



City Council Weekly Information Packet

Friday, March 8, 2024

Includes the following documents/information:

- 1) City Council Events Schedule
- 2) March 12, 2024 Primary/Special Election Update
- 3) Tax Revenue Statistical Report – December 2023
- 4) Tax Revenue Statistical Report – January 2024
- 5) Internal Audit Office Final Report
- 6) Community Services Department Update



City Council Events Schedule

March 8, 2024 thru December 13, 2024

The Mayor and City Council have been invited to attend various community meetings and public and private events at which a quorum of the City Council may be present. The Council will not be conducting city business, nor will any legal action be taken. This is an event only and not a public meeting. A list of the community meetings and public and private events along with the schedules, dates, times, and locations is attached. Organizers may require a rsvp or fee.

Fri	Mar 8	10:00 a.m. – 5:30 p.m.	Tempe Festival of the Arts Location: Downtown Tempe 1 W. Rio Salado Parkway Tempe, AZ
Sat	Mar 9	11:00 a.m. – 12:30 p.m.	Breakfast with Berdetta: “Meet Your Elected Officials” Location: Kiwanis Recreation Center 6111 S. All America Way Tempe, AZ
Sat	Mar 9	8:00 p.m. – 9:30 p.m.	Ribbon Cutting for New Tempe Business – Lush Café and Lounge Location: Lush Café and Lounge 7470 S. Priest Drive Tempe, AZ
Mon-Wed	Mar 11-13	All day	2024 Congressional City Conference Location: Washington D.C.
Fri	Mar 15	9:00 a.m. – 11:30 a.m.	Tempe Town Lake Cleanup Location: Tempe Town Lake 550 E. Tempe Town Lake Tempe, AZ
Fri	Mar 15	1:00 p.m. – 4:00 p.m.	Economic Development Spring Training Game Location: Tempe Diablo Stadium 2200 W. Alameda Drive Tempe, AZ
Sat	Mar 16	9:00 a.m. – 10:00 a.m.	Escalante Neighborhood Association Meeting Location: Escalante Community Garden 2150 E. Orange Street Tempe, AZ
Sat	Mar 16	9:00 a.m. – 12:00 p.m.	Care Fair Tempe 2024/ Tempe Health & Human Services Day Location: Hatton Hall

			34 E. 7 th Street Tempe, AZ
Sat	Mar 16	1:00 p.m. – 3:00 p.m.	Raintree Estates Neighborhood Spring Social Location: Raintree Estates 511 E. Citation Lane Tempe, AZ
Sat	Mar 16	9:30 a.m. – 9:45 a.m.	Arizona Aloha Festival Location: Tempe Beach Park 80 W. Rio Salado Parkway Tempe, AZ
Sat	Mar 16	10:00 a.m. – 3:00 p.m.	Add On Smoothies Grand Opening Location: Add On Smoothies 2155 E. University Drive, Suite # 104 Tempe, AZ
Mon	Mar 18	6:00 p.m. – 7:00 p.m.	Alegre NA Virtual Meeting Location: Zoom link https://asu.zoom.us/j/87330673892?from=addon
Tues	Mar 19	6:30 p.m. – 7:30 p.m.	Indian Bend NA Meeting Location: North Tempe Multi-generational Center 1555 N. Bridalwreath Street Tempe, AZ
Wed	Mar 20	12:00 p.m. – 1:00 p.m.	Human Services and Community Safety Committee Meeting Location: Council Chambers 31 E. Fifth Street Tempe, AZ
Fri	Mar 22	8:00 a.m. – 5:30 p.m.	First Robotics Competition Arizona East Regional Location: AZTech Robotics – Corona del Sol 1001 E. Knox Road Tempe, AZ
Sat	Mar 23	10:00 a.m. – 12:30 p.m.	City of Tempe Volunteer Appreciation Event Location: Pyle Adult Center 655 E. Southern Avenue Tempe, AZ
Sun	Mar 24	11:00 a.m. – 11:30 a.m.	The Healing Chamber’s Grand Opening Location: The Healing Chamber 4515 S. McClintock Drive Suite 212

			Tempe, AZ
Tues	Mar 26	6:00 p.m. – 7:30 p.m.	Ramadan Dinner Location: Tempe History Museum 809 E. Southern Avenue Tempe, AZ
Wed	Mar 27	12:00 p.m. – 1:00 p.m.	Accessory Dwelling Units (ADU) Virtual Public Meeting Location: Zoom link https://us06web.zoom.us/meeting/register/tZwvduCvpi4sGNF-bkeli16sHGPKKeQtEDX
Wed	Mar 27	4:30 p.m. – 7:30 p.m.	Geeks Night Out 2024 – Tempe’s Annual STEAM Festival Location: Tempe Public Library 3500 S. Rural Road Tempe, AZ
Wed	Mar 27	5:30 p.m. – 7:00 p.m.	Accessory Dwelling Units (ADU) In-Person Public Meeting Location: Tempe Public Library 3500 S. Rural Road Tempe, AZ
Wed	Mar 27	6:45 p.m. – 9:10 p.m.	Mesa Easter Pageant Location: Mesa Temple 455 E. Mail Street Mesa, AZ
Thur	Mar 28	9:30 a.m. – 10:30 a.m.	Sundt Construction KAPBCS Training Center & Center For Craft Excellence Visit Location: Sundt Construction 2630 S. 20 th Place Phoenix, AZ
Fri	Mar 29	6:00 p.m. – 8:00 p.m.	Featured Exhibit Opening: Extending a Hand: Cesar Chavez, an Arizona Connection Location: Tempe History Museum 809 E. Southern Avenue Tempe, AZ
Tue	Apr 2	4:00 p.m. – 5:30 p.m.	Tempe Mayor’s All Abilities Location: Tempe Center for the Arts 700 W. Rio Salado Parkway Tempe, AZ

Tues	Apr 2	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Corbell Park Location: Corbell Park 3340 S. Rural Road Tempe, AZ
Tues	Apr 2	6:00 p.m. – 7:30 p.m.	Accessory Dwelling Units (ADU) In-Person Meeting Location: North Tempe Multigenerational Center 1555 N. Bridalwreath Street Tempe, AZ
Wed	Apr 3	9:00 a.m. – 10:30 a.m.	State of the District Location: Rio Salado College 2323 W. 14 th Street Tempe, AZ
Wed	Apr 3	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Optimist Park Location: Optimist Park 3340 S. Rural Road Tempe, AZ
Fri	Apr 5	6:30 p.m. – 9:30 p.m.	VICINITY Location: American Heritage Center 1300 N. College Avenue Tempe, AZ
Sat	Apr 6	7:30 a.m. – 11:00 a.m.	Dash with Splash Location: Rio Salado College 5500 S. Mill Avenue Tempe, AZ
Sat	Apr 6	9:00 a.m. – 11:00 a.m.	Neighborhood Celebration Location: Kiwanis Park Fiesta Ramadas 5711 S. All America Way Tempe, AZ
Mon	Apr 8	5:30 p.m. – 7:00 p.m.	Accessory Dwelling Units (ADU) In-Person Location: Arizona 811 1405 W. Auto Drive Tempe, AZ
Tues	Apr 9	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Scudder Park Location: Scudder Park 3340 S. Rural Road Tempe, AZ

Wed	Apr 10	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Meyer Park Meyer Park 3340 S. Rural Road Tempe, AZ
Thur	Apr 11	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Indian Bend Park Location: Indian Bend Park 1250 E. Marigold Lane Tempe, AZ
Fri	Apr 12	1:00 p.m. – 2:00 p.m.	SEV Committee Meeting Location: Council Chambers 31 E. 5 th Street Tempe, AZ
Fri	Apr 12	1:30 p.m. – 3:30 p.m.	City Council Retreat Location: Tempe Center for the Arts 700 W. Rio Salado Parkway Tempe, AZ
Sat	Apr 13	11:00 a.m. – 1:00 p.m.	Tempe PedalPalooza 2024 Location: Tempe Bicycle Action Group + Culdesac 2025 E. Apache Boulevard Tempe, AZ
Sat	Apr 13	6:00 p.m. – 8:00 p.m.	Legends Gala Reception Location: Tempe History Museum 809 E. Southern Avenue Tempe, AZ
Tues	Apr 16	9:00 a.m. – 3:00 p.m.	Arizona Good Business Summit Location: Local First Arizona 1300 N. College Avenue Tempe, AZ
Tues	Apr 16	5:30 p.m. – 7:30 p.m.	Arts in the Parks Spring Celebration: Mary and Moses Green Park Location: Mary & Moses Green Park 9325 W. Warner Ranch Drive Tempe, AZ
Wed	Apr 17	7:00 a.m. – 8:30 a.m.	Bike to Work Day Location: Various City of Tempe Locations Pyle Center, Kiwanis Park, Westside Multi-Gen Center, Escalante Center. North Tempe Multi-Gen Center, Tempe Transportation Center

Sat	Apr 20	9:00 a.m. – 10:00 p.m.	AZ Alpha Delta Kappa State Convention Location: Double Tree Hilton 2100 S. Priest Drive Tempe, AZ
Sat	Apr 20	9:00 a.m. – 10:00 a.m.	Escalante Neighborhood Association Meeting Location: Escalante Community Garden 2150 E. Orange Street Tempe, AZ
Sat	Apr 20	10:30 a.m. – 12:30 p.m.	Clark Park Community Center and Pool Grand Opening Location: Clark Park Community Center 1730 S. Roosevelt Street Tempe, AZ
Fri	Apr 26	7:00 p.m. – 9:00 p.m.	Music Under the Stars Location: Tempe Diablo Stadium 220 W. Alameda Drive Tempe, AZ
Fri	May 10	5:30 p.m. – 7:00 p.m.	Tempe Leadership Class XXXIX Graduation Location: Omni Tempe Hotel at ASU 7 E. University Drive Tempe, AZ
Fri	Dec 13	11:00 a.m. – 4:00 p.m.	Tempe Elementary Blood Drive Location: Tempe Elementary School District #3 3205 S. Rural Road Tempe, AZ

03/08/2024 JR

MEMORANDUM

TO: Mayor and City Council
FROM: Kara DeArrastia, City Clerk
DATE: March 8, 2024
SUBJECT: March 12, 2024 Primary/Special Election Update



Below are updates regarding the March 12, 2024 Primary/Special Election, for the week ending March 8, 2024.

Voting Locations for the March 12 Tempe Jurisdictional Election

Tempe voters can vote in person at the Ballot Replacement Center located at the Tempe History Museum, 809 East Southern Avenue, Tempe, AZ 85282, **Friday March 8**, from 8 a.m. to 5 p.m.; **Monday, March 11**, from 8 a.m. to 5 p.m.; and **Tuesday, March 12 Election Day**, from 6 a.m. to 7 p.m.

Voters may drop off their completed ballot inside the signed and sealed envelope at the secure ballot drop-off box located just inside the main entrance of Tempe City Hall, 31 East Fifth Street, Tempe, AZ 85281, **Friday March 8**, from 8 a.m. to 5 p.m.; **Monday, March 11**, from 8 a.m. to 5 p.m.; and **Tuesday, March 12 Election Day**, from 6 a.m. to 7 p.m.

