

PART-TIME TEMPORARY EMPLOYMENT OPPORTUNITY



RECREATION & EDUCATION PROGRAM LEADER Escalante Community Center

- CLOSING DATE:** Subject to closing without notice when the needs of Escalante Community Center are met.
- PAY RATE:** \$15.75 PER HOUR
- HOURS:** Work hours will vary depending on needs of Escalante Community Center. Program hours are Monday-Thursday 2:30 to 8pm, Friday 12:30 to 8pm, Saturday 10am to 5pm, and Sunday 1 to 6pm
- MINIMUM QUALIFICATIONS:** High School Diploma, GED or Equivalent
- PREFERRED QUALIFICATIONS:** Experience working with youth in an educational or recreational setting. College coursework in recreation, education, exercise science, or a related field.
- ADDITIONAL REQUIREMENTS:** Must attend staff meetings/orientations/training
CPR & First Aid Certification required
CPR & First Aid classes will be offered, seasonally; okay to obtain off-site, certificate must be submitted upon request.
May have to work special events and/or holidays
- PROGRAM LEADER FUNCTIONS:** Plan and lead recreation and education activities
Supervise youth ages 6-18 years old (adult programs when assigned)
Ensure safety of program participants
Provide excellent customer service to all patrons
Complete daily reports
Complete accident and incident reports when needed
Maintain organization in program areas
Follow Center/City policies and procedures
Various other duties as assigned by supervisor
- APPLY:** Escalante Community Center
2150 E. Orange St. Tempe, AZ 85281
480-350-5800
www.tempe.gov/escalante