
Minutes LIBRARY ADVISORY BOARD Wednesday, January 3, 2024

Minutes of the LIBRARY ADVISORY BOARD hybrid meeting recorded at 6 p.m. on Wednesday, January 3, 2024, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

(MEMBERS) Present:

Chris Sar (Chair)
Jessica Brown
Dr. Felicia Durden
Shari Laster
Teri Metros
Jesse Shank

(MEMBERS) Absent:

Marie Brown (Vice-Chair)

City Staff Present:

Jessica Jupitus, Deputy Community Services Director - Library Services Division
Sunna Khokhar, Library Specialist II+ - Library Services Division

General Public Present:

No members of the general public were present.

Agenda Item 1 - Call to Order:

- Chris Sar, Library Advisory Board (Board) Chair, called the meeting to order at 6:00 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the December 6, 2023, Library Advisory Board Meeting Minutes:
APPROVED

- Chris Sar, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated December 6, 2023.

MOTION: Teri Metros moved to approve the December 6, 2023, Library Advisory Board meeting minutes.

SECOND: Dr. Felicia Durden seconded.

DECISION: Motion approved, 4-0.

Ayes: Chris Sar (Chair), Felicia Durden, Teri Metros, and Jesse Shank
Nays: None
Absent: Marie Brown (Vice Chair)
Abstained: Jessica Brown, Shari Laster

Agenda Item 4 - Report: Friends of Tempe Public Library

- The Friends of the Tempe Public Library were not present at this Library Advisory Board meeting.

Agenda Item 5 - Staff Report: Jessica Jupitus, Deputy Community Services Director

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
 - **188** adults were engaged in **programming** during December 2023; programs included:
 - **Book Clubs**
 - Mystery Club
 - Friends of Dorothy
 - Horror Book Club
 - Reading Global
 - Great Books
 - **Writing Programs**
 - Writers' Connection
 - Art of Pacing
 - NaNoWriMo TGIO (Thank Goodness It's Over)
 - How Have You Affected the Lives of Others?
 - How to Draw Batman and Spiderman
 - Poetry Workshop
 - **Technology Help**
 - DISC Drop-in Technology help
 - **English Corner**
 - **Page Possibilities: Handmade Cards**
 - **Make a Movie/Comic Book Accurate Costume from Scratch**

▪ **Puzzle Swap**

- The Library finished 2023 strong with 342 programs offered for adults and 7,398 attendees for the year;
 - This is an 18% increase in programs and 32% increase in attendance
- Adult services experimented with Adventure Packs, and they were a little too popular to sustain, going to regroup and try again with a less popular and tempting container
- The library has many upcoming events in January 2024
 - FanCon is on January 27, 2024 with a Scooby-Doo themed escape room, 80+ vendors, eight (8) food trucks, and all-ages programming;
 - This will be the Library's ninth (9th) FanCon;
 - The Escape Room was a huge success in 2023, so the library is extending it beyond just the FanCon event so more patrons can enjoy it
 - The Library is launching their annual writing contest, in partnership with Arizona State University and the Friends of the Tempe Public Library
 - They will begin accepting submissions January 8, 2024;
 - This is the 10th anniversary of the contest and have requested submissions to be themed "Celebration";
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - 302 participants were engaged in **youth programming** during December 2023, J. Jupitus highlighted the following programs:
 - **Storytime:**
 - Holiday (Two (2) sessions)
 - Evening (Two (2) sessions)
 - **LEGO Lab** (Fridays, Two (2) sessions)
 - **Kids Café** (Mondays, Tuesday, and Thursdays, 10 sessions)
 - **Open Learning Lab** (daily)
 - **Totally Tween Hangouts** (Fridays, Three (3) sessions)
 - **Get Inked** (alternating Saturdays, two (2) sessions)
 - 43 **Youth Activity Kits** and 66 teen **STEAM kits** were checked-out for in-library use;
 - 83 participants were engaged in **Teen Programming** during Decemberr 2023; J. Jupitus highlighted the following programs:

