

**Minutes
Development Review Commission
Study Session
May 9, 2017**

Minutes of the Study Session of the Development Review Commission, of the City of Tempe, was held in Council Chambers,
31 East Fifth Street, Tempe, Arizona

Present:

Chair Linda Spears
Vice Chair David Lyon
Commissioner Andrew Johnson
Commissioner Philip Amorosi
Commissioner Scott Summers
Alternate Commissioner Nicholas Labadie

Absent:

Commissioner Angela Thornton
Commissioner Thomas Brown
Alternate Commissioner Gerald Langston
Alternate Commissioner Barbara Lloyd

City Staff Present:

Chad Weaver, Community Development Director
Ryan Levesque, Deputy Comm. Development Director-Planning
Suparna Dasgupta, Principal Planner
Diana Kaminski, Senior Planner
Cynthia Jarrad, Administrative Assistant

Chair Linda Spears began the Study Session at 5:30 p.m.

Review of April 11, 2017 Minutes

- Item #1 - Study Session Minutes
- Item #2 - Regular Meeting Minutes

Review of May 9, 2017 Regular Meeting Agenda

- Item #3 – Hayden Lane Lofts (PL170081) – to be heard
- Item #4 – ASU Athletics Facilities District Planning Area (PL160433) – to be heard

DISCUSSION: Ms. Shauna Warner, Neighborhood Services Manager, spoke with the Commissioners about the Tempe Involving the Public Manual, Section III, Private Development Projects and Zoning and Development Code (ZDC) Section 6-400-Public Notice and Staff Reports. She shared slides outlining the specifics of timing of legal public notices regarding development, as well as the definitions of and the current number of Neighborhood Associations, Homeowner's Associations, and Affiliate Associations in Tempe. She answered various questions from the Commissioners, such as better notifications to neighbors about upcoming projects or zoning changes. Ms. Warner explained the different avenues in which the general public can seek out the information they need or want, and what avenues the City uses for notification (continual updating of listings, communication with Planners, sending out Agendas with links, etc.) She explained that with City projects, there is a wider area of notification, usually a half mile, whereas with projects controlled by other developers, the standard is one quarter mile. Social media, press releases, web notification, etc is utilized by the City. In response to a question about seeing all the development proposed or in process, in the City, she explained that through the City website there is a new development map which citizens can follow. If they sign up, they get inbox notifications of status changes.

Announcements: None.

The Study Session adjourned at 5:50 p.m.

Prepared by: Cynthia Jarrad



Reviewed by: Suparna Dasgupta
Suparna Dasgupta, Principal Planner