Additionally, voters may drop off their completed ballot inside the signed and sealed envelope at one of the secure **24-hour** ballot drop-off boxes **by 7 p.m. Tuesday, March 12 Election Day**:

- Mesa Maricopa County Recorder and Elections Offices, 222 East Javelina Avenue, Mesa, AZ 85210, or the
- Phoenix Maricopa County Tabulation and Election Center, 510 South 3rd Avenue, Phoenix, AZ 85003.

A flyer is attached to this memorandum providing further details regarding where voters can vote or drop off their completed ballot for the March 12 election. Voters may text "JOIN" to 628-683 or visit [BeBallotReady.Vote](#) to receive automatic notifications when their ballot is prepared, mailed, received, verified, and counted. In-person voters can also see alerts when they cast a ballot at the polls.

Election Results for the March 12 Tempe Jurisdictional Election

On **Tuesday, March 12, shortly after 8 p.m.**, preliminary unofficial election results will be posted at [Results.Maricopa.Vote](#). This will be the only update on Election Day. Further results are posted after 5 p.m. daily by Maricopa County Elections (MCE), until all ballots have been tabulated. Release time for official results may vary based on volume and signature curing, pursuant to [A.R.S. § 16-550 \(A\)](#). According to MCE, the earliest possible release of official results will be available **Friday, March 15, after 5 p.m.** following the signature curing deadline. Results are not official until they are canvassed. The canvass of the vote, which is the City Council's official acceptance of the results, has been tentatively scheduled for the March 21 Regular Council Meeting.

Pursuant to the requirements of [Tempe City Charter, Section 7.01](#), since no more than two candidates are running for the one Mayoral seat and no more than six candidates are running for the three City Council seats, the general election is being held at the time that the primary election would have been held, on March 12. Therefore, a runoff election is not needed on May 21. With there being only one Mayor and Council Candidate Election this Spring, the one Mayoral candidate and the three Councilmember candidates receiving the highest number of votes will be declared elected to office. The Mayor-elect and Councilmembers-elect will be sworn in for their terms of office at the first Regular Council Meeting in July 2024.

Visit tempe.gov/election for more information about the March 12, 2024 Primary/Special Election. Future updates will be provided throughout the election season as needed. Should you have any questions or need further information, please do not hesitate to contact me at (480) 350-8947 or kara_dearrastia@tempe.gov.



Voting locations for the Tempe March 12 Election

Tempe locations

Voters can vote in person at the Ballot Replacement Center located at the **Tempe History Museum, 809 E. Southern Ave.**

This center is open 8 a.m. to 5 p.m. Monday through Friday until March 11. On Election Day, Tuesday, March 12, the center is open from 6 a.m. to 7 p.m.

Tempe voters can also drop off their completed ballot in the secure ballot drop-off box located just inside the main entrance of **Tempe City Hall, 31 E. Fifth St.**, which is accessible 8 a.m. to 5 p.m., Monday through Friday. On Election Day, Tuesday, March 12, hours are 6 a.m. to 7 p.m.

Mesa location

Voters can use the 24-hour drop box at the **Mesa Maricopa County Recorder/Elections Offices, 222 E. Javelina Ave, Mesa**

Phoenix location

Voters can use the 24-hour drop box at the **Phoenix Maricopa County Tabulation/Elections Center, 510 S. 3rd Ave, Phoenix**



Visit tempe.gov/election or BeBallotReady.Vote for more information.

MEMORANDUM



TO: Mayor and Council
FROM: Lauri Oszakiewski, Senior Municipal Budget & Finance Analyst
THROUGH: Tom Duensing, Deputy City Manager
Lisette Camacho, Financial Services Director
DATE: March 8, 2024
SUBJECT: Tax Revenue Statistical Report – December 2023

Introduction

The Municipal Budget Office (MBO) reviews the City’s privilege (sales) tax collections for the General Fund (1.2%), Transit Fund (0.5%) and Arts & Cultural Fund (0.1%) and the General Fund bed tax (5.0%) in order to monitor the financial performance of the City’s largest revenue source. This monthly analysis also provides the opportunity to determine if adjustments need to be made for any significant variances to ensure continuity of programs and service delivery. The December 2023 report summarizes our analysis of the November sales activity reported to the Arizona Department of Revenue (ADOR).

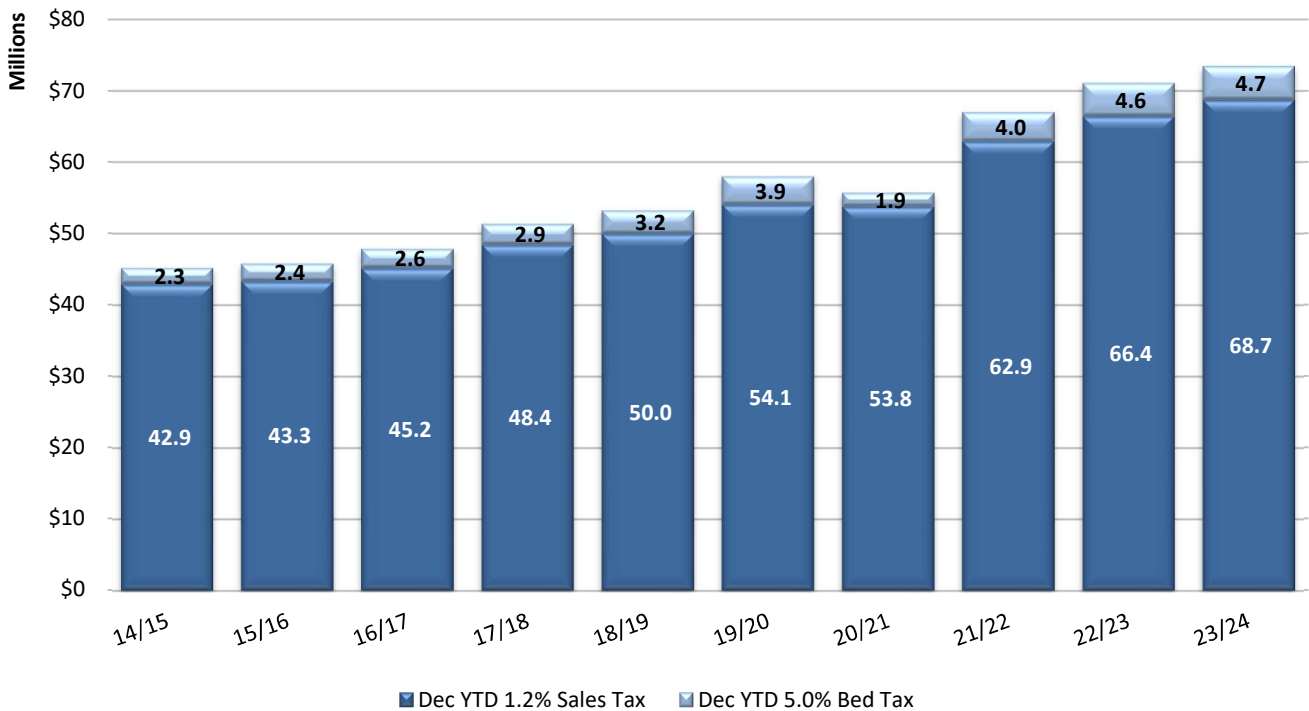
Overall Highlights

Total fiscal year to date taxable *sales* increased by 2.3% over the same year to date period in the prior fiscal year. Total sales tax *revenue* is up 2.5% or \$2.6 million, due to growth in retail (\$1.2 million), rentals (\$997 thousand) and contracting (\$873 thousand) activity. The attached Executive Summary provides a summary of historical and current fiscal year taxable sales, sales tax collections by fund, tax revenues by business activity, and an analysis of retail tax revenues by activity.

General Fund Highlights

As the General Fund portion of the City’s sales and bed tax revenue collections represents the General Fund’s largest revenue source, further analysis is performed on these specific tax collections. The graph below depicts year to date General Fund historical sales and bed tax revenue from FY 2014/15 through FY 2023/24. General Fund sales and bed tax revenue for FY 2023/24 is up 3.3% or \$2.4 million over the prior year to date period.