- **Game On** (Wednesdays, four (4) sessions)
 - **Life Skills Mondays** (Mondays, three (3) sessions)
 - **Create Thursday** (Thursdays, four (4) sessions)
 - **Teen-Led Dungeons and Dragons** (Saturdays, two (2) sessions)
 - **Makers Lab** (Wednesdays, three (3) sessions)
 - **Tabletop Kingdom** (Sundays, three (4) sessions)
 - Teen Volunteers provided 68 hours of service among 15 teens
- The Grinch made a special appearance at Holiday Storytime and only made two (2) kids cry this year.
 - The lower level of the library is being painted in various shades of blue to lighten up the dark brown shades.
 - The Youth Library offered 738 programs in 2023 with 15,980 attendees
 - A 43% increase in the number of programs offered and 34% increase in attendance
 - Kids Café began in November 2022 and many patrons rely on the meals we provide three (3) times a week.
 - The library has spent a lot of time with the collection this year, making sure our books are in excellent shape and providing items patrons want, like Vox Books with read aloud or Launchpads with educational games for all ages and subjects.
 - **Physical circulation of materials** decreased in December 2023;
 - Physical circulation of materials in December 2023 totaled 37,618 uses
 - Physical circulation of materials in December 2022 totaled 37,226 uses;
 - Physical circulation of materials in November 2023 totaled 40,885 uses;
 - Physical circulation of materials in October 2023 totaled 46,978 uses;
 - **Virtual/eResource circulation** increased in December 2023;
 - eResource circulation in December 2023 totaled 37,465 uses;
 - eResource circulation in December 2022 totaled 30,184 uses;
 - eResource circulation in November 2023 totaled 36,051 uses;
 - eResource circulation in October 2023 totaled 38,047 uses;
 - Tempe Public Library staff added **1,071 new cardholders** and updated **524 library cards**

- **Public access computers** saw 3,421 sessions in December 2023;
 - The lab on the **main floor** saw 3,083 uses;
 - The lab in the **Teen Center** saw 47 uses;
 - The lab in **Youth Services** saw 194 uses;
 - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 97 uses.
 - There is a significant decrease in public access computer use over the past previous years, and are looking to remove some of the computers at satellite sites, as they have minimal use there.
 - Cahill Senior Center had a total of five (5) uses for the entire month of December, and they have 12 computers.
- Since Tempe Public Library replaced the gates on December 14, 2023, they were unable to have an accurate gat count and are working with the technician to figure out the issue.
 - The Library is exploring using heat counters or other methods for accurate counting, should budgeting allow for bonus options.
- The Tempe Public Library App Launch has a total of 1,964 downloads
- The Library recently had a Facebook post about a good Samaritan who found one of their books on an plane and mailed it back to us
 - The response was so tremendous that 12News connected with us to do a story
- As the Librarians are weeding, they are working with the community centers to help refresh their collection of “honor-system” library materials, ensuring that they have updated option for patrons looking for something to read in the centers.
- The Tempe Public Library is branding 2024 as the “Year of Adventure”, taken from the 2024 Summer Reading theme, Adventure Begins @ Your Library. This is what J. Jupitus, Deputy Community Services Director - Library Services Division, sent to staff:
 - That means encouraging our users to try new things at our programs, to explore their city with library outreach events, to discover library materials that may be new to them, and to use library resources to set their own paths. That means continuing to partner with other city departments and community organizations. That means our signature programs: Fan Con, Summer Reading, and One Tempe One Book. That means responding to the needs and requests of our community, taking time to listen and observe what people want from their library, and making changes that benefit everyone. This also means we will be launching a year long strategic planning committee and generating an updated library culture statement. This is will be a community and staff-led process so if you are interested in participating, please let me know.

- J. Jupitus, highlighted the following from the 2023 community survey report for the library
 - Community satisfaction with the library is at 85%
 - an increase from 2022 when the satisfaction was 85%
 - Feeling of safety in the library complex during the day is 85%
 - An increase from 2022 with 83% and 76% in 2018
 - Feeling of safety in the library complex in the evening is 66%
 - An increase from 2022 with 61% and 59% in 2018
 - Community satisfaction with tempepubliclibrary.org is 84%
 - An increase from 2022 with 76%
 - 60% of respondents indicated that they had used the library within the past 12 months
 - An increase from 2022 at 51.5% but not quite where we were in 2018 at 76%

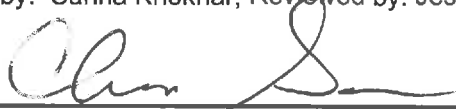
Agenda Item 6 – Member Announcements/Future Agenda Items

- Dr. Felicia Durden asked is the library has a large collection of digital items for patrons with disabilities?
 - J. Jupitus responded and stated that the library has a large collection of audiobooks on digital platforms and Libby by Overdrive is screen reader compatible.
- Teri Metros asked is we deliver items to friendship village and how the transition to Bibliotheca is going?
 - J. Jupitus responded and stated that the library currently does not give items to Friendship Village and are looking into a homebound service in partnership with Meals on Wheels
 - The transition has been bumpy, however the old check in machines are still functioning and we will continue to use them.

Agenda Item 7 - Adjournments

- Chris Sar, Library Advisory Board Chair, adjourned the meeting at 6:52 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, February 7, 2024;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Sunna Khokhar; Reviewed by: Jessica Jupitus



Approval Signature: Library Advisory Board Member

02/07/2024