



City of Tempe

EMERGENCY MEDICAL TECHNICIAN

JOB CLASSIFICATION INFORMATION

<i>Job Code:</i>	561	<i>Department:</i>	Fire
<i>Supervision Level:</i>	Non-supervisor	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Emergency Paramedic
<i>Safety Sensitive / Drug Screen:</i>	Yes	<i>Physical:</i>	Yes
<i>Initial Probation:</i>	1 year		

Click [here](#) for more job classification information including current salary range.

REPORTING RELATIONSHIPS

Receives direct supervision from supervisory or management staff.

MINIMUM QUALIFICATIONS

<i>Experience:</i>	No experience is required.
<i>Education:</i>	High School Diploma, GED, or equivalency.
<i>License / Certification:</i>	<ul style="list-style-type: none"> • Possession of a valid driver’s license. • Possession of a current National Certification or Arizona Emergency Medical Technician (EMT) Basic Certification to apply; • Possession of current Cardiopulmonary Resuscitation (CPR) or Basic Life Support (BLS) certifications.
<i>Additional:</i>	<ul style="list-style-type: none"> • Must pass police background examination. • Must not be on the Office of Inspector General (OIG) list of Excluded Individuals/Entities (LEIE)]

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City’s stated mission and values. To respond to medical emergencies, provide Basic Life Support (BLS), and medical transportation services to the sick and injured.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

- Provide Emergency Medical Services (EMS) treatment and transportation in accordance with Arizona laws, Arizona Department of Health Services (DHS) rules and regulations, regional protocols, Tempe Fire Medical Rescue Department policies and procedures, and base station medical direction.
- Prepare EMS reports accurately and in a timely manner and demonstrate proficiency with patient care reporting software.
- Operate an emergency ambulance in emergent and non-emergent driving environments.
- Administer emergency medical care utilizing accepted guidelines of basic life support procedures in treating the sick and injured; examine patients and communicate physical assessment findings to base hospital physicians.
- Operate a variety of medical equipment including but not limited to suction units, pulse oximeters, splints, and oxygen administration equipment.
- Maintain minimum inventory of EMS equipment and supplies to assigned emergency vehicle.
- Participate in EMS training programs, community service/public safety education events, and other related programs.
- Perform related duties as assigned.

COMPETENCIES

CLASSIFICATION LEVEL	INCLUDES	COMPETENCIES
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision

For more information about the City of Tempe's competencies for all classifications:

[City of Tempe, AZ: Competencies](#)

JOB DESCRIPTION HISTORY

Effective November 1988

Revised March 2018 (update supervision received & min quals)

Revised March 2021 (update Minimum Quals – Experience and Certification)

Revised September 2021 (update Physical Demands & Work Environment)

Revised February 2022 (update license/certification)

Revise May 2024 (add'l requirements "Must not be on the Office of Inspector General (OIG) list of Excluded Individuals/Entities (LEIE)")

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Job Title: Emergency Medical Technician

Job Code: 561

	Never	Occas.	Freq.	Contin.
ENDURANCE / ENVIRONMENT / MOVEMENT	0% of time	1-35% of time	36-65% of time	66-100% of time
Sit			X	
Stationary / Stand			X	
Move / Traverse			X	
Machinery*		X		
Electrical*		X		
Power Tools*		X		
Hand Tools*		X		
Personal Protective Equipment*			X	
Respirator*		X		
Airborne Chemical Exposure		X		
Airborne Biological Exposure		X		
Computer Software		X		
Physically handling of chemicals		X		
Indoors		X		
Outdoors		X		
Around, in or on water		X		
Extreme Heat		X		
Extreme Cold		X		
Office Setting		X		
Confined Spaces		X		
Excessive Noise**		X		
Heights		X		
Sewage Exposure		X		
Bodily Fluid or bloodborne pathogen exposure			X	
Bend / Stoop / Twist		X		
Crouch / Squat		X		
Kneel / Crawl		X		
Above Shoulder Level		X		
Below Shoulder Level		X		
Repetitive Arm Use		X		
Repetitive Wrist Use		X		
Repetitive Hand Use		X		
Climb Stairs / Ladders		X		
Neck Range of Motion		X		
Traverse Uneven Surface		X		
Traverse Even Surface		X		

VEHICLE OPERATION	YES	NO
Will this position drive a City vehicle?	X	
Will this vehicle require a Commercial Drivers License?		X

VISION REQUIREMENTS	YES	NO
Close (clear vision at 20 inches or less)	X	
Distance (clear vision at 20 feet or more)	X	
Color (ability to identify and distinguish colors)	X	
Depth Perception (three-dimensional vision, ability to judge distances and	X	
Peripheral (ability to observe an area that can be seen up and down or to the	X	
Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)	X	

Maximum LIFT / CARRY	Lift	Carry	Maximum PUSH / PULL	Push	Pull
5-25lbs			5-25lbs		
26-50lbs			26-50lbs		
51-75lbs			51-75lbs		
76-100lbs	X	X	76-100lbs	X	X

ADDITIONAL CONSIDERATIONS:
<ul style="list-style-type: none"> - May require working extended hours. - May work alone for extended periods of time. - Other mental attributes essential to this classification.

*DEFINITIONS/EXAMPLES
Machinery: bucket truck, riding mowers, backhoe etc.
Electrical: wiring, outlets, fuses etc.
Power Tools: push mowers, jackhammers, drills, chainsaw etc.
Hand Tools: hammers, wrenches, shovels, wheel barrels, saws etc.
Personal Protective Equipment: Tyvek coveralls, hard hats, fall protection harness etc.
Excessive Noise exists when you raise your voice to communicate with someone who is 3 ft away.
Respirators: 1/2 face or full-face cartridge.
Hepatitis A and Hepatitis B vaccinations are offered to employees in the OSHA bloodborne pathogens

***Hearing test is required*