	-55.9%	685,000	112.1%	788,000	15.0%	907,000	15.1%
Non-Recurring Business Activities	1,000	-50.0%	2,309,000	230800.0%	1,417,000	-38.6%	769,000	-45.7%
Amusements	65,000	-38.1%	104,000	60.0%	120,000	15.4%	175,000	45.8%
All Other	52,000	-32.5%	126,000	142.3%	119,000	-5.6%	124,000	4.2%
<b>Totals</b>	<b>14,238,000</b>	<b>2.7%</b>	<b>18,672,000</b>	<b>31.1%</b>	<b>18,614,000</b>	<b>-0.3%</b>	<b>18,001,000</b>	<b>-3.3%</b>
<b>Retail Tax Revenues by Activities</b>								
Automotive	1,192,000	8.8%	1,266,000	6.2%	1,511,000	19.4%	1,852,000	22.6%
Building Supply Stores	335,000	81.1%	374,000	11.6%	416,000	11.2%	362,000	-13.0%
Department Stores	975,000	5.7%	1,058,000	8.5%	1,146,000	8.3%	1,107,000	-3.4%
Drug/Small Stores	1,313,000	19.8%	1,357,000	3.4%	1,358,000	0.1%	1,236,000	-9.0%
Furniture/Equipment/Electronics	612,000	14.4%	602,000	-1.6%	(469,000)	-177.9%	350,000	-174.6%
Grocery Stores	867,000	6.6%	859,000	-0.9%	915,000	6.5%	959,000	4.8%
Manufacturing Firms	606,000	37.7%	627,000	3.5%	568,000	-9.4%	429,000	-24.5%
All Other Retail	2,172,000	14.9%	2,854,000	31.4%	3,694,000	29.4%	2,216,000	-40.0%
<b>Totals</b>	<b>8,072,000</b>	<b>15.7%</b>	<b>8,997,000</b>	<b>11.5%</b>	<b>9,139,000</b>	<b>1.6%</b>	<b>8,511,000</b>	<b>-6.9%</b>
<b>Fiscal Year to Date - October</b>								
<b>Taxable Sales</b>								
Total Taxable Sales	3,126,751,000	0.6%	3,716,240,000	18.9%	3,828,759,000	3.0%	3,871,683,000	1.1%
Retail Taxable Sales	1,798,199,000	8.5%	2,115,148,000	17.6%	2,034,824,000	-3.8%	2,153,461,000	5.8%
<b>Tax Revenues by Fund</b>								
General Fund								
Privilege Tax (1.2%)	36,519,000	2.2%	43,108,000	18.0%	44,359,000	2.9%	45,673,000	3.0%
Bed Tax (5.0%)	1,128,000	-49.6%	2,336,000	107.1%	2,561,000	9.6%	2,739,000	7.0%
Privilege Tax Rebates	731,000	-28.9%	927,000	26.8%	971,000	4.7%	171,000	-82.4%
<b>Total General Fund</b>	<b>38,378,000</b>	<b>-1.6%</b>	<b>46,371,000</b>	<b>20.8%</b>	<b>47,891,000</b>	<b>3.3%</b>	<b>48,583,000</b>	<b>1.4%</b>
Transit Fund								
Privilege Tax (0.5%)	15,217,000	2.1%	17,962,000	18.0%	18,483,000	2.9%	19,099,000	3.3%
Privilege Tax Rebates	304,000	-26.7%	386,000	27.0%	404,000	4.7%	-	-100.0%
<b>Total Transit Fund</b>	<b>15,521,000</b>	<b>1.3%</b>	<b>18,348,000</b>	<b>18.2%</b>	<b>18,887,000</b>	<b>2.9%</b>	<b>19,099,000</b>	<b>1.1%</b>
Arts & Culture Fund								
Privilege Tax (0.1%)	3,104,000	1.3%	3,670,000	18.2%	3,778,000	2.9%	3,820,000	1.1%
<b>Total Arts &amp; Culture Fund</b>	<b>3,104,000</b>	<b>1.3%</b>	<b>3,670,000</b>	<b>18.2%</b>	<b>3,778,000</b>	<b>2.9%</b>	<b>3,820,000</b>	<b>1.1%</b>
<b>Totals</b>	<b>57,003,000</b>	<b>-50.3%</b>	<b>68,389,000</b>	<b>20.0%</b>	<b>70,556,000</b>	<b>3.2%</b>	<b>71,502,000</b>	<b>1.3%</b>
<b>Tax Revenues by Business Activities</b>								
Retail	32,368,000	8.5%	38,073,000	17.6%	36,627,000	-3.8%	35,947,000	-1.9%
Rentals	10,850,000	6.2%	12,103,000	11.5%	13,964,000	15.4%	14,305,000	2.4%
Utilities/Communication	3,289,000	0.2%	3,301,000	0.4%	3,495,000	5.9%	3,526,000	0.9%
Restaurants	3,347,000	-21.3%	4,947,000	47.8%	5,426,000	9.7%	5,480,000	1.0%
Contracting	4,336,000	-1.7%	4,369,000	-22.3%	3,823,000	13.5%	4,275,000	11.8%
Hotel/Motel	430,000	-46.0%	900,000	109.3%	992,000	10.2%	1,106,000	11.5%
Transient (Bed Tax)	1,128,000	-49.6%	2,336,000	107.1%	2,561,000	9.6%	2,831,000	10.5%
Non-Recurring Business Activities	864,000	-45.9%	2,495,000	188.8%	2,708,000	8.5%	2,986,000	10.3%
Amusements	180,000	-62.7%	482,000	167.8%	593,000	23.0%	697,000	17.5%
All Other	212,000	-99.6%	382,000	80.2%	367,000	-3.9%	350,000	-4.6%
<b>Totals</b>	<b>57,003,000</b>	<b>-50.3%</b>	<b>68,389,000</b>	<b>20.0%</b>	<b>70,556,000</b>	<b>3.2%</b>	<b>71,502,000</b>	<b>1.3%</b>
<b>Retail Tax Revenues by Activities</b>								
Automotive	4,626,000	-2.2%	5,367,000	16.0%	5,591,000	4.2%	7,170,000	28.2%
Building Supply Stores	1,377,000	22.1%	1,568,000	13.9%	1,752,000	11.7%	1,591,000	-9.2%
Department Stores	4,027,000	0.2%	4,553,000	13.1%	4,838,000	6.3%	4,828,000	-0.2%
Drug/Small Stores	5,092,000	11.6%	5,416,000	6.4%	4,875,000	-10.0%	5,239,000	7.5%
Furniture/Equipment/Electronics	2,653,000	13.0%	2,939,000	10.8%	947,000	-67.8%	1,842,000	94.5%
Grocery Stores	3,365,000	9.3%	3,246,000	-3.5%	3,539,000	9.0%	3,779,000	6.8%
Manufacturing Firms	2,447,000	-2.0%	3,805,000	55.5%	1,711,000	-55.0%	1,962,000	14.7%
All Other Retail	8,781,000	17.7%	11,179,000	27.3%	13,374,000	19.6%	9,536,000	-28.7%
<b>Totals</b>	<b>32,368,000</b>	<b>8.5%</b>	<b>38,073,000</b>	<b>17.6%</b>	<b>36,627,000</b>	<b>-3.8%</b>	<b>35,947,000</b>	<b>-1.9%</b>

