

Minutes
Parks, Recreation, Golf and Double Butte Cemetery
Advisory Board
December 16, 2015

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on December 16, 2015, 6:00 p.m., Tempe Public Library – Library Program Room A, Lower Level, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Sharon Doyle – Chair
Fred Wood – Vice Chair
Tiffany Beyer
Maureen DeCindis
Mary Larsen
John Vack
Don Watkins

Members Absent:

Judy Aldrich
Mary Ann Dillon
Suzanne Durkin-Bighorn
Christina Hudson

City Staff Present:

Charlie Bladine, Public Works Supervisor- Administration
Julie Hietter, Public Works Administration- Manager
Bobbi Lloyd, Management Assistant II- Field Operations
Oliver Ncube, Parks Manager
Kelly Rafferty, Deputy Community Services Director- Recreation

Upon the establishment of a quorum, meeting was called to order at 6:05 p.m. by Sharon Doyle.

Agenda Item 1 – Consideration of Meeting Minutes

a. November 18, 2015

Motion made by Don Watkins to approve meeting minutes of November 18, 2015 as submitted.

Seconded: Mary Larsen

Motion: Approved unanimously

Agenda Item 2 – Public Appearances

None

Agenda Item 3 – Park Projects Update

- a. **Indian Bend Park Pilot for Restrooms-** Oliver Ncube provided information to the board regarding a pilot program for restrooms at Indian Bend Park. Construction is currently ongoing and consists of a three sided enclosure with portable restrooms inside. Following an approximate four month pilot, staff will receive feedback from the neighborhood and update the board at that time.
- b. **Tempe Town Lake Plan for Draining the Lake-** Oliver Ncube provided information to the board regarding the action plan for draining the lake at Tempe Town Lake for the dam replacement. Beginning in February, approximately half of the water will be pumped into the Salt River Project canal. Following that the remaining water will be discharged downstream. Staff is currently working with all parties affected to ensure minimum impacts to vendors, events, clubs, concessions, etc. Docks are scheduled for replacement during this time. Arizona Game and Fish did not restock for winter months in anticipation of the drainage.

Agenda Item 4 – Demo of Asset Management Software for Parks Assets

Charlie Bladine provided a demonstration of the asset management software used for park assets. The consultant is FM Solutions and staff is utilizing their Facilities Apps software program. This software incorporated park assets into a program that projects replacement based on industry standard for life cycle by each asset. This asset inventory system is used for prioritizing and ranking data and used in part to help determine how park assets are prioritized in the CIP process.

Agenda Item 5 – 2016/17 Capital Improvement Plan Process – Review Submitted Project Requests

Julie Hietter, Charlie Bladine and Oliver Ncube provided an update to the board on the initial list of park CIP projects that were submitted. Park projects submitted under categories public health and safety and asset preservation were based on utilizing the condition rating system. Park projects submitted under categories customer enhancements and system expansions were based on Play Value concept. Detailed information was provided as to which parks were being submitted under each CIP category. Julie will continue to provide updates to the board as the CIP process moves forward.

Agenda Item 6 – Current Events/Board Announcements/Future Agenda Items

- Don Watkins was thanked for his time and expertise on the board, term ending 12/31/15.

Meeting adjourned at 7:30 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Julie Hietter, Public Works Administration Manager (480) 350-8412