

# CITY OF TEMPE

## Temporary Employment Opportunity



Transportation & Sustainability Department | 2090 W. Rio Salado Parkway | 480-350-4311 | [www.tempe.gov/jobs](http://www.tempe.gov/jobs)

### Street Maintenance Equipment Operator

- Opening Date:** January 22, 2025
- Closing Date:** March 23, 2025
- Hourly Wage:** \$24.55 per hour
- Work Schedule:** Full-time (40 hours a week) Monday through Thursday, 5:00 a.m. – 4:00 p.m. (with some weekend/evening hours anticipated). Flexible schedules are available to account for weekend/evening hours.

**This is a full-time, temporary position eligible for medical benefits**

#### Experience & Training:

- One (1) year of labor/trade, heavy equipment operation, and/or commercial driving experience.
- Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.
- Experience with MS Windows, i.e. Outlook, Excel Word, is preferred.
- Preference for a valid Class A Commercial Driver's License (CDL) with a tanker endorsement.

#### Essential Job Functions:

- Operate heavy construction equipment such as bulldozers, cranes, paving lay down machine, milling machine, power crack routers, crack sealant kettle, backhoe, street sweeper, motor grader, pavement roller, Ariel lift trucks, forklifts, large trucks, and front-end loaders for a variety of construction and maintenance operations.
- Break out and load asphalt and concrete onto large dump trucks.
- Load water at fire hydrants.
- Operate a variety of power tools including concrete saws, chain saws and jackhammers.
- Operate a street sweeper.
- Check work orders for completeness.
- Enter, maintain and update data on computerized digital records.
- Identify equipment needs for each assigned project.
- Perform additional construction and maintenance tasks such as concrete work, truck driving, spreading asphalt and patching, jack hammering and a variety of repair activities when equipment is not in use.
- Install traffic cones and barricades; route and control traffic around work site.
- Respond to emergency calls assisting with traffic control and cleanup at accident sites.
- Perform related duties as assigned.

#### Working Environments:

- Activities are performed primarily in an outdoors setting and is subject to extended periods of sitting, standing,

- walking.
- Visual acuity and manual dexterity associated with daily use of desktop computers; bending, stooping, reaching and lifting up to 50 pounds.

### **Applicant Requirements:**

Requires successful completion of selection process, completion of background investigation and verification of identity/work authorization.

### **Supplemental Questions:**

1. Describe your experience with street maintenance including your role and length of time in that role.
2. Describe your experience preparing work orders or reports including the specific computer software you used.

### **How to Apply:**

Interested applicants should send a cover letter, resume, and application to Jaime Varela by email at [jaime\\_varela@tempe.gov](mailto:jaime_varela@tempe.gov). Please type "Street Maintenance Equipment Operator" in the email subject line. If submitting a hard copy, deliver to: City of Tempe, Transportation & Sustainability Department, 2090 W. Rio Salado Parkway, Tempe, Arizona 85281

**For questions, please contact:**  
Jaime Varela, Streets Supervisor  
[Jaime\\_varela@tempe.gov](mailto:Jaime_varela@tempe.gov)  
480-350-8565

### **Equal Employment Opportunity:**

The City of Tempe is an Equal Opportunity / Reasonable Accommodation employer. The city does not discriminate based on race, color, gender identity, sexual orientation, religion, national origin, familial status, age, disability, and United States military veteran status. Pursuant to the Americans with Disabilities Act, the city will make a reasonable accommodation(s) during the recruitment & selection process. Persons with a disability may request reasonable accommodation by contacting Human Resources at 480-350-8276. Requests should be made as early as possible to allow time to arrange the accommodation.



