

**MINUTES  
PUBLIC MEETING  
JUDICIAL ADVISORY BOARD  
November 28, 2017**



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Minutes of the Judicial Advisory Board (JAB) public meeting held on November 28, 2017 at 4:00 p.m. in Courtroom 7, 3<sup>rd</sup> Floor, Tempe Municipal Court, 140 E. 5<sup>th</sup> Street, Tempe Arizona 85281.

**Board Members Present**

Judge Patricia Starr, Chairperson  
Judy Aldrich  
Todd Allison  
Don Calender  
Paul Friedman  
Judge Kevin Kane, Ex-officio Member

**Board Members Absent**

All present

**Staff Present:**

Debi Schaefer, Court Administrator  
Casey Simmons, Executive Assistant  
Kimberly Sotelo, Management Assistant  
Christy Visca, Senior Management Assistant

**Executive Session**

**Agenda Item 1 – Personnel (A.R.S. § 38-431.03(A)(1))**

a. City Judge Recruitment

The Board entered executive session at 4:00 p.m. Only Board members were present except for Mrs. Sotelo who remained to take meeting minutes. Confidential minutes were taken and kept separate from these public meeting minutes.

Executive session adjourned and public meeting called to order at 4:59 p.m. by Chairperson Judge Starr.

**Public Meeting**

**Agenda Item 1 – Consideration of Meeting Minutes: October 16, 2017**

Motion made by Board member Aldrich to approve the public meeting minutes of October 16, 2017; the motion was seconded by Board member Friedman. Motion passed 5 to 0.

**Agenda Item 2 – Consideration of Judicial Advisory Board 2017 Annual Report**

Motion made by Board member Friedman to approve the JAB 2017 Annual Report; the motion was seconded by Board member Aldrich. Motion passed 5 to 0.

**Agenda Item 3 – Consideration of Technical Clean-Up Updates to Rules of Procedure for the Judicial Advisory Board**

Motion made by Board member Aldrich to approve the technical clean-up updates to the Rules of Procedure for the JAB; the motion was seconded by Board member Friedman. Motion passed 5 to 0.

**Agenda Item 4 – Consideration of City Judge Applicants**

Chairperson Judge Starr acknowledged the City Judge position was posted from October 6, 2017 to October 30, 2017. The JAB had a total of 89 applicants, 66 of whom met minimum qualifications and submitted all application requirements. The JAB welcomes public input to consider for the evaluation of candidates for the City Judge position, information on submitting comments will be sent out in a City press release and posted on the Court public website. The deadline to provide comments will be December 12, 2017.

**Agenda Item 5 – Announce Interviewee Names**

Motion made by Board member Allison to nominate the below six applicants to interview for the City Judge position during the JAB public meeting on December 8, 2017; the motion was seconded by Board member Calender. Motion passed 5 to 0.

- Paula Burgess
- Robert Campos
- Jennifer Dalton
- Tara Fuller
- Danielle Harris
- Bruce Owens

**Agenda Item 6 – Call to the Public**

Judge Starr called for public comment. No public members present.

**Agenda Item 7 – Adjournment**

Motion made by Chairperson Judge Starr to adjourn the meeting; the motion was seconded by Board member Calender. Motion passed 5 to 0.

Meeting adjourned at 5:03 p.m.

Minutes prepared by: Kimberly Sotelo



Judge Patricia Starr  
Chairperson, Judicial Advisory Board  
Tempe Municipal Court