General Fund Year to Date Sales and Bed Tax Collections through December



Executive Summary

Current Month - Decmber	2020-21		2021-22		2022-23		2023-24	
	Change	Change	Change	Change	Change	Change	Change	
Taxable Sales								
Total Taxable Sales	754,593,000	-8.7%	905,444,000	20.0%	983,736,000	8.6%	1,030,326,000	4.7%
Retail Taxable Sales	437,187,000	-2.5%	530,230,000	21.3%	510,803,000	-3.7%	531,288,000	4.0%
Tax Revenues by Fund								
General Fund								
Privilege Tax (1.2%)	8,762,000	-7.1%	10,416,000	18.9%	11,552,000	10.9%	12,048,000	4.3%
Bed Tax (5.0%)	367,000	-58.8%	875,000	138.4%	1,055,000	20.6%	1,012,000	-4.1%
Privilege Tax Rebates	205,000	-25.7%	239,000	16.6%	-	-100.0%	104,000	100.0%
Total General Fund	9,334,000	-11.9%	11,530,000	23.5%	12,607,000	9.3%	13,164,000	4.4%
Transit Fund								
Privilege Tax (0.5%)	3,651,000	-7.1%	4,340,000	18.9%	4,813,000	10.9%	5,063,000	5.2%
Privilege Tax Rebates	85,000	-26.1%	99,000	16.5%	-	-100.0%	-	0.0%
Total Transit Fund	3,736,000	-7.6%	4,439,000	18.8%	4,813,000	8.4%	5,063,000	5.2%
Arts & Culture Fund								
Privilege Tax (0.1%)	747,000	-7.7%	888,000	18.9%	963,000	8.4%	1,013,000	5.2%
Total Arts & Culture Fund	747,000	-7.7%	888,000	18.9%	963,000	8.4%	1,013,000	5.2%
Totals	13,817,000	-10.6%	16,857,000	22.0%	18,383,000	9.1%	19,240,000	4.7%
Tax Revenues by Business Activities								
Retail	7,768,000	-3.7%	9,544,000	22.9%	8,604,000	-9.8%	9,563,000	11.1%
Rentals	2,720,000	-1.6%	3,208,000	17.9%	3,412,000	6.4%	3,845,000	12.7%
Utilities/Communication	536,000	-0.2%	587,000	9.5%	573,000	-2.4%	656,000	14.5%
Restaurants	944,000	-21.6%	1,325,000	40.4%	1,424,000	7.5%	1,469,000	3.2%
Contracting	826,000	-18.6%	671,000	-18.8%	1,078,000	60.7%	1,266,000	17.4%
Hotel/Motel	155,000	-53.5%	327,000	111.0%	410,000	25.4%	420,000	2.4%
Transient (Bed Tax)	367,000	-58.8%	875,000	138.4%	1,055,000	20.6%	1,084,000	2.7%
Non-Recurring Business Activities	378,000	-9.8%	33,000	-91.3%	1,495,000	4430.3%	674,000	-54.9%
Amusements	72,000	-44.2%	139,000	93.1%	203,000	46.0%	159,000	-21.7%
All Other	52,000	-41.6%	148,000	184.6%	130,000	-12.2%	103,000	-20.8%
Totals	13,817,000	-10.6%	16,857,000	22.0%	18,383,000	9.1%	19,240,000	4.7%
Retail Tax Revenues by Activities								
Automotive	1,148,000	-6.0%	1,222,000	6.4%	1,334,000	9.2%	1,352,000	1.3%
Building Supply Stores	318,000	17.3%	391,000	23.0%	391,000	0.0%	373,000	-4.6%
Department Stores	1,056,000	-6.0%	1,195,000	13.2%	1,260,000	5.4%	1,287,000	2.1%
Drug/Small Stores	1,234,000	9.3%	1,375,000	11.4%	1,380,000	0.4%	1,273,000	-7.8%
Furniture/Equipment/Electronics	511,000	-4.1%	585,000	14.5%	607,000	3.8%	631,000	4.0%
Grocery Stores	886,000	0.6%	848,000	-4.3%	975,000	15.0%	984,000	0.9%
Manufacturing Firms	510,000	-15.0%	1,230,000	141.2%	485,000	-60.6%	458,000	-5.6%
All Other Retail	2,105,000	-8.9%	2,698,000	28.2%	2,172,000	-19.5%	3,205,000	47.6%
Totals	7,768,000	-3.7%	9,544,000	22.9%	8,604,000	-9.8%	9,563,000	11.1%
Fiscal Year to Date - Decmber								
	Change	Change	Change	Change	Change	Change	Change	
Taxable Sales								
Total Taxable Sales	4,613,840,000	-2.1%	5,441,076,000	17.9%	5,706,020,000	4.9%	5,839,618,000	2.3%
Retail Taxable Sales	2,662,564,000	6.0%	3,131,545,000	17.6%	3,023,286,000	-3.5%	3,176,647,000	5.1%
Tax Revenues by Fund								
General Fund								
Privilege Tax (1.2%)	53,784,000	-0.5%	62,912,000	17.0%	66,396,000	5.5%	68,670,000	3.4%
Bed Tax (5.0%)	1,876,000	-52.1%	4,020,000	114.3%	4,607,000	14.6%	4,711,000	2.3%
Privilege Tax Rebates	1,132,000	-27.1%	1,416,000	25.1%	971,000	-31.4%	377,000	-61.2%
Total General Fund	56,792,000	-4.6%	68,348,000	20.3%	71,974,000	5.3%	73,758,000	2.5%
Transit Fund								
Privilege Tax (0.5%)	22,411,000	-0.6%	26,214,000	17.0%	27,665,000	5.5%	28,767,000	4.0%
Privilege Tax Rebates	471,000	-24.8%	589,000	25.1%	404,000	-31.4%	-	-100.0%
Total Transit Fund	22,882,000	-1.2%	26,803,000	17.1%	28,069,000	4.7%	28,767,000	2.5%
Arts & Culture Fund								
Privilege Tax (0.1%)	4,576,000	-1.3%	5,361,000	17.2%	5,614,000	4.7%	5,753,000	2.5%
Total Arts & Culture Fund	4,576,000	-1.3%	5,361,000	17.2%	5,614,000	4.7%	5,753,000	2.5%
Totals	84,250,000	-51.8%	100,512,000	19.3%	105,657,000	5.1%	108,278,000	2.5%
Tax Revenues by Business Activities								
Retail	47,825,000	5.7%	56,368,000	17.9%	53,181,000	-5.7%	54,364,000	2.2%
Rentals	16,070,000	3.0%	18,117,000	12.7%	20,717,000	14.4%	21,714,000	4.8%
Utilities/Communication	4,507,000	-0.6%	4,550,000	1.0%	4,788,000	5.2%	4,977,000	3.9%
Restaurants	5,256,000	-20.3%	7,676,000	46.0%	8,324,000	8.4%	8,433,000	1.3%
Contracting	6,020,000	-11.8%	4,782,000	-20.6%	5,754,000	20.3%	6,627,000	15.2%
Hotel/Motel	730,000	-48.8%	1,534,000	110.1%	1,805,000	17.7%	1,926,000	6.7%
Transient (Bed Tax)	1,876,000	-52.1%	4,020,000	114.3%	4,607,000	14.6%	4,945,000	7.3%
Non-Recurring Business Activities	1,243,000	-38.3%	2,059,000	65.6%	4,855,000	135.8%	3,660,000	-24.6%
Amusements	315,000	-55.8%	779,000	147.3%	1,012,000	29.9%	1,049,000	3.7%
All Other	408,000	-99.5%	627,000	53.7%	614,000	-2.1%	583,000	-5.0%
Totals	84,250,000	-51.8%	100,512,000	19.3%	105,657,000	5.1%	108,278,000	2.5%
Retail Tax Revenues by Activities								
Automotive	6,957,000	-0.3%	7,857,000	12.9%	8,175,000	4.0%	9,801,000	19.9%
Building Supply Stores	2,044,000	13.7%	2,374,000	16.1%	2,564,000	8.0%	2,365,000	-7.8%
Department Stores	6,048,000	-0.2%	6,849,000	13.2%	7,253,000	5.9%	7,211,000	-0.6%
Drug/Small Stores	7,559,000	10.9%	7,953,000	5.2%	7,526,000	-5.4%	7,505,000	-0.3%
Furniture/Equipment/Electronics	3,725,000	8.9%	4,104,000	10.2%	2,076,000	-49.4%	2,965,000	42.8%
Grocery Stores	5,008,000	6.3%	4,931,000	-1.5%	5,438,000	10.3%	5,683,000	4.5%
Manufacturing Firms	3,465,000	-5.1%	5,687,000	64.1%	2,628,000	-53.8%	2,869,000	9.2%
All Other Retail	13,019,000	10.4%	16,613,000	27.6%	17,521,000	5.5%	15,965,000	-8.9%
Totals	47,825,000	5.7%	56,368,000	17.9%	53,181,000	-5.7%	54,364,000	2.2%

Actual Compared to Budget Projection

Privilege Tax Revenue - General Fund (1.2%) 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Aug	8.1%	11,727,000	11,037,000	(690,000)	-5.9%
Sep	8.1%	11,714,000	11,998,000	284,000	2.4%
Oct	8.3%	11,977,000	11,355,000	(622,000)	-5.2%
Nov	7.5%	10,818,000	10,949,000	131,000	1.2%
Dec	8.2%	11,919,000	12,048,000	129,000	1.1%
Jan	9.6%	13,913,000			
Feb	7.9%	11,410,000			
Mar	8.1%	11,745,000			
Apr	8.9%	12,825,000			
May	8.1%	11,720,000			
Jun	8.9%	12,939,000			
Totals	100.0%	\$ 144,722,000	\$ 68,670,000	\$ (1,500,000)	-1.0%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Jul-Aug	16.4%	23,742,000	22,320,000	(1,422,000)	-6.0%
Jul-Sep	24.5%	35,456,000	34,318,000	(1,138,000)	-3.2%
Jul-Oct	32.8%	47,433,000	45,673,000	(1,760,000)	-3.7%
Jul-Nov	40.3%	58,251,000	56,622,000	(1,629,000)	-2.8%
Jul-Dec	48.5%	70,170,000	68,670,000	(1,500,000)	-2.1%
Jul-Jan	58.1%	84,083,000			
Jul-Feb	66.0%	95,493,000			
Jul-Mar	74.1%	107,238,000			
Jul-Apr	83.0%	120,063,000			
Jul-May	91.1%	131,783,000			
Jul-Jun	100.0%	144,722,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Privilege Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 143,398,000	\$ 144,722,000	\$ (1,324,000)	-0.9%
% Received	\$ 141,628,000	\$ 144,722,000	\$ (3,094,000)	-2.1%

Bed Tax Revenue - General Fund (5.0%) 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Aug	9.7%	1,188,000	534,000	(654,000)	-55.1%
Sep	12.6%	1,549,000	663,000	(886,000)	-57.2%
Oct	5.1%	626,000	854,000	228,000	36.4%
Nov	6.4%	788,000	960,000	172,000	21.8%
Dec	6.8%	838,000	1,012,000	174,000	20.8%
Jan	6.5%	795,000			
Feb	8.3%	1,025,000			
Mar	11.3%	1,396,000			
Apr	12.4%	1,528,000			
May	8.2%	1,010,000			
Jun	6.3%	773,000			
Totals	100.0%	\$ 12,301,000	\$ 4,711,000	\$ (1,063,000)	-8.6%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Jul-Aug	16.0%	1,973,000	1,222,000	(751,000)	-38.1%
Jul-Sep	28.6%	3,522,000	1,885,000	(1,637,000)	-46.5%
Jul-Oct	33.7%	4,148,000	2,739,000	(1,409,000)	-34.0%
Jul-Nov	40.1%	4,936,000	3,699,000	(1,237,000)	-25.1%
Jul-Dec	46.9%	5,774,000	4,711,000	(1,063,000)	-18.4%
Jul-Jan	53.4%	6,569,000			
Jul-Feb	61.7%	7,594,000			
Jul-Mar	73.1%	8,990,000			
Jul-Apr	85.5%	10,518,000			
Jul-May	93.7%	11,528,000			
Jul-Jun	100.0%	12,301,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Bed Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 13,118,000	\$ 12,301,000	\$ 817,000	6.6%
% Received	\$ 10,036,000	\$ 12,301,000	\$ (2,265,000)	-18.4%

Total General Fund Tax Revenue 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Aug	8.2%	12,915,000	11,571,000	(1,344,000)	-10.4%
Sep	8.4%	13,263,000	12,661,000	(602,000)	-4.5%
Oct	8.0%	12,603,000	12,209,000	(394,000)	-3.1%
Nov	7.4%	11,606,000	11,909,000	303,000	2.6%
Dec	8.1%	12,757,000	13,060,000	303,000	2.4%
Jan	9.4%	14,708,000			
Feb	7.9%	12,435,000			
Mar	8.4%	13,141,000			
Apr	9.1%	14,353,000			
May	8.1%	12,730,000			
Jun	8.7%	13,712,000			
Totals	100.0%	\$ 157,023,000	\$ 73,381,000	\$ (2,563,000)	-1.6%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Jul-Aug	16.4%	25,715,000	23,542,000	(2,173,000)	-8.5%
Jul-Sep	24.8%	38,978,000	36,203,000	(2,775,000)	-7.1%
Jul-Oct	32.8%	51,581,000	48,412,000	(3,169,000)	-6.1%
Jul-Nov	40.2%	63,187,000	60,321,000	(2,866,000)	-4.5%
Jul-Dec	48.4%	75,944,000	73,381,000	(2,563,000)	-3.4%
Jul-Jan	57.7%	90,652,000			
Jul-Feb	65.7%	103,087,000			
Jul-Mar	74.0%	116,228,000			
Jul-Apr	83.2%	130,581,000			
Jul-May	91.3%	143,311,000			
Jul-Jun	100.0%	157,023,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Total Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 156,550,000	\$ 157,023,000	\$ (473,000)	-0.3%
% Received	\$ 151,724,000	\$ 157,023,000	\$ (5,299,000)	-3.4%

MEMORANDUM



TO: Mayor and Council
FROM: Lauri Oszakiewski, Senior Municipal Budget & Finance Analyst
THROUGH: Tom Duensing, Deputy City Manager
Lisette Camacho, Financial Services Director
DATE: March 8, 2024
SUBJECT: Tax Revenue Statistical Report – January 2024

Introduction

The Municipal Budget Office (MBO) reviews the City’s privilege (sales) tax collections for the General Fund (1.2%), Transit Fund (0.5%) and Arts & Cultural Fund (0.1%) and the General Fund bed tax (5.0%) in order to monitor the financial performance of the City’s largest revenue source. This monthly analysis also provides the opportunity to determine if adjustments need to be made for any significant variances to ensure continuity of programs and service delivery. The January 2024 report summarizes our analysis of the December sales activity reported to the Arizona Department of Revenue (ADOR).