# Temporary Employment Application

Last Name:		First Name:		MI:
Street Address:			City, State, Zip	
Phone Number:		E-Mail Address:		

Position(s) applying for \_\_\_\_\_

Do you possess a valid Driver's License (may be required for certain positions)?  Yes  No

Your age group is?  15-17 years  18-20 years  21 years+

Are you a U.S. Citizen or a non-U.S. Citizen authorized to work in the United States?  Yes  No

Have you ever worked for the City of Tempe?  Yes  No

If yes, from \_\_\_\_\_ (mm/yy) to \_\_\_\_\_ (mm/yy)

Are you related to any member of the Tempe City Council or any Tempe Commission/Board Member, or any City of Tempe employee?  Yes  No If yes, please indicate his/her name, position, and relationship to you:

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To assist us with verifying previous work experience and /or education, please list other names you have gone by:

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Are you a veteran?  Yes  No

NOTE: If you are claiming Civil Service Preference for Veterans under ARS 38-492, you must submit a copy of your DD214 (Member-2 or 4) at the time you are invited to a testing process.

Dates available: From \_\_\_\_\_ To \_\_\_\_\_

Please specify times you are available to work on the chart below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Have you obtained a high school diploma or a high school equivalent certification?  Yes  No

If no, please indicate your highest grade level completed \_\_\_\_\_

**Education from an accredited College/University:**

College:	Major:	Type of Degree:	Degree Completed:
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

**Trade and/or Technical Schools:**

Trade/Technical School:	Subject Studied:	Type of Degree:	Degree Completed:
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

**Certification or Registration (CPR, First Aid, Adv. Lifesaving, Lifeguard Training, W.S.I etc.)**

Type of Professional Registration, License, and/or Certification:	License Number (if applicable):	Date Received:	Expiration Date (if applicable):

Special training *that relates to this position*:

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List computer software program(s) with which you are proficient in operating *that relate to this position*:

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**Language Proficiency (other than English):**

Language:	Speak:	Read:	Write:
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Begin with your present or most recent position. List all jobs, paid or volunteer, for at least the past ten years. Your qualifications will be evaluated **solely** on the application form and, if applicable, any supplemental questionnaire(s).

**DO NOT WRITE "SEE RESUME" IN THE SPACES BELOW.**

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Place of Employment or Volunteer Experience:

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Address:

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Phone:

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Job Title:

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Employees Supervised:

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Supervisor (Name/Title/Phone):

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Employment Dates (mm/yy):

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Hours Per Week:

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Wage: \$            per

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Work Performed:

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Reason for Leaving:

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Place of Employment or Volunteer Experience:

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Address:

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Phone:

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Job Title:

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Employees Supervised:

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Supervisor (Name/Title/Phone):

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Employment Dates (mm/yy):

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Hours per Week:

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Wage: \$            per

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Work Performed:

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Reason for Leaving:

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Place of Employment or Volunteer Experience:

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Address:

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Phone:

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Job Title:

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Employees Supervised:

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Supervisor (Name/Title/Phone):

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Employment Dates (mm/yy):

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Hours Per Week:

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Wage: \$            per

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Work Performed:

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Reason for Leaving:

Place of Employment or Volunteer Experience:		
Address:	Phone:	
Job Title:	Employees Supervised:	
Supervisor (Name/Title/Phone):		
Employment Dates (mm/yy):		
Hours Per Week:	Wage: \$	per
Work Performed:		
Reason for Leaving:		

**Have you ever been requested or forced to resign from a position for misconduct or unsatisfactory service?**

Yes  No *If Yes, please explain:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>PLEASE READ THIS STATEMENT AND CAREFULLY REVIEW YOUR ENTIRE APPLICATION MATERIAL BEFORE SIGNING BELOW.</b>		
<p>I certify that all statements made on the application form and, if applicable, any supplemental questionnaire(s) are true and complete. I understand that any omission, misstatement, or falsification may be cause for rejection of this application, removal of my name from an eligibility list(s), and/or discharge from City Service. In addition, I authorize any individual, company, organization, or institution to release any and all information concerning statements made by me on this application, and I do hereby release all parties and individuals connected therewith from all liabilities for any damages whatsoever incurred in furnishing such information.</p>		
Print Applicant's Name	Applicant Signature	Date

<b><u>FOR ADMINISTRATIVE USE ONLY</u></b>	
<b>Job Code:</b> _____	<b>Cost Center:</b> _____
<b>Title:</b> _____	<b>Hourly Wage:</b> _____
<b>Supervisor:</b> _____	<b>Weekly Hours:</b> _____