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**Minutes**  
**Parks, Recreation, Golf and Double Butte Cemetery**  
**Advisory Board**  
**April 20, 2016**

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**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on April 20, 2016, 6:00 p.m., Tempe Public Library – 2<sup>nd</sup> Floor Board Room, 3500 S. Rural Road, Tempe, AZ.**

**Members Present:**

Sharon Doyle – Chair  
Fred Wood – Vice Chair  
Judy Aldrich  
Tiffany Beyer  
Suzanne Durkin-Bighorn  
Christina Hudson  
Mary Larsen  
John Vack  
Duane Washkowiak

**Members Absent:**

Maureen DeCindis  
Mary Ann Dillon

**City Staff Present:**

Maja Aurora, Arts Coordinator  
Charlie Bladine, Public Works Supervisor- Administration  
Angel Carbajal, Assistant Police Chief  
Craig Fredricks, Assistant Fire Chief  
Craig Hayton, Parks Manager  
Julie Hietter, Public Works Administration Manager  
David Nakagawara, Community Development Director  
Greg Ruiz, Fire Chief  
Hans Silberschlag, Assistant Fire Chief  
Shawn Wagner, Recreation Manager

Upon the establishment of a quorum, meeting was called to order at 6:04 p.m. by Sharon Doyle.

**Agenda Item 1 – Consideration of Meeting Minutes**

**a. March 16, 2016**

Motion made by Judy Aldrich to approve meeting minutes of March 16, 2016 as submitted.

Seconded: John Vack

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Motion: Approved unanimously

**Agenda Item 2 – Public Appearances**

None

**Agenda Item 3 – Public Safety Memorial Process Update**

Angel Carbajal and Maja Aurora provided follow up from the February meeting to the board on the public safety memorial and artist selection process. The final four artists provided renderings to the established 14 member review committee on March 21<sup>st</sup>. The artist selected was Benjamin Victor. The proposal rendering along with a video was provided to the board to review for feedback. The memorial will be eight feet tall and made out of bronze. Contract approval is tentatively scheduled to go to council at the end of May with an unveiling of the completed project on September 11, 2016. Feedback provided by the board included incorporating an element to deter people from climbing on statues. Also, concern of how bronze will stand up over time. As part of the process the artist will submit a maintenance plan. Funding for both repairs and maintenance will be covered by funds in the 501C3 that was established as part of this project.

**Agenda Item 4 – Fire Station #7 Location Discussion**

Greg Ruiz, David Nakagawara and Craig Fredricks presented to the board the proposed new fire station location within Estrada Park. Staff presented to council in March 2015 the findings from the station location study that was originally completed in 1988 and again in 1994 and 2014. The study showed a void in service response times in the southeast portion of the city. Council directed staff to find city owned land that would meet the needs for the 1.5 acres needed for the station. Based on the size, location and city owned requirements the only location identified was Estrada Park, which is 8 acres. Staff is in preliminary planning stages and reaching out to neighborhood associations and boards looking to form a committee for input during the process. Information will be brought back to the board as the process moves forward.

**Agenda Item 5 – Papago Park Preserve Process Update**

Craig Hayton provided an update on the process. Papago Park Preserve proposal was presented to council and was well received. Staff has been tasked to follow up with next steps and report back to council on findings.

**Agenda Item 6 – Tempe Town Lake Update**

Craig Caggiano who is now assigned as the single point of contact for Tempe Town Lake operations provided an update to the board on Tempe Town Lake. The new dams are installed and have a fifty year life span. When the lake was empty grading was done and maintenance occurred as needed, refill is underway and is expected to be completed by the end of April. The current rubber bladders are being stored and in late 2016 or 2017 Procurement Office will handle the resale/repurpose of them, possibility of them being useable at horse stables or play structures.

**Agenda Item 7 – Capital Improvement Project and Operating Budget Process Update – Next Public Meeting Thursday, April 21<sup>st</sup> at 4:00 p.m., 31 E. 5<sup>th</sup> Street, City Hall Council Chambers**

Charlie Bladine provided an update to the board on the budget process moving forward. The next public meeting is scheduled for April 21<sup>st</sup> and projects are moving forward as previously reported to the board. Staff requested a new position, Parks Electrician, through the budget supplemental process and it is currently on the City Manager's recommended list for council's consideration.

**Agenda Item 8 – Quarterly Golf Update and Rolling Hills Irrigation Project**

Julie Hietter provided the quarterly update which was included in the packet materials. Reminder was given that Rolling Hills is closed for irrigation upgrade from April 18, 2016 through overseed (October 31) 2016. Staff is working to keep the grass alive during the project, updating the restrooms during the closure, and potentially repurposing sand from several playgrounds that are scheduled to receive new sand to Rolling Hills. Report back to the board on water savings in the future.

**Agenda Item 9 – Tempe Library Complex Solar Project – Ribbon Cutting Event, Saturday, April 30<sup>th</sup> at 9:00 a.m., 809 E. Southern Avenue**

Flyer was distributed to the board.

**Agenda Item 10 – Current Events/Board Announcements/Future Agenda Items**

- Staff is working to develop a request for information on the Ken McDonald Clubhouse proposal which should be out by the beginning of summer
- Craig Hayton was introduced as the new Parks Manager
- Community Service handouts of programs made available
- Movies in the parks will be starting on May 6<sup>th</sup>
- Tempe Town Lake grand opening May 14<sup>th</sup> at Tempe Center for the Arts
- A question was raised at a neighborhood meeting regarding options for disposing of turf when installing xeriscape landscaping. Staff will research and bring information to a future board meeting.

**Meeting adjourned at 7:15 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Charlie Bladine, Public Works Supervisor- Administration (480) 350-8563