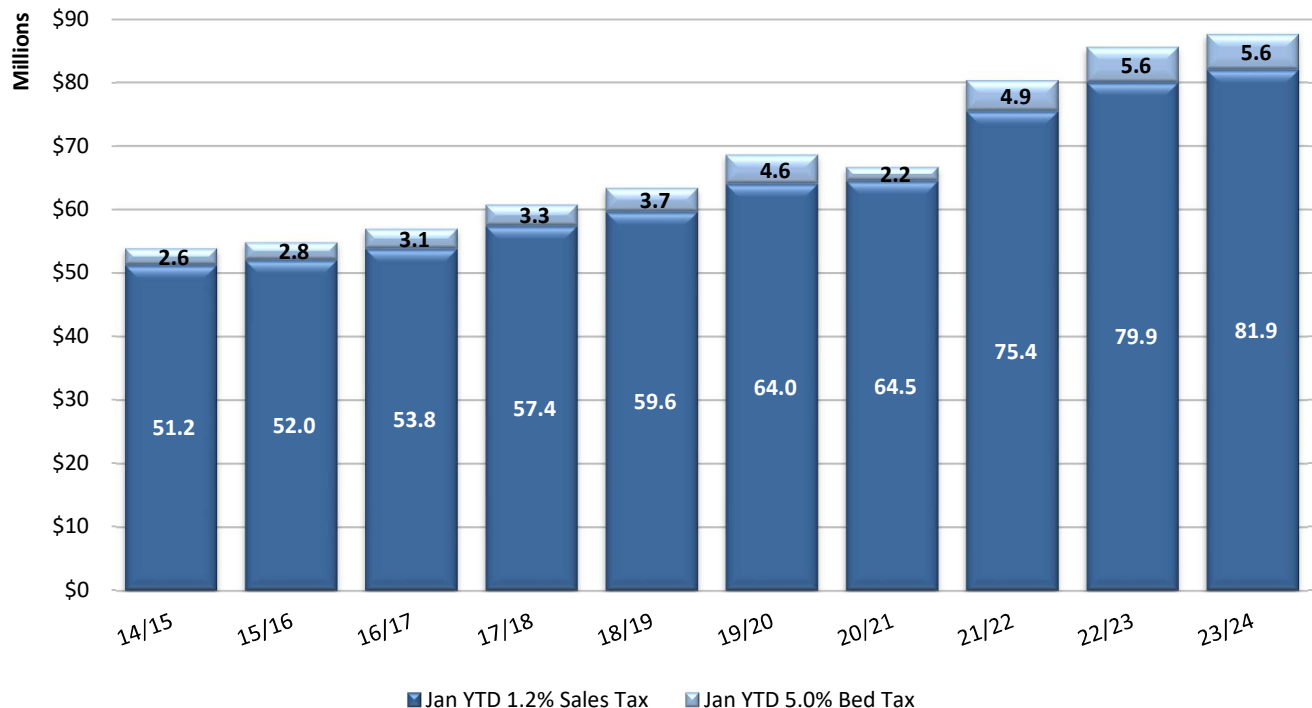
Overall Highlights

Total fiscal year to date taxable *sales* increased by 1.6% over the same year to date period in the prior fiscal year. Total sales tax *revenue* is up 1.7% or \$2.2 million, due to growth in rentals (\$1.5 million), contracting (\$1.0 million) and retail (\$380 thousand) activity. The attached Executive Summary provides a summary of historical and current fiscal year taxable sales, sales tax collections by fund, tax revenues by business activity, and an analysis of retail tax revenues by activity.

General Fund Highlights

As the General Fund portion of the City’s sales and bed tax revenue collections represents the General Fund’s largest revenue source, further analysis is performed on these specific tax collections. The graph below depicts year to date General Fund historical sales and bed tax revenue from FY 2014/15 through FY 2023/24. General Fund sales and bed tax revenue for FY 2023/24 is up 2.4% or \$2.0 million over the prior year to date period.

General Fund Year to Date Sales and Bed Tax Collections through January



Executive Summary

Current Month - January	2020-21	Change	2021-22	Change	2022-23	Change	2023-24	Change
Taxable Sales								
Total Taxable Sales	917,652,000	5.6%	1,086,278,000	18.4%	1,143,714,000	5.3%	1,122,947,000	-1.8%
Retail Taxable Sales	566,605,000	13.1%	662,741,000	17.0%	661,650,000	-0.2%	617,065,000	-6.7%
Tax Revenues by Fund								
General Fund								
Privilege Tax (1.2%)	10,667,000	7.4%	12,479,000	17.0%	13,484,000	8.1%	13,265,000	-1.6%
Bed Tax (5.0%)	298,000	-55.3%	849,000	184.9%	1,001,000	17.9%	878,000	-12.3%
Privilege Tax Rebates	273,000	-18.5%	352,000	28.9%	-	-100.0%	-	0.0%
Total General Fund	11,238,000	2.8%	13,680,000	21.7%	14,485,000	5.9%	14,143,000	-2.4%
Transit Fund								
Privilege Tax (0.5%)	4,445,000	7.4%	5,200,000	17.0%	5,619,000	8.1%	5,527,000	-1.6%
Privilege Tax Rebates	114,000	-18.0%	147,000	28.9%	-	-100.0%	-	0.0%
Total Transit Fund	4,559,000	6.6%	5,347,000	17.3%	5,619,000	5.1%	5,527,000	-1.6%
Arts & Culture Fund								
Privilege Tax (0.1%)	912,000	6.7%	1,069,000	17.2%	1,124,000	5.1%	1,105,000	-1.7%
Total Arts & Culture Fund	912,000	6.7%	1,069,000	17.2%	1,124,000	5.1%	1,105,000	-1.7%
Totals	16,709,000	4.0%	20,096,000	20.3%	21,228,000	5.6%	20,775,000	-2.1%
Tax Revenues by Business Activities								
Retail	10,199,000	13.1%	11,929,000	17.0%	11,910,000	-0.2%	11,107,000	-6.7%
Rentals	3,118,000	1.6%	3,490,000	11.9%	4,052,000	16.1%	4,521,000	11.6%
Utilities/Communication	498,000	-6.4%	492,000	-1.2%	544,000	10.6%	593,000	9.0%
Restaurants	939,000	-23.3%	1,422,000	51.4%	1,537,000	8.1%	1,678,000	9.2%
Contracting	997,000	-4.6%	1,302,000	30.6%	1,059,000	-18.7%	1,211,000	14.4%
Hotel/Motel	116,000	-53.0%	327,000	181.9%	433,000	32.4%	336,000	-22.4%
Transient (Bed Tax)	298,000	-55.3%	849,000	184.9%	1,001,000	17.9%	878,000	-12.3%
Non-Recurring Business Activities	409,000	2052.6%	26,000	-93.6%	370,000	1323.1%	-	-100.0%
Amusements	72,000	-62.5%	146,000	102.8%	191,000	30.8%	312,000	63.4%
All Other	62,000	26.5%	113,000	82.3%	132,000	16.8%	139,000	5.3%
Totals	16,709,000	4.0%	20,096,000	20.3%	21,228,000	5.6%	20,775,000	-2.1%
Retail Tax Revenues by Activities								
Automotive	1,240,000	-3.2%	1,479,000	19.3%	1,377,000	-6.9%	1,377,000	0.0%
Building Supply Stores	324,000	12.9%	379,000	17.0%	404,000	6.6%	373,000	-7.7%
Department Stores	1,367,000	-8.7%	1,610,000	17.8%	1,660,000	3.1%	1,651,000	-0.5%
Drug/Small Stores	1,651,000	5.2%	1,763,000	6.8%	1,750,000	-0.7%	1,593,000	-9.0%
Furniture/Equipment/Electronics	754,000	18.6%	808,000	7.2%	588,000	-27.2%	571,000	-2.9%
Grocery Stores	1,224,000	3.4%	1,315,000	7.4%	1,359,000	3.3%	1,307,000	-3.8%
Manufacturing Firms	764,000	25.7%	1,000,000	30.9%	504,000	-49.6%	507,000	0.6%
All Other Retail	2,875,000	46.8%	3,575,000	24.3%	4,268,000	19.4%	3,728,000	-12.7%
Totals	10,199,000	13.1%	11,929,000	17.0%	11,910,000	-0.2%	11,107,000	-6.7%
Fiscal Year to Date - January								
Taxable Sales								
Total Taxable Sales	5,531,493,000	-0.9%	6,527,353,000	18.0%	6,849,734,000	4.9%	6,962,565,000	1.6%
Retail Taxable Sales	3,229,169,000	7.1%	3,794,286,000	17.5%	3,684,935,000	-2.9%	3,793,712,000	3.0%
Tax Revenues by Fund								
General Fund								
Privilege Tax (1.2%)	64,451,000	0.7%	75,392,000	17.0%	79,880,000	6.0%	81,934,000	2.6%
Bed Tax (5.0%)	2,174,000	-52.6%	4,869,000	124.0%	5,608,000	15.2%	5,589,000	-0.3%
Privilege Tax Rebates	1,405,000	-25.6%	1,768,000	25.8%	971,000	-45.1%	377,000	-61.2%
Total General Fund	68,030,000	-3.4%	82,029,000	20.6%	86,459,000	5.4%	87,900,000	1.7%
Transit Fund								
Privilege Tax (0.5%)	26,855,000	0.7%	31,414,000	17.0%	33,283,000	5.9%	34,294,000	3.0%
Privilege Tax Rebates	585,000	-23.5%	736,000	25.8%	404,000	-45.1%	-	-100.0%
Total Transit Fund	27,440,000	0.0%	32,150,000	17.2%	33,687,000	4.8%	34,294,000	1.8%
Arts & Culture Fund								
Privilege Tax (0.1%)	5,488,000	0.0%	6,430,000	17.2%	6,738,000	4.8%	6,859,000	1.8%
Total Arts & Culture Fund	5,488,000	0.0%	6,430,000	17.2%	6,738,000	4.8%	6,859,000	1.8%
Totals	100,958,000	-51.2%	120,609,000	19.5%	126,884,000	5.2%	129,053,000	1.7%
Tax Revenues by Business Activities								
Retail	58,024,000	7.0%	68,297,000	17.7%	65,091,000	-4.7%	65,471,000	0.6%
Rentals	19,187,000	2.8%	21,607,000	12.6%	24,769,000	14.6%	26,235,000	5.9%
Utilities/Communication	5,005,000	-1.2%	5,042,000	0.7%	5,331,000	5.7%	5,570,000	4.5%
Restaurants	6,195,000	-20.7%	9,098,000	46.9%	9,861,000	8.4%	10,111,000	2.5%
Contracting	7,017,000	-10.9%	6,084,000	-13.3%	6,813,000	12.0%	7,838,000	15.0%
Hotel/Motel	846,000	-49.5%	1,861,000	120.0%	2,238,000	20.3%	2,262,000	1.1%
Transient (Bed Tax)	2,174,000	-52.6%	4,869,000	124.0%	5,608,000	15.2%	5,823,000	3.8%
Non-Recurring Business Activities	1,652,000	-18.8%	2,085,000	26.2%	5,225,000	150.6%	3,660,000	-30.0%
Amusements	387,000	-57.2%	925,000	139.0%	1,203,000	30.1%	1,361,000	13.1%
All Other	471,000	-99.5%	740,000	57.1%	746,000	0.8%	722,000	-3.2%
Totals	100,958,000	-51.2%	120,609,000	19.5%	126,884,000	5.2%	129,053,000	1.7%
Retail Tax Revenues by Activities								
Automotive	8,197,000	-0.8%	9,336,000	13.9%	9,552,000	2.3%	11,178,000	17.0%
Building Supply Stores	2,368,000	13.6%	2,753,000	16.3%	2,968,000	7.8%	2,738,000	-7.7%
Department Stores	7,416,000	-1.9%	8,459,000	14.1%	8,913,000	5.4%	8,861,000	-0.6%
Drug/Small Stores	9,209,000	9.8%	9,716,000	5.5%	9,276,000	-4.5%	9,098,000	-1.9%
Furniture/Equipment/Electronics	4,479,000	10.4%	4,912,000	9.7%	2,664,000	-45.8%	3,536,000	32.7%
Grocery Stores	6,232,000	5.8%	6,246,000	0.2%	6,797,000	8.8%	6,990,000	2.8%
Manufacturing Firms	4,229,000	-0.7%	6,687,000	58.1%	3,131,000	-53.2%	3,376,000	7.8%
All Other Retail	15,894,000	15.6%	20,188,000	27.0%	21,790,000	7.9%	19,694,000	-9.6%
Totals	58,024,000	7.0%	68,297,000	17.7%	65,091,000	-4.7%	65,471,000	0.6%

