

Boards & Commissions

2016 Annual Reports





City of Tempe
P.O. Box 5002
31 East Fifth Street
Tempe, AZ 85280
480-350-8225

January 26, 2017

Dear City of Tempe Resident,

In Tempe, we are committed to maintaining a strong connection with our residents by emphasizing the importance of open government and transparent communication. In an effort to further this goal and on behalf of the Tempe City Council, I am proud to announce the release of our first Board and Commission Annual Report.

Mark W. Mitchell
Mayor

Robin Arredondo-Savage
Vice-Mayor

Kolby Granville
Councilmember

Randy Keating
Councilmember

Lauren Kuby
Councilmember

Joel Navarro
Councilmember

David Schapira
Councilmember

The City of Tempe has 27 boards, commissions and public bodies that advise the Mayor, City Council and staff on topics that range from economic development and sustainability to veteran's affairs and disability concerns. We are fortunate to have more than 250 Tempe residents and community members serve on these boards and commissions and a number of these boards have numerous residents waiting to serve.

This annual report will serve the City Council and our community as a whole as a resource guide in understanding the issues and proposals that our Boards and Commissions are working on and how they relate to the Council's Strategic Priorities (listed below). We hope you'll enjoy learning about our goals and accomplishments and that you may be inspired to serve our community in the future.

Sincerely,

A handwritten signature in blue ink that reads 'Mark W. Mitchell'.

Mark W. Mitchell, Mayor
City of Tempe

Tempe City Council Strategic Priorities:

1. Ensuring a safe and secure community through a commitment to public safety and justice
2. Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members
3. Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.
4. Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.
5. Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base

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TEMPE AVIATION COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

- (1) To advise the mayor and city council and assist city departments regarding the impact of aircraft and airport operations on Tempe residents;
- (2) To advise the mayor and city council and assist city departments in the monitoring, implementation and enforcement of agreements made between the City of Phoenix and the City of Tempe concerning the operations of Sky Harbor International Airport;
- (3) To advise the mayor and city council and assist city department in studies conducted of local airports and their development, with regard to potential impacts on Tempe residents; and
- (4) To advise the mayor and city council and assist city departments on land use measures that could mitigate the impact of aircraft and airport operations.

TCC § {Sec. 2 -220 }

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Lane Carraway	1/2014 – 11/2016	Missed 9/2016
Robert Dixon	4/2016 – 11/2016	All meetings, appointed 3/17/2016
Shannon Dutton	9/2012 – 11/2016	All meetings in 2016
Jason Forcier	8/2015 – 11/2016	Missed 3,6,7,8/2016 resigned 9/2016
Mark Garrigan	10/2012 – 11/2016	Missed 8/2016
Gordon Gauss	3/2012 – 11/2016	Missed 7,8/2016
David Naugle	1/2015 – 11/2016	Missed 2,3,5,8,10/2016
John Q. Nunes	4/2015 – 11/2016	All meetings in 2016
Mike Sonenberg	1/2016 – 11/2016	All meetings in 2016

Name of Chair and Vice Chair:

- Chair – Lane Carraway
- Vice Chair – Gordon Gauss

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Oddvar Tveit	PW/WUD/Environmental	(480) 350-8300	oddvar_tveit@tempe.gov
Cassandra Mac	PW/WUD/Environmental	(480) 350-2847	Cassandra_Mac@tempe.gov

Meeting Frequency and Location:

The Aviation Commission meets every second Tuesday of the month except for one month off, typically July or August. In 2016 ten meetings have been held, the January meeting was cancelled. Meetings are held in the Public Works Conference Room, Garden Level City Hall Complex.

Number of Meetings Cancelled and Reason for Cancellation:

No posted meetings have been canceled to date in 2016. After the commission's size was reduced from eleven to nine members in 2014, there have been no meeting cancellations due to lack of quorum.

Vacancies and Duration of Vacancies:

The commission had one vacancy from January until March 17, 2016, and has had one vacancy since September 9, 2016 to present

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

The Aviation Noise Abatement Subcommittee was established on 7/12/2016, to further investigate noise mitigation and fly friendly recommendations to the Aviation Commission for the Phoenix Sky Harbor International Airport. The subcommittee meets on the first Tuesday of every month, and has met 4 times since its establishment in July. Subcommittee members include: Lane Carraway, Robert Dixon, Shannon Dutton, John Q. Nunes and Mike Sonenberg. No posted meetings have been canceled to date due to lack of quorum or other reasons.

Mission Statement:

To assist and advise the City of Tempe Mayor, City Council and City departments regarding the impact of Aircraft and Airport operations on Tempe residents, maintaining and improving Livability and Sustainability of Tempe neighborhoods.

Accomplishments (Past 12 Months):

Enhancing quality of life for all Tempe residents:

- TAVCO proposed and drafted a letter sent by the Mayor to the Federal Aviation Administration requesting formal recognition of the City of Tempe and its residents as stakeholders in the FAA's planning of NextGen airspace in and around Phoenix Sky Harbor International Airport.
- TAVCO strategically recommended adding new noise monitoring sites, prioritizing locations in south Tempe, to supplement the existing system of 20 fixed sites around the Phoenix Sky Harbor International Airport, eight of which are already located in north Tempe.

Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service, and communication with community members:

- TAVCO partnered with the City of Tempe and the City of Phoenix to conduct a public meeting on October 5, 2016 to inform and educate residents located under the flight paths and throughout Tempe regarding aircraft noise, the impacts on Tempe, and initiatives underway to address these issues.
- TAVCO is assisting the City of Tempe in their initial stages of creating and distributing a quarterly newsletter to residents who are concerned about these issues.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Enhancing quality of life for all Tempe residents:

- Recommend improvements to the PHX FAR Part 150 Noise Compatibility Plan and Programs.
- Recommend enhancement to the City of Phoenix process of notifying airlines about departure deviations outside the agreed up flight path in the 1994 IGA.
- Recommend the establishment of a forum for cooperation between airport impacted communities to jointly provide timely input to federal plans for actions inside PHX airspace.

Developing and maintaining a strong community connection:

- Continue outreach and engagement efforts with residents of the City of Tempe regarding aviation issues and how to get involved.
- Encourage collaboration between the City of Phoenix and the City of Tempe to host additional public meetings and events.

BOARD OF ADJUSTMENT 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Board of Adjustment hears & decides variance applications; appeals from the decision(s) made by the Hearing Officer, pertaining to variances and abatements; & appeals from any decision(s) made by the Zoning Administrator. The Board consists of seven (7) members & two (2) alternates. Each member must be a Tempe resident. Alternate members serve at the Board hearing whenever a regular Board member is unable to attend, or must decline due to conflict of interest. The terms are for three (3) years.

TCC § {AZ Revised Statues § 9-462-06; ZDC Part 1, Chapter 3, Section 1-306}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Dalton, Richard (Vice Chair)	12/12/2013 to present	Missed 1 meeting; Attended 3 mtgs
Lyon, David	12/04/2014 to present	Missed 1 meeting; Attended 3 mtgs
Naugle, David	02/13/2014 to present	Attend 4 meetings
Dare Sr., Albert (Alternate)	02/13/2014 to present	Attended 4 meetings
Kausel, Richard	02/02/2012 to present	Attended 4 meetings
Sell, Jan (Chair)*	02/03/2012 to present	Missed 1 meeting; Attended 3 mtgs
Confer, John 'Jack' (Alternate)	12/12/2013 to present	Attended 4 meetings
Cullens, Kevin	06/25/2015 to present	Attended 4 meetings
Puzauskas, John	12/13/2012 to present	Attended 4 meetings

*Chairman Sell recused himself from two (2) BOA hearings (2/24 & 4/27) due to a conflict of interest.

Name of Chair and Vice Chair:

- Chair – Jan Sell
- Vice Chair – Richard Dalton

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Steve Abrahamson	Community Dev – Planning	480-350-8359	steve_abrahamson@tempe.gov
Diane McGuire	Community Dev - Planning	480-350-8332	diane_mcguire@tempe.gov

Meeting Frequency and Location:

The Board meets as needed, typically on the 4th Wednesday of each month at 6:00 PM in the Tempe City Council Chambers; a Study Session is held at 5:30 PM.

Number of Meetings Cancelled and Reason for Cancellation:

From January 2016 through November 2016, seven (7) meetings were cancelled due to lack of cases to be heard. Four (4) meetings were held; 2/24 appealed the ZAO on a medical Marijuana dispensary location; 4/27 reconsidered 2/24 BOA decision; 5/25 reconsidered Board Member Lyon's participation in the 2/24 BOA; & 8/24 appealed the 7/5 HO decision to deny a setback variance for the Miller Residence, as well as the 7/5 HO decision to approve an abatement for the Boettcher Property.

Vacancies and Duration of Vacancies:

There were no vacancies during the period of January 2016 through November 2016 on the Board of Adjustment..

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

COMMISSION ON DISABILITY CONCERNS 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Tempe Mayor's Commission on Disability Concerns (CDC) is staffed through the Office of Strategic Management and Diversity by the ADA Compliance Specialist.

The CDC's purpose, powers and duties are:

- 1) To suggest to the mayor and city council qualified and interested persons for appointment to commission vacancies;
- 2) To advise and make recommendations to the city council and to assist city departments and the city manager in the establishment of essential policies, rules and regulations relating to compliance with federal and state disabilities legislation or regulation and on other disabilities concerns and issues as needed;
- 3) To prepare and submit an annual report to the city manager and city council;
- 4) To take further actions as may be deemed necessary and appropriate to further the goals of the Commission.

TCC § {2-265}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Irene F. Mochel	01/27/2011 - 12/31/2017	All absences were excused.
Paul C. Bennewitz	12/13/2012 - 12/31/2018	12/12
Rachel Phillips	02/02/2012 - 12/31/2017	11/12
Ben Campbell	06/14/2012 - 12/31/2016	10/12
Thomas R. "Tom" Ringhofer	03/04/2010 - 12/31/2016	9/12
Wendy Benz	12/17/2015 - 12/31/2016	11/12
Diane C. Moran	01/27/2011 - 12/31/2017	8/12
Jeffery C. Oats	06/25/2015 - 12/31/2017	11/12
Kim W. Fisher	06/25/2015 - 12/31/2018	5/12 11/12

Name of Chair and Vice Chair:

- Chair – Irene Mochel
- Vice Chair – Paul Bennewitz

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Michele Stokes, ADA Compliance Specialist	Office of Strategic Management and Diversity	480-350-2704 Relay Users: 711	Michele_Stokes@Tempe.gov

Meeting Frequency and Location:

The Commission on Disability Concerns (CDC) met monthly during 2016. Meetings are held on the first Monday of the month from 6:30 p.m. to 8:00 p.m. at the Tempe Public Library, in the 2nd Floor Boardroom at 3500 S. Rural Road, Tempe AZ, 85282.

Number of Meetings Cancelled and Reason for Cancellation:

No meetings were cancelled in 2016.

Vacancies and Duration of Vacancies:

There are no vacancies.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

MISSION: The Commission on Disability Concerns will advise the Mayor, Council, City Departments, and others by making recommendations to facilitate access and inclusion for people with disabilities in our Tempe community.

VISION: Promoting Awareness, Ability, Access, Advocacy, and Achievements.

Accomplishments (Past 12 Months):

The Commission on Disability Concerns (CDC) was established in 1996, and is in its 20th year. In 2016, Commissioners (CDC) reviewed disability issues, city services, activities and projects covering right-of-ways, transportation, parks and recreation, communications and more to ensure accessibility, inclusion, usability, and involvement. The relationships to City Council Priorities are indicated:

- 1) Ensuring a safe and secure community through a commitment to public safety and justice. The CDC reviewed **Tempe Adapted Recreation Services** to identify any gaps or service needs for afterschool activities for youth and adults with disabilities for engagement in social activities, sports and community enrichment.
- 2) Developing and maintaining a strong community connection by emphasizing the importance of open government, customer services and communication with community members. The CDC approved the new **Access Tempe Web Map**, of disability resources at www.Tempe.gov/ADA. CDC participated in the **Tempe ADA Transition Plan, Phase I Open House**, and the public involvement process, as well as engaged in the planning meetings. The **28th Annual Tempe Mayor's Disability Awards** connected with the largest audience to date at the Tempe Center for the Arts, with over 200 in attendance, celebrating ability, advocacy, access and achievements. CDC continues to review **Communication Access on Tempe's Websites** and computer-aided services related to on-line payments and registrations to ensure they are usable by people who have disabilities or functional needs affecting intellectual understanding, reading or communication.
- 3) Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity. The CDC reviewed information shared by departments for **Park Improvements, 8th Street Right of Way, Alameda Drive Streetscape, Broadway Streetscape Project and Enhancement of Public Restroom Accessibility.**
- 4) Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community. The CDC received information and reviewed the **City Council's New Priorities, Orbit Saturn Changes and Valley Metro / Regional Dial-a-Ride Update.**
- 5) Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base. The CDC reviewed data regarding **Employment of People in Tempe** and determined that a Job Fair may provide some resources. The CDC then facilitated "Tempe Presents: Deaf/Hard of Hearing/ Disability Job Fair" recognizing the need.

