

Minutes
LIBRARY ADVISORY BOARD
Wednesday, May 1, 2024

Minutes of the LIBRARY ADVISORY BOARD hybrid meeting recorded at 6 p.m. on Wednesday, May 1, 2024, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

(MEMBERS) Present:

Chris Sar (Chair)
Jessica Brown
Marie Brown (Vice-Chair)
Dr. Felicia Durden
Shari Laster
Jesse Shank
Teri Metros

(MEMBERS) Absent:

City Staff Present:

Jessica Jupitus, Deputy Community Services Director - Library
Erin Fillmore, Senior Management Assistant - Community Services Admin
Alicia Hancock, Librarian II – Youth Services

General Public Present:

No members of the general public were present.

Agenda Item 1 - Call to Order:

- Chris Sar, Library Advisory Board (Board) Chair, called the meeting to order at 6:02 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the April 3, 2024, Library Advisory Board Meeting Minutes:

APPROVED

- Chris Sar, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated April 3, 2024.

MOTION: Jesse Shank moved to approve the April 3, 2024, Library Advisory Board meeting minutes.

SECOND: Marie Brown (Vice-Chair) seconded.

DECISION: Motion approved, 7-0.

Ayes: Chris Sar (Chair), Marie Brown (Vice Chair), Shari Laster, Dr. Felicia Durden, Teri Metros, Jessica Brown, and Jesse Shank
Nays: None
Absent: None
Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- Mary Busch, President of the Friends of the Tempe Public Library introduced herself to the Library Advisory Board.
- M. Busch informed the Tempe Public Library (Library) Board of the member changes in Friends of the Tempe Public Library
 - Larry Conway is no longer the president but still a member and will be transitioning off the board.
- M. Busch requested a Library Board member attend the Friends of Tempe Public Library Board meetings.
- M. Busch discussed the Book Bag Sale that the Friends of the Tempe Public Library held.

Agenda Item 5 - Staff Report: Jessica Jupitus, Deputy Community Services Director - Library

- Alicia Hancock, Librarian II – Youth Services, presented on Summer Reading
 - Summer Reading sign up is currently available on the Library website and the program kicks off June 1, 2024.
 - A. Hancock discussed ways to earn points, events for children, and prizes.
- Jessica Jupitus, Deputy Community Services Director - Library, gave the following report specific to Tempe Public Library operations:
 - **374** adults were engaged in **programming** during April 2024; programs included:
 - **Book Clubs**
 - Mystery Club
 - Friends of Dorothy
 - Reading Global
 - Great Books
 - Coffee, Tea, and Books
 - **Writing Programs**
 - Writers' Connection
 - Practical Joke (Where No One Got Hurt)
 - Media (Mis)representations – Writer in Residence
 - And The Beat Goes On: Writing About Music – Writer in Residence
 - Poetry Workshop
 - Tempe Writing Contest Book Launch

- **Technology Help**
 - DISC Drop-in Technology help
- **Improve Club**
- **English Corner**
- **Page Possibilities: Woodland Witch**
- **Readers' Theatre**
- **Practical Audacity**
- **How to Draw Batman and Spiderman with Dave Beaty**
- **Mini Zine Workshop**
- **Jigsaw Puzzle Swap**
- **Bookbinding with little somethings press**
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - 1468 participants were engaged in **youth programming** during April 2024, J. Jupitus highlighted the following programs:
 - **Storytime:**
 - Baby (three (3) sessions)
 - Evening (five (5) sessions)
 - Preschool (four (4) sessions)
 - Toddler (four (4) sessions)
 - **Baby Bonding** (three (3) sessions)
 - **Code Club** (four (4) sessions)
 - **LEGO Lab** (four (4) sessions)
 - **Page Turners** (three (3) sessions)
 - **Kids Café** (13 sessions)
 - **Open Learning Lab** (daily)
 - **Totally Tween Hangouts** (four (4) sessions)
 - **Get Inked** (two (2) sessions)

- 152 **Youth Activity Kits** and **65** teen **STEAM kits** were checked-out for in-library use
- 153 participants were engaged in **Teen Programming** during April 2024; J. Jupitus highlighted the following programs:
 - **Game On** (four (4) sessions)
 - **Life Skills Mondays** (Mondays, four (4) sessions)
 - **Create Thursday** (Thursdays, four (4) sessions)
 - **D&D** (teen-led, four (4) sessions)
 - **Makers Lab** (four (4) sessions)
 - **Tabletop Kingdom** four (4) sessions)
 - Teen Volunteers provided 103 hours of service among 20 teens
- J. Jupitus reported that the Tempe Public Library has identified artist Shachi Kale for the youth mural. Shachi Kale has also illustrated picture books and done other public art projects throughout Tempe.
- **Physical circulation of materials** decreased in April 2024;
 - Physical circulation of materials in April 2024 totaled 40,111 uses;
 - Physical circulation of materials in March 2023 totaled 41,397 uses;
 - Physical circulation of materials in March 2024 totaled 45,090 uses;
 - Physical circulation of materials in February 2024 totaled 40,964 uses;
- **Virtual/eResource circulation** decreased in April 2024;
 - eResource circulation in April 2024 totaled 38,451 uses;
 - eResource circulation in April 2023 totaled 32,861 uses;
 - eResource circulation in March 2024 totaled 39,581 uses;
 - eResource circulation in February 2024 totaled 37,564 uses;
- Tempe Public Library staff added **1,417 new cardholders** and updated **612 library cards**
- **Public access computers** saw 4,149 sessions in April 2024;
 - The lab on the **main floor** saw 3,699 uses;
 - The lab in the **Teen Center** saw 36 uses;
 - The lab in **Youth Services** saw 293 uses;
 - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 157 uses.
- **Gate Count:** average of 1,115/day, about equal to last April. Slightly less busy with Spring Break vacations.
- J. Jupitus updated the Library Advisory Board on Youth staffing vacancies: 3 full time librarian vacancies, 1 part time support staff vacancy, and a youth manager vacancy.

- The Library is looking forward to the following upcoming programs:
 - Cat Castles program on Sunday, May 12, 2024 at 2 p.m. transforming cardboard into coziness.
 - Our Readers Theater group will have a performance of “High Spirited Hilarity” on Friday May 17, 2024 at 3 p.m.
 - We are entering Summer Reading season.

Agenda Item 6– Member Announcements/Future Agenda Items

- Chris Sar (Chair) proposed that a future agenda item be that board members discuss timing of the public speaker section of the agenda.
- Shari Laster proposed that a future agenda item be a staff presentation about the background of the Tempe Public Library App.

Agenda Item 7 - Adjournments

- Motion made by Teri Metros to adjourn the meeting.
Second by Dr. Felicia Durden.
Meeting Adjourned at 7:04 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, June 1, 2024;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Erin Fillmore; Reviewed by: Jessica Jupitus


Chris Sar (Jun 6, 2024 08:45 PDT)

06/05/2024

Approval Signature: Library Advisory Board Member






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Final Audit Report

2024-06-06

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