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**Minutes**  
**Parks, Recreation, Golf and Double Butte Cemetery**  
**Advisory Board**  
**September 21, 2016**

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**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on September 21, 2016, 6:00 p.m., Tempe Public Library – 2<sup>nd</sup> Floor Board Room, 3500 S. Rural Road, Tempe, AZ.**

**Members Present:**

Sharon Doyle – Chair  
Tiffany Beyer  
Maureen DeCindis  
Suzanne Durkin-Bighorn  
Christina Hudson  
Duane Washkowiak

**Members Absent:**

Fred Wood – Vice Chair  
Judy Aldrich  
Mary Ann Dillon  
Mary Larsen  
John Vack

**City Staff Present:**

Craig Hayton, Parks Manager  
Eric Iwersen, Principal Planner  
Grace Kelly, Public Works Supervisor- Administration  
Bobbi Lloyd, Management Assistant II  
Melissa Quillard, Public Works Supervisor- Administration  
Kelly Rafferty, Deputy Community Services Director- Recreation  
Shawn Wagner, Recreation Manager  
Chase Walman, Transportation Planner

Upon the establishment of a quorum, meeting was called to order at 6:06 p.m. by Sharon Doyle.

**Agenda Item 1 – Consideration of Meeting Minutes**

**a. August 17, 2016**

Motion made by Duane Washkowiak to approve meeting minutes of August 17, 2016 as submitted.

Seconded: Christina Hudson

Motion: Approved unanimously

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**Agenda Item 2 – Public Appearances**

Darlene Justus and Kim Loza spoke in support of Papago Park Preserve. Deb Gain-Braley spoke regarding Evelyn Hallman Park Camping.

**Agenda Item 3 – ActiveNet System Overview**

Shawn Wagner presented to the board the new Recreation registration software called Active Network. Currently the data from the old system Class is being migrated over to the new system and will launch in December 2016.

**Agenda Item 4 – Western Canal Multi-Use Path Extension**

Eric Iwersen and Chase Walman presented to the board a PowerPoint presentation on the Western Canal Multi-Use Path Extension. Packet materials also included memo with purpose, background, next steps and fiscal impact information. Presentation included the following:

- Project overview
- Existing conditions
- Design concept alternatives
- Design concepts
- Proposed cross sections
- Funding and next steps

Construction is anticipated to occur in the spring of 2018.

**Agenda Item 5 – Parks Donation Working Policy Follow Up From May (streamlined version)**

Grace Kelly presented to the board a PowerPoint presentation on the Park Donation Guidelines. Packet materials also included guidelines. Presentation included the following:

- Goals
  - Make donations easier for community groups
  - Provide review criteria for the Parks Board
  - Work out details in advance
  - Staff will research other CIP projects and park plans
- Parks Board Review Criteria
  - Location
  - Project design
- Review process

Feedback for future consideration included online application submittal and review process.

**Agenda Item 6 – Facility Naming Request- Pedestrian Bridge at West End of Tempe Town Lake- James Elmore Bridge**

Craig Hayton presented to the board the facility naming request letter and letters of support that were included in the packet. After due discussion by the Board and as per Resolution No. 2012.130 the Board reviewed the naming request and recommended moving the naming request forward.

Motion made by Maureen DeCindis  
Seconded: Tiffany Beyer  
Motion: Approved  
Abstained: Suzanne Durkin-Bighorn

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### **Agenda Item 7 – Rolling Hills Update/Grand Opening**

Craig Hayton presented to the board a PowerPoint presentation on Rolling Hills Golf Course Update. Presentation included the following:

- Overview
- Project background
- Project timeline
- Project pictures
- Re-Grand opening

Board requested if possible to have a field trip to the site prior to the opening.

### **Agenda Item 8 – Ken McDonald Clubhouse Update**

Craig Hayton presented to the board a PowerPoint presentation on Ken McDonald Clubhouse. Presentation included the following:

- Timeline
- Public meeting- Thursday, September 29<sup>th</sup>
- Clubhouse condition
- Public input “dotocracy” categories

Information gathered at the public meeting and during the comment period will be used to help draft the RFQ.

### **Agenda Item 9 – Papago Park Update**

Craig Hayton presented to the board a PowerPoint presentation on Papago Park Update. Presentation included the following:

- Overview
- Papago Park preserve
- Current challenges
- Before/After pictures
- Clean-up projects

Council requested feedback from the Board on the following:

- Any comments on the charter amendment direction?
- What activities are appropriate for a preserve?

Staff will gather feedback from the Board at a future meeting.

### **Agenda Item 10 – Park Improvements/Community Services Bond Request**

Sharon Doyle noted that the two scheduled bond election public information forums she would be unable to attend. Requested to make note to make sure information in bond packet is truthful and correct.

### **Agenda Item 11 – Board Annual Report Input**

- Mission Statement-** Draft mission statement reviewed by the board with no additions.
- Accomplishments (past 12 months Jan-Dec 2016)-** Accomplishments reviewed with request to add Rolling Hills Golf Course Construction and Parks Capital Improvement Projects.
- Goals Related to City Council Strategic Priorities (next 12 months Jan-Dec 2017)-** Board will provide input to staff via email prior to next meeting to incorporate into document.

**Agenda Item 12 – Current Events/Board Announcements/Future Agenda Items**

- Tiffany Beyer will be completing her term in December since no longer will be a Tempe Resident.
- Bike to Arts event in planning stage to be incorporated into Bike Month in April 2017. Maureen will update as more information becomes available.
- Provide update on Fire Station #7 location proposal in Estrada Park.

**Meeting adjourned at 7:51 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-8234