• **2016 Right of Way Plans, Parks, Services and Projects per Council Priority Number, Type and Agenda Item/Topic**

- #1 - SERVICE – Tempe Adapted Recreation Services
- #2 - PROJECTS – Access Tempe Web Map
- #2 - PROJECTS – Tempe ADA Transition Plan, Phase I
- #2 - PROJECTS – 28th Annual Tempe Mayor's Disability Awards
- #2 - PROJECTS – Communication Access on Tempe Websites
- #3 - PARK – Park Improvements
- #3 - PROJECTS – Enhancing Public Restroom Accessibility
- #3 - ROW – 8th Street Right of Way
- #3 - ROW – Alameda Drive Streetscape
- #3 - ROW – Broadway Streetscape Project
- #4 - PROJECTS – City Council's New Priorities
- #4 - SERVICE – Orbit Saturn Changes
- #4 - SERVICE – Valley Metro / Regional Dial-a-Ride Update
- #5 - PROJECTS – Employment of People with Disabilities/Planning Tempe Presents: Disability Job Fair

This year, seven opportunities for public involvement were provided. These opportunities provided local disability information and opportunities for recognition and networking with residents and guests with disabilities, city employees and service providers:

• **Events, Publicity & Public Involvement:**

- Social Media Countdown on the 26th Anniversary of the ADA – 26 of Tempe's Disability Accomplishments
- 26th Anniversary of the ADA - Presentation of Tempe accomplishments to 100's of local disability advocates
- ADA Transition Plan - Phase I / Public Involvement Process – Open House and Outreach
- American Indian Disability Summit – Tempe representation on the planning committee and at the Summit
- Host and Conduct: 28th Annual Mayor's Disability Awards at Tempe Center for the Arts on April 12, 2016
- Host: Hearing Loss Association of America – Arizona Working Adults Chapter, on the 3rd Saturday of the month.
- Tempe Presents: Deaf & Hard of Hearing/Disability Job Fair: 25 employers and 200 job seekers on Oct. 20, 2016

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

In 2017, the Tempe Commission on Disability Concerns is committed to serving Tempe and the community by providing opportunities for promoting awareness, ability, access, advocacy, and achievements.

Council Priority – Goals

- #2 - Sharing Tempe's disability resources at the American Indian Disability Summit on March 23, 2017
- #2 - Hosting the 29th Annual Mayor's Disability Awards - April 25, 2017 at Tempe Center for the Arts, Lakeside Room
- #2 - Hosting Phase II of the ADA Transition Plan Public Involvement Process – Open House and Outreach
- #2 - Hosting "Tempe Presents:" event at the Tempe Library in October 2017 to highlight disability relationships / resources
- #2 - Publicizing "Information Access in Tempe" for residents with intellectual disabilities - efforts and outcomes
- #2 - Publicizing Tempe's accessible amenities and services through media outlets as appropriate
- #3 - Identification of accessible affordable housing and additional services for the Tempe Access Web Map



DEVELOPMENT REVIEW COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Development Review Commission is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

TCC § {Zoning and Development Code Chapter 3 Section 1-312 A Development Review Commission}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
<u>JANUARY – JUNE 2016</u>	<u>JANUARY – JUNE 2016</u>	<u>JANUARY – JUNE 2016</u>
Paul Kent - Chair	6/14/06 – 7/1/16	7 meetings in 2016
Trevor Barger – Vice-Chair	7/30/2013 - 7/1/2016	9 meetings in 2016
Linda Spears	7/1/2012 – 7/1/2018	9 meetings in 2016
David Lyon	7/1/2015 – 7/1/2018	11 meetings in 2016
Andrew Johnson	7/1/2015 – 7/1/2018	8 meetings in 2016
Thomas Brown	6/25/2015 – 7/1/2017	10 meetings in 2016
Angela Thornton	7/1/2012 – 7/1/2017	9 meetings in 2016
Daniel Killoren (Alternate)	6/14/2012 – 7/1/2016	3 meetings in 2016
Gerald Langston (Alternate)	7/1/2014 – 7/1/2017	6 meetings in 2016
Margaret Tinsley (Alternate)	6/14/2006 – 7/1/2016	6 meetings in 2016
<u>JULY – DECEMBER 2016</u>	<u>JULY – DECEMBER 2016</u>	<u>JULY – NOVEMBER 2016**</u>
Linda Spears – Chair (2)	7/1/2012 – 7/1/2018	6 meetings in 2016
David Lyon – Vice-Chair (1)	7/1/2015 – 7/1/2018	5 meetings in 2016
Andrew Johnson (1)	7/1/2015 – 7/1/2018	5 meetings in 2016
Thomas Brown (P)	6/25/2015 – 7/1/2017	7 meetings in 2016
Angela Thornton (1)	7/1/2012 – 7/1/2017	5 meetings in 2016
Scott Sumners (1)	7/1/2016 – 7/1/2019	5 meetings in 2016
Philip Amorosi (1)	7/1/2016 – 7/1/2019	7 meetings in 2016
Gerald Langston (Alternate)(1)	7/1/2014 – 7/1/2017	3 meetings in 2016
Barbara Lloyd (Alternate)(1)	7/1/2016 – 7/1/2019	3 meetings in 2016
Nicholas Labadie (Alternate)(P)	8/18/2016 – 7/1/2018	2 meetings in 2016

*(P) Partial term

*(1) First term

*(2) Second term

**12/13 Attendance not documented as of this report.

Name of Chair and Vice Chair:

- Chair – From January 2016 to June 2016 – Paul Kent. From July 2016 to Present – Linda Spears
- Vice Chair – From January 2016 to June 2016 – Trevor Barger. From July 2016 to Present – David Lyon

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta	Community Dev - Planning	480-350-8562	Suparna_Dasgupta@tempe.gov

Meeting Frequency and Location:

Meetings occur 2nd and 4th Tuesdays of each month, in the Council Chambers. A total of nineteen (19) meetings were held in 2016 with one meeting in November and December each.

Number of Meetings Cancelled and Reason for Cancellation:

Three (3) meetings were cancelled due to lack of Agenda items, one in April 2016 and two meetings in July 2016.

Vacancies and Duration of Vacancies:

Alternate Commissioner Dan Killoren resigned from the Commission on June 29, 2016. Alternate Commissioner Nicholas Labadie was appointed, replacing Mr. Killoren, on August 18, 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.(Zoning and Development Code Chapter 3 Section 1-312: Development Review Commission).

Accomplishments (Past 12 Months):

Some of the major projects for consideration by DRC in calendar year 2016 include:

A retreat and site tour by Development Review Commission of approximately 10 major projects built (commercial and residential) coordinated by Community Development staff.

Farmers Arts District - Parcel 2 (PL150504)

The Pier (PL150426)

Verizon Pho Pelican (PL150406)

Friendship Village Tempe Cottages - Phase I (PL150520)

Insearch Corp. (PL150483)

2150 Southern Campus Master Plan (PL150462)

501 W. 1st (PL150467)

800 West (PL150468)

Lemon Mixed Use Development (PL150469)

The Motley (PL150521)

Enterprise Tempe (PL150417)

Farmer Arts District - Parcel 2 (PL150504)

Lot 1 @ Farmer Arts District - Parcel 1 (PL150526)

Building A at 2100 Rio Salado (PL150428)

Ocotillo Power Plant (PL160032)

Gethsemane Lutheran Church (PL160012)

The Grand at Papago Park Center - Phase 1 (PL150314)
Tilted Kilt Corporation Office (PL160047)
Tempe Real Estate Holdings (PL150056)
Church in Phoenix (PL150387)
Route 66 Pawn & Guns (PL150506)
Newman Center / The Maxwell on College (PL150419)
9th And Wilson (PL150336)
Fairfield Inn & Suites (PL160059)
1037 Farmer (PL160053)
Scottsdale 202 (PL160001)
The Standard at Tempe (PL150449)
The Foundry (PL160099)
The Grand at Papago Park Center - Phase 2: Broadstone at the Grand (PL160098)
Smith Road Apartments (PL150372)
Neighborhood Libraries (PL160180)
Panera Bread (PL160194)
LPT Rio IV (PL160152)
1515 Parking Garage (PL160233)
The Block on Roosevelt (PL160246)
Jack in the Box (PL160046)
Quiktrip #400 (PL160060)
Crescent Rio (PL160153)
Enterprise Rental Store (PL150417)
University Tech Center (PL160202)
Eastline Village (PL160097)
Rio Salado Retail (PL160241)
First Baptist Church (PL160155)
The Pier (Amended PAD), (PL160248)
1878 Tempe (PL160210)
Danari Tempe (PL160239)
Guitar Center at Emerald Center (PL160300)
US Airways Garage Expansion (PL160320)
Sign Code Reform (PL160329)
Granada Lakes Apartments (PL160309)
Use Separation Requirements (PL160307)

Tentative Schedule for 12/13/16 agenda

Fry' Fuel Center 43 (PL160289)
Wilson Townhomes (PL160292)
Watermark Tempe (PL160224)
Metro 101 (PL160362)
Skyview (PL160154)

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

There is a Joint Meeting of Development Review Commission and City Council scheduled for December 19, 2016. After this Joint Meeting of DRC and City Council, Development Review Commission will develop goals related to City Council Strategic Priorities for calendar year 2017.

TEMPE FAMILY JUSTICE COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

(1) To advise the city council and assist city departments in promoting access to justice and safety for victims of domestic violence, dating violence, sexual assault, stalking, and sex trafficking; (2) To advise the city council and assist city departments in providing leadership and facilitating access to resources that will contribute to wrap-around services and a multidisciplinary response for the victims and survivors; (3) To advise the city council and assist city departments on coordinating cross training and multi-disciplinary tools to provide training opportunities to criminal justice personnel and healthcare providers about educational initiatives and systems based standards of practice that are critical to serving the victims of domestic and sexual violence and keeping them safe. (4) To advise the city council and assist city departments on expanding education and outreach to vulnerable populations.

TCC § {Ord. No. O2015.25, 6-25-15}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Angel Carbajal	June 23, 2016 – Present	Absent for June meeting
Judith Homer	August 18, 2016 – Present	100% Attendance
Beatrice Kastenbaum	October 12, 2015 – Present	Absent for January, June & October meeting
Andi Fetzner	August 18, 2016 – Present	100% Attendance
Kimberly Frick	September 8, 2016 - Present	100% Attendance
Karyn Lathan	October 12, 2015 – Present	100% Attendance
Bill Richardson	October 12, 2015 – Present	Absent for October meeting
Margaret R. Tinsley	June 23, 2016 – Present	100% Attendance
Ilene L. Dode	August 18, 2016 – Present	100% Attendance
Kristen Scharlau	October 12, 2015 – Present	Absent for September meeting
Patrick C. Foster	October 12, 2015 – Present	Absent for February, April & August meeting

Name of Chair and Vice Chair:

- Chair – Karyn Lathan
- Vice Chair – Bill Richardson

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Paul Bentley	Human Services	480-350-5426	paul_bentley@tempe.gov

Meeting Frequency and Location:

The Tempe Family Justice Commission typically meets on the third Tuesday each month at 6:00 p.m., in the Second Floor Library Board Room, Tempe Public Library, 3500 South Rural Road, Tempe. |

Number of Meetings Cancelled and Reason for Cancellation:

The Tempe Family Justice Commission has had eleven (11) meetings during the January 2016 – November 2016 reporting period.

Vacancies and Duration of Vacancies:

Arizona State University Faculty Member – April 2016 – September 2016

Tempe Police Department Member – March 2016 – June 2016

At Large Member – March 2016 – August 2016

Nonprofit Sector Member – July 2016 – August 2016

Legal Services Provider – July 2016 – August 2016

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The Mission of the Tempe Family Justice Commission is to provide advice, recommendations, and guidance to the Mayor and City Council that promotes a coordinated community response to issues related to domestic and sexual violence.

Accomplishments (Past 12 Months):

- Created Mission, Vision, and Strategic directions
- Implemented the Tempe Family Justice Commission Strategic Plan
- Requested and received key data measures and have begun analysis
- Created a comprehensive communication with experts in the field
- Provided feedback and directions related to Commission priorities to Tempe Police Department and Care 7
- Received training on Open Meeting Laws by the City Clerk
- A new Vice Chair was appointed.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**City Council Priority: Strong Community Connections****Goal 1: Gaining Support****Goal 2: Creating Stakeholder Buy-In****Actions Items:**

- *Have regular reporting to Mayor/Council every quarter*
- *Create a list of stakeholders*
- *Create Education piece*
- *Tour advocacy centers*
- *Market feasibility study*
- *Deliver community story tour*

City Council Priority: Safe & Secure Communities**Goal 1: Establish Recommendations****Action Items**

- *Research Best Practices*
- *Identify data/terminology*
- *Report collected & analyzed data*
- *Present skeletal plan to Council*
- *Finished feasibility study*
- *Finished budget*
- *Encourage Council to initiate and fund the necessary steps*

City Council Priority: Quality of Life**Goal 1: Influencing the Delivery of Service****Action Items**

TEMPE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2016 ANNUAL REPORT

Description as Defined in State Statute:

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Fire Public Safety Personnel Retirement Board. The purpose of the Board is to administer the Tempe Fire Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Fire Public Safety Personnel Retirement Board is composed of five members consisting of the Mayor or his designee (as chairman), two members elected from the Tempe Fire Medical Rescue Department, and two citizens of Tempe. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Police Public Safety Personnel Retirement Board. The citizen members of the Tempe Fire Public Safety Personnel Retirement Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for the Public Safety Personnel Retirement System Board per A.R.S. §38-847.

{A.R.S. §38-847}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Methvin, Steven (Mayor's designee)	10/28/2016 - 06/30/2020	Attended 0 of 0 meeting
Goodman, Bill (citizen-member)	07/01/2016 - 06/30/2020	Attended 2 of 2 meetings
Scheidt, Mike (elected member)	06/01/2012 - 06/30/2020	Attended 6 of 6 meetings
Jongewaard, Don (elected member)	07/01/2014 - 06/30/2018	Attended 6 of 6 meetings
Munch, Bill (Merit System Board Chair)	02/25/2016 - 05/31/2017	Attended 4 of 5 meetings
Mitchell, Mark W. (Mayor)	07/12/2012 – 10/27/2016	Attended 0 of 6 meetings
Brosius, Joe (citizen member)	08/14/2008 - 06/30/2016	Attended 3 of 4 meetings
Schoeneman, Russell (Merit System Board Chair)	05/22/2014 - 02/24/2016	Attended 1 of 1 meeting

Name of Chair and Vice Chair:

- Chair – Steven Methvin
- Vice Chair – None

Staff Liaison and Contact Information:

<u>Staff Liaison:</u> Renie Broderick	<u>Department:</u> Internal Services	<u>Phone:</u> 480-350-8407	<u>Email:</u> renie_broderick@tempe.gov
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Meeting Frequency and Location:

The Board held six meetings in the time period January through November 2016 and anticipates holding one additional meeting in December 2016. The Board typically meets on the first Thursday of each month at 2:00 p.m., in the Third Floor Conference Room, Tempe City Hall, 31 East 5th Street, Tempe.

