



## Boards & Commissions

# 2017 Annual Report





City of Tempe  
P.O. Box 5002  
31 East Fifth Street  
Tempe, AZ 85280  
480-350-8225

Dear City of Tempe Resident,

In Tempe, we are committed to maintaining a strong connection with our residents by emphasizing the importance of open government and transparent communication. In an effort to further this goal and on behalf of the Tempe City Council, I am proud to announce the release of our second Board and Commission Annual Report.

The City of Tempe has 27 boards, commissions and public bodies that advise the Mayor, City Council and staff on topics that range from economic development and sustainability to veteran's affairs and disability concerns. We are fortunate to have more than 250 Tempe residents and community members serve on these boards and commissions and a number of these boards have numerous residents waiting to serve.

This annual report will serve the City Council and our community as a whole as a resource guide in understanding the issues and proposals that our Boards and Commissions are working on and how they relate to the Council's Strategic Priorities (listed below). We hope you'll enjoy learning about our goals and accomplishments and that you may be inspired to serve our community in the future.

Sincerely,

A handwritten signature in blue ink that reads 'Mark W. Mitchell'.

Mark W. Mitchell, Mayor  
City of Tempe

**Mark W. Mitchell**  
Mayor

**Robin Arredondo-Savage**  
Vice-Mayor

**Kolby Granville**  
Councilmember

**Randy Keating**  
Councilmember

**Lauren Kuby**  
Councilmember

**Joel Navarro**  
Councilmember

**David Schapira**  
Councilmember

Tempe City Council Strategic Priorities:

1. Ensuring a safe and secure community through a commitment to public safety and justice
2. Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members
3. Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.
4. Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.
5. Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base

# Table of Contents

<b>Tempe Arts and Culture Commission</b> .....	<b>4</b>
<b>Tempe Aviation Commission</b> .....	<b>9</b>
<b>Board of Adjustment</b> .....	<b>12</b>
<b>Commission on Disability Concerns</b> .....	<b>14</b>
<b>Development Review Commission</b> .....	<b>19</b>
<b>Tempe Family Justice Commission</b> .....	<b>22</b>
<b>Tempe Fire Public Safety Personnel Retirement System Board</b> .....	<b>27</b>
<b>Hearing Officer</b> .....	<b>29</b>
<b>Tempe Historic Preservation Commission</b> .....	<b>30</b>
<b>Tempe Human Relations Commission</b> .....	<b>36</b>
<b>Industrial Development Authority of the City of Tempe</b> .....	<b>39</b>
<b>Joint Review Committee</b> .....	<b>40</b>
<b>Judicial Advisory Board</b> .....	<b>42</b>
<b>Library Advisory Board</b> .....	<b>44</b>
<b>Mayor’s Youth Advisory Commission</b> .....	<b>48</b>
<b>Merit System Board</b> .....	<b>51</b>
<b>Neighborhood Advisory Commission</b> .....	<b>52</b>
<b>Parks, Recreation, Golf, and Double Butte Cemetery Advisory Board</b> .....	<b>55</b>
<b>Tempe Police Public Safety Personnel Retirement System Board</b> .....	<b>58</b>
<b>Risk Management Trust Board</b> .....	<b>60</b>
<b>Tempe Sustainability Commission</b> .....	<b>62</b>
<b>Technical Code Advisory Board of Appeals</b> .....	<b>65</b>
<b>Transportation Commission</b> .....	<b>67</b>
<b>Tempe Veterans Commission</b> .....	<b>70</b>

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## **TEMPE ARTS AND CULTURE COMMISSION 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Sec. 2-204. Powers and duties.

The commission shall have the following powers and duties:

- (1) To advise the City Council, through the Community Services Department, in the development of an arts and culture plan and any subplans thereto and to promote such plans;
- (2) To support the City's General Plan goals relating to arts and culture and encourage diverse citizen participation in arts and culture programs and initiatives;
- (3) To advise City staff on arts and culture programs, projects, policies and initiatives;
- (4) To advise the City Council, through the Community Services Department, in articulating the vision for and explore the critical issues relating to arts and cultural development based on projected arts and culture funding.