Actual Compared to Budget Projection

Privilege Tax Revenue - General Fund (1.2%) 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Aug	8.1%	11,727,000	11,037,000	(690,000)	-5.9%
Sep	8.1%	11,714,000	11,998,000	284,000	2.4%
Oct	8.3%	11,977,000	11,355,000	(622,000)	-5.2%
Nov	7.5%	10,818,000	10,949,000	131,000	1.2%
Dec	8.2%	11,919,000	12,047,000	128,000	1.1%
Jan	9.6%	13,913,000	13,265,000	(648,000)	-4.7%
Feb	7.9%	11,410,000			
Mar	8.1%	11,745,000			
Apr	8.9%	12,825,000			
May	8.1%	11,720,000			
Jun	8.9%	12,939,000			
Totals	100.0%	\$ 144,722,000	\$ 81,934,000	\$ (2,149,000)	-1.5%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.3%	\$ 12,015,000	\$ 11,283,000	\$ (732,000)	-6.1%
Jul-Aug	16.4%	23,742,000	22,320,000	(1,422,000)	-6.0%
Jul-Sep	24.5%	35,456,000	34,318,000	(1,138,000)	-3.2%
Jul-Oct	32.8%	47,433,000	45,673,000	(1,760,000)	-3.7%
Jul-Nov	40.3%	58,251,000	56,622,000	(1,629,000)	-2.8%
Jul-Dec	48.5%	70,170,000	68,669,000	(1,501,000)	-2.1%
Jul-Jan	58.1%	84,083,000	81,934,000	(2,149,000)	-2.6%
Jul-Feb	66.0%	95,493,000			
Jul-Mar	74.1%	107,238,000			
Jul-Apr	83.0%	120,063,000			
Jul-May	91.1%	131,783,000			
Jul-Jun	100.0%	144,722,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Privilege Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 142,214,000	\$ 144,722,000	\$ (2,508,000)	-1.7%
% Received	\$ 141,023,000	\$ 144,722,000	\$ (3,699,000)	-2.6%

Bed Tax Revenue - General Fund (5.0%) 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Aug	9.7%	1,188,000	534,000	(654,000)	-55.1%
Sep	12.6%	1,549,000	663,000	(886,000)	-57.2%
Oct	5.1%	626,000	854,000	228,000	36.4%
Nov	6.4%	788,000	960,000	172,000	21.8%
Dec	6.8%	838,000	1,012,000	174,000	20.8%
Jan	6.5%	795,000	878,000	83,000	10.4%
Feb	8.3%	1,025,000			
Mar	11.3%	1,396,000			
Apr	12.4%	1,528,000			
May	8.2%	1,010,000			
Jun	6.3%	773,000			
Totals	100.0%	\$ 12,301,000	\$ 5,589,000	\$ (980,000)	-8.0%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	6.4%	\$ 785,000	\$ 688,000	\$ (97,000)	-12.4%
Jul-Aug	16.0%	1,973,000	1,222,000	(751,000)	-38.1%
Jul-Sep	28.6%	3,522,000	1,885,000	(1,637,000)	-46.5%
Jul-Oct	33.7%	4,148,000	2,739,000	(1,409,000)	-34.0%
Jul-Nov	40.1%	4,936,000	3,699,000	(1,237,000)	-25.1%
Jul-Dec	46.9%	5,774,000	4,711,000	(1,063,000)	-18.4%
Jul-Jan	53.4%	6,569,000	5,589,000	(980,000)	-14.9%
Jul-Feb	61.7%	7,594,000			
Jul-Mar	73.1%	8,990,000			
Jul-Apr	85.5%	10,518,000			
Jul-May	93.7%	11,528,000			
Jul-Jun	100.0%	12,301,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Bed Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 12,785,000	\$ 12,301,000	\$ 484,000	3.9%
% Received	\$ 10,466,000	\$ 12,301,000	\$ (1,835,000)	-14.9%

Total General Fund Tax Revenue 2023-24 Actual Compared to Budget

Monthly Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Aug	8.2%	12,915,000	11,571,000	(1,344,000)	-10.4%
Sep	8.4%	13,263,000	12,661,000	(602,000)	-4.5%
Oct	8.0%	12,603,000	12,209,000	(394,000)	-3.1%
Nov	7.4%	11,606,000	11,909,000	303,000	2.6%
Dec	8.1%	12,757,000	13,059,000	302,000	2.4%
Jan	9.4%	14,708,000	14,143,000	(565,000)	-3.8%
Feb	7.9%	12,435,000			
Mar	8.4%	13,141,000			
Apr	9.1%	14,353,000			
May	8.1%	12,730,000			
Jun	8.7%	13,712,000			
Totals	100.0%	\$ 157,023,000	\$ 87,523,000	\$ (3,129,000)	-2.0%

Cumulative Amounts

	2023-24 Budget		2023-24 Actual	Over / (Under)	
	Percent	Amount		Amount	Percent
Jul	8.2%	\$ 12,800,000	\$ 11,971,000	\$ (829,000)	-6.5%
Jul-Aug	16.4%	25,715,000	23,542,000	(2,173,000)	-8.5%
Jul-Sep	24.8%	38,978,000	36,203,000	(2,775,000)	-7.1%
Jul-Oct	32.8%	51,581,000	48,412,000	(3,169,000)	-6.1%
Jul-Nov	40.2%	63,187,000	60,321,000	(2,866,000)	-4.5%
Jul-Dec	48.4%	75,944,000	73,380,000	(2,564,000)	-3.4%
Jul-Jan	57.7%	90,652,000	87,523,000	(3,129,000)	-3.5%
Jul-Feb	65.7%	103,087,000			
Jul-Mar	74.0%	116,228,000			
Jul-Apr	83.2%	130,581,000			
Jul-May	91.3%	143,311,000			
Jul-Jun	100.0%	157,023,000			

Tax and License Annual Privilege Tax Revenue Projections

Method	Total Tax		Over / (Under)	
	Projected	Budget	Amount	Percent
% of Increase	\$ 155,083,000	\$ 157,023,000	\$ (1,940,000)	-1.2%
% Received	\$ 151,603,000	\$ 157,023,000	\$ (5,420,000)	-3.5%



Memorandum

TO: Mayor and City Council

FROM: Bill Greene, City Auditor

DATE: March 8, 2024

SUBJECT: FINAL REPORT

Attached is our final report issued for the following project:

- Towing Contract Audit

A copy of this report will also be posted to the Internal Audit Office website.

We appreciate the cooperation of all the City staff during this project. Please contact me if you have any questions about our results.



Memorandum

TO: Lisette Camacho, Financial Services Director, Financial Services
Kenneth McCoy, Police Chief, Police Department
Tara Ford, Municipal Utilities Director, Municipal Utilities

THRU: Bill Greene, City Auditor (X8982)

FROM: Angela Hill, Sr. Auditor, (X8866)

CC: Rosa Inchausti, City Manager
Tom Duensing, Chief Deputy City Manager
Keith Burke, Deputy City Manager
Greg Ruiz, Interim Deputy City Manager
Michael Greene, Procurement Administrator
Michael Hayes, Lieutenant, Traffic Investigations
Joseph Cardella, Sergeant, Traffic Investigations
David Tavares, Deputy Municipal Utilities Director
Stephen White, Municipal Utilities Business Manager

DATE: February 29, 2024

SUBJECT: FINAL REPORT: Towing Contract Audit

Attached is our final report on the subject audit. Copies of this report will be distributed to the mayor and council and posted to the Internal Audit Office website.

Thank you and your staff for your cooperation during this project.