Number of Meetings Cancelled and Reason for Cancellation:

Four meetings (January, June, July and November) were cancelled due to lack of board business and one meeting (September) was cancelled due to lack of quorum.

Vacancies and Duration of Vacancies:

There were three vacancies during the reporting period, both of which were immediately filled, as follows:

- Citizen-member Joe Brosius indicated that he would be leaving the board at the end of his term in June 30, 2016. Bill Goodman was appointed to replace him effective July 1, 2016.
- Merit System Board Chair Dr. Russell Schoeneman moved to an alternate position on the Merit System Board. This necessitated the election of a new Merit System Board Chair, Bill Munch, on February 10, 2016. Mr. Munch was then appointed to finish the remainder of Dr. Schoeneman's term on the Fire Public Safety Personnel Retirement System Board at the February 25, 2016 City Council meeting.
- The Mayor designated Steven Methvin, Deputy City Manager-COO, to be his delegate as Board Chair. Mr. Methvin's appointment was approved at the October 27, 2016 City Council meeting.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

HEARING OFFICER 2016 ANNUAL REPORT

Description as Defined in Ordinance:

Hearing Officer shall have the duty to carry out the provisions & intent of the General Plan and Zoning & Development Code. They shall have the power to approve, continue, deny or approve with conditions use permit applications pursuant to Section 6-308; variance applications pursuant to Section 6-309; and abatements pursuant to Chapter 21 of the Tempe City Code and Section 6-310.

TCC § {ZDC Code Section 1-305; A.R.S. §9-462.08 Hearing Officer}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Vanessa MacDonald, Hearing Officer	November 2010 to Present	20 meetings attended; 2 mtgs missed

Name of Chair and Vice Chair:

- Chair – N/A
- Vice Chair – N/A

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Steve Abrahamson	Community Dev - Planning	480-350-8359	steve_abrahamson@tempe.gov
Diane McGuire	Community Dev - Planning	480-350-8332	diane_mcguire@tempe.gov

Meeting Frequency and Location:

The Hearing Officer meets twice a month, typically the first and third Tuesday of each month at 5:00 PM in the Tempe City Council Chambers; a Study Session is held at 4:30 PM. During the reporting period of January 2016 through November 2016, the Hearing Officer heard 9 variance cases, 40 use permit cases, 9 use permit standard cases, 48 abatement cases and 7 cases pertaining to the compliance of assigned conditions of approval for existing use permits.

Number of Meetings Cancelled and Reason for Cancellation:

From January 2016 through November 2016, no hearings were cancelled; two (2) hearings were presided over by alternate Hearing Officer designees as Ms. MacDonald was unable to attend. The 7/5 HO was presided over by Wendy Springborn, Engineering Services Manager; and the 10/18 HO was presided over by Bill Burke, Deputy City Attorney.

Vacancies and Duration of Vacancies:

There were no vacancies in the Hearing Officer position during the reporting period of January 2016 through November 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

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TEMPE HISTORIC PRESERVATION COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

- (1) Reviewing applications for the designation of landmarks, historic properties and historic districts and making recommendations to the development review commission, such review shall be based on the criteria as specified in § 14A-4 of this chapter;
- (2) Reviewing and making decisions on applications for proposed alterations, new construction, demolition or removal affecting landmarks, historic properties or properties located within an historic district; such review shall be based on the criteria as specified in § 14A-6 of this chapter;
- (3) Making recommendations to the city council concerning the use of federal, state, city or available private funds to promote the preservation of properties and districts within the city, including acquisition, the awarding of such sub-grants as may become available and the requiring of preservation covenants, as well as the acquisition of preservation easements;
- (4) Recommending to the city council and other applicable boards and commissions, changes in the Zoning and Development Code, building code, general plan or other local laws as may enhance the purposes of this chapter;
- (5) Cooperating with representatives designated by the property owners of the district from designated historic districts to formulate design guidelines for alterations and new construction within their districts;
- (6) Initiating and conducting detailed studies and surveys of properties, structures and areas within the city and assess their potential for designation, and in order to formulate an historic preservation plan for the city; and
- (7) Developing and participating in public information activities in order to increase public awareness of the value of historic preservation, and perform other functions that will encourage or further the interests of historic preservation.

TCC § {14A-3(k)}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Ira Bennett	January – August 2016	Attended 1, missed 5
Anne Bilsbarrow	January – March 2016	Attended 3, no absences
Matthew Bilsbarrow	May 2016 – Present	Attended 5, no absences
Chuck Buss	January 2016 – Present	Attended 8, no absences
Sara Ferland	May 2016 – Present	Attended 4, missed 1
Jim Garrison	October 2016 – Present	Attended 1, no absences
Andrea Gregory	January 2016 – Present	Attended 8, no absences
Joe Nucci	May 2016 – Present	Attended 5, no absences
Lauren Proper Potter	January 2016 – Present	Attended 4, missed 4
Brenda Shears	January – March 2016	Attended 3, no absences
Scott Solliday	January 2016 – Present	Attended 5, missed 3
Korri Turner	January 2016 - Present	Attended 8, no absences

Name of Chair and Vice Chair:

- Chair – Andrea Gregory
- Vice Chair – Chuck Buss

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
John Larsen Southard	Community Development	(480) 350-8870	john_southard@tempe.gov

Meeting Frequency and Location:

The Historic Preservation Commission has convened nine out of eleven months in calendar year 2016. The commission typically meets in Hatton Hall, on the Governor Benjamin B. Moeur House campus, at 6 p.m. on the second Thursday of each month. As Council meetings are typically held on Thursdays, some members have been unable to attend Historic Preservation Commission meetings on dates when both the Council and the Commission meet. The Commission will discuss members' availability at an upcoming meeting.

Number of Meetings Cancelled and Reason for Cancellation:

The Historic Preservation Commission did not meet in April or July. The April meeting was cancelled due to a lack of action items. The July meeting was cancelled due to quorum concerns resulting from the travel plans of multiple commissioners.

Vacancies and Duration of Vacancies:

3 vacancies occurred this calendar year; of which two resulted from members terming out and one came about due to a member's increasing professional responsibilities and the extensive travel associated with his duties. Each of the three vacancies remained unfilled for two months.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

The Archaeologically Sensitive Classification subcommittee, comprised of Andrea Gregory, Scott Solliday, and Korri Turner, came into existence in early 2015. The subcommittee completed its charge in 2015 and did not convene in 2016, but remained on the books until the Council-mandated sunset date arrived in early 2016.

Mission Statement:

The Tempe Historic Preservation Plan (Resolution 97.44; Resolution 2000.34) follows:

Introduction

Tempe enjoys a rich multi-cultural heritage evident through its historic buildings, neighborhoods and structures. Less visible, but equally important, are the archaeological resources of Tempe's past. Protection and enhancement of Tempe's heritage is critical to preserving the unique identity of our community. The blending of the past with the present enriches our city and all of its citizens.

In November of 1995, both as an expression of civic pride and the beginning of the future of historic preservation in Tempe, the Tempe City Council unanimously adopted the Tempe Historic Preservation Ordinance. Most importantly, the ordinance created the Historic Preservation Commission, the Office of the Tempe Historic Preservation Officer, and the Tempe Historic Property Register.

As one of its first acts, the Commission prepared a Preservation Plan. The Plan identified goals and policies for historic preservation in Tempe. These goals and policies are hereby refined and updated.

II. Goals

The Commission recognizes three goals for historic preservation in Tempe:

1. To identify, preserve and protect significant historic properties and archaeological sites.
2. To foster economic vitality through preservation of properties which contribute to the historic character of the community.
3. To integrate historic preservation planning with that conducted by boards, commissions, neighborhood and redevelopment planning efforts as a means to protect and enhance community heritage and [complement] City redevelopment plans.

III. Goal Components

1. Advise. Advise the City Council and other applicable City boards and commissions on all matters within the Commission's purview.
2. Inventory and Designate. Recommend, to the Planning and Zoning Commission, inclusion on the Tempe Historic Property Register. Identify, through inventory and assessment, methods, structures and localities where historic properties are imperiled, in order to ensure that alternatives to destruction are considered, and, use such methods to set preservation priorities and promote the identification and classification of properties that are eligible for historic designation.
3. Review. Review requests to alter, remodel, rebuild or otherwise develop designated properties. Review requests to demolish or remove a designated property.
4. Assist. Assist in making ownership of an historic property as beneficial as possible. Help by designating properties to the Tempe Register and assisting their owners to obtain incentives for preservation by rehabilitation, restoration or maintenance. Develop financial and other incentives with the City that will encourage the preservation of historic properties.
5. Educate. Increase public awareness among residents and businesses of the value of historic preservation. Promote education in Tempe history and historic properties in local schools.
6. Compile. Compile information about historic properties and the historic character of Tempe for the purpose of identifying structures, properties, districts and archaeological sites worthy of preservation. Share this information with boards, commissions, neighborhood and redevelopment planning efforts, as well as the general public, so that it may be considered in current and future development.

IV. Policies

1. Prehistoric archaeological resources are of special concern to Native American groups. The City, represented by the Historic Preservation Officer and Commission, will consult with representatives of Native American tribes to identify concerns regarding the treatment of archaeological resources.
2. Preservation "in place" is the preferred outcome for the long-term management of historic properties. When this is not possible, relocation or documentation is the recommended alternative to preserve the historic characteristics of the property.
3. When the goals of the Historic Preservation Commission are in conflict with those of other boards, commissions, neighborhood or redevelopment planning efforts, a solution based on consensus and compromise (defined in a Memorandum of Understanding) is the preferred outcome.

V. Conclusion

As set forth above, this is a plan of action to implement the Historic Preservation Ordinance, and a mission statement for the Historic Preservation Commission. Strategic goals will be developed by the Commission as part of an action plan.

Accomplishments (Past 12 Months):

Thus far in 2016, key accomplishments of the Historic Preservation Office and the Historic Preservation Commission include:

Actions related to Council priority one (commitment to public justice), such as:

- Ensuring the interests of stakeholders such as Tempe citizens and the Four Southern Tribes are factored into planning and development decisions. Examples of this include securing access to the AZSITE archaeological database, working with the Four Southern Tribes to ensure actions taken in association with the upcoming Tempe (Hayden) Butte water tank rehabilitation project respect the Traditional Cultural Property on which the tanks sit, reviewing and commenting on the Tempe (Hayden) Butte master plan being prepared by the City, obtaining funding for the evaluation and emergency stabilization of an important Hispanic-related historic resource (Gonzales-Martinez House), and ensuring culturally sensitive execution of Public Works projects in La Plaza Tempe, among other archaeological sites. 2016 projects within La Plaza Tempe include the Dorsey waterline replacement, Valor on 8th, and the 8th Street streetscape effort. Over the course of the year, archaeologists serving on the Commission aided the Historic Preservation Office review of many reports concerning numerous prehistoric and historic archaeological sites.

Actions related to Council priority two (Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members), such as:

- Actively participating in the Character Area planning process, promoting the Arizona property tax reclassification program to qualifying homeowners, reviewing applications and responding to inquiries in a timely manner, assisting City of Tempe staff with historic and cultural resource management issues. The Tempe preservation program also maintains an ongoing relationship with Arizona State University via communication with Dr. Patricia Olson and a preservation internship program for graduate students.

Actions related to Council priority three (Enhancing the quality of life for all Tempe residents), such as:

- Securing State Historic Preservation Office approval for American with Disabilities Act-compliant improvement to the Rose Eisendrath House.

Actions related to Council priority four (Implementing sustainable growth and development strategies and leading the way in creating a more sustainable community), such as:

- Diverting many tons of potential solid waste materials via working to preserve and rehabilitate existing historic resources, thereby retaining the embodied energy contained in those buildings.

Actions related to Council priority five (focusing on economic development, business retention and generating employment to create a robust and diverse economic base), such as:

- Identifying and securing grants for historic preservation activities, and aiding largescale development projects such as One Hundred Mill, the Hayden Flour Mill redevelopment, Valor on 8th, and numerous City capital improvement program projects.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Goal: Fulfilling all Historic Preservation Office / Historic Preservation Commission responsibilities and ensuring City compliance with all applicable historic and / or cultural resource ordinances, laws, and agreements

Per the Tempe Historic Preservation Ordinance, the Tempe Historic Preservation Plan, the City's Certified Local Government status, the Arizona Antiquities Act, and an intergovernmental agreement between the City, state, and numerous Native American tribes, the City is required to identify, document, and safeguard its many significant historic and cultural resources. The Historic Preservation Office and the Historic Preservation Commission strive to carry out that mission. At this time, however, process deficiencies, interdepartmental coordination challenges, and other concerns impede consistent execution of the City's varied responsibilities relating to historic and cultural resources. Applicable state statutes and federal laws include the Arizona Antiquities Act (A.R.S. 41-841-41-844) for projects on municipal land, the State Historic Preservation Act (A.R.S. 41-861-41-864) for compliance with the requirements of the Certified Local Government program, the private land burial law (A.R.S. 41-865), the National Historic Preservation Act (particularly § 106), and the Department of Transportation Act (§ 4(f)), among other rules and laws. Non-compliance is unethical, illegal as failure to comply violates state and federal law, and irresponsible as inaction jeopardizes federal funding.

The Historic Preservation Commission has instructed the Historic Preservation Officer to identify process shortfalls and bring forward a plan to overcome the challenges precluding the City's full and consistent compliance. Clear City-wide policy relating to historic and cultural resource matters must be developed, overseen by trained professionals, and executed consistently. This may require repositioning the Historic Preservation Office within the City's organizational structure. In addition, the Commission has instructed the Historic Preservation Officer to ramp up efforts to designate new individual properties and districts, identify candidates for Historic Eligible ("HE") classification, expand the Archaeologically Sensitive ("AS") classification database. The Commission also directs the Historic Preservation Officer to seek funding to commission contexts and historic property inventories documenting the City's post-1960 resources.

Fulfillment of City responsibilities and compliance with all applicable cultural / historic resource laws, regulations, and agreements aligns with Council priorities number one (commitment to justice), two (emphasizing the importance of open government), three (emphasis on equity), and four (sustainable growth and development strategies).