TCC § {Chapter 2, Article V, Division 3, Section 2-200}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Deborah Bair	2016-present	9/9
Celina Coleman	2014-present	5/9
Hilary Harp	2010-present	7/9
Anthony Johnson	2015-present	9/9
Kiyomi Kurooka	2012-present	8/9
Charlie Lee	2015-present	9/9
David Lucier	2013-present	6/9
Peggy Moroney*	2015-present	2/3
Kelly Nelson	2012-present	8/9
Aaron Thacker	2016-present	7/9
Jacque Tobias*	2015-present	2/3

\*Commissioners who transferred from the Library and History Museum Advisory Board as of September 2017.

### **Name of Chair and Vice Chair:**

- Chair – Charlie Lee
- Vice Chair – Hilary Harp

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Brenda Abney	CS – Arts & Culture Div.	480.350.5105	brenda_abney@tempe.gov

**Meeting Frequency and Location:**

The Commission held 9 regular meetings and one retreat in 2017. The Commission meets regularly the second Wednesday of the month at 6pm in the Carter Lounge at Tempe Center for the Arts.

**Number of Meetings Cancelled and Reason for Cancellation:**

July and August regular meetings were not held as TMAC/TACC typically has a summer recess for one to two months between June & August.

**Vacancies and Duration of Vacancies:**

No vacancies

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

**Mission Statement:**

A great city is defined by its arts and culture. The mission of the Tempe Arts & Culture Commission is to support an atmosphere in which arts and culture can flourish, and to inspire Tempe citizens to recognize arts and culture as essential to the whole life of our community.

**Accomplishments (Past 12 Months):**

With the formation of the Arts & Culture Division in 2016, Tempe Municipal Arts Commission spent months discussing necessary changes to the ordinance to reflect its future service to all workgroups within the division: Tempe History Museum, Tempe Center for the Arts, public art, arts engagement, and arts education. The results are the following:

**Ordinance adoption:** Both TMAC and the History Museum and Library Advisory Board members were involved in discussions about proposed changes to the ordinance, which were approved by both boards in March and April 2017. The ordinance is the revised version adopted and in effect as of June 24, 2017. This Annual Report reflects TMAC information through June 23, 2017 and TACC information from June 24, 2017 to present. Commission members Jacque Tobias and Peggy Moroney moved from the Tempe History Museum and Library Advisory Board to join TACC in June 2017.

**Name Change:** Tempe Municipal Arts Commission was renamed Tempe Arts and Culture Commission. Commission members reviewed and discussed proposed changes to the ordinance and attended City Council meetings. Name change went into effect June 24, 2017.



*Fulfills Tempe Arts & Culture Plan Recommendation 5.7*

*Fulfills Tempe Arts & Culture Plan Recommendation 5.8*

**Commission Membership Composition Established:** Commission members discussed and proposed specific categories of expertise to be represented among the members, as stated in Sec. 2-200 of the TACC Ordinance.

(B) The Commission's members shall be from the following categories, however, no more than three (3) members can fill the same category and a minimum of 51% of the members of the Commission shall be Tempe residents:

- (1) Practicing artists from various disciplines.
- (2) K-12 arts and culture teacher or K-12 affiliate or teaching artist.
- (3) Affiliate from the Arizona State University Herberger Institute for Design and the Arts.

- (4) Urban planner or design or architect or historian.
- (5) Student from a post-secondary school (one-year term).
- (6) Representative from a business or organization that supports arts and culture.
- (7) Tempe resident with an interest in arts and culture.

*Fulfills Tempe Arts & Culture Plan Recommendation 5.7*



Tempe Municipal Arts Commission/Tempe Arts and Culture Commission Agenda items, events, and liaison efforts:

**Annual Retreat:** The Commission’s second annual retreat was held on February 27, 2017 at the Tempe History Museum. Staff directors of Tempe Center for the Arts, Tempe History Museum, public art, and arts engagement gave presentations with the goal of imparting a comprehensive understanding of all areas of the newly formed Arts and Culture Division.

*Fulfills Tempe Arts & Culture Plan Recommendation 5.9*



**Public Arts Projects:** Commission members reviewed, discussed and made recommendations on three public art projects during 2017: the on-going, multi-site INFLUX program, Tempe Streetcar, and Highline Canal Multi-use Pathway. In addition, several commission members attended public meetings for the Tempe Streetcar public art projects that involves five artists creating work for each of the four streetcar zones.

