

AFFIDAVIT OF CONTRACTOR LICENSE AND BONDING



Permit Application No. _____

Applicant: Check one of the following:

Contractor Architect / Engineer Owner Other: _____

Declarations: Contractor information shall be required prior to the issuance of a permit unless the permittee qualifies for one of the exemptions below (ARS Title 32 Sec. 1169). All permits issued for commercial projects require a licensed contractor. Contractor information may be submitted any time prior to permit issuance:

I hereby affirm that the contractor is currently licensed under the provisions of **ARS Title 32, Sec. 32-1101** through **Sec. 32-1188**.

Company Name: _____ phone: _____

Address: _____

Contractor's Lic. No. _____ State TPT Tax Lic. No. (if not MRRA): _____

EXEMPTION: Those qualifying for exemptions from **ARS Title 32, Sec. 32-1101** through **Sec. 32-1188**, shall check the appropriate box below.

I hereby affirm that the permittee is **EXEMPT** from licensing for the following reason:

- Governmental.** Agency of the U.S. Government, State of Arizona, County, Municipality or Political Subdivision. (ARS Sec. 32-1121.A.1)
- Owner / Builder.** Owners of property who improve such property or who build or improve structures or appurtenances on such property and who do the work themselves, with their own employees or with duly licensed contractors, if the structure, group of structures or appurtenances, including the improvements thereto, are intended for occupancy solely by the owner and are not intended for occupancy by members of the public as the owner's employees or business visitors and the structures or appurtenances are not intended for sale or for rent. In all actions brought under this chapter, except an action against an owner-occupant as defined in section 33-1002, proof of the sale or rent or the offering for sale or rent of any such structure by the owner-builder within one year after completion or issuance of a certificate of occupancy is prima facie evidence that such a project was undertaken for the purpose of sale or rent. For the purposes of this paragraph, "sale" or "rent" includes any arrangement by which the owner receives compensation in money, provisions, chattels or labor from the occupancy or the transfer of the property or the structures on the property.. (ARS Sec. 32-1121.A.5)
- Employees of the owners of condominiums, townhouses,** cooperative units or apartment complexes of four units or less or the owners' management agent or employees of the management agent repairing or maintaining structures owned by them. (Contractor License and statement from signed by the registrar required.)
- Other** (List ARS Section and Description) _____

CONTRACTOR BONDING REQUIREMENT:

<https://azdor.gov/transaction-privilege-tax/contracting-guidelines/bond-contractors#:~:text=Bond%20for%20Contractors-.Bonding%20Requirements,to%20ensure%20payment%20of%20taxes.>

Bonding Information: I (am) _____ (am not) _____ a prime contractor on this project.

Only if you are a prime contractor, the following information is required:

1. YES NO **Do you have a principal place of business in this state?**
A "principal place of business" means a location where a person has continuously operated a facility with a least one full-time employee for the preceding twelve months.
2. Yes NO **Will the total gross receipts for your contract be less than \$50,000?**

If the answer to **BOTH** questions above is 'NO', you must obtain a certificate from the Director of the Arizona Department of Revenue or the Director's agent that the requirements have been met before permit(s) can be issued. Contact DOR at **602-716-6056** or email bondexemptionsteam@AZDOR.gov.

NOTE: The department may require a taxpayer that is delinquent in payment of Arizona tax to post a bond.

The department may also require a taxpayer that has had a history of delinquency for a previous business license to post a bond for payment of tax (transaction privilege, withholding, or corporate). (Ref: ARS Sec. 42-1102, 42-5006, 42-5007 and Def: ARS Sec 42-1101.01, 42-5001)

Signature: _____ Date: _____
Applicant or Authorized Agent



COMMUNITY DEVELOPMENT ♦ BUILDING SAFETY

31 E 5th Street, Garden Level East ♦ Tempe, AZ 85281 ♦ (480) 350-8331 or (480) 350-8400 TDD

permitcenter@tempe.gov