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**Minutes  
Enhanced Services Commission  
January 10, 2017**

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**Minutes of the Enhanced Services Commission held on January 10, 2017, 8:30 AM, at the Tempe City Hall - Community Development, Conference Lobby Room, 31 East Fifth Street, Tempe, Arizona.**

**Members Present:**

Don Bessler, President of the Commission/PW Director  
Ken Jones, Treasurer of the Commission/Fin.&IT Director  
Ted Rabban, Landowner Member/Area 3 Rep  
Kate Borders, Downtown Tempe Authority Member  
Mark Clouch, At-Large Residential Property Owner  
Jason Anzalone, Landowner Member/Area 2 Rep  
Kelly Rafferty, Community Services Deputy Director  
Gordon Cresswell, Public Member

**City Staff Present:**

Chad Weaver, Secretary of the Commission/CD Director  
Roger Hallsted, Rio Salado Financial Analyst  
Alex Smith, Deputy Director of Special Projects  
Sarah Adame, Community Development  
Caggiano, Craig, Water Utility Operations Manager  
Shelley Hearn, Community Services Director  
Craig Hayton, PW / Parks Manager

**Members Absent:**

John Creer, Chairman of the Board/ASU Member  
Matt Mooney, Vice President Commission/Area 1 Rep  
Ryan Levesque, Deputy Director of Planning

**Guests Present: NONE**

**Meeting convened at 8:30 am.**

**Agenda Item 1 – Consideration of Meeting Minutes: November 15, 2016**

Don Bessler confirmed that the Commission members had reviewed the minutes.

**MOTION:** Mark Clouch  
**SECOND:** Kate Borders  
**DECISION:** Approved meeting minutes of November 15, 2016

**Agenda Item 2 – Public Appearances - None**

**Agenda Item 3 – Town Lake Operations**

Don Bessler discussed that the Town Lake dam is fully operational. There are a few warranties issues that are still being worked on as they relate to the operational controls. However, there is a solution that is under way.

Craig Caggiano gave an update on the lake. He stated that the construction of the concession boat dock phase 2 is done. There is a section of the dock with a shade structure and a dock finger addition. The water quality is doing well. This is a prime season for tilapia fish to expire but there is not much in the lake at this time.

Don Bessler discussed an email that was generated regarding the lake maintenance. Craig Hayton of Public Works, Park Manager, did a great write up response to the email about the lake maintenance.



#### Agenda Item 4 – Budget Update

Roger Hallsted discussed his review of the Rio Salado Community Facilities District (CFD), Operating Expense History and Operations and Maintenance Expenses. Mr. Hallsted stated that his review is for the past three years and the current budgeted year. The review displays what has been spent so far. To date, the expenses are almost a total of fifty percent of the budget.

Mr. Hallsted explained the lien report portion and stated that over time the outstanding liens at the end of the fiscal year and the current midyear point of the budget is at seventeen unpaid accounts. Mr. Hallsted explained his collection process and how he locates customers to pay and bring their accounts to a current status. If they are unlocatable he places a lien against them with the county. The need to lien on unpaid accounts has declined tremendously from 2010 where there were 43 accounts unpaid (\$116,193.75) compared to 2016 there are only 17 accounts unpaid (\$5,177.79).

#### Agenda Item 5 – Draft Reserve Policy

Roger Hallsted discussed the Fund Balance Reserve Policy. Mr. Hallsted explained that it was going to be presented to Council in December however there are a few GIS maps that are still being worked on that could be presented with the Policy item that were not ready. Mr. Hallsted asked the Commission to review and decide if the DRAFT Request for CFD Board Action document is ready to go to Council in January on the 26<sup>th</sup>.

#### Agenda Item 6 – Downtown Temp Update

Kate Borders discussed that the Downtown Business Improvement District is moving into the planning phase for the New Year. She stated that Spring Training season is coming and there is no new news regarding the lake at this time.

Mr. Bessler asked for an update on how the “soft” Block Party went. Ms. Borders explained that it went great and it was safe. There were more arrests this year than in the past years. The DTA sent out surveys to all the merchants and the DTA received thirteen responses back. Out of the thirteen responses, eight of them would prefer to keep the “soft” Block Party this way. Ms. Borders included that those merchants who promoted New Year’s Eve had the best turn out as opposed to those merchants that didn’t promote at all.

The Commission expressed that the lighting displays on Mill Ave were beautiful.

#### Agenda Item 7 - Public and Private Development Update

Alex Smith discussed that the Watermark project will be going to DRC and Council in January and additional construction on Marina Heights along the parkway will be installing trees.

Mr. Smith stated that the Opus project is on its way on 5<sup>th</sup> street and Forest Ave.

Mr. Bessler gave an update on the Streetcar. He advised that car proposals have been received and they will be making recommendations to the Regional Board.

Mr. Bessler advised that there will be a presentation on the wastewater system at the next quarterly meeting. There are some long term restrictions that will affect the Lake District eventually. The presentation will be about the overall understanding, what the options are, how they affect solutions and how much disruption there will be in the District.

Mr. Jones added to the discussion that the Capital Improvement Process will be discussing new recovery wells upstream of the upstream dam; how the water is seeping through it and that we are not recovering it. The water is flowing to a grade control structure. There are CIP proposals to create new recover wells upstream or improvements to the grade control structure at the east-end dam at McClintock. The bottom line is: whatever is put there doesn’t restrict the water in a flow situation.

Mr. Smith discussed the Tax Credits for the Flour Mill. He stated that the part for the Grain Elevator Complex has been submitted. The National Park Service has another couple weeks to decide if this is eligible to be on the national register. However, the Internal Revenue Service has to concur that it is eligible for the tax credit.



Mr. Bessler advised that there is an RFP out for the Rio Salado Tempe Beach Park Master Plan. Its focus is mostly the Tempe Beach Park. There will be a presentation to the Commission once it's chosen.

Mr. Hallsted stated two items that should be on the next agenda in April.

- o A proposed budget for the next fiscal year of 2017-2018.
- o Related to the CIP for recovery wells, bring forward a consideration that once it's been installed that the district would take on the operation and maintenance of those capital items.

Mr. Bessler advised that Mr. Caggiano created documents of a brief history of the Salt River bottom. Mr. Bessler asked to keep this packet in the Commission binders.

Next scheduled meeting is April 11, 2017

Tempe City Hall - Community Development, Conference Lobby Room, 31th East Fifth Street

**MOTION:** Gordon Cresswell

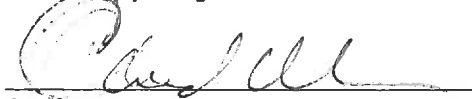
**SECOND:** Ken Jones

**DECISION:** Approved to adjourn

**Meeting adjourned at 9:08 am.**

Prepared by: Sarah Adame

Reviewed by: Roger Hallsted



Chad Weaver

Community Development Director

Secretary