Towing Contract Audit

February 29, 2024

Project Team:

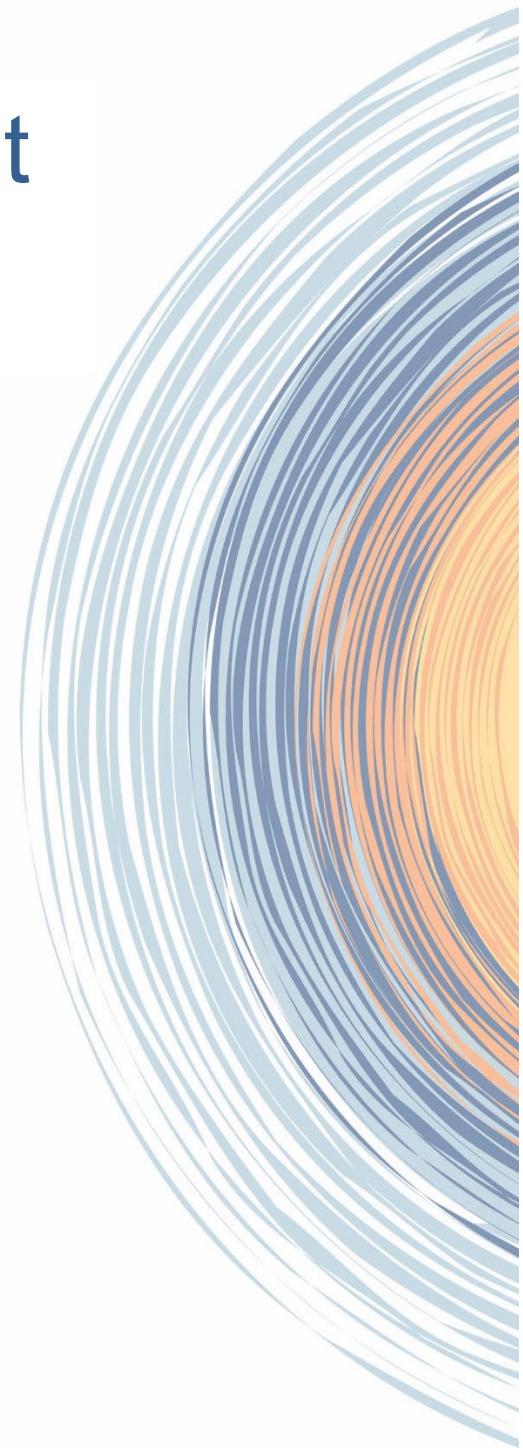
Bill Greene, City Auditor
Angela Hill, Senior Auditor

Mission Statement

To enhance and protect organizational value by providing high-quality, objective, risk-based audit and consulting services to assist the City in accomplishing strategic priorities, goals, and objectives.



20 E. 6th Street, 2nd Floor | Tempe, AZ 85281 | 480-350-8982



Executive Summary

Purpose

We evaluated management controls over the City's towing program to determine if processes are in place to ensure program activities are administered in alignment with contract terms and conditions.

Background

In March 2020, the City of Tempe launched a competitive procurement process to secure contracted vendors for towing services on behalf of the City. By July 2020, the City had executed contracts with three vendors - All City Towing, Apache Sands, and Professional Towing - each with the option of five one-year renewal periods. Oversight of the procurement process and management of specific contract provisions were handled by the Financial Services Department, Procurement Division (Procurement).

The initiation and administration of tow services are shared responsibilities between the Municipal Utilities Field Operations Division (Fleet) and the Tempe Police Department (TPD). Fleet primarily oversees two types of tows: those related to the repair of City equipment and the relocation of City equipment. Meanwhile, TPD primarily initiates tows for various services, including evidentiary tows, accidents, and disabled vehicles.

For the fiscal year 2022/2023, expenditures under the towing services contracts amounted to approximately \$103,000, distributed among the three vendors.

Results in Brief

Overall, appropriate management controls were in place to ensure compliance with key citywide towing contract provisions. We noted a few minor areas that could benefit from further discussion between TPD, Fleet and Procurement staff.

Both TPD and Fleet have a process to rotate calls between contractors as required by the towing agreements. Procurement also implemented a practical "audit" process to assess the equitable distribution of work among City contractors. Additional follow-up may be warranted to determine the cause behind lower utilization of one of the contractors identified during Procurement's analysis.

Controls to ensure the accuracy of tow invoices are in place at TPD and Fleet. We noted the existence of an additional service and corresponding fee in TPD invoices that is not included in current agreements.

Tow company response times for TPD calls for service were monitored in accordance with contract requirements. Although Fleet does not currently monitor tow response times, additional evaluation may be warranted to determine the cost versus benefit of initiating this process.

Audit testing demonstrated compliance with key contract provisions.

IAO selected a sample of 50 invoices from TPD and Fleet to evaluate mathematical accuracy, compliance with contract provisions, and accuracy of recording in the City's financial system. Only minor discrepancies were noted from the invoices selected for review.

Our review of "year three" contracted price rates and the annual adjustment demonstrated that calculations performed by Procurement were materially accurate. In addition, Procurement appropriately and accurately assessed late response penalties in accordance with contract requirements.

TPD conducted tow vehicle inspections in accordance with contract requirements. Additional criteria are being developed to ensure uniformity and consistency as it relates to performance and maintenance standards.

Recommendations

Our detailed report contains a few recommendations to further strengthen management controls and evaluate business processes.

Department Responses to Recommendations

Rec. 1.1 Retain documentation supporting annual price adjustment calculations.	
Response: Procurement staff will ensure that appropriate documentation is retained in the contract file that is used to determine the annual price calculations. These documents include the OPUS weekly rack rate along with the CPI percentage increase year over year stats.	Target Date: Completed
Explanation, Target Date > 90 Days:	
Rec. 2.1: TPD discuss department needs with Procurement to ensure work performed and associated fees are included in contract specifications.	
Response: TPD met with Procurement and an addendum to the contract will be developed to ensure alignment with contract specifications.	Target Date: March 15, 2024
Explanation, Target Date > 90 Days:	
Rec. 2.2: TPD ensure TPD Tow Truck Inspection Reports are completed evidencing proper signatures and remediation action performed for violations prior to leaving inspection site.	
Response: Officers responsible for Tow Truck Inspection Reports have been fully briefed regarding the necessity of completing all signatures on the forms and notating actions performed on the inspection sheets prior to leaving the inspection site.	Target Date: Completed
Explanation, Target Date > 90 Days:	
Rec. 3.1: Evaluate the cost versus benefit of the implementation of assessing fees for late arrivals for service.	
Response: Fleet has very few tow requests where response time is an important factor. For the instances where time is critical, the automated date and time stamp on the work order job code when the service is dispatched will serve as the start time of the tow request. The arrival time on scene as notated on the tow invoice will serve as arrival time. Towing requests of a critical nature will be noted in the work order job notes. The Fleet Coordinator who receives the invoices for payment will review the invoice and work order and calculate the start and end times to ensure compliance. For tracking of critical	Target Date: March 25, 2024

tow service requests, Staff will develop a simple spread sheet to track discrepancies and payment adjustments.	
--	--

Explanation, Target Date > 90 Days:

1 – Procurement Towing Program Administration

Background

The City of Tempe initiated a competitive procurement process in March of 2020 to obtain contracted vendors to provide towing services on behalf of the City. In July 2020, the City contracted with three separate vendors (All City Towing, Apache Sands, and Professional Towing) with an option of five one-year renewal periods. Financial Services Department, Procurement Division (Procurement) administered the procurement process and is responsible for managing certain contract provisions.

Approach

The IAO conducted the following steps to evaluate if Procurement’s management controls are adequate to ensure towing program activities are administered in alignment with contract terms and conditions.

- Identified contract price adjustments and reviewed associated documentation to verify that adjustments were accurate and properly supported;
- Reviewed Procurement’s calculation and processes that help ensure equitable distribution of work between towing contractors;
- Tested a sample of TPD “late tow” billings to determine if they were processed timely, accurate, assessed in compliance with contract terms, and properly supported.

Results

Procurement implemented a practical “audit” process to assess the equitable distribution of work among City contractors.

Annually, Procurement requests each towing company to submit an electronic download of all tows performed. A randomizer is used to select approximately 100 invoices from each vendor. Once selected, Procurement requests copies of the selected invoices. After the invoices are received, data fields from the invoices are input into a spreadsheet to recalculate storage days, fees, and total invoice amount. Invoice discrepancies with contracted prices are identified and vendors are instructed to return any overages identified to customers.

We traced a sample of invoice data to source invoices and noted no exceptions. We also reviewed formulas and calculations used in Procurement’s audit spreadsheets and noted no exceptions.

The contract for towing services states that the City will, “rotate through this list on a per incident basis... [and] make every effort to uphold the rotation schedule.” To assess the distribution of tows between vendors, we reviewed Procurement’s analysis of total tows. Procurement’s comparison of total tows between the three vendors showed a variance between Professional Towing, Apache Sands, and All City Towing:

- Apache Sands: 1698
- All City: 1696
- Professional: 1503 (approximately 13% fewer than others)

We contacted Procurement to determine if any follow-up was conducted to determine the cause of the towing distribution variance identified in the audit. Procurement provided a copy of an email distributed to City staff noting the variance and asking for feedback. Procurement received a response indicating that there may be potential differences in contractor reporting tows by call or total vehicles towed, a vendor receiving less multiple vehicle tow requests, or vendors declining tows due to unavailability. However, no data was provided to validate the exact cause.

During our review, we noted Fleet Division tows/invoices are not included as part of Procurement’s audit and equitable distribution of work between companies was not evaluated.

Our review of “year three” contracted price rates and the annual adjustment demonstrated that calculations performed by Procurement were materially accurate. Retention of supporting documentation for calculations would strengthen level of evidence in the event of request.

Annually, Procurement reviews contracted prices for a market adjustment based on the Oil Price Information Service (OPIS) and US Bureau of Labor and Statistics Consumer Price Index (CPI) data. The contract for towing services states,

“Prices will be annually adjusted on the anniversary date of resultant contract(s). Price adjustments will be based on the index change in the CUURS48ASA0 (All Urban Consumers, Phoenix-Mesa-Scottsdale) index based on the April to April change and the OPIS Phoenix Rack Average change for the same period. Since pricing is index based, pricing may move upward or downward during any contract renewal period.”

Procurement staff maintain a price change analysis spreadsheet with several years of rate data with calculations to support annual rate adjustment. Prior to contract renewal in July each year, Procurement staff perform a rate analysis based on changes to CPI and OPIS data. The primary OPIS and CPI documentation used to support the basis for the rate calculation is not retained, however, the price change analysis spreadsheet has these rates noted which are input for calculations.

IAO reviewed the calculations performed by Procurement for reasonableness and that methodology was consistently applied. Based on our review of the contract year three price adjustment calculation documentation provided by Procurement staff, and our

recalculation of the rates, the annual rate adjustment performed by Procurement was materially accurate.

Procurement appropriately and accurately assessed late response penalties in accordance with contract requirements. Further evaluation may be warranted to determine if there is a more efficient method or requirement to ensure timely service.

The contract for towing services allows vendors 30 minutes to arrive on scene to calls for service. Documented arrival times that exceed 36 minutes result in a fee applicable to the vehicle weight class. To assess these fees, Procurement staff create an invoice based on Tempe Police Department (TPD) data compiled from the City's Computer Aided Dispatch (CAD) system. Tow vendors are billed for each instance of a late arrival. Vendors are then provided an opportunity to dispute the assessed fee. Specifically, the contract states,

“Firms will be given a 10-day window to review the monthly report, issued by the City, and provide any documented evidence of an error on the report which will be reviewed by the City. If the City determines that adjustments are required, based on the contractor supplied information, a revised report will be issued by the City.”

After the evidence is provided for a dispute, Procurement staff forwards this information to TPD Traffic Division staff who review incident reports and body camera footage to ensure accuracy. If the documentation supports a timely arrival, the vendor is not assessed a fee for the given instance.