## Actual Compared to Budget Projection

### Privilege Tax Revenue - General Fund (1.2%) 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Aug	8.1%	11,727,000	11,037,000	(690,000)	-5.9%
Sep	8.1%	11,714,000	11,998,000	284,000	2.4%
Oct	8.3%	11,977,000	11,355,000	(622,000)	-5.2%
Nov	7.5%	10,818,000			
Dec	8.2%	11,919,000			
Jan	9.6%	13,913,000			
Feb	7.9%	11,410,000			
Mar	8.1%	11,745,000			
Apr	8.9%	12,825,000			
May	8.1%	11,720,000			
Jun	8.9%	12,939,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 144,722,000</b>	<b>\$ 45,673,000</b>	<b>\$ (1,760,000)</b>	<b>-1.2%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Jul-Aug	16.4%	23,742,000	22,320,000	(1,422,000)	-6.0%
Jul-Sep	24.5%	35,456,000	34,318,000	(1,138,000)	-3.2%
Jul-Oct	32.8%	47,433,000	45,673,000	(1,760,000)	-3.7%
Jul-Nov	40.3%	58,251,000			
Jul-Dec	48.5%	70,170,000			
Jul-Jan	58.1%	84,083,000			
Jul-Feb	66.0%	95,493,000			
Jul-Mar	74.1%	107,238,000			
Jul-Apr	83.0%	120,063,000			
Jul-May	91.1%	131,783,000			
Jul-Jun	100.0%	144,722,000			

#### Tax and License Annual Privilege Tax Revenue Projections

Method	Privilege Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 142,755,000	\$ 144,722,000	\$ (1,967,000)	-1.4%
% Received	\$ 139,352,000	\$ 144,722,000	\$ (5,370,000)	-3.7%

### Bed Tax Revenue - General Fund (5.0%) 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Aug	9.7%	1,188,000	534,000	(654,000)	-55.1%
Sep	12.6%	1,549,000	663,000	(886,000)	-57.2%
Oct	5.1%	626,000	854,000	228,000	36.4%
Nov	6.4%	788,000			
Dec	6.8%	838,000			
Jan	6.5%	795,000			
Feb	8.3%	1,025,000			
Mar	11.3%	1,396,000			
Apr	12.4%	1,528,000			
May	8.2%	1,010,000			
Jun	6.3%	773,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 12,301,000</b>	<b>\$ 2,739,000</b>	<b>\$ (1,409,000)</b>	<b>-11.5%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Jul-Aug	16.0%	1,973,000	1,222,000	(751,000)	-38.1%
Jul-Sep	28.6%	3,522,000	1,885,000	(1,637,000)	-46.5%
Jul-Oct	33.7%	4,148,000	2,739,000	(1,409,000)	-34.0%
Jul-Nov	40.1%	4,936,000			
Jul-Dec	46.9%	5,774,000			
Jul-Jan	53.4%	6,569,000			
Jul-Feb	61.7%	7,594,000			
Jul-Mar	73.1%	8,990,000			
Jul-Apr	85.5%	10,518,000			
Jul-May	93.7%	11,528,000			
Jul-Jun	100.0%	12,301,000			