Goal: Commissioning an update to the Tempe Historic Preservation Plan and, if necessary, revising the City's historic preservation ordinance to address gaps and opportunities identified in the revised plan

The City of Tempe Historic Preservation Plan was adopted by Council on July 17, 1997. Aside from minor revisions adopted on June 15, 2000, the two-page plan drafted nearly twenty years ago remains the Historic Preservation Office's guiding document in its effort to carry out the historic preservation ordinance. Tempe has changed dramatically in the two decades since the plan was adopted. Current challenges and opportunities must be identified and addressed. In addition, legal matters such as the 2006 passage of Proposition 207 are not addressed in the 1997 / 2000 plan. When compared with other municipalities throughout the state, the framework of Tempe's historic preservation program is not up to par.

The Historic Preservation Commission recommends retaining a third-party firm to update the plan. The research, public outreach, and recommendations of a neutral party will aid the City in assessing its current preservation efforts and developing a path forward.

Updating the City's historic preservation plan and revising the historic preservation ordinance aligns with Council priorities two (emphasizing the importance of open government, customer service and communication with community members), three (investment in neighborhoods, parks, the arts, human services, and city amenities), and four (sustainable growth and development strategies).

Goal: Development of tangible incentives for listing a property in the Tempe Historic Property Register and other preservation-centric activities

While both the City and owners of designated properties derive numerous intangible benefits from Tempe Historic Property Register listing, Tempe does not offer tangible incentives for listing in the local register and the overlay zoning that accompanies such a listing. Designation of historic neighborhoods and commercial buildings assists in placemaking efforts, allows for cultural heritage tourism, and draws creative class employers / employees, among many other benefits. The State

of Arizona offers a generous property tax reclassification benefit for owners of National Register-listed homes (50% reduction of property tax levy), the City of Scottsdale offers up to \$7,500 for repairs and / or improvements of locally-listed properties through its Historic Residential Exterior Rehabilitation program, and the City of Phoenix benefits from a multi-million dollar preservation fund bond passed by residents many years ago. Listing in the Historic Property Register is more than honorific. By consenting to designation, property owners are subject to additional oversight. Direct incentives tied to local designation may bring additional investment in historic neighborhoods and commercial districts. In addition to incentivizing preservation of our shared historic and cultural resources through the above means, the Historic Preservation Commission encourages City leadership to consider preservation in a broad sense at an early point in project discussions. The City can have a meaningful impact on the future of historic properties and significant cultural resources regardless of whether historic overlay zoning exists. Government Property Lease Excise Tax (GPLET) packages, Planned Area Development (PAD) entitlements, and other deviations from what a property owner is entitled to build by right should be withheld for projects that do not sensitively address historic buildings, archaeological concerns, and other preservation-related matters. Façade and airspace conservation easements protecting historic properties – regardless of designation status – are strongly encouraged in cases involving requests for entitlements above and beyond that allowed by right.

Tangible incentives for owners of historic properties aligns with Council priorities two (Developing and maintaining a strong community connection), three (Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods and city amenities), four (Implementing sustainable growth and development strategies), and five (Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base).

Goal: Education, training, and outreach

Members of the Historic Preservation Commission wish to increase the quality and quantity of training options available to them and encourage an annual allocation of funds for Historic Preservation Office / Historic Preservation Commission training, conference attendance, etc. Development of historic preservation and cultural resource protection training opportunities for City staff, contractors, and residents is also needed. In addition to preservation-specific training, the Historic Preservation Commission hopes to establish a direct line of communication with Mayor Mitchell and members of the City Council, as well as key non-elected leaders within the City (City Manager, City Attorney, department directors, etc.). Opportunities for the Commission chair and program staff to periodically address the Mayor and Council at study sessions are highly desired. Timely and direct input as relates to pressing matters involving historic and cultural resources benefits all parties. Finally, it is essential that the City strengthen its relationship with Native American communities claiming affiliation with the lands within Tempe's borders – particularly the Salt River Pima-Maricopa Indian Community and the Gila River Indian Community, the lead governments representing the Four Southern Tribes north and south of Baseline, respectively. Collaborating with the Four Southern Tribes and other Native American communities claiming affiliation with lands in Tempe to identify and safeguard Traditional Cultural Properties (Tempe (Hayden) Butte, etc.), mandatory City staff completion of the Salt River Pima-Maricopa Indian Community Cultural Sensitivity Training course, and full compliance with the City's cultural resource responsibilities are key milestones in the effort to collaborate responsibly and equitably with Arizona's Native American communities.

Education and training aligns with Council priorities one (a commitment to justice), two (Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members), and four (sustainable growth and development strategies).

TEMPE HISTORY MUSEUM AND LIBRARY ADVISORY BOARD 2016 ANNUAL REPORT

Description as Defined in Ordinance:

Sec. 2-191. Established; composition.

(a) There is hereby established the Tempe history museum and library advisory board of the city to be composed of nine (9) members.

(b) The community services director shall designate a staff representative to serve the history museum and library advisory board in an advisory capacity.

(Ord. No. 1079, § 1, 6-21-84; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14)

Sec. 2-192. Repealed.

(Ord. No. 1079, § 2-4, 6-21-84; Ord. No. 2008.01, 1-24-08)

Sec. 2-193. Repealed.

(Ord. No. 1079, § 5, 6-21-84; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08)

Sec. 2-194. Officers.

The officers of the history museum and library advisory board shall be selected by the board members at the first meeting of the board following the thirtieth day of June of each year, and shall serve until the thirtieth day of June of the next succeeding year. No officer shall serve in the same capacity for more than two (2) consecutive one year terms.

(Ord. No. 1079, § 6, 6-21-84; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14)

Sec. 2-195. Powers and duties.

The history museum and library advisory board shall have the following powers and duties:

(1) To assist and advise the city council, in conjunction with the community services director and the historic preservation commission in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of areas and structures owned, leased or otherwise acquired by the city for use as history museums or interpretive sites;

(2) To assist and advise the city council, in conjunction with the community services director, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of structures owned, leased or otherwise acquired by the city for use as libraries;

(3) To assist and advise the city council in the establishment of essential policies, rules *as of September 2014* and regulations relating to the acquisition, conservation and use of historical materials and artifacts and library materials;

(4) To assist and advise the community services department staff liaison in the development of a continuing plan for the city's history museum program and for the city's library program;

(5) To assist and advise the community services department in establishing priorities at budget time for those items other than administrative functions relating to history museum policy and library policy;

(6) To receive, accept and acquire subject to final action by the city council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for history museum purposes or for library purposes subject to the terms of the gift; and

(7) To suggest to the mayor and city council qualified and interested persons eligible for appointment for board vacancies. (Ord. No. 1079, § 7, 6-21-84; Ord. No. 96.50, 1-9-97; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14)

Secs. 2-196—2-199. Reserved.

TCC § {City Code, Chapter 2, Article V, Division 2}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
David Huizingh	12/31/12-12/31/17	Attended 7 out of 9 meetings
John Linda	12/13/12-12/31/18	Attended 9 out of 9 meetings
Margaret "Peggy" Moroney	9/14/15-12/31/18	Attended 6 out of 9 meetings
Mary O'Grady	12/31/14-12/31/17	Attended 5 out of 9 meetings
Gail Rathbun	9/14/15-12/31/16	Attended 6 out of 9 meetings
Joaquin Rios	3/18/16-12/31/17	Attended 3 out of 6 meetings
Estevan "Steven" Saiz	6/25/15-2/1/16	Attended 0 out of 3 meetings
Virginia "Ginny" Sylvester	9/10/12-12/31/18	Attended 9 out of 9 meetings
Jacque Tobias	12/21/15-12/31/18	Attended 8 out of 9 meetings
Jennifer Wagner	12/31/14-12/31/17	Attended 7 out of 9 meetings

Name of Chair and Vice Chair:

- Chair – Virginia "Ginny" Sylvester, March 2016-current; Jennifer Wagner, January-February, 2016
- Vice Chair – John Linda, March 2016-current; Virginia "Ginny" Sylvester, January-February 2016

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Kathy Husser	Community Svcs - Library	480-350-5237	Kathy_Husser@tempe.gov
Brenda Abney	Community Svcs - Museum	480-350-5105	Brenda_Abney@tempe.gov

Meeting Frequency and Location:

The Board held nine meetings from January to November, 2016.

The Board meets once per month, on the first Wednesday of the month, except for July and August.

As the Board consists of representation from both the Tempe History Museum and Tempe Public Library, the meeting location rotates every-other-month between the museum and library facilities.

Number of Meetings Cancelled and Reason for Cancellation:

The history museum and library advisory board did not meet in July and August due to the Board's annual summer hiatus.

Vacancies and Duration of Vacancies:

The Board had one (1) vacancy during the months of February and March.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The history museum and library advisory board acts as a representative voice of the community to support and advance the work of the Tempe History Museum and Tempe Public Library.

Accomplishments (Past 12 Months):

- Board approved the acquisition of items from 38 donors for the museum's collection (examples of acquisition items include: menus, dishes and chairs from Monti's La Casa Vieja Restaurant; life preserver sign from the Sail Inn music venue; ASU yearbooks; photos and slides of the Salt River flood, circa 1970; Legend City memorabilia; Tempe Town Lake Pedestrian Bridge model; Max Connolly's desk; bond records for Tempe sewer system, 1915).
- Board approved changes to the *Tempe History Museum Mission Statement*. The recommendation was that elements of the museum's Vision Statement be used to create a succinct Mission Statement. The new Mission Statement reads: "Tempe History Museum is a place where the community comes together to explore Tempe's past, share its present and imagine its future."
- Board approved a new *Museum Exhibits Policy* that outlines the following: exhibit selection, exhibit themes and designs, and exhibit technology needs.
- Board approved updates to the museum's *New Incoming Loan Form*, which addressed the areas of "Photo Usage" and "Claims." The form was crafted and reviewed by the City of Tempe Attorney's Office.
- Board approved a naming request for "The John Gannon Literacy Center," a proposed literacy center to be housed within the Tempe Public Library.
- Board approved a recommended *Museum Fee Schedule for Archaeological Repository Items*.
- Board approved a revised version of the *Tempe Public Library Interlibrary Loan Policy*.
- Board approved a revised *Tempe Public Library Borrower's Privileges Policy*, with revisions affecting the following areas: increased acceptance of different methods of photo identification used to obtain a library card, address verification requirements, item loan periods, item check-out limits and processing of cash refunds.
- Board approved a revised *Museum Disaster Preparedness Plan*.
- Board approved revisions to the *Museum Collections Policy and Code of Ethics*.
- Board approved waiving the current \$30 library card fee for non-Maricopa County residents who work or attend school in Tempe.
- Board suggested and approved that the current library card fee of \$30 for non-Maricopa County residents be increased to \$40, and that the requested increase be presented to City Council for consideration and approval.
- Board approved a library closure on April 27, 2017 to accommodate a training day for all library staff.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Strategic Priority #1 – Ensuring a safe and secure community through a commitment to public safety and justice.

- The Board will address issues related to the use and safety of the Community Services Complex campus, which includes the Tempe Public Library, Tempe History Museum, Pyle Adult Center and Edna Vihel Activity Center.

Strategic Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

- Members of the Board will test online public services offered by the library and museum to assess their ease-of-use and effectiveness, and provide feedback for enhancing services as necessary.
- Members of the Board will be asked for their opinions and suggestions on how to achieve satisfied/very satisfied customer service ratings for the Tempe History Museum and Tempe Public Library programs, services and facilities.

Strategic Priority #3 – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.

- The Board will help formalize and approve a strategic plan for both the library and museum.
- The Board will provide input on how the library and museum can better serve seniors and people with disabilities, dementia and special needs through the creation of new, or the enhancement of current classes, events and tours.

Strategic Priority #4 – Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

- Members of the Board will assess current levels of service against the needs of the community to determine whether the museum and library should change or expand offerings to serve all citizens more effectively. This may include providing services with innovative technologies, in alternate formats or in different locations.

Strategic Priority #5 – Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.

- The Board will be kept informed of the Library's Business Resource Innovation Center (BRIC) usage and ensure the space maintains its function as a tool to boost economic and small business development within the community.

TEMPE HUMAN RELATIONS COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The human relations commission shall have the following powers and duties:

- (1) To advise the mayor and city council and assist city departments in promoting mutual understanding and respect among the many groups of people who live, work and spend time in our community;
- (2) To advise the mayor and city council and assist city departments on ways to eliminate prejudice and discrimination;
- (3) To advise the mayor and city council and assist city departments on ways in which people from different cultural backgrounds can be made to feel at home in the community; and
- (4) To advise the mayor and city council and assist city departments on ways in which information on human relations topics can be disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions.

TCC § {Sec. 2-230.}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Hannah Auckland	05/19/11 – 12/31/16	5 out of 8
Don Calender	05/19/11 – 12/31/16	8 out of 8
Dino Castelli	12/04/14 – 12/31/17	8 out of 8
Belinda Chiu	04/22/10 – 12/31/16	8 out of 8
Armando Faustino Jr.	12/17/15 – 12/31/18	7 out of 8
Stefanie Garcia	12/17/15 – 12/31/18	6 out of 8
Carl Hermanns	08/18/16 – 12/31/17	2 out of 2
Peter Hodgson (Replaced by Carl Hermanns)	02/12/12 – 08/09/16	0 out of 8
Christopher Houk	12/04/14 – 12/31/17	7 out of 8
Rochelle Johns	12/17/15 – 12/31/18	7 out of 8
Ira C. King Jr.	03/19/15 – 12/31/17	8 out of 8
Jeanne Powers	02/13/14 – 12/31/18	7 out of 8

Name of Chair and Vice Chair:

- Chair – Belinda Chiu
- Vice Chair – Jeanne Powers

Staff Liaison and Contact Information:

<u>Staff Liaison:</u> Ginny Belousek	<u>Department:</u> Office of Strategic Management & Diversity	<u>Phone:</u> 480-350-8979	<u>Email:</u> ginny_belousek@tempe.gov
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Meeting Frequency and Location:

The Human Relations Commission (HRC) met monthly during 2016. Meetings are held on the second Tuesday of the month from 6:00pm to 8:00pm at Tempe City Hall, 3rd Floor City Manager's Conference Room, 31 East Fifth Street Tempe, AZ 85281.

