

Minutes Neighborhood Advisory Commission September 6, 2017

Minutes of the Neighborhood Advisory Commission (NAC) held on September 6, 2017, at the City Hall, 3rd Floor Conference Room, 31 E. 5th Street, Tempe, Arizona.

(MEMBERS) Present: Karen Adams, Hannah Moulton Belec, Mike D'Elena, Jack Escobar, Barb Harris, Carol Shixue Hu, Matt Korbeck, Kiyomi Kurooka, Nancy Lesko, Candyce Lindsay, Bill Munch, Daniel Schugurensky

(MEMBERS) Absent: Jonathan Gelbart, Josephine McNamara, Julie Ramsey

City Staff Present: Elizabeth Thomas, Neighborhood Services Specialist; Shauna Warner, Neighborhood Services Manager; Ken Jones, Deputy City Manager, CFO, 480-350-8504, ken_jones@tempe.gov

Guests Present:

None.

Agenda Item 1 – Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item 2 – Public Comment

None.

Agenda Item 3 – Consideration of Minutes: August 5, 2017

Commissioner Moulton Belec requested one correction regarding Agenda Item 10, Naming Policy, noting that MLK Jr. was *charged with* rather than convicted of felonies.

Commissioner Korbeck made a motion to approve the August 5 minutes with the noted correction, Commissioner Adams seconded the motion and it passed unanimously.

Agenda Item 4 – City budget and priorities

Ken Jones, Deputy City Manager, CFO, described the two separate aspects of the budget: operating budgets like the General, Transit and Golf Funds that pay for day-to-day operations, and the Capital Improvements Program (CIP). The CIP uses secondary property taxes to repay bonds that fund repair and construction projects. Each year, the City Council sets both of these budgets.

Capital projects are scheduled throughout a five-year plan but only those projects taking place during the first year of the plan are financed and adopted as part of the City's annual budget. Included projects are considered not just the year they are approved but for future years' ongoing operations and maintenance costs. Projects in years two through five of the forecast serve as a guide and are subject to annual review and modification.

City Council's identified priorities offer general guidelines; however, they are very broad and lack detailed direction for allocating resources. Municipal Budget and Strategic Management and Diversity Offices staff are in the process of working with all departments to establish baseline measurements for approved performance measures. This information along with results of the Community Satisfaction, Employee Satisfaction and Business Survey will be considered by City Council when comparing priorities and will allow for additional emphasis about performance measures they are most concerned about and input to staff from Council at the earliest stages of budget development. Ken concluded that as it becomes available, all of this raw data and information will be available to the public on the Open Tempe portion of the website at www.tempe.gov/open-tempe.

Agenda Item 5 – Commission priorities and goal setting discussion, Annual Report DRAFT for initial review

Commission members reviewed accomplishments and goals noted in the 2016 Annual Report. Members discussed goal phrasing and the need to develop and implement performance metrics to actively assess effectiveness as a commission. They came up with the following initial suggestions:

Original Goal:

- Increase participation for State of the Neighborhoods Workshops.

This was identified as both an accomplishment for 2017 and an ongoing goal for 2018.

Commissioners requested staff provide any data available for 2016 and 2017 event rsvp's and/or attendance to identify a baseline measurement. The goal may then be amended to be Sustain participation for State of the Neighborhoods Workshops or increase participation by a specific percentage.

Original Goal:

- Communicate with and seek out more synergies between commissions – incorporate sustainability and historic preservation into the State of the Neighborhoods event, attend one of their boards and commission meetings and report back about what goals they are working on, look for areas of mutual interest.

Sustainability and Historic Preservation Awards were both implemented this year and will be listed as accomplishments. One NAC member is also a Sustainability Commission member and has shared information about that commission with NAC. Additionally, two NAC members attended a Historic Preservation meeting and came back to NAC to share what they learned. Commissioners requested a list of all city Boards and Commissions to identify those likely to have mutual interests or synergies. Staff will also provide a link to the master public meeting calendar so all commissioners can be aware of upcoming meetings and agendas that may be of interest.

Original Goal:

- Conduct communications (2) with Mayor/City Council annually ranging from written memo to speaking at City Council meeting to an informal lunch for an exchange of ideas.

Commissioners noted the goal of written communication (memo to Mayor/Council) and speaking at a City Council meeting (prior Chair on behalf of the commission) was met. They discussed the packed schedules of Mayor/City Council and questioned whether an informal lunch was feasible. They were in agreement they wish to make recommendations when appropriate to do so and to have feedback from Mayor/Council. Staff reminded them that whenever a staff member comes to the group seeking input on a project or process or pilot program, commissioners have the opportunity to speak as individuals or collectively as a commission.

Original Goal:

- Extend a round robin personal invitation to a different Council Member each month to attend NAC meeting.

Seeking Mayor/Council participation and feedback was identified as an ongoing goal. Staff commented that it's important the quorum is met for any meeting but particularly when a Councilmember is invited to attend and makes the effort to do so.

Original Goal:

- Connect with Tempe residents “Touch Our Community” through volunteering to organize and staff a NAC table at Tempe and community events up to six times a year.

Commissioners agreed they could commit to two neighborhood-centric events - the Getting Arizona Involved in Neighborhoods (G.A.I.N.) Kick-Off held every August or Sept. and the State of the Neighborhoods held every April.

Original Goal:

- Become informed regarding homeless issues inside our neighborhoods

Staff noted that the Homeless Outreach Coordinator is available to attend the October or November NAC meeting with an overview about services and resources for the homeless in our community. Some commission members suggested a hands-on approach as well possibly to include volunteering as a group for Tempe Community Action Agency’s Food Bank or another provider.

Original Goal:

- Learn about drug issues impacting neighborhoods.

Commissioners expressed a need for additional discussion.

Agenda Item 6 – Proposed Agenda Items for October or Future Meetings

- Streetcar update (October)
- 5th St. Streetscape Project Update (October)
- Annual Report Approval (October)
- Review and approval of Neighborhood Award Nomination and Rater Forms (October)
- Parks Improvements Update (November)
- Services for Homeless Overview (November)
- GP2040 Progress
- Code Compliance discussion and update

Agenda Item 12 – Adjournment

Meeting was adjourned at 7:00 pm

Prepared by: Elizabeth Thomas, Neighborhood Services Specialist

Reviewed by: Shauna Warner, Neighborhood Services Manager