#### Tax and License Annual Privilege Tax Revenue Projections

Method	Bed Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 13,725,000	\$ 12,301,000	\$ 1,424,000	11.6%
% Received	\$ 8,123,000	\$ 12,301,000	\$ (4,178,000)	-34.0%

### Total General Fund Tax Revenue 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Aug	8.2%	12,915,000	11,571,000	(1,344,000)	-10.4%
Sep	8.4%	13,263,000	12,661,000	(602,000)	-4.5%
Oct	8.0%	12,603,000	12,209,000	(394,000)	-3.1%
Nov	7.4%	11,606,000			
Dec	8.1%	12,757,000			
Jan	9.4%	14,708,000			
Feb	7.9%	12,435,000			
Mar	8.4%	13,141,000			
Apr	9.1%	14,353,000			
May	8.1%	12,730,000			
Jun	8.7%	13,712,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 157,023,000</b>	<b>\$ 48,412,000</b>	<b>\$ (3,169,000)</b>	<b>-2.0%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Jul-Aug	16.4%	25,715,000	23,542,000	(2,173,000)	-8.5%
Jul-Sep	24.8%	38,978,000	36,203,000	(2,775,000)	-7.1%
Jul-Oct	32.8%	51,581,000	48,412,000	(3,169,000)	-6.1%
Jul-Nov	40.2%	63,187,000			
Jul-Dec	48.4%	75,944,000			
Jul-Jan	57.7%	90,652,000			
Jul-Feb	65.7%	103,087,000			
Jul-Mar	74.0%	116,228,000			
Jul-Apr	83.2%	130,581,000			
Jul-May	91.3%	143,311,000			
Jul-Jun	100.0%	157,023,000			

#### Tax and License Annual Privilege Tax Revenue Projections

Method	Total Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 156,296,000	\$ 157,023,000	\$ (727,000)	-0.5%
% Received	\$ 147,376,000	\$ 157,023,000	\$ (9,647,000)	-6.1%

# MEMORANDUM



TO: Mayor and Council  
FROM: Lauri Oszakiewski, Senior Municipal Budget & Finance Analyst  
THROUGH: Tom Duensing, Deputy City Manager  
          Lisette Camacho, Financial Services Director  
DATE: January 12, 2024  
SUBJECT: Tax Revenue Statistical Report – November 2023

## Introduction

The Municipal Budget Office (MBO) reviews the City’s privilege (sales) tax collections for the General Fund (1.2%), Transit Fund (0.5%) and Arts & Cultural Fund (0.1%) and the General Fund bed tax (5.0%) in order to monitor the financial performance of the City’s largest revenue source. This monthly analysis also provides the opportunity to determine if adjustments need to be made for any significant variances to ensure continuity of programs and service delivery. The November 2023 report summarizes our analysis of the October sales activity reported to the Arizona Department of Revenue (ADOR).