*Fulfills General Plan 2040 Community Design Objective #1: Create recognizable and usable “places.”*

*Fulfills General Plan 2040 Community Design Objective #2: Provide focal points.*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #1: Maintain a strong commitment to advance Tempe as a vibrant and progressive community for cultural and artistic activity.*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #4: Encourage incorporation of public art into major public and private projects to enhance the city’s community character as well as the built environment.*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #6: Ensure access to arts, library and cultural amenities to benefit the entire community including residents, businesses, visitors, and tourists.*



**Art in Private Development Projects:** Commission members reviewed, discussed and made recommendations on Art in Private Development proposals for public art projects to be located at the Watermark, in the Rio 2100 development, and in Emerald Center.

*Fulfills General Plan 2040 Community Design Objective #1: Create recognizable and usable “places.”*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #1: Maintain a strong commitment to advance Tempe as a vibrant and progressive community for cultural and artistic activity.*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #4: Encourage incorporation of public art into major public and private projects to enhance the city’s community character as well as the built environment.*

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #6: Ensure access to arts, library and cultural amenities to benefit the entire community including residents, businesses, visitors, and tourists.*



**Liaisons efforts** – Members of the Commission serve as Arts & Culture Liaisons in many capacities:

**Public Art** – Commission members served on artist selection panels for the following projects:

- Highline Canal Multi-use Pathway
- Broadmor & Riverside Neighborhoods, in conjunction with the Maryann Corder Neighborhood Grant Program
- Estrada Park
- IN FLUX - annual program for temporary public art projects valley-wide

**Tempe Galleries** – Commission members served on jury panels for the selection of artists to be included in exhibits at the Gallery at TCA and Tempe Community Galleries (post office and library locations).

**Arts Grants** – Commission members served in the grant review process for Tempe Arts Grants which are awarded to applicants offering arts programs and events that serve the Tempe community.

- Youth and Family Arts Grants
- Artistic Excellence Arts Grants
- School Arts Grants

**Arts Engagement** – A commission member currently serves on the Tempe Team for AZ Creative Communities Institute which offers a unique opportunity to explore the many ways creativity can be put to work for positive community impact. The AZ CCI is taking place over 12 months, and includes four, 2-day learning sessions while planning and implementing an Artist Residency project specific to South Tempe.

**Arts Outreach** – Commission members served as docents for the following events/activities:

- Tempe Festival of the Arts – handing out Public Art Walking Guides and sharing information about the city's public art collection with Spring and Winter festival goers
- Public Art Walking Guide distribution to hotels, restaurants, and other locations around Downtown Tempe and along Tempe Town Lake
- Bike to Art Tour – involved in planning and executing this first-time event
- Urban Tree Expo – sharing information about the city's public art with expo patrons

*Fulfills General Plan 2040 Public Art and Cultural Amenities Objective #1: Maintain a strong commitment to advance Tempe as a vibrant and progressive community for cultural and artistic activity.*



**Danelle Plaza Redevelopment:** More than half of the commission members have engaged in conversations and site visits regarding Danelle Plaza and have a keen interest in integrating the creative community into the redevelopment plan. Newtown Community Development was invited by commission members to attend a TACC meeting and David Crummey of Newtown presented at the November TACC meeting.

*Addresses Tempe Arts and Culture Plan Recommendation 1.4: Support expansion [and preservation] of Tempe's live music scene.*

*Addresses Tempe Arts and Culture Plan Recommendation 3.11: Involve artists early in the design process of City capital and private development projects.*

*Addresses Tempe Arts and Culture Plan Recommendation 3.16: Develop a comprehensive inventory of existing and potential arts spaces and cultural venues.*

*Addresses Tempe Arts and Culture Plan Recommendation 3.18: Explore development of artists' live/work project.*



**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Goal: Continue to support staff initiatives that address recommendations stated in the Tempe Arts and Culture Plan**

- 5.9 – Conduct an annual planning retreat for the Arts and Culture Commission.
- 5.10 – Agendize a cultural development issue for regular Arts Commission Discussion.
- 5.11 – Develop Commission meeting agendas by consultation between the Commission chair and staff.
- 1.4 – Support expansion of Tempe’s live music scene.