We reviewed a three-month sample of late arrival invoices and verified that late fees assessed were consistent with the contract. For the invoices selected, we noted late arrivals sent to the vendors, fees disputed, and actual instances billed to the vendors.

Sent to Vendors	Disputed	Billed	Total
41	27	13	\$390.00

Assessing fees to vendors for late arrivals is a multidepartment process involving staff time for data review to identify late arrivals, invoice creation, review of disputes, review of on scene TPD data, and billing modification. Given the amount of resources expended to assess a small amount of fees (\$2,070 in fees for FY 22/23), additional evaluation may be warranted to determine the cost versus benefit of this process or if there is a more efficient method to ensure timely service.

Recommendations

1.1 Retain documentation supporting annual price adjustment calculations.

2 – Tempe Police Department Towing Program

Background

The City of Tempe Police Department (TPD) primarily initiates tows for the following services: evidentiary tows, accidents, and disabled vehicles. Officers on a scene contact TPD Dispatch to originate the tow service. Dispatch contacts one of the City's tow contractors based on an automatic rotation programmed into the Computer Aided Dispatch (CAD) system. TPD initiates about 5,000 tows annually.

Approach

The IAO conducted the following steps to evaluate if TPD management controls over the City's towing program are adequate to ensure program activities are administered in alignment with contract terms and conditions:

- Reviewed TPD's process for rotating calls for service between towing contractors;
- Evaluated TPD processes for monitoring contractual response times and assessing penalties for late tows;
- Reviewed TPD processes for reviewing tow invoices for payment;
- Tested a sample of invoices to verify if the City was billed in accordance with contract provisions;
- Examined documentation of tow vehicle inspections conducted by TPD.

Results

TPD has an appropriate process to rotate calls between contractors as required by the towing agreements.

The City has a current contract with three tow vendors to provide towing services. The contract specifies that "The City will maintain a rotation list of approved contractors [and] will rotate through this list on a per incident basis (multiple firms will not respond to the same call)". *Section 1- Procurement Towing Program Administration* of our report contains results and conclusions regarding Procurement's evaluation of equitable distribution of tows.

Tempe Police Department (TPD) has a formal process for rotating calls for service between towing contractors in compliance with contract provisions. Rules are programmed into the Computer Aided Dispatch (CAD) system to automatically rotate between the three contracted towing companies when a tow service is requested. Calls for service are requested by the officer on scene primarily due to accidents, disabled vehicles, and evidentiary tows. TPD Dispatch is contacted by the officer to request a tow and the CAD system is utilized to determine the appropriate tow vendor in the

queue to contact. Tow vendors have a contracted response time of 30 minutes for the first vehicle to arrive on scene after the initial call is placed. Arrivals in excess of the contracted timeframe are subject to penalties assessed by the City. When vehicles are towed for TPD processes such as disabled City vehicles or evidentiary need, TPD is responsible for payment to the tow vendor. If tows are citizen requested, the driver or registered owner pays the vendor for the tow. After the tow is completed, invoices are sent to TPD Office of Management Budget Research (OMBR) for payment.

Controls to ensure the accuracy of TPD tow invoices appear adequate. We noted the existence of an additional service and corresponding fee not included in current agreements. Additional services should be discussed with Procurement so that contracts can be amended as needed.

We interviewed TPD staff to identify current processes for reviewing tow invoices. All PD towing invoices are paid out of the TPD Office of Management/Budget Research (OMBR). Staff indicated that invoices are emailed from the tow vendors daily or monthly depending on the contractor. Once received, invoices are reviewed for price accuracy, report number, vendor information, and drop off location to verify the tow is for TPD. To confirm the price is accurate, OMBR staff review the rates from the current contracted price sheet. If rate for the specified tow is not in alignment with the price sheet, the appropriate vendor is contacted to correct the invoice. Drop off locations are reviewed to confirm the vehicle was transported to a TPD or City facility. In the event a vehicle was not transported to a City facility, incident reports are reviewed in the TPD records management system to confirm billing responsibility. If the tow is determined to be the responsibility of the registered owner the vendor is contacted and informed to bill the registered owner.

We selected a sample of 25 invoices to evaluate mathematical accuracy, compliance with contract provisions, and accuracy of recording in the City's financial system. Only minor discrepancies were noted from the 25 invoices selected for review. Discrepancies were primarily due to vendors billing lower than contracted tow rate, mileage billed lower than actual mileage or tow billed at higher mileage than expected distance.

We also noted one invoice included a "relocating fee." This fee type is not included in the towing contract. Through interviews with staff, we were informed this service is used to relocate vehicles and equipment onsite. This service has been provided by the vendor at \$25 per incident for several years.

Tow company response times were monitored in accordance with contract requirements.

The contract for towing services allows towing contractors 30 minutes to arrive on scene to calls for service. The contract specifies that a documented arrival time for an individual call that exceeds 36 minutes will result in a fee. The contract states fees would be assessed as follows:

Single Vehicles	damages in the amount of \$30 per incident for light and medium duty
-----------------	--

Multiple vehicles damages in the amount of \$30 per incident for light and medium duty
 Heavy vehicles damages in the amount of \$100 per incident

TPD Dispatch contacts tow companies to dispatch tow vendors and tracks dispatch time and arrival time on scene in CAD. This data is provided to PD Traffic Bureau staff monthly for evaluation. Traffic staff calculate the minutes from dispatch to tow contractor arrival on scene. Calls arrivals exceeding 36 are provided to Procurement with supporting CAD data to produce an invoice. Procurement produces an invoice with date, applicable fee, and incident number. This invoice is sent to tow vendors with the corresponding CAD data for each incident. Contractors have 10 days to review and dispute fees. If evidence is provided that substantiates an arrival in less than 36 minutes the fee is marked sustained on the invoice. If the contractor is unable to provide evidence of an on-time arrival the fee is billed.

We reviewed the data from PD Dispatch, PD traffic, and Procurement invoices to confirm invoices were accurate and penalties were assessed in accordance with contract provisions. Based on our review of late arrival invoices from January to March of 2023 there were minor occurrences of missed billing.

	Vendor not billed for documented late arrival	Total Cost
Number of Occurrences	3	\$90

TPD conducted tow vehicle inspections in accordance with contract requirements. Additional criteria is being developed to ensure uniformity and consistency as it relates to performance and maintenance standards.

The contract for towing services states, “All tow trucks will be inspected periodically by the Tempe Police Department and must meet the City of Tempe's certification requirements. City will provide contracted firm with a list of vehicles they wish to inspect on a scheduled day and time. All requested vehicles are to be at the inspection facility at the established date and time.”

Annually TPD completes inspections of tow vendor fleet to ensure vehicles are in compliance with contract provisions and operation requirements. TPD contacts the vendors and obtains a copy of the total fleet and selects approximately a third of the vehicles. An inspection is performed onsite at the vendor facility for the selected vehicles. TPD staff use the Tow Truck Inspection Report which has identified criteria from A.R.S. § 28-983 R-13-3-701 through R-13-3-1201 which require equipment and maintenance components for vehicles such as: recovery straps, fluid absorbing material, hazard lights, and stop lamps. There are two types of violations identified from inspections: standard and out of service.

We selected a sample of 12 vehicle inspection reports from the 34 inspections completed by TPD in 2022. We reviewed the TPD Tow Truck Inspection Report

(Inspection Report) to ensure they contained key contract provisions, forms were completed and signed by both parties, and documented violations evidenced remediation or proper follow up. Of the Inspection Reports reviewed, four forms did not evidence a signature from an authorized vendor representative or did not note remediation efforts for the identified violation. Through discussions with TPD staff, we were informed most violations are able to be repaired onsite while remaining vehicles are inspected and can be reinspected prior to TPD staff leaving the facility. This process was evidenced on other forms.

Additionally, a process is currently underway with Procurement to create specific criteria and consequences for inspection violations. Currently, violations are identified and repaired but there is no incentive to keep vehicles in best working order. TPD staff have also received complaints for tow companies with no/fewer infractions asking why distribution is the same if vehicles are not held to the same standards.

Recommendations

2.1 TPD discuss department needs with Procurement to ensure work performed and associated fees are included in contract specifications.

2.2 TPD ensure TPD Tow Truck Inspection Reports are completed evidencing proper signatures and remediation action performed for violations prior to leaving inspection site.

3 – Fleet Towing Program

Background

The Municipal Utilities Field Operations Division (Fleet) primarily facilitates two types of tows, repair of City equipment and relocation of City equipment. Fleet services tows vehicles and equipment from multiple departments for repair and relocation. Vehicles and equipment towed include light, medium, and heavy tows and occur within and outside of City limits. Maintenance staff maintain an informal process to initiate the tow service with contracted vendors. Approximately 200 tows are initiated annually by Fleet.

Approach

We conducted the following audit tests to determine if Municipal Utilities Department, Field Operations Division (Fleet) has adequate management controls over the City's towing program to ensure program activities are administered in alignment with contract terms and conditions:

- Reviewed Fleet's process for rotating calls for service between towing contractors;
- Evaluate Fleet's processes for reviewing tow invoices;
- Tested a sample of invoices to verify if the City was billed in accordance with contract provisions;
- Determined if Fleet had a process for monitoring contractual response times and assessing penalties for late tows

Results

Fleet has an appropriate process to rotate calls between contractors as required by the towing agreements.

The City has a current contract with three tow vendors to provide towing services. The contract specifies that the City will maintain a rotation list of approved contractors and will rotate through this list on a per incident basis ensuring multiple firms will not respond to the same call. Fleet has an informal process for rotating calls for service between towing contractors to maintain compliance with contract provisions. Calls for service are requested by Fleet staff primarily due to repair and relocation of City equipment. Fleet staff responsible for arranging for the tow service indicated they have the contractors on phone speed dial and rotate through the three companies on the list. If a contacted vendor cannot to respond within an acceptable time frame or is unable to handle a large vehicle tow, the next company on the list is contacted.

In *Section 1- Procurement Towing Program Administration* the distribution of work was not reviewed for Fleet tows. In absence of the Procurement evaluation IAO reviewed

total spend reports in the City's financial system by vendor for FY 2022-2023 for Fleet expenditures and verified it was evenly distributed.

Controls to ensure the accuracy of Fleet tow invoices appear adequate.

We interviewed Fleet staff to identify current processes for reviewing tow invoices. After the completion of the service, invoices are emailed to Fleet staff where the invoice is reviewed to ensure it was requested by Fleet and confirm price accuracy. Tow information can be reviewed in the M5 system to ensure service was requested by Fleet and review specific vehicle information that may change the tow rate. If the rate for the specified tow is not accurate, the vendor is notified to correct the price. Fleet invoices are paid by the Municipal Utilities Department.

We selected a sample of 25 invoices to evaluate mathematical accuracy, compliance with contract provisions, and accuracy of recording in the City's financial system. Only minor discrepancies were noted from the 25 invoices selected for review. Discrepancies were primarily due to mileage billed lower or higher than expected distance for tow. Overall mileage discrepancies averaged less than two miles per tow.

Although Fleet does not currently monitor tow response times, additional evaluation may be warranted to determine the cost versus benefit of initiating this process.