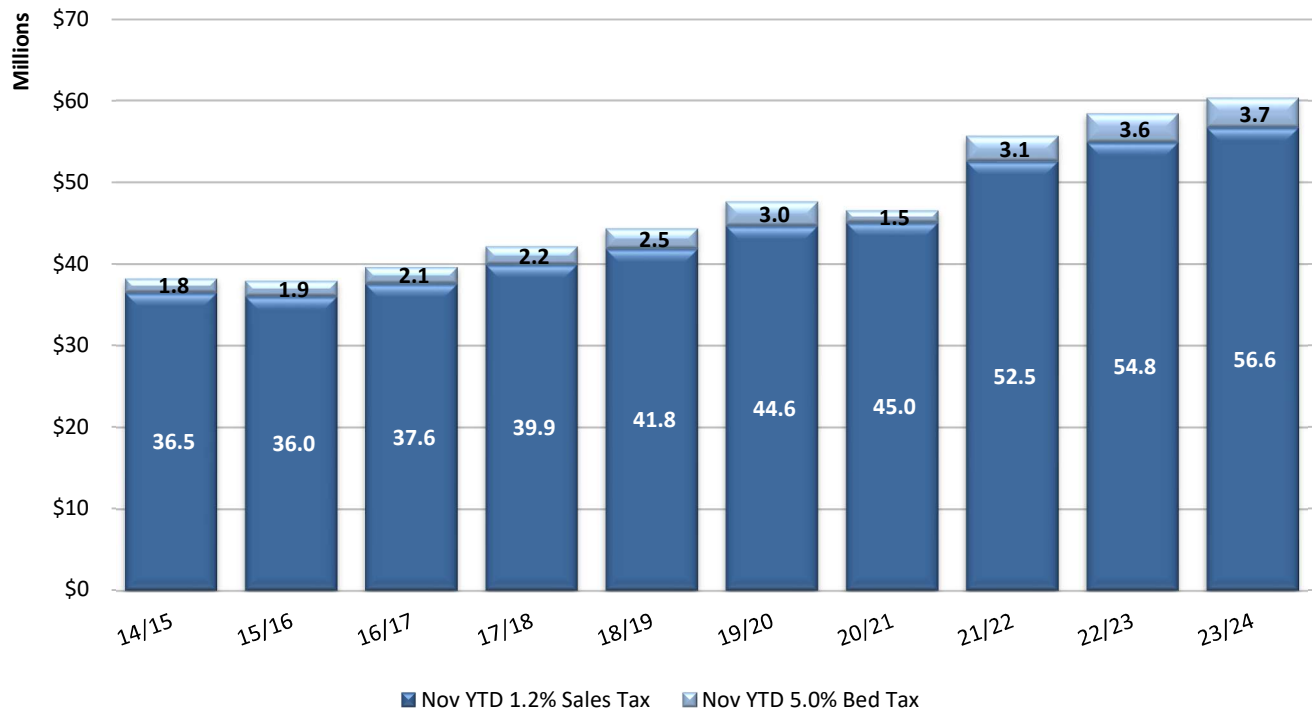
## Overall Highlights

Total fiscal year to date taxable *sales* increased by 1.8% over the same year to date period in the prior fiscal year. Total sales tax *revenue* is up 2.0% or \$1.8 million, due to growth in contracting (\$684 thousand), rental (\$564 thousand) and combined hotel/motel and bed tax (\$420 thousand) activity. The attached Executive Summary provides a summary of historical and current fiscal year taxable sales, sales tax collections by fund, tax revenues by business activity, and an analysis of retail tax revenues by activity.

## General Fund Highlights

As the General Fund portion of the City’s sales and bed tax revenue collections represents the General Fund’s largest revenue source, further analysis is performed on these specific tax collections. The graph below depicts year to date General Fund historical sales and bed tax revenue from FY 2014/15 through FY 2023/24. General Fund sales and bed tax revenue for FY 2023/24 is up 3.3% or \$1.9 million over the prior year to date period.