**Goal: Continue to support staff initiatives that address objectives stated in General Plan 2040**

**Public Art and Cultural Amenities Objectives**

- PACA 1 – Maintain a strong commitment to advance Tempe as a vibrant and progressive community for cultural and artistic activity
- PACA 2 – Continue to collaborate with the community partners, neighborhoods, artists, cultural groups, educational institutions and other entities
- PACA 3 – Enhance the diversity of art, library and cultural amenities, facilities and collections that support, educate and enrich the community
- PACA 4 – Encourage incorporation of public art into major public and private projects to enhance the city's community character as well as the built environment
- PACA 5 – Encourage the continuation and expansion of innovative arts and cultural programming that further enriches the community

**Community Design Objectives**

- CD 1 – Create recognizable and usable “places”
- CD 2 – Provide focal points





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## **TEMPE AVIATION COMMISSION 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

- (1) To advise the mayor and city council and assist city departments regarding the impact of aircraft and airport operations on Tempe residents;
- (2) To advise the mayor and city council and assist city departments in the monitoring, implementation and enforcement of agreements made between the City of Phoenix and the City of Tempe concerning the operations of Sky Harbor International Airport;
- (3) To advise the mayor and city council and assist city department in studies conducted of local airports and their development, with regard to potential impacts on Tempe residents; and
- (4) To advise the mayor and city council and assist city departments on land use measures that could mitigate the impact of aircraft and airport operations.

TCC § {Sec. 2 -220 }

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Lane Carraway	1/2014 – 11/2017	All meetings in 2017
Robert Dixon	4/2016 – 11/2017	All meetings in 2017
W. David Doiron	4/2017 – 11/2017	All meetings appointed March 23, 2017
Shannon Dutton	7/2012 – 11/2017	All meetings in 2017
Mark Garrigan	10/2012 – 1/2017	No meetings before 2/21/2017 resign.
Gordon Gauss	7/2012 – 11/2017	All meetings in 2017
Robert Miller	7/2017-11/2017	All meetings appointed June 15, 2017
David Naugle	1/2015 – 9/2017	Missed June, October, November -17
John Q. Nunes	4/2015 – 11/2017	Missed Sept., October 2017
Mike Sonenberg	2/2016 – 2/2017	All meetings before 4/11/2017 resign.
Tim Teserio	4/2017 – 11/2017	All meetings appointed March 23, 2017

### **Name of Chair and Vice Chair:**

- Chair – Lane Carraway
- Vice Chair – Gordon Gauss

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Oddvar Tveit	PW/WUD/Environmental	(480) 350-8300	oddvar_tveit@tempe.gov

**Meeting Frequency and Location:**

The Aviation Commission meets every second Tuesday of the month except for one month off, typically July or August. In 2017 nine meetings have been held. Instead of the March meeting a tour of the FAA facility (PHX TRACON) was provided for the members. (A quorum notice was posted). Meetings are held in the Public Works Conference Room, Garden Level City Hall Complex.

**Number of Meetings Cancelled and Reason for Cancellation:**

No posted meetings have been canceled to date in 2017. After the commission's size was reduced from eleven to nine members in 2014, there have been no meeting cancellations due to lack of quorum.

**Vacancies and Duration of Vacancies:**

The commission had two vacancies, one from 9/9/2016 and one from 2/21/2017 which both ended 3/23/2017, and a third vacancy from 4/11/2017 to 6/15/2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

The Aviation Noise Abatement Subcommittee was established on 7/12/2016, to further investigate noise mitigation and fly friendly recommendations to the Tempe Aviation Commission for the Phoenix Sky Harbor International Airport. The subcommittee met until its sunset 7/12/2017, after which the Commission established a Noise Abatement Office subcommittee to explore further a proposal made by the old subcommittee to the full Commission. The old subcommittee met 6 times in 2017, and the new subcommittee has met 2 times in 2017. The old subcommittee members included Lane Carraway, Robert Dixon, Shannon Dutton, John Q. Nunes and Mike Sonenberg. The new subcommittee consists of the same members except for Mike Sonenberg, who was replaced by Tim Teserio. One meeting by the old subcommittee was been canceled due to lack of quorum, and one meeting by the new subcommittee was rescheduled to another day in October 2017 due to lack of quorum.

**Mission Statement:**

To assist and advise the City of Tempe Mayor, City Council and City departments regarding the impact of Aircraft and Airport operations on Tempe residents, maintaining and improving Livability and Sustainability of Tempe neighborhoods.

**Accomplishments (Past 12 Months):**

Enhancing quality of life for all Tempe residents:

- TAVCO has devoted considerable amount of their time to research and discuss a recommendation about Tempe taking the initiative to get a joint noise office established that could include cities in the east valley that surround the Phoenix Sky Harbor International Airport.

Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service, and communication with community members:

- TAVCO continued to keep up communications with the City of Phoenix and the FAA Air Traffic Control organization at the airport educate themselves about air traffic operations over residents located under the flight paths and throughout Tempe.
- The need for amateur drone use restrictions and for the city to look at developing a commercial drone use permitting process to ensure that necessary FAA authorization, insurance coverage and public safety concerns can be addressed upfront.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Enhancing quality of life for all Tempe residents:

- Proceed to inform Council about a recommend the establishment of a forum for cooperation between airport impacted communities to jointly provide timely input to federal plans for actions inside PHX airspace.

Developing and maintaining a strong community connection:

- Continue outreach and engagement efforts with residents of the City of Tempe regarding aviation issues and how to get involved.
- Encourage collaboration between the City of Phoenix and the City of Tempe to host additional public meetings and events.

## **BOARD OF ADJUSTMENT 2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Board of Adjustment hears & decides variance applications; appeals from the decision(s) made by the Hearing Officer, pertaining to variances and abatements; & appeals from any decision(s) made by the Zoning Administrator. The Board consists of seven (7) members & two (2) alternates. Each member must be a Tempe resident. Alternate members serve at the Board hearing whenever a regular Board member is unable to attend, or must decline due to conflict of interest. The terms are for three (3) years.

TCC § {AZ Revised Statues § 9-462-06; ZDC Part 1, Chapter 3, Section 1-306}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Confer, John 'Jack'(Alternate)	12/12/2013 to present	Attended 2 Meetings; Absent 1 Mtg
Cullens, Kevin	06/25/2015 to present	Attended 3 Meetings
Dare, Albert (Alternate)	02/13/2014 to present	Attended 3 Meetings
Frazey, James	12/08/2016 to present	Attended 3 Meetings
Kausal, Richard	02/02/2013 to present	Attended 3 Meetings
Lyon, David, Vice Chair	12/04/2014 to present	Attended 3 Meetings
Naugle, David	02/13/2014 to present	Attended 3 Meetings
Puzauskas, John	12/13/2012 to present	Attended 3 Meetings
Sell, Jan (Chair)	12/12/2013 to present	Attended 2 Meetings; Absent 1 Mtg

### **Name of Chair and Vice Chair:**

- Chair – Jan Sell
- Vice Chair – David Lyon

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Steve Abrahamson, Principal Planner	Community Dev - Planning	480-350-8359	steve_abrahamson@tempe.gov
Diane McGuire, Admin Assist II	Community Dev - Planning	480-350-8332	diane_mcguire@tempe.gov

### **Meeting Frequency and Location:**

The Board meets as needed, typically on the 4th Wednesday of each month at 6:00 PM in the Tempe City Council Chambers; a Study Session is held at 5:30 PM.

### **Number of Meetings Cancelled and Reason for Cancellation:**

During the reporting period of January 2017 through November 2017, eight (8) (January thru August) Board of Adjustment hearings were cancelled due to lack of cases to be heard. Three (3) hearings were held (September, October & November). Those hearings pertained to two (2) appeals of Zoning Administrator denials for medical marijuana dispensary locations; one (1) appeal of an approved property abatement; and one (1) appeal of an approved landscape variance.

**Vacancies and Duration of Vacancies:**

There were no vacancies during the reporting period of January 2017 through November 2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

## MAYOR'S COMMISSION ON DISABILITY CONCERNS 2017 ANNUAL REPORT

### Description as Defined in Ordinance:

The Tempe Mayor's Commission on Disability Concerns (CDC) is staffed through the Office of Strategic Management and Diversity by the ADA Compliance Specialist.

The CDC's purpose, powers and duties are:

- 1) To suggest to the mayor and city council qualified and interested persons for appointment to commission vacancies;
- 2) To advise and make recommendations to the city council and to assist city departments and the city manager in the establishment of essential policies, rules and regulations relating to compliance with federal and state disabilities legislation or regulation and on other disabilities concerns and issues as needed;
- 3) To prepare and submit an annual report to the city manager and city council;
- 4) To take further actions as may be deemed necessary and appropriate to further the goals of the Commission. List the powers and duties of the Board/Commission, as provided for in the Tempe City Code.