Tow vendors have a contracted response time of 60 minutes for or the first vehicle to arrive on scene after the initial call is placed for heavy duty vehicles or tractor-trailer units and 30 minutes for light and medium duty vehicles. Arrivals in excess of the contracted timeframe are subject to penalties assessed by the City. The contract specifies that a documented arrival time for an individual call that exceeds 36 minutes for light and medium duty and 66 for heavy duty will result in a fee as follows:

Single Vehicles	damages in the amount of \$30 per incident for light and medium duty
Multiple vehicles	damages in the amount of \$30 per incident for light and medium duty
Heavy vehicles	damages in the amount of \$100 per incident

Through interviews with Fleet staff, we were informed current tow vendors arrival times vary. The primary reason provided included not being able to perform a heavy-duty tow at the time of request. When this occurs, Fleet staff continue contacting other contracted vendors and request a dispatch from the vendor with the earliest expected arrival time. These instances of inability to provide service, or arrival times that exceed contract limits are not being tracked. Without data that tracks these instances, we are unable to determine frequency and financial impact. Monitoring this information would provide Fleet an opportunity to assess fees to the vendor for late arrivals and deliver metrics on overall vendor performance.

Recommendations

3.1 Evaluate the cost versus benefit of the implementation of assessing fees for late arrivals for service.

Scope and Methods

Scope

The invoice and inspection testing data for this audit covered fiscal year 2023. We additionally reviewed contract price adjustment documentation and distribution of tow data from 2022.

Methods

We used the following methods to complete this audit:

- Identified contract price adjustments and reviewed associated documentation to verify that adjustments were accurate and properly supported.
- Reviewed Procurement's calculation and processes that help ensure equitable distribution of work between towing contractors.
- Tested a sample of TPD "late tow" billings to determine if they were processed timely, accurate, assessed in compliance with contract terms, and properly supported.
- Evaluated TPD processes for monitoring contractual response times and assessing penalties for late tows.
- Reviewed TPD and Fleet processes for rotating calls for service between towing contractors.
- Reviewed TPD and Fleet processes for reviewing tow invoices for payment;
- Tested a sample of tow invoices to verify if the City was billed in accordance with contract provisions.
- Examined documentation of tow vehicle inspections conducted by TPD.

Unless otherwise stated in the report, all sampling in this audit was conducted using a judgmental methodology to maximize efficiency based on auditor knowledge of the population being tested. As such, sample results cannot be extrapolated to the entire population and are limited to a discussion of only those items reviewed.

COMMUNITY SERVICES UPDATE

March 8, 2024

DOUBLE BUTTE CEMETERY PROJECT

Since 1991, it has always been the mission of Tempe Cares to organize Tempe residents, volunteers, employees, students, and businesses to reduce blight and improve the appearance of Tempe's neighborhoods, schools, and community spaces. Their values and drive are truly what helps make a positive impact on the community in order to build an inclusive and well-connected city.



On February 24, 2024, 100 volunteers coordinated through Tempe Leadership, specifically Tempe Cares, alongside City of Tempe employees collaborated to beautify the Double Butte Cemetery.

The project was supported by multiple Parks employees: John Tokach, Ralph Reyes, Elias Castaneda, Cara Kamienski, Dave McClure, Richard Adkins, Rangers Brandon Sindler and Shanna Pike, as well as, Council Aide Cepand Alizadeh.



Before and after of trash/debris clean up and tree/shrub installation along Broadway Rd.

COMMUNITY SERVICES UPDATE

March 8, 2024

DOUBLE BUTTE CEMETERY PROJECT CONTINUED...

Together we:

- planted over 90 shrubs and 18 trees
- removed sprouted stems (aka "suckers") from trunks of olive trees
- trimmed oleanders and bushes
- removed debris and litter
- cleared some of the irrigation ditches
- spread 75 tons of gravel rock



Removal of suckers



Irrigation ditch work



Trimmed bushes

Special thank you to the Mayor Corey Woods, Councilmember Garlid, City Manager Rosa Inchausti, as well as, Parks and Recreation Golf Double Butte Cemetery (PRGDBC) Advisory Board members Sharon Doyle, Mary Farmer, Elizabeth Hatch, Shereen Lerner, and Lisa Zyriek who were all in attendance and lending a helping hand in this project.



Gravel spread

COMMUNITY SERVICES UPDATE

March 8, 2024

Special Events Update: March 8-31

The Special Events Task Force Committee works with event producers up to 18 months in advance to ensure the administrative and operational logistics are addressed before the event receives final approval.



Date	Event	Location	Notation
3/8-3/10	Festival of the Arts	Mill Avenue	Art Festival
3/9	Miles for Migraine 5K	Kiwanis Park	Charity 5k
3/9	Kilt Lifter BBQ Four Peaks	Hop Knot Brewing	Liquor Extension
3/9	Marcos de Niza Home Run Club Fundraiser	Bogey's Grill	School Fundraiser
3/15-3/17	CASA St Patties Day Block Party	6th Street	Block Party
3/16-3/17	AZ Aloha Festival	Tempe Beach Park	Polynesian Festival
3/16	Catch A Wave Car Show	Kiwanis Park	Car Show
3/16	Care Fair Tempe	Library Complex	Education Fair
3/17	Shamrock Run	Kiwanis Park	Kiwanis Park
3/23	Spring Craft Fair & Free Shred Event	Tempe Centers for Habilitation	Community Event
3/23	Tempe Beach Concours	Tempe Beach Park	Car Show
3/23	BIAAZ Run	Kiwanis Park	Charity 5k
3/23-3/24	AZ Dragon Boat Festival	Tempe Town Lake Marina	Dragon Boat Race
3/24	Phoenix Children's NICU Reunion	Kiwanis Park	Reunion
3/24	Sun Devil Criterium	ASU Gammage	Bike Race
3/27	Geeks Night Out	Library Complex	Community Event
3/29	Four Peaks Easter Keg	Hop Knot Brewing	Extension of Premises
3/29	Featured Exhibit Opening	Tempe History Museum	Exhibit Opening
3/30	Easter Egg Hunt	Kiwanis Park	Easter Egg Hunt

For additional information on activities, events, and things to do in and around Tempe, visit:

Tempe Arts and Culture (Tempe.gov/arts),

Downtown Tempe Authority (Downtowntempe.com/explore),

Tempe Tourism (Tempetourism.com), and

Tempe Public Library (Tempepubliclibrary.org).



2023 YEAR IN REVIEW

RECREATION



1,177
ACRES
ACROSS

52

PARKS

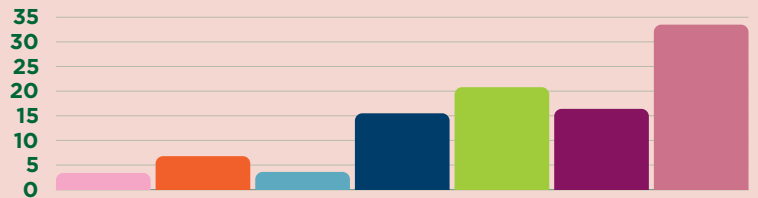
WITH ACCESS TO:



122,290 HOURS
OF RESERVED FACILITIES



1,844 CLASSES AND LEAGUES



234

ATHLETIC COURTS
AND FIELDS



8

POOLS AND SPLASH
PADS



5

REC CENTERS



6

DOG PARKS



4

SKATE PARKS



2

GOLF COURSES

35,391

POOL ADMISSIONS



1,694

BOAT PERMITS ISSUED



73%

OF ACTIVITY PARTICIPANTS
WERE TEMPE RESIDENTS



City of Tempe Recreation Data Snapshot of 2023

Activities & Participants

Activities Participants

1,844 21,160

2.0% 3.4% Adaptive
 13.0% 6.8% Aquatics
 6.7% 3.6% Boating
 16.6% 16.4% Exercise & Wellness
 13.3% 15.5% Special Interest
 9.2% 20.8% Social Activities
 39.2% 33.5% Sports

78.3% Community Services Facility
 15.3% Tempe Park
 6.4% Community Partner Facility

8% Tots 0-5 years 61.0% Female
 32% Youth 6-17 years 38.8% Male
 15% Adults 18+ years 0.2% Other
 45% Adults 50+ years

72.7% Tempe Resident

27.09% 85282 1.76% Tempe Other
 20.66% 85283 26.89% Other
 15.06% 85281
 8.54% 85284

Ramadas

1,881 Total Ramadas Reserved

71.8% Kiwanis Park
 6.8% Papago Park
 5.8% Daley Park
 >3.0% KRC, Parque de Soza,
 Hollis, Escalante, Evelyn
 Hallman, Jaycee, Esquer,
 Escalante Pool

1,693 Ramadas Reserved by Public
 65.5% Tempe Resident
 42.5% Online Reservations

Top 3 Kiwanis Park Ramadas

5.9% Ramada 13
 5.5% Ramada 15
 5.3% Ramada 14

Top 3 Non-Kiwanis Park Ramadas

2.9% Hollis Park Ramada
 2.9% Papago Park Ramada South
 2.6% Daley Park Ramada North
 Daley Park Ramada South

Center-Based Memberships

1,637 Escalante Multi-Gen Center
 732 North Tempe Multi-Gen Ctr
 503 RTA Pyle and Cahill Centers
 199 Aquatics (e.g. lap swim)
 185 Kiwanis Recreation Center
 171 Pyle Adult Recreation Ctr

Recreation Centers

13,772 No. of Center Facilities Reserved
 43,226 Reservation Hours

25.5% Escalante Multi-Gen Center
 24.8% Pyle Adult Recreation Center
 19.6% North Tempe Multi-Gen Center
 23.0% Westside Multi-Gen Center
 7.1% Kiwanis Recreation Center

User Type

67.4% Partner/City User/City Activity
 32.6% Public Customer/Organization

Public Customer Reservation by Center

53.5% Pyle Adult Recreation Center
 24.1% Escalante Multi-Gen Center
 9.3% North Tempe Multi-Gen Center
 8.3% Westside Multi-Gen Center
 4.8% Kiwanis Recreation Center

53.9% Tempe Resident
 5.7 No. Reservations per Permit

Drop-In & Walk-In Admissions

118,783 Batting Cage Tokens Sold
 35,391 Pool
 20,613 Gym & Fitness Centers
 6,157 Tennis
 1,880 Pickleball
 1,346 North Tempe Day Pass
 750 Fitness/Exercise Class

Athletic Fields & Courts

13,629 No. of Fields Reserved
 49,444 Reservation Hours

38.3% Soccer Field
 34.2% Ballfield
 15.8% Tennis Court
 7.6% Volleyball Court (Outdoor)

Top 3 Sites

32.9% Tempe Sports Complex
 19.6% Kiwanis Park
 16.1% Kiwanis Rec Center

User Type

64.8% Public Customer/Organization
 35.2% Partner/City User/City Activity

Public Customer Reservation Breakdown

34.1% Tempe Resident

Special Events

200+ Event Apps Approved Annually
 600+ Event Days Annually

Boat Permits

1,694 Boat Permits Issued

54.5% Tempe Town Lake Annual
 33.8% Tempe Town Lake Daily
 11.1% Kiwanis Park Lake Annual