General Fund Year to Date Sales and Bed Tax Collections through November





## Executive Summary

Current Month - November	2020-21	Change	2021-22	Change	2022-23	Change	2023-24	Change
<b>Taxable Sales</b>								
Total Taxable Sales	732,496,000	-5.8%	819,392,000	11.9%	893,526,000	9.0%	937,609,000	4.9%
Retail Taxable Sales	427,177,000	4.8%	486,168,000	13.8%	477,658,000	-1.8%	491,899,000	3.0%
<b>Tax Revenues by Fund</b>								
General Fund								
Privilege Tax (1.2%)	8,503,000	-4.4%	9,389,000	10.4%	10,485,000	11.7%	10,949,000	4.4%
Bed Tax (5.0%)	381,000	-51.8%	808,000	112.1%	991,000	22.6%	960,000	-3.1%
Privilege Tax Rebates	196,000	-21.3%	250,000	27.6%	-	-100.0%	102,000	100.0%
<b>Total General Fund</b>	<b>9,080,000</b>	<b>-8.6%</b>	<b>10,447,000</b>	<b>15.1%</b>	<b>11,476,000</b>	<b>9.8%</b>	<b>12,011,000</b>	<b>4.7%</b>
Transit Fund								
Privilege Tax (0.5%)	3,543,000	-4.6%	3,912,000	10.4%	4,369,000	11.7%	4,605,000	5.4%
Privilege Tax Rebates	82,000	-14.6%	104,000	26.8%	-	-100.0%	-	0.0%
<b>Total Transit Fund</b>	<b>3,625,000</b>	<b>-4.9%</b>	<b>4,016,000</b>	<b>10.8%</b>	<b>4,369,000</b>	<b>8.8%</b>	<b>4,605,000</b>	<b>5.4%</b>
Arts & Culture Fund								
Privilege Tax (0.1%)	725,000	-4.9%	803,000	10.8%	874,000	8.8%	921,000	5.4%
<b>Total Arts &amp; Culture Fund</b>	<b>725,000</b>	<b>-4.9%</b>	<b>803,000</b>	<b>10.8%</b>	<b>874,000</b>	<b>8.8%</b>	<b>921,000</b>	<b>5.4%</b>
<b>Totals</b>	<b>13,430,000</b>	<b>-7.4%</b>	<b>15,266,000</b>	<b>13.7%</b>	<b>16,719,000</b>	<b>9.5%</b>	<b>17,537,000</b>	<b>4.9%</b>
<b>Tax Revenues by Business Activities</b>								
Retail	7,689,000	4.8%	8,751,000	13.8%	7,950,000	-9.2%	8,854,000	11.4%
Rentals	2,499,000	-4.5%	2,806,000	12.3%	3,341,000	19.1%	3,563,000	6.6%
Utilities/Communication	682,000	-5.0%	662,000	-2.9%	719,000	8.6%	796,000	10.7%
Restaurants	965,000	-15.1%	1,404,000	45.5%	1,474,000	5.0%	1,485,000	0.7%
Contracting	858,000	-38.8%	742,000	-13.5%	853,000	15.0%	1,086,000	27.3%
Hotel/Motel	145,000	-51.2%	307,000	111.7%	403,000	31.3%	399,000	-1.0%
Transient (Bed Tax)	381,000	-51.8%	808,000	112.1%	991,000	22.6%	1,030,000	3.9%
Non-Recurring Business Activities	1,000	100.0%	(468,000)	-46900.0%	653,000	-239.5%	-	-100.0%
Amusements	63,000	-37.6%	158,000	150.8%	215,000	36.1%	193,000	-10.2%
All Other	144,000	37.1%	97,000	-32.6%	117,000	20.6%	130,000	11.1%
<b>Totals</b>	<b>13,430,000</b>	<b>-7.4%</b>	<b>15,266,000</b>	<b>13.7%</b>	<b>16,719,000</b>	<b>9.5%</b>	<b>17,537,000</b>	<b>4.9%</b>
<b>Retail Tax Revenues by Activities</b>								
Automotive	1,184,000	15.1%	1,268,000	7.1%	1,249,000	-1.5%	1,279,000	2.4%
Building Supply Stores	348,000	-12.6%	415,000	19.3%	421,000	1.4%	400,000	-5.0%
Department Stores	965,000	4.8%	1,101,000	14.1%	1,155,000	4.9%	1,095,000	-5.2%
Drug/Small Stores	1,233,000	9.2%	1,162,000	-5.8%	1,270,000	9.3%	993,000	-21.8%
Furniture/Equipment/Electronics	561,000	3.9%	580,000	3.4%	523,000	-9.8%	492,000	-5.9%
Grocery Stores	757,000	1.1%	837,000	10.6%	923,000	10.3%	920,000	-0.3%
Manufacturing Firms	508,000	-8.3%	652,000	28.3%	432,000	-33.7%	449,000	3.9%
All Other Retail	2,133,000	5.6%	2,736,000	28.3%	1,977,000	-27.7%	3,226,000	63.2%
<b>Totals</b>	<b>7,689,000</b>	<b>4.8%</b>	<b>8,751,000</b>	<b>13.8%</b>	<b>7,950,000</b>	<b>-9.2%</b>	<b>8,854,000</b>	<b>11.4%</b>
<b>Fiscal Year to Date - November</b>								
<b>Taxable Sales</b>								
Total Taxable Sales	3,859,248,000	-0.7%	4,535,632,000	17.5%	4,722,285,000	4.1%	4,809,292,000	1.8%
Retail Taxable Sales	2,225,376,000	7.8%	2,601,315,000	16.9%	2,512,482,000	-3.4%	2,645,359,000	5.3%
<b>Tax Revenues by Fund</b>								
General Fund								
Privilege Tax (1.2%)	45,022,000	0.9%	52,496,000	16.6%	54,844,000	4.5%	56,622,000	3.2%
Bed Tax (5.0%)	1,509,000	-50.1%	3,144,000	108.3%	3,552,000	13.0%	3,699,000	4.1%
Privilege Tax Rebates	927,000	-27.4%	1,177,000	27.0%	971,000	-17.5%	273,000	-71.9%
<b>Total General Fund</b>	<b>47,458,000</b>	<b>-3.0%</b>	<b>56,817,000</b>	<b>19.7%</b>	<b>59,367,000</b>	<b>4.5%</b>	<b>60,594,000</b>	<b>2.1%</b>
Transit Fund								
Privilege Tax (0.5%)	18,760,000	0.8%	21,874,000	16.6%	22,852,000	4.5%	23,704,000	3.7%
Privilege Tax Rebates	386,000	-24.5%	490,000	26.9%	404,000	-17.6%	-	-100.0%
<b>Total Transit Fund</b>	<b>19,146,000</b>	<b>0.1%</b>	<b>22,364,000</b>	<b>16.8%</b>	<b>23,256,000</b>	<b>4.0%</b>	<b>23,704,000</b>	<b>1.9%</b>
Arts & Culture Fund								
Privilege Tax (0.1%)	3,829,000	0.1%	4,473,000	16.8%	4,651,000	4.0%	4,741,000	1.9%
<b>Total Arts &amp; Culture Fund</b>	<b>3,829,000</b>	<b>0.1%</b>	<b>4,473,000</b>	<b>16.8%</b>	<b>4,651,000</b>	<b>4.0%</b>	<b>4,741,000</b>	<b>1.9%</b>
<b>Totals</b>	<b>70,433,000</b>	<b>-51.0%</b>	<b>83,654,000</b>	<b>18.8%</b>	<b>87,274,000</b>	<b>4.3%</b>	<b>89,039,000</b>	<b>2.0%</b>
<b>Tax Revenues by Business Activities</b>								
Retail	40,057,000	7.8%	46,824,000	16.9%	44,577,000	-4.8%	44,801,000	0.5%
Rentals	13,350,000	4.0%	14,909,000	11.7%	17,305,000	16.1%	17,869,000	3.3%
Utilities/Communication	3,971,000	-0.7%	3,963,000	-0.2%	4,215,000	6.4%	4,321,000	2.5%
Restaurants	4,312,000	-20.0%	6,351,000	47.3%	6,900,000	8.6%	6,964,000	0.9%
Contracting	5,194,000	-10.7%	4,111,000	-20.9%	4,676,000	13.7%	5,360,000	14.6%
Hotel/Motel	575,000	-47.4%	1,207,000	109.9%	1,395,000	15.6%	1,506,000	8.0%
Transient (Bed Tax)	1,509,000	-50.1%	3,144,000	108.3%	3,552,000	13.0%	3,861,000	8.7%
Non-Recurring Business Activities	865,000	-45.8%	2,027,000	134.3%	3,360,000	65.8%	2,986,000	-11.1%
Amusements	243,000	-58.4%	640,000	163.4%	809,000	26.4%	890,000	10.0%
All Other	356,000	-99.5%	479,000	34.6%	484,000	1.0%	480,000	-0.8%
<b>Totals</b>	<b>70,433,000</b>	<b>-51.0%</b>	<b>83,654,000</b>	<b>18.8%</b>	<b>87,274,000</b>	<b>4.3%</b>	<b>89,039,000</b>	<b>2.0%</b>
<b>Retail Tax Revenues by Activities</b>								
Automotive	5,809,000	0.9%	6,635,000	14.2%	6,840,000	3.1%	8,449,000	23.5%
Building Supply Stores	1,726,000	13.1%	1,983,000	14.9%	2,173,000	9.6%	1,991,000	-8.4%
Department Stores	4,992,000	1.1%	5,654,000	13.3%	5,993,000	6.0%	5,924,000	-1.2%
Drug/Small Stores	6,325,000	11.2%	6,577,000	4.0%	6,146,000	-6.6%	6,232,000	1.4%
Furniture/Equipment/Electronics	3,214,000	11.3%	3,519,000	9.5%	1,470,000	-58.2%	2,334,000	58.8%
Grocery Stores	4,122,000	7.7%	4,083,000	-0.9%	4,463,000	9.3%	4,699,000	5.3%
Manufacturing Firms	2,955,000	-3.2%	4,457,000	50.8%	2,143,000	-51.9%	2,411,000	12.5%
All Other Retail	10,914,000	15.1%	13,916,000	27.5%	15,349,000	10.3%	12,761,000	-16.9%
<b>Totals</b>	<b>40,057,000</b>	<b>7.8%</b>	<b>46,824,000</b>	<b>16.9%</b>	<b>44,577,000</b>	<b>-4.8%</b>	<b>44,801,000</b>	<b>0.5%</b>