Number of Meetings Cancelled and Reason for Cancellation:

The following HRC meetings were cancelled:

January 2016 – Commission planned and attended MLK on January 19, 2016, and attended Challenge Days in lieu of a meeting

June 2016 – Ramadan Dinner/No Quorum

July 2016 – Summer Break

September 2016 – The commission participated in a Strategic Planning session on August 31st and attended the Regional HRC Meeting at the City of Chandler in September and cancelled their regular meeting.

Vacancies and Duration of Vacancies:

There was one vacancy during 2016 and it was from 08/09/16 – 08/18/16. The vacancy was due to a resignation from Peter Hodgson who moved out of state. The vacancy was filled by Carl Hermanns.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

Mission Statement:

To promote mutual understanding and respect among the many groups of people who live, work and visit our city. To eliminate conditions which enable prejudice and discrimination to exist, and to create an environment whereby people from different backgrounds feel welcome and at home in our community.

Accomplishments (Past 12 Months):**Council Priority 1 –Ensuring a safe and secure community through a commitment to public safety and justice.**

The Human Relations Commission discussed the safety of drones and the quality of life impacted through the use of drones in Tempe. The Commission sent a letter to the Council Unmanned Aerial Vehicles Subcommittee thanking them for their review of this topic, and asked them to protect our community's right to privacy and quality of life when creating drone regulations.

Council Priority 2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

The HRC and Diversity Office assisted in the planning of and attended the Community Conversation with the Police Department and the Hispanic Community. Two conversations took place: Escalante Center and a local church in Victory Acres. The goal was to educate our Hispanic community on laws, police interactions, and to create a trusting bond between our Hispanic community and the Police Department. Other partners in the endeavor were NOBLE (National Organization on Black Law Enforcement), NLPOA (National Latino Police Officers Association), and the Mexican Consulate.

HRC members attended the community meeting with law enforcement, LGBT community, and the Muslim community following the Pulse Nightclub shooting in June. Additionally, HRC members attended the Conversations on Community Policing on July 21.

The HRC's Diversity Dialogue program was held twice in 2016. Adult and Teen groups met in the Spring and Fall to discuss topics of diversity in Tempe. The fall, 2016 program focused on community policing, with Chief Moir attending one session for an open dialogue with the participants.

In September the HRC attended a Regional HRC meeting hosted by the City of Chandler to share best practices and continue valley-wide communication and collaboration.

Council Priority 3 – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities with an emphasis on equity and diversity.

In celebrating our Tempe community with an emphasis on equity and diversity, in January the HRC hosted the annual MLK Diversity Awards Dinner at the Tempe Marriott at the Buttes, honoring 8 individuals and community groups with Diversity Awards. The event featured a dinner, keynote address by NeEddra James from Challenge Day, and the presentation of the Diversity Awards.

Also in January the HRC hosted six other cities for the annual Regional Unity Walk. The cities of Chandler, Gilbert, Mesa, Phoenix, Scottsdale, and Guadalupe joined Tempe for the 12th annual regional walk. The Unity Walk time was changed from its regular morning walk to the first-ever evening candlelight walk. The time change was made to be inclusive to our Jewish community who are celebrating their Sabbath on Saturday mornings. The walk ended with entertainment and refreshments at Tempe Beach Park.

In January and again in October, the HRC assisted in the coordination of and volunteered at Challenge Day at seven schools in the Tempe Union High School District and one middle school. Over 800 students and 200 adult volunteers participated in January for the 2015/16 school year, and over 1,000 students and almost 300 adult volunteers participated in October for the 2016/17 school year. HRC Commissioners volunteered at both the January and October Challenge Days. The HRC made a presentation on the January Challenge Days to the City Council in February, 2016.

The HRC served on the selection committee for the 2016 Unity Grants, dispensing \$24,000 to Tempe schools for continuing Challenge Day programs and clubs.

Council Priority 4 – Implementing sustainable growth and development strategies

In May and again in August the HRC participated in strategic planning sessions, aligning future goals with the City Council's priorities.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Council Priority 1 – Ensuring a safe and secure community through a commitment to public safety and justice.

Create outreach and communication with the Muslim community and the Police Department.
Respond to and advise as local, state and national issues arise.

Council Priority 2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members

Advise on and facilitate two sessions of both Adult and Teen Diversity Dialogue, including an expanded marketing plan
Work with City staff to promote the commission events through social media
Create outreach for LGBT youth, elderly, and homeless and disconnected youth

Council Priority 3 – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities with an emphasis on equity and diversity.

Work with Arts staff to consider the feasibility of designing a monument/symbol of Diversity in the City
Work with staff to coordinate and host the 2017 MLK Diversity Awards Breakfast, including an expanded marketing plan



INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF TEMPE

2016 ANNUAL REPORT

Description as Defined in Ordinance:

Tempe Industrial Development Authority is not provided for in the Tempe City Code.

TCC § {N/A}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Dennis Brady	26 years	0/1
John Brooking	22 years	1/1
Peter Means	5 years	1/1
Ed Parker	11 years	1/1
Christopher Rosen	4 years	1/1
Dawn Thacker	2 years	1/1
Richard Watson	2 years	1/1

Name of Chair and Vice Chair:

- Chair – John Brooking
- Vice Chair – Dennis Brady

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Scott Powell	Economic Development	480.350.8545	Scott_powell@tempe.gov

Meeting Frequency and Location:

Provide the number of meetings the Board/Commission held in the reporting period, whether the Board/Commission meets regularly, and where the meetings are held.

Number of Meetings Cancelled and Reason for Cancellation:

0.

Vacancies and Duration of Vacancies:

0.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO
IDA has a scholarship subcommittee but they did not meet during the reporting period.

JOINT REVIEW COMMITTEE 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Joint Review Committee reviews is created for the purpose of reviewing and making decisions and recommendations on development actions in lieu of the Board of Adjustment and Development Review Commission for projects within the MU-Ed (Mixed-Use Educational) Zoning District.

TCC § {Zoning and Development Code, Part 1, Chapter 3, Section 1-310}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
<u>As of July 1, 2016</u>		
Rudy Bellavia	8/27/2012 – 07/07/19	No meetings held in 2016
Kim Charrier	12/12/2013 – 07/07/2019	No meetings held in 2016
Jason Comer	12/12/2013 – 07/07/2019	No meetings held in 2016
Mick Dalrymple	9/19/2016 – 07/07/2018	No meetings held in 2016
Anne Gazzaniga	8/27/2012 – 07/07/2018	No meetings held in 2016
Pamela Goronkin	5/19/2011 – 07/07/2017	No meetings held in 2016
Philip Horton	10/27/2016 – 07/07/2018	No meetings held in 2016
Brittney Kaufmann	12/12/2013 – 07/07/2018	No meetings held in 2016
Dominique Laroche	8/27/2012 – 07/07/2017	No meetings held in 2016
Lisa Roach	6/25/2015 – 07/07/2018	No meetings held in 2016
Ross Robb	12/04/2014 – 07/07/2017	No meetings held in 2016
Ed Soltero	8/27/2012 – 07/07/2017	No meetings held in 2016

Name of Chair and Vice Chair:

- Chair – Pam Goronkin
- Vice Chair – None on record

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta	Community Development	480-350-8562	Suparna_Dasgupta@tempe.gov

Meeting Frequency and Location:

Regular meetings of JRC are held once a month on the first Wednesday of each month, as needed. All meeting notices follow Open Meeting law.

Number of Meetings Cancelled and Reason for Cancellation:

There were no meetings held in 2016.

Vacancies and Duration of Vacancies:

There were two vacancies in 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The Joint Review Commission is authorized by the Zoning and Development Code and fulfills the roles and responsibilities as defined in Section Section1-310 of the Zoning and Development Code.

Accomplishments (Past 12 Months):

There were no meetings held in 2016.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Not applicable.

JUDICIAL ADVISORY BOARD **2016 ANNUAL REPORT**

Description as Defined in Ordinance:

Sec. 2-31. Judicial advisory board—establishment; membership; powers and duties; operating procedures.

(a) There is hereby created a judicial advisory board, which shall have the purpose of recommending to the city council the best qualified persons to become city magistrate, and to evaluate the performance of and advise regarding the retention of current appointed magistrates. The board shall be composed of six (6) persons appointed by the mayor with the approval of the city council, as follows:

- (1) The presiding judge of the Tempe Municipal Court, who shall serve as a non-voting ex-officio member except for the reappointment of the presiding judge;
- (2) The presiding judge of the Maricopa County Superior Court, or designee who shall also be a judge of the Maricopa County Superior Court;
- (3) Two (2) active members in good standing of the State Bar of Arizona, who shall reside in the Tempe who shall be appointed by the mayor from among three (3) nominees recommended by the State Bar's Board of Governors. In no event shall either member hold or have held any contract for professional services with Tempe in the last five (5) years; and
- (4) Two (2) public members who are residents of Tempe. No public members shall have been a party to any matters pending before any division of the Tempe Municipal Court for the five (5) years preceding their appointment.

(b) The initial officers of the board shall be selected by the mayor with the approval of the city council. Thereafter, the officers of the board shall be selected by the members at the first meeting following the 31st day of December of each year and shall serve from January 1 until the 31st day of December of the next succeeding year. No officer may serve in the same capacity for more than three (3) consecutive one-year terms. None of the members of the board shall be an employee of the City of Tempe. Members shall serve a term of three (3) years and shall be eligible for reappointment for one additional three (3) year term. The members shall serve without salary or compensation.

(c) The Board shall have the following powers and duties:

- (1) To seek out and encourage qualified individuals to apply for the office of city judge or presiding judge;
- (2) To conduct investigations into the background and qualifications of candidates for a new appointment to the office of city judge or presiding judge, including but not limited to the use of questionnaires, personal interviews, and contacting such individuals and institutions as it deems reasonable to obtain as much background information on the candidate as possible;

- (3) To get as much input as possible from litigants, lawyers, witnesses, victims, jurors and staff of the city court in any form practicable, including but not limited to surveys, and to hold public hearings designed to permit interested parties and groups to submit verbal or written comments on reappointments. Any mechanism chosen by the board to receive public input concerning appointments or reappointment must be designed to allow for confidential submissions to the board if so requested; and
- (4) To submit its recommendations for candidates for appointment or reappointment to the office of city judge or presiding judge, without regard for race, religion, political affiliation, gender or sexual orientation, to the mayor and city council.

(d) The meetings of the board shall be held as needed for the purpose of reviewing applications for appointment or to conduct a reappointment review. A call for a meeting shall issue promptly upon learning of the existence or anticipated existence of a vacancy in the office of city judge or presiding judge or prior to the end of an existing term of a city judge or presiding judge eligible for reappointment.
(Ord. No. 2002.44, 10-24-02)

TCC § {Sec. 2-31}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Starr, Patricia A., Chairperson	4/2/2015 - 3/31/2018	Attended all meetings
Aldrich, Judy	6/25/2015 - 7/17/2018	Attended all meetings
Allison, Todd M.	9/10/2015 - 7/17/2018	Attended all meetings
Calender, Don	6/25/2015 - 7/17/2018	Attended all meetings
Friedman, Paul D.	9/10/2015 - 7/17/2018	Attended all meetings
MaryAnne Majestic, Ex-officio member	8/11/1994 – 7/17/2016 (unlimited terms)	Attended all meetings
Kane, Kevin, Ex-officio member	7/18/2016 - 7/17/2018	Attended all meetings

Name of Chair and Vice Chair:

- Chair – Hon. Patricia A. Starr

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Kimberly Sotelo	Tempe Municipal Court	480-350-8454	kimberly_sotelo@tempe.gov

Meeting Frequency and Location:

The Judicial Advisory Board held 5 meetings during the 2016 calendar year. Meetings of the Board shall be held as needed to review applications for appointment or to conduct reappointment review, per Tempe City Code Section 2-31. Judicial Advisory Board meetings are held on the 3rd floor of the Tempe Municipal Court.

Number of Meetings Cancelled and Reason for Cancellation:

No Judicial Advisory Board meetings were cancelled during the 2016 calendar year.

Vacancies and Duration of Vacancies:

There were no vacancies during the 2016 calendar year.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

MAYOR'S YOUTH ADVISORY COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

- 1) To make recommendation(s) to the Mayor and City Council concerning the interests, needs, and welfare of the youth within the community on an annual basis;
- 2) To advise the Mayor and City Council and assist City departments on any topic the commission feels is appropriate regarding youth issues and related matters within the City;
- 3) To advise the Mayor and City Council and assist city departments on ways in which information regarding youth issues can be disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions;
- 4) To encourage and promote the education of youth regarding city government and the importance of citizen input, participation and responsibility; and
- 5) To solicit from each of the City's middle and high schools qualified and interested persons eligible for the appointment of commission vacancies and forward those to the Mayor and City Council.

TCC § {2-181.}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Daniel Bish	August 1, 2014-May 31, 2017	1 Absence
SaTavia Chest	August 1, 2016- May 31, 2019	2 Absences
Kevin Dunnahoo	August 1, 2015- May 31, 2018	2 Absences
Hayden Eastwood	August 1, 2015- May 31, 2018	0 Absences
Gabriel Edwards	August 1, 2014-May 31, 2017	2 Absences
Ryan Emerson	August 1, 2015- May 31, 2018	2 Absences
Juliet Farr	August 1, 2015- May 31, 2018	0 Absences
Sophia Gonzalez	August 1, 2014-May 31, 2017	0 Absences
Noble Harasha	August 1, 2016- May 31, 2019	1 Absence
Nicholas Hargis	August 1, 2014-May 31, 2017	2 Absences
Liam Huggins	August 1, 2016- May 31, 2019	0 Absences
Andrea Lara Romero	August 1, 2016- May 31, 2019	0 Absences
Carter Miller	August 1, 2016- May 31, 2019	0 Absences
Nandini Mishra	August 1, 2015- May 31, 2018	3 Absences
Clara Moffitt	August 1, 2016- May 31, 2019	0 Absences
Alexia Moreno	August 1, 2016- May 31, 2019	1 Absence
Emma Moriarty	August 1, 2016- May 31, 2019	1 Absence
Nomith Murari	August 1, 2015- May 31, 2018	1 Absence
Amber Price	August 1, 2016- May 31, 2019	1 Absence
Sophia Price	August 1, 2016- May 31, 2019	0 Absences
Bhavanapriya Giridar	August 1, 2016- May 31, 2019	0 Absences
Jaren Savage	August 1, 2014-May 31, 2017	2 Absences
Carter Vierra	August 1, 2015- May 31, 2018	2 Absences
Safiyah Zubair	August 1, 2015- May 31, 2018	2 Absences

Name of Chair and Vice Chair:

- Chair – Nomith Murari
- Vice Chair – Daniel Bish

Staff Liaison and Contact Information:**Staff Liaison:**

Lily Villa

Department:

Human Services

Phone:

480-858-2460

Email:

lily_villa@tempe.gov

Meeting Frequency and Location:

The Mayor's Youth Advisory Commission has had 6 meetings during the reporting period. Meetings are held on the 1st and 3rd Tuesday of the Month, unless school or national holidays fall on those dates.

