



**Minutes
LIBRARY ADVISORY BOARD
Wednesday, Sept. 6, 2017**

Minutes of the LIBRARY ADVISORY BOARD recorded at 5:30 p.m. on Wednesday, Sept. 6, 2017, within the Tempe Public Library – Suite 203, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

John Linda (Chair)
David Huizingh
Mary O’Grady (via telephone)
Gail Rathbun
Virginia (Ginny) Sylvester
Joaquin Rios

(MEMBERS) Absent:

City Staff Present:

Allison Burke, Library Supervisor
Mary Fowler, Sr. Management Assistant, Community Services Administration

General Public Present:

Carrie Taylor, resident

Agenda Item 1 - Call to Order:

- John Linda, Library Advisory Board Chair, called the meeting to order at 5:30 p.m.

Agenda Item 2 - Call to the Audience:

- None

Agenda Item 3 – Approval of the June 7, 2017 History Museum and Library Advisory Board

Meeting Minutes: ACTION

- John asked Board members to review the unapproved History Museum and Library Advisory Board Meeting Minutes document dated June 7, 2017.
 - No revisions were requested.

MOTION: David Huizingh moved to approve the June 7, 2017, History Museum and Library Advisory Board Meeting Minutes.

SECOND: Gail Rathburn seconded.

DECISION: The June 7, 2017, History Museum and Library Advisory Board Meeting Minutes were approved.

Agenda Item 4 – Friends of the Tempe Public Library Report:

- None
- Ginny Sylvester asked to remind Friends' President Larry Conway to send a report when he was going to be absent. John will remind Larry to do so. Mary Fowler said that Larry had contacted her and indicated that he did not have a report but wanted to acknowledge the Friends' continued support of the Tempe Library.

Agenda Item 5 – Staff Report:

- Library Report – Allie Burke reported on the following to the Board:
 - Recruiting for the librarian position was completed and Jillian Coy was selected. She is a native of Michigan and a brand new MLS graduate. Jillian has programming experience to enhance our Adult Services' needs. She began on Aug. 7.
 - The Library Technical Services Manager position is being recruited again with Human Resources. Second interviews are planned for Sept. 13. Clay will remain in his role until a replacement is hired and trained, most likely by late fall.
 - The 2017 Summer Reading program was highly successful with Tempe ranking second out of 65 participating libraries in the number of registered readers and second in Maricopa County in total readers who reached 1,000 minutes. Allie provided additional details about the program (attached).
 - On June 9, 2017, the Library was awarded a \$40,000 (LSTA) Library Services and Technology Act Grant - funded by federal monies from the Institute of Museum and Library Services that are awarded by the Arizona State Library. "Tempe Book Bike" is a mobile bicycle-powered library that is specifically targeting our senior, veteran and homeless populations by going into the community to connect with those specific populations who cannot make it into the Library building. The bike will be at city special events, and Sean King, a Marine Veteran has been hired with grant funds to help with the project. The launch is planned for Saturday, October 14 with Council, Mayor, Friends and Board Members invited. Nick Escalante, who is administering the program, will be sending more details soon.
 - The Library checked with legal and with Rebecca Rothman (The Public Arts Administrator) to get additional information about the status of the Carl Cheng public art piece at the Library entry: "Tilted Landscape." As expected, it would be a very lengthy and costly process to remove the sculpture and would require funds from Community Services or some other source to accomplish this inquiry. Rebecca suggested we reengage with this artist about making any changes that would impact the sculpture; however, there is no funding in our master plan budget to accomplish this. The additional walls and pieces of the artist's work exist along the courtyard that relate to the main sculpture, so it would be difficult to justify funds and would be a very time-consuming project.
 - Water for Fines over the summer collected 837 cases of donated water, equaling about \$21,000 in fines waived.
 - All signed Library Board oaths should have been received by the City of Tempe Clerk's Office to remain valid with the new seven-member Library Advisory Board that was established on June 27, 2017. Joaquin and Ginny provided their documents to Mary Fowler.

- David asked if the tag detectors at the north door indicated a plan to open the entrance permanently. Allie indicated that no plans exist, but, with the improvements, the Library could be open for special occasions.

Agenda Item 6 LAB Meeting Times: ACTION

- John asked if members had any preferences on the time of the LAB meeting. The group discussed changing meeting times. Joaquin and Mary O'Grady indicated that moving the meeting to 6 p.m. would allow them a better opportunity to attend in person.
 - MOTION: Gail moved to change the meeting start time to 6 p.m.
 - SECOND: Joaquin seconded.
 - DECISION: The motion passed.

Agenda Item 7 – Officer Election: ACTION

- John indicated that the offices of Chair and Vice Chair are open and asked for nominations. Ginny and Gail nominated John for Chair. John asked for additional nominations; there were none. John accepted the nomination
 - MOTION: David moved to elect John as Chair of the Library Advisory Board.
 - SECOND: Joaquin seconded.
 - DECISION: The motion passed.
- John asked for nominations for Vic Chair. Ginny nominated David for Vice Chair. John asked for additional nominations; there were none. David accepted the nomination
 - MOTION: Ginny moved to elect David as Vice Chair of the Library Advisory Board.
 - SECOND: Gail seconded.
 - DECISION: The motion passed.

Agenda Item 8 – Board Members' Announcements

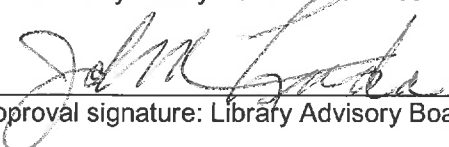
- none

Agenda Item 9 – Adjournment

- Chair John Linda adjourned the meeting at 5:59 p.m.

The next meeting date and location of the Library Advisory Board is 6 p.m. on Wednesday, Oct. 4, 2017, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Mary E. Fowler
Reviewed by: Kathy Husser and Allison Burke

 10/4/17
Approval signature: Library Advisory Board Member