



Minutes City of Tempe Transportation Commission November 14, 2017

Minutes of the Tempe Transportation Commission held on Tuesday, November 14, 2017, 7:30 a.m. at the Tempe Transportation Center, Don Cassano Community Room, 200 E. Fifth Street, Tempe, Arizona.

(MEMBERS) Present:

Don Cassano (Chair)	Kevin Olson
Paul Hubbell	Shereen Lerner
Jeremy Browning (via phone)	Bonnie Gerepka
Nigel A.L. Brooks	Ryan Guzy
Cyndi Streid	Shana Ellis
Susan Conklu	Lloyd Thomas (via phone)
Charles Huellmantel	Brian Fellows

(MEMBERS) Absent:

Charles Redman

City Staff Present:

Eric Iwersen, Transit Manager	Laura Kajfez, Neighborhoods Services Specialist
Amanda Nelson, Public Information Officer	Chase Walman, Transportation Planner
Shelly Seyler, Deputy Public Works Director	Sue Taaffe, Public Works Supervisor
Tony Belleau, Transportation Planner	Joe Clements, Transportation Financial Analyst

Guests Present:

John Federico, resident	Lori Jones, SRP
Nick Fox, APS	Matthew Goodnight SRP
Shawna Hash, CycleHop	Dave Nelson, CycleHop
JC Porter, ASU	AJ Rayes, ASU student
Alex Albert, WSP	

Commission Chair Cassano called the meeting to order at 7:28 a.m.

Agenda Item 1 – Public Appearances

None

Agenda Item 2 – Minutes

Chair Cassano introduced the minutes of the October 10, 2017 meeting and asked for a motion. A motion was made to approve the minutes.

Motion: Commissioner Nigel A.L. Brooks

Second: Commissioner Paul Hubbell

Decision: Approved

Agenda Item 3 – Maintenance Procedures for Trees near Overhead Power Lines

Nick Fox with APS and Matthew Goodnight with SRP presented information about their respective tree trimming programs. Topics of the presentation included:

- Overview of program
- Operations
- Maintenance
- Outreach

The Commissioners asked the following questions and made the following statements.

- Is the work subcontracted? APS said that most of the tree trimming is contracted. SRP also uses contractors.
- One Commissioner commented that their experience with the pruning crews has been excellent. He also stated that his preference would be for the utility companies to prune the canopy and the city to trim the rest of the tree.
- How far from the utility lines are the trees pruned? It varies depending on the circumstances, but they do not prune for clearance of the telecommunication lines.

Agenda Item 4 – Commission Business

Chair Cassano asked if there were any questions about the proposed language to amending the residency requirements for the Transportation Commission as stated in the city code. The city code currently reads: “The Transportation Commission is composed of fifteen (15) members, who must be Tempe residents and are appointed for a term of three years.

The draft language reads: “There is hereby established a Transportation Commission consisting of fifteen (15) members who are appointed for a term of three years. Two (2) members may be non-residents; one (1) who is affiliated with Arizona State University and one (1) who works in Tempe.”

A Commissioner asked if “affiliated” meant that the person could be either an ASU staff or student. Staff responded that was the intention.

A motion was made to approve the language presented by staff.

Motion: Commissioner Kevin Olson

Second: Commissioner Brian Fellows

Decision: Approved

Agenda Item 5 – Bike Share

Sue Taaffe made a presentation about Tempe’s bike share program. Topics of the presentation included:

- Background
- Trips to date
- Miles ridden
- Average trip time and distance
- Outreach
- Next steps

The Commissioners asked the following questions and made the following statements.

- Did Scottsdale choose a different vendor? Scottsdale had been talking with Lime Bike about launching a system. GRID decided to launch a system on Nov. 6 without an agreement with Scottsdale.
- How much access does the city have to the data? There is a section in the contract that states that the city may request any data CycleHop possesses. If there is additional data that the Commission would like to see in the monthly reports, the city can request that information.
- Are there any plans to locate stations near schools? Staff had met with the Tempe Union High School District prior to the launch and they were not interested in having stations near their facilities.
- It appears that some of the stations are located along streets that are challenging due to the lack of infrastructure.
- Is the city considering dockless bike share systems? At this time, there is nothing preventing a vendor from operating a dockless system in Tempe.
- Can a neighborhood or business sponsor a station, and would CycleHop maintain the additional bikes? Yes they can, but there is no advertising permitted. The city does not have the funding to purchase additional bikes and racks. The contract with CycleHop stipulates that a certain number of bikes and racks will be maintained in Tempe and as such the contract would likely have to be amended.
- At what point would the city consider moving low performing stations to other locations? We will continue to monitor ridership at low performing stations and relocate them as necessary.
- Why is the hourly rate \$7 and the monthly rate only \$15? The hourly rate starts when the bicycle is unlocked and ends when it is locked, which means the user pays a 12 cent per minute rate. The maximum fee for using a bicycle in a 24-hour period is \$25. The monthly rate allows for 60 free minutes a day and the user will be charged for any usage over that time period.

Agenda Item 6 – Plan for Expansion of Bicycle/Pedestrian Paths

Chase Walman made a presentation about Tempe's bicycle/pedestrian projects. Topics of the presentation included:

- Current status
- Recently completed projects
- Projects under construction
- Projects in design
- Federal funding

A Commissioner asked how projects could be added to the list. The best time for the Commission to make project recommendations is during the annual pedestrian assistance grant process every spring.

Agenda Item 7 – Department & Regional Transportation Updates

Eric Iwersen handed out information about the Orbit Saturn celebration on Nov. 25. Sue Taaffe mentioned that, due to construction in the Cassano Room, the January and February meetings may be held at a different location.

Agenda Item 8 - Future Agenda Items

The following future agenda items have been previously identified by the Commission or staff:

- December 12
- January 9
 - Commission Business
 - Speed Limits
 - Crash Data, Enforcement and Texting
 - Fifth Street Streetscape Project

- February 13
 - North/South Railroad Spur MUP
 - FY 18/19 Paid Media Plan
 - Prop 500
 - Bike Hero Award
 - Streetcar
- March 13
 - Capital Improvement Project Update
 - Alameda Drive Streetscape
 - Upstream Dam Bridge
- April 10
 - Vision Zero
- May 8
 - MAG Design Assistance Grants
- June 12
 - Streetcar
- July 10
- August 14
- September 11
 - Annual Report
- October 9
- November 13
 - Orbit Saturn
- TBD: Bicycle/Pedestrian Signal Activate Operations Update

The December 12, 2017 meeting was cancelled. The next meeting is scheduled for January 9, 2018.

The meeting was adjourned at 8:27 a.m.

Prepared by: Sue Taaffe

Reviewed by: Shelly Seyler and Eric Iwersen