Number of Meetings Cancelled and Reason for Cancellation:

No meetings cancelled.

Vacancies and Duration of Vacancies:

No vacancies during reporting period.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

Mission Statement:

The purpose of the Commission is to promote leadership and the communication of the ideas of youth by:

- Maintaining a forum for the expression of youth's views and interests.
- Fostering the recognition of the rights and responsibilities of youth within Tempe.
- Providing a mechanism whereby the Mayor and City Council can relay their ideas directly to the youth of Tempe.

Accomplishments (Past 12 Months):

- In order to increase the number of attendees, the commissioners decided to hold the 2017 Youth Town Hall at the Tempe Center for the Arts in February 2017.
- The discussion topics will be based on council priorities.
- The commissioners have worked on several projects in the C.I.T.Y. Garden under the supervision of Liam Huggins, Mayor's Youth Advisory Commission Community Service Project Chair.
- The number of days volunteers can work in the garden will increase from one day to two.
- MYAC is working with College Connect to provide financial literacy information to Tempe youth.
- MYAC held its annual training and retreat on September 17th at the Tempe Firefighter Training Center. All Commissioners were able to attend. They received training on professional development and engaged in team-building exercises, hosted by the Tempe Fire Department.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

During the 2017 Youth Town Hall, the Mayor's Youth Advisory Commission will discuss ways that Tempe Youth and the Tempe community can address City Council Priority #3- Quality of Life. They will discuss ways to increase college access, address homelessness in Tempe, and political and cultural awareness among Tempe youth.

MERIT SYSTEM BOARD 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Merit System Board is charged with reviewing and making recommendations on proposed Personnel Rules and Regulations and/or amendments; investigating and making recommendations, upon its own motion or when requested, on any matter of personnel policy to the City Manager prior to presentation to the City Council; and hearing appeals submitted by classified employees in relation to dismissal, demotion, disciplinary pay reduction or suspension.

TCC § { 4.02 }

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
James Foley	04/15/2004 – 05/31/2017	Attended 4 of 4 meetings
Johnny Tse	12/17/2015 – 05/31/2017	Attended 2 of 4 meetings*
Cecil B. Patterson, Jr.	12/17/2015 – 05/31/2018	Attended 3 of 4 meetings
Russell Schoeneman	08/09/2012 – 05/31/2018	Attended 2 of 4 meetings*
Bill Munch	05/30/2013 – 05/31/2019	Attended 4 of 4 meetings

*Alternates attend, as needed

Name of Chair and Vice Chair:

- Chair – Bill Munch
- Vice Chair – N/A

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jon O'Connor	Human Resources	480-350-8423	jon_oconnor@tempe.gov

Meeting Frequency and Location:

The Merit System Board held four meetings in 2016. The Board does not meet on a regular basis, but meet when necessary to review and approve city business and conduct Merit System Board Hearings. Merit Board Meetings are held in the Human Resources Conference Room; Public Merit System Hearings are held in the Council Chambers; Private Merit System Board Hearings are held in the Human Resources Conference Room.

Number of Meetings Cancelled and Reason for Cancellation:

One Merit System Public Hearing was cancelled by the Appellant who withdrew appeal prior to the Hearing.

Vacancies and Duration of Vacancies:

Resignation by Cecil Patterson, effective October 1, 2016; Bill Munch stepping down as Chair, effective Jan 1, 2017.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

TEMPE MUNICIPAL ARTS COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

Sec. 2-204. Powers and Duties

- (1) The commission shall have the following powers and duties:
- (2) To assist and advise the city council, through the community services department, in the development of a municipal arts plan and any subplans thereto;
- (3) To assist and advise the city council, through the community services department, in the establishment of essential policies, rules and regulations relating to the presentation, acquisition, disposition, maintenance, use, care and promotion of public arts within the city;
- (4) To recommend to the city council, through the community services department, a yearly update to the municipal arts plan based upon projected revenues from the municipal arts fund. Revenue projections will be supplied to the commission by the city's community services director. The plan will include recommended programs and activities as well as proposed sites for placement of public art and estimated cost of purchases for each site. The plan will be updated annually in conjunction with the city's annual budget process;
- (5) To recommend to the city council, through the community services department, a method or methods of selecting and commissioning artists; and
- (6) To recommend to the city council, through the community services department, the selection and commissioning of artists for the placement of works of art on public sites approved by the city council. Recommendations will include estimates of all costs, including any operational and maintenance costs.

TCC § {Chapter 2, Article V, Division 3, Section 2-200}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Deborah Bair	2016-present	10/12
Susan Bendix	2011-present	10/12
Christine Cirillo-Ching	2014-present	5/12
Celina Coleman	2014-present	11/12
Hilary Harp	2010-present	7/12
Anthony Johnson	2015-present	8/12
Kiyomi Kurooka	2012-present	10/12
Charlie Lee	2015-present	11/12
David Lucier	2013-present	9/12
Robert Moore	2010-present	11/12
Kelly Nelson	2012-present	12/12
Celeste Plumlee	2011-present	7/12
Aaron Thacker	2016-present	8/12

Name of Chair and Vice Chair:

- Chair – Celina Coleman
- Vice Chair – Hilary Harp

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Maja Aurora	Community Services – Arts & Culture	480.350.5160	Maja_aurora@tempe.gov

Meeting Frequency and Location:

The Commission held 10 regular meetings, one special meeting and one retreat in 2016. The Commission meets regularly the second Wednesday of the month in the Board Room of the Tempe Public Library.

Number of Meetings Cancelled and Reason for Cancellation:

June regular meeting was not held as TMCA typically has a summer recess for one to two months between June & August.

Vacancies and Duration of Vacancies:

No vacancies.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

A great city is defined by its arts. The mission of the Tempe Municipal Arts Commission is to support an atmosphere in which the arts can flourish, and to inspire Tempe citizens to recognize the arts as essential to the whole life of our community.

Accomplishments (Past 12 Months):***Public Art projects reviewed & recommended to move forward:***

- platFORM Cycle 3 – one university student sculpture on loan for one year at the Bike Corral at Tempe Beach Park
- IN FLUX Cycle 7 – two spaces with temporary art installed for one year along Apache Boulevard and at the Hayden Flour Mill
- Daley Park Mural – mural at Water Well Site #1 on hold pending permissions from Union Pacific Railroad
- Broadway Road Streetscape – public art installed along Broadway Road between Mill Avenue and Rural Road

Art in Private Development projects reviewed:

- Homewood Suites & Garden Inn – sculpture, property at Rio Salado Parkway and Loop 101
- Hampton Inn & Suites – two sculptures, property at 52nd Street & Broadway Road
- The Grand at Papago Park Center – sculptural bridge railings, property at Priest Drive and Washington Street
- Fairfield Inn & Suites – sculpture, property at Priest Drive and Rio Salado Parkway
- Elliot Corporate Center – tensile canopy sculpture, property at Elliot Road & Hardy Drive

Meeting Artists:

- David Brant – Art in Private Development, Homewood Suites & Garden Inn
- Ben Victor – Public Safety Memorial, Tempe Beach Park
- Bill Taggart – Mural on private property on Mill Avenue across from Tempe St. Luke's Hospital
- Mary Lucking – Art in Private Development, The Grand at Papago Park Center
- Gary Slater – Art in Private Development, Fairfield Inn & Suites

Other Items:

- TMAC Annual Retreat – discussions on broader mandate, membership qualifications, master plan priorities, & liaison opportunities

- Powers and Duties – updates to reflect recommendations by Arts & Culture Plan, and distinguish the role of the commission
- Membership Composition – created categories of membership qualification to ensure a well-rounded committee with definitive interest in the arts
- Arts Grants – revised existing grant guidelines and created new grant categories
- Neighborhood Public Art – condition reporting conducted by TMAC members of existing pieces
- Public Art Walking Maps – one of the Downtown Tempe Public Art, one of Tempe Town Lake Public Art designed by TMAC member Rob Moore
- Tempe Streetcar – One artist selected for each of the four zones along the route
- Public Art Docents – members of the commission serve as Public Art Docents and made contact with a total of 341 people at events such as the Urban Tree Expo, Tempe Festival of the Arts, Tempe Public Library Book Festival and Tempe Town Lake Day.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

The Tempe Municipal Arts Commission held its first retreat on January 6, 2016, and established a scope of work and goals for the calendar year, supporting City Council's priority of **enhancing the quality of life for all Tempe residents and workers through investment in the arts with an emphasis on equity and diversity**. The first priority of the commission was to create a broader mandate and new role for the commission, as outlined in the arts and culture implementation plan. The commission has since drafted and revised proposed changes to the city code, which will be submitted for approval by City Council before the end of the year. The commission also planned to set specific membership qualifications in order to better represent the city in terms of art expertise and inclusion, in accordance with the implementation plan. Those qualifications also will be submitted to City Council by year's end. The commission established new liaison roles in order to represent the vision of the commission by advocating arts and culture initiatives, serving on panels, assisting city staff, and promoting arts and culture programs. Current liaison opportunities include public art, condition reporting, temporary public art, arts grants, galleries panels, neighborhood grants, arts promotion and public art docents. Finally, the commission identified priorities within the implementation plan, which it will continue to support and advise upon in 2017, including expanding the Art in Private Development program, working towards increasing the Arts Grants funding, supporting artist with live/work and incubator spaces, and general arts and culture outreach. The next retreat to determine goals for 2017 will be held in Q1 of next year.

NEIGHBORHOOD ADVISORY COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The neighborhood advisory commission shall have the following powers and duties:

1. To organize and appoint members of the commission to serve on standing committees as the need arises, subject to all administrative guidelines adopted by the commission;
2. To propose and make recommendations to the mayor and city council and assist city departments on specific programs that are designed to build upon neighborhood opportunities and strengths as well as prevent the decline and deterioration of neighborhoods by recognizing and supporting the aspirations of residents and their neighborhood;
3. To review projects and concepts developed or proposed by the neighborhood program office staff, the neighborhood advisory commission and by citizens to the commission;
4. To advise the mayor and city council and assist city departments on ways in which information on neighborhood topics can be gathered and disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognition;
5. Subject to approval and final action by the city council, to receive, accept and acquire by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for neighborhood purposes subject to the terms of such gift, bequest or devise; and
6. To recommend to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies.

TCC § {Sec. 2-310}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>		<u>Service Dates:</u>	<u>Attendance Record:</u>
Karen Adams		01/27/2011 - 12/31/2018 (2)	6 of 8 meetings
Isela Blanc		12/17/2015 - 12/31/2017 (U)	5 of 8 meetings
Nancy Buell		01/27/2011 - 12/31/2016 (2)	6 of 8 meetings
John Escobar		12/17/2015 - 12/31/2018 (1)	7 of 8 meetings
Carol Hu		12/17/2015 - 12/31/2018 (1)	6 of 8 meetings
Matthew Korbeck		12/04/2014 - 12/31/2017 (1)	7 of 8 meetings
Kiyomi Kurooka		12/13/2012 - 12/31/2017 (1)	7 of 8 meetings
Nancy Lesko		12/13/2012 - 12/31/2018 (2)	6 of 8 meetings
Candyce Lindsay		06/25/2015 - 12/31/2016 (U)	6 of 8 meetings
Josephine McNamara		02/18/2010 - 12/31/2017 (2)	5 of 8 meetings
Robert Miller		01/27/2011 - 12/31/2016 (2)	8 of 8 meetings
Bill Munch		12/31/2012 - 12/31/2018 (2)	7 of 8 meetings
Julie Ramsey		02/02/2012 - 12/31/2017 (2)	7 of 8 meetings
Scott Smas		01/27/2011 - 12/31/2016 (2)	5 of 8 meetings
James Wennlund		12/17/2015 - 12/31/2016 (U)	1 of 8 meetings

Name of Chair and Vice Chair:

- Chair – Robert Miller
- Vice Chair – Matthew Korbeck

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shauna Warner	Community Development	480-350-8883	shauna_warner@tempe.gov

Meeting Frequency and Location:

The Neighborhood Advisory Commission held 8 meetings through November 2016. Meetings are typically held on the first Wednesday of each month at 5:30 pm, in the third floor executive conference room at City Hall, 31 East Fifth Street, Tempe.

Number of Meetings Cancelled and Reason for Cancellation:

Three meetings were cancelled, one in January and one in July due to the proximity of a holiday. The September meeting was cancelled due to lack of quorum.

Vacancies and Duration of Vacancies:

There have been no vacancies.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The Neighborhood Advisory Commission will advise the Mayor, Council and City departments by proposing and promoting programs and policies that preserve or enhance our neighborhoods and encourage a sense of community.