TCC § {{2-265}}

### List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Kim W. Fisher (Resigned)	06/25/2015 - 12/31/2018	4/5
Irene F. Mochel	01/27/2011 - 12/31/2017	10/10
Paul C. Bennewitz	12/13/2012 - 12/31/2018	10/10
Rachel Phillips	02/02/2012 - 12/31/2017	10/10
Ben Campbell	06/14/2012 - 12/31/2019	7/10
Wendy Dietrich	12/17/2015 - 12/31/2019	8/10
Diane C. Moran	01/27/2011 - 12/31/2017	10/10
Jeffery C. Oats	06/25/2015 - 12/31/2017	7/10
Katherine Schmidt (New)	04/03/2017 - 12/31/2019	6/7

### Name of Chair and Vice Chair:

- Chair – Irene Mochell
- Vice Chair – Paul Bennewitz

### Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Michele Stokes, ADA Compliance Specialist	Office of Strategic Management and Diversity	480-350-2704 Relay Users: 7-1-1	Michele_Stokes@Tempe.gov

**Meeting Frequency and Location:**

The Commission on Disability Concerns (CDC) met monthly during 2017. Meetings are held on the first Monday of the month from 6:30 p.m. to 8:00 p.m. at the Tempe Public Library, in the 2nd Floor Boardroom at 3500 S. Rural Road, Tempe AZ, 85282.

**Number of Meetings Cancelled and Reason for Cancellation:**

Two meetings were cancelled this year. April 3, 2017 meeting was cancelled due to lack of a quorum. The July 3, 2017 meeting was cancelled due to Independence Day holiday falling on the following day, July 4, 2017.

**Vacancies and Duration of Vacancies:**

The CDC currently has one vacancy due to a commissioner moving out of state. The position became vacant in August 2017. A prior vacancy was filled in May 2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

MISSION: The Commission on Disability Concerns will advise the Mayor, Council, City Departments, and others by making recommendations to facilitate access and inclusion for people with disabilities in our Tempe community.

VISION: Promoting Awareness, Ability, Access, Advocacy, and Achievements

**Accomplishments (Past 12 Months):**

In 2017, the Tempe Commission on Disability Concerns committed to serving Tempe and the community by providing opportunities for promoting awareness, ability, access, advocacy, and achievements through publicity and events.

**March 23, 2017 – American Indian Disability Summit**

The CDC shared Tempe's Commission on Disability Concerns and Tempe Access information at the American Indian Disability Summit which attracted over 150 individuals and agencies around the Valley.

**April 25, 2017 - 29th Annual Mayor's Disability Awards**

The Commission on Disability Concerns hosted the 29th Annual Mayor's Disability Awards at the Tempe Center for the Arts. Over 175 attendees were present to recognize six educators and leaders in the community and witness the Mayor's and Tempe Diablo's presentation of nine scholarships to Outstanding Tempe students with disabilities. These 15 awardees were selected from 25 nominations received. The event received the most sponsors of any Disability Awards in the past 29 years: 10 sponsors were secured!

**July 26, 2017 – 27<sup>th</sup> ADA Anniversary - Tempe Access and Inclusion publicity**

The CDC and Office of Strategic Management and Diversity promoted highlights of Tempe's disability access and inclusion efforts to over 100 attendees at Ability360's disability advocates celebration and via Tempe's PIO publicity. Highlights featured activities regarding CDC efforts; Tempe ADA compliance status; Access Tempe Guide of over 80 resources for disability services in the East Valley; Information on Tempe's inclusion efforts regarding communications, transportation and employment. Information was shared on the status of Tempe's Gila River Indian Community grant funded pilot project: ADA Wayfinding, which will facilitate transit stop wayfinding for people who are blind. Information on Tempe's disability employment supports, future activities such as Captioning of Tempe Channel 11, status of the ADA Transition Plan, Lockbox and Vial of Life information, Information on Tempe's new playground standards for accessibility.

**October 31, 2017 - Tempe Presents: Deaf/Hard of Hearing/Disability Job Fair**

The Commission on Disability Concerns and Arizona@Work conducted its second annual job fair providing opportunities for 25 employers, and 4 agencies to share information and recruit qualified employees who are Deaf, Hard of Hearing or who have disabilities. Over 150 applicants were in attendance. This event recognizes October as Disability Awareness month.