## Actual Compared to Budget Projection

### Privilege Tax Revenue - General Fund (1.2%) 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Aug	8.1%	11,727,000	11,037,000	(690,000)	-5.9%
Sep	8.1%	11,714,000	11,998,000	284,000	2.4%
Oct	8.3%	11,977,000	11,355,000	(622,000)	-5.2%
Nov	7.5%	10,818,000	10,949,000	131,000	1.2%
Dec	8.2%	11,919,000			
Jan	9.6%	13,913,000			
Feb	7.9%	11,410,000			
Mar	8.1%	11,745,000			
Apr	8.9%	12,825,000			
May	8.1%	11,720,000			
Jun	8.9%	12,939,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 144,722,000</b>	<b>\$ 56,622,000</b>	<b>\$ (1,629,000)</b>	<b>-1.1%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Jul-Aug	16.4%	23,742,000	22,320,000	(1,422,000)	-6.0%
Jul-Sep	24.5%	35,456,000	34,318,000	(1,138,000)	-3.2%
Jul-Oct	32.8%	47,433,000	45,673,000	(1,760,000)	-3.7%
Jul-Nov	40.3%	58,251,000	56,622,000	(1,629,000)	-2.8%
Jul-Dec	48.5%	70,170,000			
Jul-Jan	58.1%	84,083,000			
Jul-Feb	66.0%	95,493,000			
Jul-Mar	74.1%	107,238,000			
Jul-Apr	83.0%	120,063,000			
Jul-May	91.1%	131,783,000			
Jul-Jun	100.0%	144,722,000			

#### Tax and License Annual Privilege Tax Revenue Projections

Method	Privilege Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 143,143,000	\$ 144,722,000	\$ (1,579,000)	-1.1%
% Received	\$ 140,675,000	\$ 144,722,000	\$ (4,047,000)	-2.8%

### Bed Tax Revenue - General Fund (5.0%) 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Aug	9.7%	1,188,000	534,000	(654,000)	-55.1%
Sep	12.6%	1,549,000	663,000	(886,000)	-57.2%
Oct	5.1%	626,000	854,000	228,000	36.4%
Nov	6.4%	788,000	960,000	172,000	21.8%
Dec	6.8%	838,000			
Jan	6.5%	795,000			
Feb	8.3%	1,025,000			
Mar	11.3%	1,396,000			
Apr	12.4%	1,528,000			
May	8.2%	1,010,000			
Jun	6.3%	773,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 12,301,000</b>	<b>\$ 3,699,000</b>	<b>\$ (1,237,000)</b>	<b>-10.1%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Jul-Aug	16.0%	1,973,000	1,222,000	(751,000)	-38.1%
Jul-Sep	28.6%	3,522,000	1,885,000	(1,637,000)	-46.5%
Jul-Oct	33.7%	4,148,000	2,739,000	(1,409,000)	-34.0%
Jul-Nov	40.1%	4,936,000	3,699,000	(1,237,000)	-25.1%
Jul-Dec	46.9%	5,774,000			
Jul-Jan	53.4%	6,569,000			
Jul-Feb	61.7%	7,594,000			
Jul-Mar	73.1%	8,990,000			
Jul-Apr	85.5%	10,518,000			
Jul-May	93.7%	11,528,000			
Jul-Jun	100.0%	12,301,000			