Accomplishments (Past 12 Months):

Related to Quality of Life and Strong Community Connections Strategic Priorities

- Provided counsel on character area outreach process to emphasize the importance of including and engaging retail center owners, commercial site owners and multi-family/apartment owners
- Offered suggestions regarding desired characteristics for the new Police Chief as well as issues to be prioritized
- Sent to Council a request that Mayor and City Council take all necessary steps to secure funding sufficient to carry out significant and meaningful improvements to the City's parks and to implement the will of the voters as reflected in their passage of the Parks Improvement bond authorization
- Provided oversight of State of the Neighborhoods Awards + Workshops
- Selected award winners for State of the Neighborhoods Awards + Workshops
- Provided input on proposed sign code reform
- Made recommendations about the proposed Neighborhood Libraries Ordinance including the suggestion to consult with the groups and individuals who have previously created Neighborhood Libraries to get their input

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Related to Quality of Life and Strong Community Connections Strategic Priorities

- Increase participation in State of the Neighborhoods Workshops.
- Communicate with and seek out more synergies between commissions – incorporate sustainability and historic preservation into the State of the Neighborhoods event, attend one of their boards and commission meetings and report back about what priorities and goals they are working on, look for areas of mutual interest.
- Conduct communications (2) with Mayor/City Council annually ranging from written memo to speaking at a City Council meeting to an informal lunch for an exchange of ideas.
- Extend a round robin personal invitation to a different Council Member each month to attend NAC meeting.
- Connect with Tempe residents "Touch Our Community" through volunteering to organize and staff a NAC table at Tempe and community events up to six times per year.
- Become informed regarding homeless issues inside our neighborhoods.
- Learn about drug issues impacting neighborhoods.

PARKS, RECREATION, GOLF, AND DOUBLE BUTTE CEMETERY ADVISORY BOARD
2016 ANNUAL REPORT

Description as Defined in Ordinance:

Sec. 2-240. Powers and duties.

The parks, recreation, golf, and Double Butte Cemetery advisory board shall have the following powers and duties:

- (1) To advise the city council and assist the city manager in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of golf facilities owned, leased or otherwise acquired by the city for use as municipal golf courses;
- (2) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of areas and as of November 2014 structures owned, leased or otherwise acquired by the city for use as parks and preserves;
- (3) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the acquisition, conservation, and use of parks and preserves;
- (4) To assist and advise the city council, through the community services department, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care, maintenance, design and construction of cemetery facilities owned, leased or otherwise acquired by the city;
- (5) To assist the community services department and other city departments in establishing priorities at budget time for those items other than administrative functions relating to golf, park, preserve and recreation policy. The recommendations of the committee shall be forwarded to the city council;
- (6) To assist and advise the city council in establishing priorities at budget time for those items other than administrative functions relating to the cemetery. The recommendations of the committee shall be forwarded to the city council;
- (7) To assist the community services department staff liaison in the development of a continuing plan for the city's park and recreation program;
- (8) To receive, accept and acquire subject to final action by the city council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for park and preserve purposes subject to the terms of the gift;
- (9) To suggest to the mayor and city council qualified and interested persons eligible for appointment for board vacancies; and
- (10) To serve as the city tree board with the responsibility to study, develop, update annually and administer a written plan for the care, management, planting, replanting and removal or disposition of trees and shrubs within parks, preserves, street rights-of-way and public places owned by the city to ensure that the city will continue to realize the benefits provided by an urban forest. Such plan will be presented to the city council and upon their acceptance and approval shall constitute the official city tree plan for the city.

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Sharon Doyle	01/27/2011-Present	8 Present / 2 Excused / 0 Unexcused
Fred Wood	06/14/2012-Present	6 Present / 2 Excused / 2 Unexcused
Judy Aldrich	12/12/2013-Present	8 Present / 2 Excused / 0 Unexcused
Tiffany Beyer	12/12/2013-Present	6 Present / 2 Excused / 2 Unexcused
Maureen DeCindis	12/13/2012-Present	9 Present / 1 Excused / 0 Unexcused
Mary Ann Dillon	02/13/2014-Present	6 Present / 4 Excused / 0 Unexcused
Suzanne Durkin-Bighorn	02/13/2014-Present	4 Present / 2 Excused / 4 Unexcused
Christina Hudson	06/25/2015-Present	7 Present / 3 Excused / 0 Unexcused
Mary Larsen	12/13/2012-Present	8 Present / 0 Excused / 2 Unexcused
John Vack	12/12/2013-Present	6 Present / 3 Excused / 1 Unexcused
Duane Washkowiak	12/17/2015-Present	8 Present / 0 Excused / 2 Unexcused

*Attendance for December not available at time of report due date

Name of Chair and Vice Chair:

- Chair – Sharon Doyle
- Vice Chair – Fred Wood

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Craig Hayton	Public Works	(480)350-5234	Craig_Hayton@Tempe.Gov

Meeting Frequency and Location:

The Board held eleven (11) meetings in 2016. The Board meets monthly at the Tempe Public Library-2nd floor board room, 3500 South Rural Road, Tempe, Arizona 85282.

Number of Meetings Cancelled and Reason for Cancellation:

One (1) monthly meeting was cancelled (July) for summer break.

Vacancies and Duration of Vacancies:

There were no vacancies in 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

On behalf of Tempe citizens, the mission of the board is to advise City Council and staff on proposed policies for operations, maintenance, planning, acquisitions, recreation and conservation as they pertain to Tempe's municipal parks, golf courses, preserves and the Double Butte Cemetery. .

Accomplishments (Past 12 Months):

Agenda items included the following:

- Ken McDonald Clubhouse – RFQ
- Public Safety Officer Memorial in Tempe Beach Park

- Papago Park Preserve Designation
- ADA Transition Plan
- Parks Donation Working Policy Input
- Tempe Bike Share Program in Parks
- Cell Towers in Parks
- Rolling Hills Golf Course Construction
- Parks Capital Improvement Projects- Enhanced amenities in parks as upgrades occurred with expanded uses
- Facility Naming Request Review- Pedestrian Bridge at West End of Tempe Town Lake- James Elmore Bridge
- Review of Fire Department proposal to eliminate some park area to provide a new Fire Station in South Tempe

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Tempe City Council Strategic Priorities:

- #1 Safe & Secure Communities- Ensuring a safe and secure community through a commitment to public safety and justice.
- Work with council to make sure that the park ranger program is funded and started in 2017 to avoid additional clean-up and quality of life issues in Papago Park and all other parks as needed.
- #2 Strong Community Connections- Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.
- #3 Quality of Life- Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.
- The Parks Commission will work with the Arts Commission and city staff in creating a Bike to Arts event for the City of Tempe.
 - Complete implementation plan with specific dates for completion of additional towers where needed. Meet with appropriate city dept. and vendors to make sure this is completed.
 - Monitor Fire Station plans and impacts on park in South Tempe – determine where additional open space might be regained to offset the loss of park area to allow for this item.
 - Ensure that Capital improvements to parks over next five years are funded by working with City Council – based on priorities discussed in 2016.
 - Complete planning on improvements and solutions to Ken McDonald GC and clubhouse, efforts started in 2016.
- #4 Sustainable Growth & Development- Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.
- #5 Financial Stability & Vitality- Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.



TEMPE POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2016 ANNUAL REPORT

Description as Defined in State Statute:

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Police Public Safety Personnel Retirement Board. The purpose of the Board is to administer the Tempe Police Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Police Public Safety Personnel Retirement Board has five (5) members. The Board consists of the Mayor or his designee (as chairman), two members elected by secret ballot from the Tempe Police Department, and two citizens of Tempe. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Fire Public Safety Personnel Retirement Board. The citizen members of the Tempe Police Public Safety Personnel Retirement Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for the Public Safety Personnel Retirement System Board per A.R.S. §38-847.

{A.R.S. §38-847}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Methvin, Steven (Mayor's designee)	10/28/2016 - 06/30/2020	Attended 0 of 0 meeting
Goodman, Bill (citizen member)	07/01/2016 - 06/30/2020	Attended 2 of 2 meetings
Millen, Jeff (elected member)	05/08/2015 - 06/30/2019	Attended 8 of 8 meetings
McMenemy, Kelly (elected member)	07/01/2013 - 06/30/2017	Attended 7 of 8 meetings
Munch, Bill (Merit System Board Chair)	02/25/2016 - 05/31/2017	Attended 5 of 6 meetings
Mitchell, Mark W. (Mayor)	07/12/2012 – 10/27/2016	Attended 0 of 8 meetings
Brosius, Joe (citizen member)	08/14/2008 - 06/30/2016	Attended 4 of 6 meetings
Schoeneman, Russell (Merit System Board Chair)	05/22/2014 – 02/24/2016	Attended 2 of 2 meeting

Name of Chair and Vice Chair:

- Chair – Steven Methvin
- Vice Chair – None

Staff Liaison and Contact Information:

<u>Staff Liaison:</u> Renie Broderick	<u>Department:</u> Internal Services	<u>Phone:</u> 480-350-8407	<u>Email:</u> renie_broderick@tempe.gov
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Meeting Frequency and Location:

The Board held eight meetings in the time period January through November 2016 and anticipates holding one additional meeting in December 2016. The Board typically meets on the first Thursday of each month at 2:00 p.m., in the Third Floor Conference Room, Tempe City Hall, 31 East Fifth Street, Tempe.

Number of Meetings Cancelled and Reason for Cancellation:

Two meetings (July and November) were cancelled due to lack of board business and one meeting (September) was cancelled due to lack of quorum.

Vacancies and Duration of Vacancies:

There were two vacancies during the reporting period, both of which were immediately filled, as follows:

- Citizen-member Joe Brosius indicated that he would be leaving the board at the end of his term in June 30, 2016. Bill Goodman was appointed to replace him effective July 1, 2016.
- Merit System Board Chair Russell Schoeneman moved to an alternate position on the Merit System Board. This necessitated the election of a new Merit System Board Chair, Bill Munch, who was then appointed to finish the remainder of Dr. Schoeneman's term on the Police Public Safety Personnel Retirement System Board at the February 25, 2016 City Council meeting.
- The Mayor designated Steven Methvin, Deputy City Manager-COO, to be his delegate as Board Chair. Mr. Methvin's appointment was approved at the October 27, 2016 City Council meeting.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

A sub-committee consisting of the two elected board members, Kelly McMenemy and Jeff Millen, was formed in January 2016 to review the annual list of Police Public Safety Personnel Retirement System members receiving disability benefits. The sub-committee never met; discussion pertaining to this item was conducted during the March 2016 meeting of the full board and the review was completed at that time.

Creation of the sub-committee is authorized per Sections G.1(d) and G.1(c) of the *Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedures*, created pursuant to A.R.S. §38-847F. These procedures were adopted by the Public Safety Personnel Retirement System Board of Trustees on January 26, 2011 and in a modified form by the Tempe Police PSPRS Local Board on February 4, 2016 (a copy of which is on file in the Tempe City Clerk's Office).

RISK MANAGEMENT TRUST BOARD 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The purpose of the Risk Management Trust Fund is to provide for the payment of benefits, losses and claims as set forth in Arizona Revised Statutes § 11-981(A) which shall include legal defense costs, administrative costs, claims adjusting costs, losses (including those related to workers' compensation, personal injury or property damage), reserves for anticipated losses and lawsuits, insurance costs (including premiums), external audit and other expenses related to the operation of the City's self-insurance program.

The Risk Management Trust Board is composed of five (5) members appointed by the City Council for staggered terms. No more than one member on the Board may be a member of the City Council and no more than one may be an employee of the City. The Risk Management Trust Board shall meet at least once a year and shall make recommendations thereafter to the City Council, through the City Manager, regarding the investment and administration of the Trust Fund. The Board shall submit an annual report to the City Council through the City Manager relating to the status of the Trust Fund and making other recommendations that the Board deems necessary and appropriate. The Board meets as needed, in the Tempe Public Library, 3500 South Rural Road, Tempe.

TCC § {Chapter 2, Article VII, Division 1}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Thomas F. Duensing	05/30/2013 – 12/31/16	Attended meeting held 06/01/16
David E. Long	05/30/2013 – 12/31/16	Attended meeting held 06/01/16
Robin Arredondo-Savage	05/30/13 – 12/31/17	Attended meeting held 06/01/16
Bill Goodman	05/30/13 – 12/31/18	Attended meeting held 06/01/16
Ken Jones	05/30/13 – 12/31/18	Attended meeting held 06/01/16

Name of Chair and Vice Chair:

- Chair – Ken Jones
- Vice Chair – none

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jerry Hart, Deputy Internal Services Director - Finance	Internal Services Department	(480) 350-8505r	Jerry_Hart@tempe.gov

Meeting Frequency and Location:

The board typically meets 1 to 2 times per year. One meeting was held in during the calendar year on June 1, 2016 at Tempe Public Library, Library Board Room.

Number of Meetings Cancelled and Reason for Cancellation:

None.

Vacancies and Duration of Vacancies:

None.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

TEMPE SUSTAINABILITY COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

The Tempe sustainability commission shall have the following powers and duties:

- (1) To research, advise, and recommend to the city council policies and programs that advance sustainability in Tempe, with particular attention to sustainability in the following areas:
 - a. Energy management (city operations and the city as a whole);
 - b. Climate-action plan with a roadmap of actions to be recommended;
 - c. Local food and agriculture;
 - d. Livable neighborhoods and happy communities;
 - e. Land use and development;
 - f. Building practices;
 - g. Purchasing practices;
 - h. Economic development (green jobs);
 - i. Solid waste, recycling, and hazardous waste;
 - j. Water and wastewater management;
 - k. Transportation;
 - l. Dark skies;
 - m. Air quality;
 - n. Environmental justice; and as of June 2015
 - o. Preparedness and resiliency.
- (2) Assist city departments in executing approved policies and programs;
- (3) To support education and outreach related to the city's sustainability practices;
- (4) To identify potential sustainability partnerships with public, private and educational entities; and
- (5) To recommend for city council consideration a comprehensive sustainability plan with measurable goals and benchmarks to ensure year-to-year progress. (Ord. No. O2015.24, 6-25-15)

TCC § {City Code, Chapter 2, Article V, Division 21}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Kane, John	12/31/2017	Attended 13 meetings out of 13
Kendon, Jung	12/31/2016	Attended 13 meetings out of 13
Hawkey, Corey	12/31/2016	Attended 12 meetings out of 13
Reinhardt, Gretchen	12/31/2016	Attended 12 meetings out of 13
Hu, Carol	12/31/2017	Attended 10 meetings out of 13
Wiek, Arnim	12/31/2017	Attended 8 meetings out of 13
Hauer, Jessica	12/31/2016	Attended 11 meetings out of 13
Redman, Aaron	12/31/2016	Attended 10 meetings out of 13
Miller, Mary Ann	08/31/2016	Attended 8 meetings out of 10
Tetreault, Colin	12/31/2016	Attended 5 meetings out of 13
Monty, Alix	12/31/2016	Attended 12 meetings out of 13

Name of Chair and Vice Chair:

- Chair – John Kane
- Vice Chair – Kendon Jung

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Don Bessler	Public Works	480-350-8205	don_bessler@tempe.gov

Meeting Frequency and Location:

Meetings are typically held the third Monday of the month at 4:30 p.m. at 31 E. Fifth Street, Public Works Conference Room, Tempe, AZ 85281. In 2016, ten meetings were held.

