



Minutes
Parks, Recreation, Golf and Double Butte Cemetery
Advisory Board
April 19, 2017

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on April 19, 2017, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Fred Wood – Chair
Suzanne Durkin-Bighorn – Vice Chair
Judy Aldrich
Maureen DeCindis
Chris Kamper
Mary Larsen
Shereen Lerner
John Vack
Duane Washkowiak

Members Absent:

Christina Hudson
Breanna Wells

City Staff Present:

Keith Burke, Deputy Community Services Director- Recreation
Larry Funk, Senior Recreation Coordinator
Craig Hayton, Parks Manager
Bobbi Lloyd, Management Assistant II
Greg Ruiz, Fire Chief
Shawn Wagner, Community Services Manager
Steve White, Public Works Planning & Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:00 p.m. Fred Wood.

Agenda Item 1 – Public Appearances

Bob Ham, Dutch Yanderhan and Keith Morgan spoke in support of the possibility of incorporating or converting existing tennis courts into pickleball courts.

Mckell Keeney and Debbie Hendrickson spoke regarding concerns of Fire Station #7 going into Estrada Park.

Agenda Item 2 – Approval of Meeting Minutes

March 15, 2017

Motion made by Judy Aldrich to approve meeting minutes of March 15, 2017 as submitted.

Seconded: Mary Larsen

Motion: Approved unanimously

Agenda Item 3 – Introduce New Board Member- Shereen Lerner

Shereen Lerner is the newly appointed board members and was introduced to the existing board.

Agenda Item 4 – Kiwanis Recreation Center Tennis Programming

Shawn Wagner and Larry Funk presented to the board a PowerPoint presentation on Kiwanis Recreation Center Tennis Programming. Presentation included the following:

- Tennis facilities overview
- Tennis background
- Tennis junior programs
- Adult programs
- Tennis participants by activity
- Tennis court usage
- KRC Tennis future plans

At this time the CIP funding only includes updating the court lighting and construction costs.

Agenda Item 5 – Fire Station #7 Update

Chief Greg Ruiz and Craig Hayton presented to the board a PowerPoint presentation on Fire Station #7 Update. Presentation included the following:

- Location in Estrada Park
- Review
- Next steps

A board member was asked to sit on the design review committee for this project, Mary Larsen volunteered. In addition, all CIPs have been consolidated into one to have the least amount of impact on the surrounding neighborhood. Next steps include beginning the public outreach process for input.

Agenda Item 6 – Quarterly Golf Update

Steve White and Craig Hayton presented to the board a PowerPoint presentation on the 2017 Golf Operations Update. Presentation included the following:

- 3rd quarter financial update
- RFP for new golf management contractor
- Course conditions
- Share planned summer projects
- Review course conditions
- Preview course conditions

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- Summer projects: Ken McDonald
 - Clubhouse, parking lot & practice areas
 - Hole 1
 - Hole 17
 - Hole 18
 - Summer projects: Rolling Hills
 - Driving range
 - Holes 11 & 12
 - Sod misc. holes

Staff asked for a volunteer from the board to participate on the selection panel for the golf management RFP. Duane Washkowiak, Suzanne Durkin-Bighorn and John Vack all expressed interest and will determine whose schedule works best to participate. Board requested copy of the PowerPoint to be sent to them following the meeting.

Agenda Item 7 – Quarterly Cemetery Update

Sales sheet reflecting new burial and peripheral sales was provided to members in the packet.

Agenda Item 8 – Recreational Value CIP Update

Craig Hayton presented to the board a PowerPoint presentation on the Recreational Value CIP Update. Presentation included the following:

- Review
 - Asset management approach
 - Prioritization methodology
 - Base amenities
 - Enhanced amenities
 - Process
- Update
 - Inventory complete
 - Ranking/prioritization in process
 - Next steps

Once all data is compiled, staff will bring this item back to the board with the ratings in the next few months.

Agenda Item 9 – Upcoming Park Public Meeting Notices

- 05/01/17- Hayden Butte Management Plan Open House, 5:30 pm- 7:30 pm, Don Cassano Community Room, 20 E. Fifth Street, 2nd Floor
- 05/16/17- Estrada Park Improvements Meeting, 6 pm, AZ Community Church, Building G-2, 9325 S. Rural Road

Agenda Item 10 – Current Events/Board Announcements/Future Agenda Items

- Request for Harelson tennis courts as future addenda item

Meeting adjourned at 7:46 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234