#### Tax and License Annual Privilege Tax Revenue Projections

Method	Bed Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 13,359,000	\$ 12,301,000	\$ 1,058,000	8.6%
% Received	\$ 9,218,000	\$ 12,301,000	\$ (3,083,000)	-25.1%

### Total General Fund Tax Revenue 2023-24 Actual Compared to Budget

#### Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Aug	8.2%	12,915,000	11,571,000	(1,344,000)	-10.4%
Sep	8.4%	13,263,000	12,661,000	(602,000)	-4.5%
Oct	8.0%	12,603,000	12,209,000	(394,000)	-3.1%
Nov	7.4%	11,606,000	11,909,000	303,000	2.6%
Dec	8.1%	12,757,000			
Jan	9.4%	14,708,000			
Feb	7.9%	12,435,000			
Mar	8.4%	13,141,000			
Apr	9.1%	14,353,000			
May	8.1%	12,730,000			
Jun	8.7%	13,712,000			
<b>Totals</b>	<b>100.0%</b>	<b>\$ 157,023,000</b>	<b>\$ 60,321,000</b>	<b>\$ (2,866,000)</b>	<b>-1.8%</b>

#### Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Jul-Aug	16.4%	25,715,000	23,542,000	(2,173,000)	-8.5%
Jul-Sep	24.8%	38,978,000	36,203,000	(2,775,000)	-7.1%
Jul-Oct	32.8%	51,581,000	48,412,000	(3,169,000)	-6.1%
Jul-Nov	40.2%	63,187,000	60,321,000	(2,866,000)	-4.5%
Jul-Dec	48.4%	75,944,000			
Jul-Jan	57.7%	90,652,000			
Jul-Feb	65.7%	103,087,000			
Jul-Mar	74.0%	116,228,000			
Jul-Apr	83.2%	130,581,000			
Jul-May	91.3%	143,311,000			
Jul-Jun	100.0%	157,023,000			

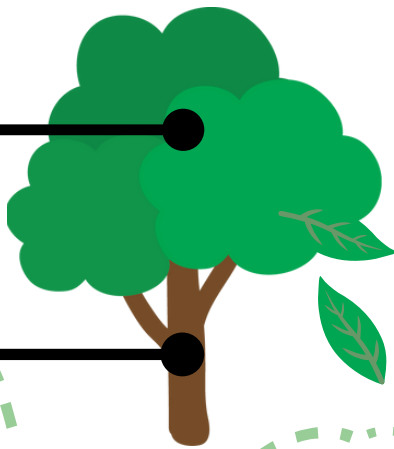
#### Tax and License Annual Privilege Tax Revenue Projections

Method	Total Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 156,470,000	\$ 157,023,000	\$ (553,000)	-0.4%
% Received	\$ 149,901,000	\$ 157,023,000	\$ (7,122,000)	-4.5%

# PARKS IN REWIND

25,736  
trees pruned

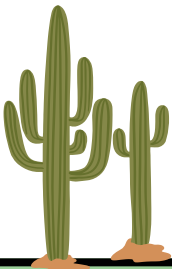
557  
trees planted



Urban Forestry

318

volunteer planting hours



Parks & Preserves

191  
encampment  
clean ups

150+  
tons of trash &  
debris

Asset  
Management

court resurfacings

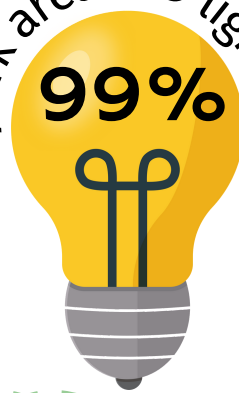
5



park area LED lighting

99%

conversions  
completed



restroom renovations

4



ELEVEN

in-design  
projects

CIP



Park Reopenings

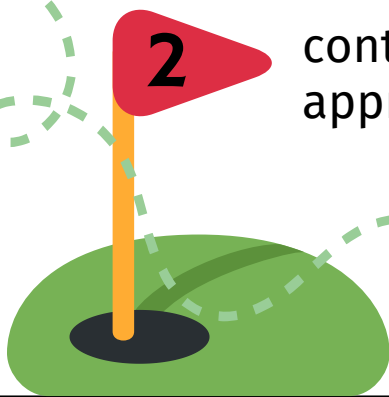
- Clark
- Meyer
- Mitchell
- Michelle Brooks-Totress



2

contract  
approvals

Golf



6

spring  
training  
game  
sellouts

Diablo



Park Rangers

We successfully launched the Park Ranger program! Hired and trained 15 out of the 17 approved positions.



Exciting  
projects in 2024



- Implementation of the Parks & Rec Equity Study
- Preserves Management Plan completion
- Installation of 7 new park monument signs
- Creamery Park refresh

- Tempe Women's Club and Papago sport field lighting projects
  - Start of Kiwanis Dog Park construction
  - Diablo phase 1 construction
- ...and so much more!

