

## **Minutes Neighborhood Advisory Commission December 5, 2012**

Minutes of the Neighborhood Advisory Commission (NAC) held on December 5, 2012 5:40 p.m. – 7:00 p.m., at City Hall, 31 E. 5<sup>th</sup> Street, 3rd Floor Conference Room, Tempe, Arizona.

**(MEMBERS) Present:** Joe Agins, Pete DeMott, Ann Lynn DiDomenico, Gary Johnson, Josephine McNamara, Robert Miller, Joe Pospicil, Julie Ramsey, Scott, Smas, Bill Wagner, Mike Wasko.

**(MEMBERS) Excused Absences:** Karen Adams, Nancy Buell, John Chester, Britney Scott Kaufman, Angela Lopez, Russ Plieseis, John Sanborn.

**City Staff Present:** Shauna Warner, Neighborhood Services Manager

### **Agenda Item 1 – Call to Order**

The meeting was called to order at 5:40 p.m.

### **Agenda Item 2 – Public Comment**

There was none.

### **Agenda Item 3 – Consideration of Minutes: October 3, 2012**

Commissioner Miller made a motion to approve the October 3, 2012 minutes and Commissioner McNamara seconded the motion. The motion passed with 7 ayes and 4 abstentions due to absences from the October meeting.

### **Agenda Item 4 – Nomination of Officers**

Chair Wasko made a motion to nominate Vice Chair McNamara for Chair, Commissioner Miller seconded the motion. Vice Chair McNamara made a motion to nominate Commissioner Miller for Vice Chair, Commissioner Agins seconded the motion. Additional nominations (if any) will be taken at the January meeting when the voting will take place.

### **Agenda Item 5 – Commission Purpose, Benchmarking and Goals**

Chair Wasko reviewed the progress of the Commission's 2012 goals and metrics. The Commission achieved all set metrics for Goal 1 – Strengthen and Grow Neighborhood Workshop and Awards. Metrics were not achieved for Goal 2 – Improve feeling of Safety in Neighborhoods. One out of three metrics were achieved for Goal 4 – Improve Quality of Neighborhood Parks as the Commission held a clean up of their adopted park in November.

Commissioners engaged in further discussion on Goal 3 – Improve Maintenance of Private Property in Neighborhoods. Commissioner Miller made a motion to forward the following recommendation to the City Council: From residents submitting requests for yard cleanup and maintenance, the City will hold two drawings per month to award the winners free use of a City maintenance crew, or a licensed landscaping contractor willing to provide volunteer services, for 4 hours to perform cleanup of the resident’s property. Suggested implementation would be one crew on one day a month, be scheduled with the two monthly winners. Commissioner Johnson seconded the motion and it passed unanimously.

Commissioner Miller made a motion to forward a second recommendation to City Council: Expand and leverage the online Code Compliance complaint process to include an option for a resident to submit a “Recognition of Excellence” form. Through this form a fellow resident could recognize an outstanding property and upon review a letter or similar recognition award with City acknowledgement would be mailed to recipient. Commissioner Agins seconded the motion and it passed unanimously.

**Agenda Item 6 – Neighborhood Grants Program Overview**

Shauna Warner gave an overview of the Neighborhood Grant Program. The program was established in 1994 and annually distributes Capital Improvement Program funds to neighborhood and homeowners’ associations as well as Crime Free Multi-housing complexes for projects that benefit the entire neighborhood through a competitive process. City staff reviews the grant applications and make recommendations for funding to the City Council.

Commissioner Johnson made a motion that the Neighborhood Advisory Commission has a representative on the grant review team. Commissioner Smas seconded the motion and it passed uananimously.

**Agenda Item 7 – Overview of the Neighborhood Awards Application Review Process**

Shauna Warner gave an overview of the scoring process for the neighborhood awards applications that will be reviewed at the January meeting. Staff is exploring the idea of holding the workshop and awards at the Escalante Center. The Commission was open to the change of location.

**Agenda Item 8 - General Plan 2040 Working Group Update**

Commissioners Johnson and Ramsey were appointed by Mayor and Council to the General Plan 2040 Community Working Group. Their first meeting will be held December 18, 2012. The Commission will be kept updated throughout the process.

**Agenda Item 9 - The Green at Hayden Flour Mill - Park Clean Up Update**

The park cleanup was held November 3. Commissioners discussed having signage at the event for promotion as well as volunteer t-shirts that could be worn at cleanups and other meetings and events.

**Agenda Item 10 - Recognition of Outgoing Commission Members**

Commissioner Miller made a motion to recognize the contributions of outgoing Commission members, Chair Wasko, Commissioner DeMott and Commissioner Pospicil to the Commission. Commissioner Johnson seconded the motion and it passed unanimously.

**Agenda Item 11 - Proposed Agenda Items for January 2, 2013**

- Introduction of Newly Appointed Commission Members
- Election of Officers
- Selection of Neighborhood Workshop Topics
- Selection of Neighborhood Award Recipients
- General Plan 2040 Community Working Group Update
- Neighborhood Grants Program Overview
- Commission Purpose, Benchmarking and Goals

**Agenda Item 12 - Adjournment**

Meeting was adjourned at 7:00 p.m.

Prepared by: Shauna Warner, Neighborhood Services Manager