

# Minutes

## Tempe Fire Public Safety Personnel Retirement System Board

### January 9, 2025

Minutes of the Tempe Fire Public Safety Personnel Retirement System Board meeting hosted virtually via Cisco WebEx and in person at the Human Resources Conference Room located at 20 E. 6<sup>th</sup> Street Tempe, AZ 85281 on Thursday January 9, 2025 at 2:00 p.m.

**Board Members Present (via Webex):**

Bill Munch  
Mike Scheidt

**Board Members Present (in person):**

Keith Burke  
Kyle Carman

**Board Members Absent:**

Andy Arredondo

**City Staff Present (via Webex):**

Nichole Gonzalez, Workers Comp. Specialist  
Matt Quick, HR Specialist

**City Staff Present (in person):**

Kathleen Broman, HR Manager  
Sarah Jenkins, Management Assistant II  
Tammy Milhon, HR Specialist

**Legal Counsel Present (in person):**

Lesli Sorensen

*Chair Keith Burke called the meeting to order at 2:02 p.m.*

**1. Consideration of Meeting Minutes**

Motion by Mike Scheidt to approve the October 3, 2024 Fire PSPRS Board Meeting Minutes and the October 3, 2024 Joint Fire and Police PSPRS Board Meeting Minutes; second by Kyle Carman. Motion passed on a voice vote 4-0.

Ayes: Chair Burke; Boardmembers Carman, Munch, and Scheidt

Nays: None

Absent: Boardmember Arredondo

**2. Motion to Adjourn to Executive Session, if necessary**

Motion by Kyle Carman to adjourn to Executive Session for the purpose of obtaining legal advice from the Board's Legal Counsel and to discuss records confidential by law; second by Mike Scheidt. Motion passed on a voice vote 4-0.

Ayes: Chair Burke; Boardmembers Carman, Munch, and Scheidt

Nays: None

Absent: Boardmember Arredondo

The Board adjourned to Executive Session at 2:08 p.m. The Board reconvened at 2:31 p.m.

### 3. New Members

Motion by Kyle Carman to approve the new member applications of **Carter Allen (pre-existing condition)** and **Meagan Clark (pre-existing condition)**; Second by Mike Scheidt. Motion passed on a voice vote 4-0.

Ayes: Chair Burke; Boardmembers Carman, Munch, and Scheidt

Nays: None

Absent: Boardmember Arredondo

### 4. Initial Hearing on the Application for Accidental Disability Benefits for Matthew Rush

Chair Burke said this is the initial hearing on the application for accidental disability benefits for **Matthew Rush**. At today's hearing, the Board must determine whether the documentation submitted is sufficient to conclude that the statutory requirements are satisfied for the Board to direct that he be sent for an Independent Medical Exam (IME).

Ms. Sorensen said that the Board has additional records to be collected from Captain Rush. Procedurally, based on the Board's past practices, you can accept the application pending receipt of additional records. Once the records are received, staff can schedule the IME.

Motion by Kyle Carman, based on evidence submitted, to accept the application and pending receipt of the additional records, direct that the applicant be sent for an Independent Medical Exam; second by Mike Scheidt. Motion passed on a voice vote 4-0.

Ayes: Chair Burke; Boardmembers Carman, Munch, and Scheidt

Nays: None

Absent: Boardmember Arredondo

Ms. Sorensen told Captain Rush that the agenda item has concluded, and the next steps would be providing the records to Ms. Milhon who will then schedule the IME. The records that were collected today, will be scanned in, and included in the Board's file. There was no further discussion.

### 5. Board Expenditures – Quarters 3 and 4, 2024

Board Secretary Kathleen Broman said that the expenditures for the third and fourth quarters of 2024 were included in the board's packet. There was no further discussion.

### 6. Annual Valuation Report for Tempe Fire Department

Ms. Sorensen provided an overview of the report as follows:

- Reviewed the Contribution Rates and Funded Status for each Tier
- Reviewed the development of employer contribution tables for Tier 1 and 2, most notably, the ACR contribution rate increased from 13.21% to 15.80%.
- Reviewed the Valuation Data Summary table

### 7. PSPRS Updates

Board Secretary Kathleen Broman said that the PSPRS updates were included in the board's packet. There was no further discussion.

### 8. Future Meeting Date

The next meeting is scheduled for February 6, 2025.

**9. Future Agenda Items**

No future agenda items discussed.

**10. Public Appearances**

There were no public appearances.

**Adjournment**

Motion to adjourn by Kyle Carman; second by Mike Scheidt. Motion passed on a voice vote 4-0.

Ayes: Chair Burke; Boardmembers Carman, Munch, and Scheidt

Nays: None

Absent: Boardmember Arredondo

The meeting adjourned at 2:51 p.m.

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Kathleen Broman, Local Board Secretary

UNAPPROVED