# COMMUNITY SERVICES UPDATE

January 12, 2024

## ARTS IN THE PARKS: BLOCK PARTIES

The Community Arts team continues this year's Arts in the Parks series with events in six Tempe parks: Indian Bend, Corbell, Green, Optimist, Scudder and Meyer. These free, hyper-local events provide accessible ways for all ages to engage with the arts and are customized to each community's interests. The themes for each Block Party - Surrealism or Pop Art - were selected based on surveys collected from September's Kick-Off events. Each event will feature live music, food trucks and themed art activities including shrink art, printmaking and cyanotype sun art with photo-sensitive paper. This season's Block Party series also features a temporary, interactive art installation by esteemed artist Mandy Palasik, encouraging community collaboration and play.



- **Indian Bend Park:** 11 a.m.-2 p.m., Saturday, Jan. 20
  - Event theme: Surrealism
  - Music: Tindal Muzic
  - Food truck: Back in Thyme
- **Corbell Park:** 11 a.m.-2 p.m., Sunday, Jan. 21
  - Event theme: Pop Art
  - Music: Janelle Loes
  - Food Trucks: Back in Thyme, El Pastorcito Taqueria, La Vida Oats
- **Mary & Moses Green Park:** 11 a.m.-2 p.m., Saturday, Jan. 27
  - Event theme: Surrealism
  - Music: Janelle Loes
  - Food Trucks: Back in Thyme, Eis Café, El Pastorcito Taqueria
- **Optimist Park:** 11 a.m.-2 p.m., Sunday, Jan. 28
  - Event theme: Surrealism
  - Music: The Blood Feud Family Singers
  - Food Trucks: Back in Thyme, El Pastorcito Taqueria, La Vida Oats
- **Scudder Park:** 11 a.m.-2 p.m., Saturday, Feb. 3
  - Event theme: Surrealism
  - Music: Tindal Muzic
  - Food Trucks: Back in Thyme, Eis Café, El Pastorcito Taqueria
- **Meyer Park:** 11 a.m.-2 p.m., Sunday, Feb. 4
  - Event theme: Pop Art
  - Music: The Blood Feud Family Singers
  - Food Trucks: Back in Thyme, El Pastorcito Taqueria, La Vida Oats

# COMMUNITY SERVICES UPDATE

January 12, 2024

## Special Events Update: January 12-28, 2024

The Special Events Task Force Committee works with event producers up to 18 months in advance to ensure the administrative and operational logistics are addressed before the event receives final approval.



Date	Event	Location	Notation
1/10-1/11	AZ Drive in Dance Film Festival	Graduate Hotel	Film Festival
1/12	Free Art Friday	Library Complex	Community Arts Event
1/14	Rock 'n Roll Arizona Race Series	Tempe Beach Park	Half Marathon, 10k, 5k
1/14	DTA 2nd Sunday	Mill Avenue	Community Event
1/20	Walk the Fight & Run the Distance	Tempe Beach Park	Charity 5k
1/20	Boxer Luv Run	Kiwanis Park	Charity 5k
1/20	EnVision Center Open House	EnVision Center	Open House
1/20	Arts in the Park Block Party	Indian Bend Park	Community Event
1/21	Arts in the Park Block Party	Corbell Park	Community Event
1/24-1/26	Scottsdale-Tempe Auction	Singh Meadows	Automobile Auction
1/27	Chris Farrar Softball Tournament	Tempe Sports Complex	Tournament Fundraiser
1/27-1/28	Tempe Blooms	Ragsdale – MLK Park	Floral Display & Music
1/27	Regional Unity Walk	Tempe Beach Park	One-Mile Walk
1/27	Tempe FanCon	Library Complex	Community Event
1/27	Liver Life Walk	Kiwanis Park	Charity 5K
1/27	SWIHA Peak Performance Conference & Firewalk	SW Healing Arts Center	Conference & Firewalk
1/27	Arts in the Park Block Party	Mary & Moses Green Park	Community Event
1/28	Arts in the Park Block Party	Optimist Park	Community Event

### Rock 'n' Roll Arizona

Celebrate the 20th Edition of **Rock 'n' Roll Arizona** in southwestern style! Start your new year on the right foot with a tri-city tour filled with musical miles on smooth and scenic courses that take you through Tempe, Scottsdale, and Phoenix. Rock out to live bands, DJs, and entertainment as you take in the stunning views surrounding you. This tour wouldn't be complete without the red sandstone formations of Papago Park that'll lead you to the Finish Line Festival at Tempe Beach Park. Don't miss out on the ultimate destination as we honor 20 Years Running in the Valley of the Sun!



# COMMUNITY SERVICES UPDATE

January 12, 2024

## Special Events Update: January 12-28, 2024 (con't)



### DTA 2<sup>nd</sup> Sundays on Mill

Revitalize and renew for the New Year at our Wellness themed 2nd Sundays in January. In addition to over 70 artisans and makers, enjoy wellness-related experiences, activities, presentations and more!

Please note the later time, 12pm-5pm, for the January event.

For additional information on activities, events, and things to do in and around Tempe, visit:

**Tempe Arts and Culture** ([Tempe.gov/arts](https://tempe.gov/arts)),

**Downtown Tempe Authority** ([Downtowntempe.com/explore](https://downtowntempe.com/explore)),

**Tempe Tourism** ([Tempetourism.com](https://tempetourism.com)), and

**Tempe Public Library** ([Tempepubliclibrary.org](https://tempepubliclibrary.org)).