Number of Meetings Cancelled and Reason for Cancellation:

April 2016: Lack of Quorum

Vacancies and Duration of Vacancies:

One vacancy occurred in 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The mission statement of the Sustainability Commission is to be a culture-catalyst to provide leadership, education, and guidance on sustainability programs and policies to City Council and for our entire community to transform Tempe into a healthy and resilient city that inspires the region, the nation and world.

Accomplishments (Past 12 Months):

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

Sustainability Commission Accomplishments as they relate to the above mentioned Council priority:

- Compact of Mayors: Commission studied the program and submitted a recommendation letter to the City Council the City to join Compact of Mayors. Council agreed.

- Tempe Chamber's Pledge for a Sustainable Community: Commission submitted a letter to the City Council endorsing the Tempe Chamber's request to implement the "Pledge for a Sustainable Community" to seek City Council support for program.
- Sustainability Progress Report: Commission recommended the City-wide Inventory Assessment of current sustainability programs to be part of the Sustainability Progress Report quarterly report presented to Council.
- Sustainability Manager: Commission supported the hiring of the new City of Tempe Sustainability Manager.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

- Commission will be studying Water Issues and Rainwater Harvesting to make recommendations to the city council.
- Commission will be creating a Tempe Sustainability Award category at the 2017 Mayors State of the Neighborhood Awards & Workshop.
- Commission began a broad based Climate Action conversation with the hope to engage the community.
- Monitor progress Compact of Mayors and City of Tempe GHG inventory.
- Began collaboration with the Tempe Transportation Commission on the 5th Street Beautification project in order to support sustainability broadly across city projects.

TECHNICAL CODE ADVISORY BOARD OF APPEALS **2016 ANNUAL REPORT**

Description as Defined in Ordinance:

The Technical Code Advisory Board of Appeals hears and decides appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of Chapter 8 of the Tempe City Code, Buildings and Building Regulations, and the technical codes. The Board also grants a variance to the technical provisions of the technical codes when it can be established that a manifest injustice would be done; approves the use of alternate materials or methods of construction, provided the alternate materials or method is, for the purpose intended, at least the equivalent of that prescribed by the building code in suitability, strength, effectiveness, fire resistance, durability, safety, and sanitation; adopts such rules and regulations necessary for the discharge of its duties, provided said rules are not in conflict with the charter or the Tempe City Code; and calls upon the City Attorney's Office for legal counsel and upon any other office or board to aid and assist the Board in its deliberations.

TCC § {City Code, Chapter 8, Article I, Section 8-110}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Brad Curtis	Appointed 2014 - 2015	No meetings 2016
Sterling Woods	2013 – 2016 no reappointment	
Charles Spellman	2012 - 2015	
Kerry A. Owen	2013 – 2016 to be reappointed 2017	
Andrew Rogacki	2016 (retired)	
Jay R. Jolley	2012 - 2015	
Robert J. Diez	2013 – 2016 to be reappointed 2017	
Dave Fabok	2016 - 2017	
Jeff Harb	2016 - 2018	

Name of Chair and Vice Chair:

- Chair – Brad Curtis
- Vice Chair – Sterling Woods

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Roger Vermillion	Development Services	480-350-8071	Roger_Vermillion@tempe.gov

Meeting Frequency and Location:

There were no meetings held in the year of 2016.]

Number of Meetings Cancelled and Reason for Cancellation:

There were no meetings held in the year of 2016.]

Vacancies and Duration of Vacancies:

[There have been two vacancies during the reporting year of 2016. The vacancies are a Plumber and a Mechanical Contractor.]

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

[If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.]

Mission Statement:

[There were no meetings held in the year of 2016.]

Accomplishments (Past 12 Months):

[There were no meetings held in the year of 2016.]

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

[There were no meetings held in the year of 2016.]

TRANSPORTATION COMMISSION **2016 ANNUAL REPORT**

Description as Defined in Ordinance:

The transportation commission shall have the following powers and duties:

- (1) To suggest to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies;
- (2) To consult, through the chairman of the commission, with the public works department, as to the items to be included on the agenda of meetings of the commission prior to the preparation and distribution of the agenda by the public works department;
- (3) To prepare and submit an annual report to the city manager and city council including applicable council committees;
- (4) To advise and make recommendations to the city council and to assist city departments and the city manager to plan and implement a balanced transportation system within Tempe which incorporates all forms of transportation in a unified, interconnected manner and complements land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, while promoting economic development and providing mobility for all persons, including elderly and disabled;
- (5) To advise and make recommendations to the city council and to assist city departments and the city manager on appropriate performance standards and benchmarks for use in evaluating the city's transportation system and program, based on nationally recognized guidelines and local priorities;
- (6) To advise and make recommendations to the city council and to assist city departments and the city manager on transportation plans, projects and ordinances, including but not limited to:
 - a. To recommend and review short and long-range plans and studies for the city's transportation system, including streets, transit, bicycling, pedestrians and demand management;
 - b. To periodically review and update the transportation elements of the city's general plan;
 - c. To provide input and review regional, state and federal transportation plans, projects and issues especially as provided by federal law; and
 - d. To promote and maintain bicycling as a safe and effective mode of travel for recreation, health and transportation.
- (7) To advise and recommend to the city council and to assist city departments and the city manager annually on the elements of prioritized, unified operating and capital improvement program budgets for transportation;
- (8) To provide a forum for public hearings and other public involvement mechanisms to assure community-based transportation plans, projects and issues, and to meet all federal and other guidelines for public involvement in transportation projects where applicable; and
- (9) To take any such further actions as may be deemed necessary and appropriate to further the goals of the commission.

TCC § {City Code, Chapter 2, Article V, Division 8}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Browning, Jeremy	12/31/2016	Attended 6 meetings out of 8
Goronkin, Pamela	12/31/2016	Attended 7 meetings out of 8
Luna, Phillip	12/31/2016	Attended 8 meetings out of 8
Schelstraete, Peter	12/31/2016	Attended 7 meetings out of 8
Streid, Cyndi	12/31/2016	Attended 7 meetings out of 8
Conklu, Susan	12/31/2017	Attended 8 meetings out of 8
Fellows, Brian	12/31/2017	Attended 8 meetings out of 8
Gerepka, Bonnie	12/31/2017	Attended 7 meetings out of 8
Guzy, Ryan	12/31/2017	Attended 8 meetings out of 8
Thomas, Lloyd A.	12/31/2017	Attended 8 meetings out of 8
Cassano, Don	12/31/2018	Attended 8 meetings out of 8
Huellmantel, Charles	12/31/2018	Attended 7 meetings out of 8
Lerner, Shereen	12/31/2018	Attended 8 meetings out of 8
Olson, Kevin	12/31/2018	Attended 7 meetings out of 8
Redman, Charles	12/31/2018	Attended 4 meetings out of 8

Name of Chair and Vice Chair:

- Chair – Don Cassano
- Vice Chair – Ryan Guzy

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shelly Seyler	Public Works	480-350-8854	shelly_seyler@tempe.gov

Meeting Frequency and Location:

Meetings are typically held the second Tuesday of the month at 7:30 a.m. at 200 E. Fifth Street, Don Cassano Community Room, Tempe, AZ 85281. In 2016, eight meetings were held.

Number of Meetings Cancelled and Reason for Cancellation:

April 2016: No Commission business
 June 2016: No Commission business
 July 2016: No Commission business
 December 2016: No Commission business

Vacancies and Duration of Vacancies:

No vacancies occurred in 2016.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The mission of the Transportation Commission is to ensure that the city has a balanced transportation system which incorporates all forms of transportation in an interconnected manner while complementing land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, promoting economic development, providing mobility and accessibility for all persons, and creating a forum for residents to provide input on transportation plans, projects and issues.

Accomplishments (Past 12 Months):

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

Transportation Commission Accomplishments as they relate to the above mentioned Council priority:

1. **Bike Share:** Commission supported staff's recommendation for the bike share locations and program approach.
2. **Bike Hero:** Commission selected Catherine Brubaker and Bike Saviours as the 2016 Bike Hero Award recipients.
3. **Urban Forest:** Commission supported staff's recommendation for the Urban Forest Master Plan approach.
4. **FY 2016/17 Media Plan:** Commission supported the FY 2016/17 media plan.
5. **Streetcar:** Commission supported staff's recommendation of Streetcar Project.
6. **McClintock Drive Bike Lanes:** Commission approved keeping the striping in its current configuration until more data is available and an educational outreach campaign is completed.
7. **MAG Pedestrian Design Assistance Grants:** Commission approved submitting the Reflector Path Bike Boulevard from Tempe Marketplace to Warner Road project for the grant.
8. **Annual Report:** Commission approved the 2016 Transportation Commission Annual Report.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

1. Recommend 2017 bike hero
2. Recommend FY 2017/18 paid media plan
3. Recommend project(s) to be submitted for MAG Design Assistance Grants
4. Monitor and provide feedback for Tempe Streetcar project, bus and light rail operations, bicycle and pedestrian projects and bike share program
5. Oversee strategic development of transportation systems and use of transit funds
6. Monitor progress and provide feedback of Transportation Master Plan and the transportation chapter of the General Plan

TEMPE VETERANS COMMISSION 2016 ANNUAL REPORT

Description as Defined in Ordinance:

(1) To advise the mayor and city council and assist city departments on veteran programs, policies, and practices designed to improve the quality of life for veterans in Tempe; (2) To educate the community on the status of veterans' rights, needs, and contributions to our community; (3) To recommend ways to strengthen existing services for veterans while pursuing the creation of new program and service opportunities; (4) To develop and promote benchmarks as outlined by the Arizona Coalition for Military Families for assisting the City of Tempe and its business community earn recognition as "Arizona Veteran Supportive Employers"; (5) To assist in creating and supporting a community connection point to inform, guide, and direct military veterans seeking personal and professional enhancement services that may include education, mentoring, workforce support, and health and wellness; and, (6) To advise on supportive affordable housing projects for veteran families.

TCC § {Ord. No. O2014.52, 10-2-14}

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Mario Aguire	December 17, 2015 – Present	Absent for March & June meetings
Michelle Bravo	February 24, 2015 – Present	Absent for May meeting
Bryan Durham	February 24, 2015 – Present	Absent for March & May meeting
Scott Essex	February 24, 2015 – Present	100% attendance
Keith Finkle	February 24, 2015 – Present	100% attendance
Troy Friedman	February 24, 2015 – Present	100% attendance
Dale Groen	February 24, 2015 – Present	100 % attendance
Patricia Little-Upah	February 24, 2015 – Present	100% attendance
Michelle Loposky	December 17, 2015 – Present	Absent for August meeting
David Lucier	February 24, 2015 – Present	Absent for January, March, May, & August meeting
Laura Skotnicki	February 24, 2015 – Present	Absent for January, March & May meetings

Name of Chair and Vice Chair:

- Chair – Keith Finkle
- Vice Chair – Michelle Bravo

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Valerie Kime-Trujillo	Human Services	480-858-2310	valerie_trujillo@tempe.gov

Meeting Frequency and Location:

The Veterans Commission typically meets on the first Tuesday each month at 6:00 p.m., in the Second Floor Library Board Room, Tempe Public Library, 3500 South Rural Road, Tempe. The Veterans Commission has had nine (9) meetings during the January 2016 – November 2016 reporting period.

Number of Meetings Cancelled and Reason for Cancellation:

There were two (2) meetings cancelled during the January 2016 – November 2016 reporting period; The April 5, 2016 meeting was cancelled due to lack of quorum and the July 5, 2016 meeting was cancelled in observance of the Independence Day holiday.

Vacancies and Duration of Vacancies:

There were zero (0) vacancies during the January 2016 – November 2016 reporting period.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

The Mission of the Tempe Veterans Commission is To Support Local Veterans through Collaboration with Strategic Partners across Sectors Utilizing a Synergistic Approach Connecting Veterans to Necessary Resources

Accomplishments (Past 12 Months):

- Encouraged and assisted the City of Tempe to become a Veteran Supportive Employer – The City of Tempe is the only City to be both a Veterans Supportive employer and a Veterans Supportive City
- Assisted in the coordination of the first ever Stand for Veterans event in the East Valley
- Developed a partnership with CARE 7 to provide support to Veterans
- Supported the Fire Department's medical program with Veterans Affairs
- Championed Tempe's Veterans Housing Initiative
- Encouraged the City's initiative to recognize youth entering the Military
- Brought awareness to the need of Veterans' recruitment through Tempe Fire
- Created a Veterans website
- Developed a partnership with East Valley Veterans Education Center to promote its services

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

- 1) Safe & Secure Communities
 - a) Continued support and partnership with Care7, Tempe Fire as well as identifying new opportunities
- 2) Strong Community Connections
 - a) Further develop programs to recognize those entering service and returning from service/deployments
 - b) Raise awareness of the Veterans Commission and its work in the City of Tempe
- 3) Quality of Life
 - a) Spring Stand Up for Veterans and continued recruitment of neighboring communities participation
 - b) Lease up the Valor on Eighth Housing Project
- 4) Sustainable Growth & Development
 - a) Continued development of East Valley Veterans Education Center as on site resource center
- 5) Financial Stability & Vitality
 - a) Increase local businesses to participate and certify in ACMF's Veteran Supportive Employer program