

**Minutes
Enhanced Services Commission
July 9, 2014**

Minutes of the Enhanced Services Commission held on July 9, 2014, 8:30 AM, at the City of Tempe Orchid House, Tempe, Arizona.

Members Present:

Neil Calfee, President of the Commission, ASU Member
Ken Jones, Treasurer
Dave Nakagawara, Secretary
Don Bessler, Public Works Director
Shelley Hearn, Community Services Director
Kate Borders, Downtown Tempe Community Member
Cheryl Hornyman, At-Large Residential Owner

City Staff Present:

Chris Messer, Community Development
Roger Hallsted, Community Development
Heather Penner, Police Department
Julie Stennerson, Community Development

Members Absent:

Mark Sanford, Chairman of the Board - Excused
Heidi Kimball, Vice President - Excused
Gordon Cresswell, Public Member - Excused
Kelly Raferty, Community Services Deputy Director

Guests Present:

Kelly Fogg, DTC Safety Patrol
Matt Mooney, Parkway Properties

Meeting convened at 8:34 am.

Agenda Item 1 – Consideration of meeting minutes: April 9, 2014

Neil Calfee confirmed the commission members had reviewed the minutes.

MOTION: Ken Jones
SECOND: Kate Borders
DECISION: Approved

Agenda Item 2 – Public Appearances

There were no public appearances.

Agenda Item 3 – Safety Patrol

The City of Tempe entered into an agreement with Downtown Tempe Community (DTC) to provide Safety Patrol in the Downtown and Town Lake area. DTC then contracted with a private company to provide the security services. The original contract was with SGI, the current contract is with Block by Block. The first term of the contract ends in December of this year. DTC and Block by Block have been negotiating a new rate for this contract.

SGI was awarded the initial contract with the low bid. When Block by Block took over the contract the cost of the contract increased due to insurance and fuel funding for the vehicles leased from the City. The original contract was a five year contract, with a built-in increase for years four and five. A percentage was built into the budget for the increase anticipated with the contract renewal. The Police Department and DTC would like to have the Commission

evaluate the budget and services provided by security to the Town Lake and the Downtown area. Currently additional hours are being supplemented for the lake since this is the busy time of year. An increase in funds would be necessary to keep the current level of service for security. Other options would include decreasing the number of hours for security or contracting with a different company to maintain the budget at the existing level.

The initial funding budgeted for security was probably not accurate for the services provided. The proposed rate will increase roughly \$13,677 over what the Community Facilities District paid last year. After the Consumer Price Index (CPI) increase the rate increase is about \$10,000. Block by Block in honoring the original contract, the only item added back in the contract is the cost for fuel. In the past, reasonable increases have been honored within the contracts. The current City costs for Lake and Safety Patrol is \$251,465.34.

If the Commission decides to stick to the current budget, patrol enforcement hours would be cut between 11:00 am – 4:00. Roughly 1000 hours of service would amount to \$10,000. The changes would not affect the City for six months.

DTC has the option to go through the Request for Proposal (RFP) process or renegotiate a contract with Block by Block. In the industry Block by Block is the leader for this type of service.

The budget for the Community Facilities District has recently been adopted. The CPI increase has been included as well as another line item in the amount of \$20,000 for overtime/overhead. Absorbing the \$10,000 increase would not be an issue as far as the budget is concerned.

The Commission agreed to ask for the same level of service that is currently in place as a starting point for the new contract. If the cost is too high the number of hours for Safety Patrol could be scaled back.

Ken Jones stated the City could assist DTC by issuing the RFP if they need additional help.

Agenda Item 4 – Future Meeting Dates and Agenda Items

Future Meeting Dates

Wednesday, October 8, 2014

Wednesday, November 5, 2014

- (Annual Meeting) Election of Officers

Future Agenda Items

- Tempe Town Lake – Dam Update
- Project Development Update
- Flour Mill Update

The next meeting will be October 8, 2014 at the City of Tempe, Orchid House, 21 East Sixth Street.

Meeting adjourned at 8:55 AM.

Prepared by: Julie Stennerson

Reviewed by: Chris Messer

Dave Nakagawara
Secretary