



Minutes Tempe Aviation Commission November 30, 2017

Minutes of the Tempe Aviation Commission special meeting held on November 30, 2017, 6:00 p.m., at the Public Works Conference Room, Garden Level, City Hall Complex, 31 E. Fifth Street, Tempe, Arizona.

(MEMBERS) Present:

Lane Carraway (Chair)
Robert Dixon
Shannon Dutton
Gordon Gauss (Vice-Chair)
David Naugle
John Q. Nunes (Calling in)

(Members) Absent:

W. David Doiron (Excused)
Robert Miller (Excused)
Tim Teserio (Excused)

City Staff Present:

Oddvar Tveit, *Environmental Quality Specialist*

Agenda Item 1 – Call to Order

Chair Lane Carraway called the meeting to order at 6:13 p.m.

Agenda Item 2 – Drone Integration Pilot Program

Mr. John Q. Nunes informed about his request for a special meeting to discuss the President's drone (Unmanned Aircraft Systems (UAS) Integration Pilot Program. From being involvement with the UAS integration so far he had experienced that state agencies, universities, and other cities were present at meetings, but the City of Tempe was not represented. Investigations disclosed that Tempe had not made use of the opportunity to be formally listed by the FAA as an interested party. Mr. Nunes, after contacting the city, was advised to coordinate with the Commission chair and staff in order to get the Commission's input on the issue. Interested parties can become partners and provide input on how to integrate advanced drone use by both private business and the public. December 13, 2017 is the deadline for being listed as an interested party.

Discussions:

- A notification to become an interested party does not commit the city to do anything, it will simply place the city on the FAA's list of interested parties. This would allow the city to have the same stakeholder position as its neighboring cities.
- If Tempe is registered as an interested party and if the opportunity should arise, staff would be in a position where they could go to City Council to ask for direction on whether the city should get involved.
- This would give the City a chance to participate in discussions of drone uses to be included in local policies.
- Other cities are represented with Fire, Police, and Public Works.
- The idea is for the FAA to have five locations throughout the US where cooperative solutions to drone integration are developed, and for the agency to implement the best solutions nationally.

Motion: Mr. Robert Dixon moved to recommend to the City Manager to register the City of Tempe as an UAS Integration Pilot Program interested party before the December 13, 2017 deadline. Ms. Shannon Dutton seconded the motion.

Action: The motion passed by a unanimous vote.

Agenda Item 3 – Adjournment

Motion: Mr. David Naugle moved to adjourn the meeting. Mr. Robert Dixon seconded the motion.

Action: The meeting was adjourned at 6:26 p.m. by a unanimous vote.

Prepared by: Oddvar Tveit

Reviewed by: Justin Bern