**November 14, 2017 – Youth Mock Interviewapalooza**

The Commission on Disability Concerns hosted the Arizona@Work, DES Rehabilitation Services Administration Transition to Work and employers who collaborated to provide a Transition to Work opportunity with Tempe High School students with disabilities. The event was an opportunity to prepare their master application and experience a mock job fair and interviews to receive constructive feedback. Over 250 were in attendance along with employers: Goodwill, St. Joseph the Worker, Valley Metro, Motor Vehicle Department, EEOC, City of Tempe, and more.

**The CDC reviewed and provided feedback and comments regarding the following events, architectural plans and projects throughout the year to facilitate access:**

January 9, 2017

Recreation Prioritization Methodology  
CDC Future Goals & Priorities

February 6, 2017

Information Access Needs Assessment

March 6, 2017

5<sup>th</sup> Street and Farmer Project Update

May 1, 2017

29<sup>th</sup> Annual Disability Awards

June 5, 2017

Tempe Streetcar Project Update

August 7, 2017

CDC Strategic Planning

September 11, 2017

Kiwanis Splash Playground 60% Plans  
Tempe Streetcar 60% Plans

October 2, 2017

5<sup>th</sup> Street and Farmer Project 30% Plans

November 6, 2017

OSMD - ADA Access and Inclusion Strategic Management Goals

December 4, 2017

Tempe - Employment for People with disabilities



**Council Priority – Goals**

In August 2017, the CDC identified priorities to address various City Council Priorities for the following year. The highest priorities are:

- #1 Employment – Promote city internships and volunteer opportunities for youth and adults with disabilities.
- #2 Policy – Recommend disability policy changes and code clarification to increase access and inclusion, as needed.
- #3 Training – Provide quarterly disability inclusion training and access training to city staff and commissioners
- #4 Employment – Promote vendors who can provide employment services (Via Access Tempe)
- #5 Policy – Provide public information on city policies increasing access and inclusion

**Additional priorities:****Employment**

Tempe Presents: Job Fair continuation and Tempe HR table and CDC table at other disability job fairs

**Commission Involvement**

Invite companies, agencies serving people with disabilities to be CDC partners  
 Host a round table discussion on priorities  
 Conduct surveys to identify community priority

**Communication**

Send press releases on CDC and collaborative activities  
 Staff CDC table at disability events  
 Share CDC activities with partners for distribution

**Training**

Provide quarterly training opportunities to the CDC on hot disability access and inclusion topics  
 Provide, partner, or promote public training opportunities

**Policy**

Promote information on disability policies and best practices that increase access and inclusion

List and describe the Board/Commission accomplishments during the reporting period, and how the accomplishments relate to the City Council's established strategic priorities.

**The following accomplishments relate to the following priority numbers:****Council Priority #3 – Quality of Life**

- #3.13 - Sharing Tempe's disability resources at the American Indian Disability Summit on March 23, 2017
- #3.13 - Hosting the 29th Annual Mayor's Disability Awards - April 25, 2017 at Tempe Center for the Arts, Lakeside Room
- #3.13 - Hosting "Tempe Presents: "Job Fair at the Library in October 31, 2017 to highlight disability relationships / resources
- #3.13 - Publicizing "Information Access in Tempe" for residents with intellectual disabilities - efforts and outcomes
- #3.13 - Publicizing Tempe's accessible amenities and services through media outlets as appropriate
- #3.13 - Identification of accessible affordable housing and additional services for the Tempe Access Web Map
- #3.14 - Hosting Phase II of the ADA Transition Plan Public Involvement Process – Open House and Outreach

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The CDC goals for 2018 reflect the following City Council priorities.

**Council Priority #3 – Quality of Life**

- #3.13 - Employment – Promote city internships and volunteer opportunities for youth and adults with disabilities.
- #3.13 - Policy – Recommend disability policy changes and code clarification to increase access and inclusion, as needed.
- #3.13 - Training – Provide quarterly disability inclusion training and access training to city staff and commissioners
- #3.13 - Employment – Promote vendors who can provide employment services (Via Access Tempe)
- #3.13 - Policy – Provide public information on city policies increasing access and inclusion

## ***DEVELOPMENT REVIEW COMMISSION*** **2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Development Review Commission is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

TCC § {1-312 (ZDC)}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
<b><u>DECEMBER 2016 – JUNE 2017</u></b>	<b><u>DECEMBER 2016 – JUNE 2017</u></b>	<b><u>DECEMBER 2016 – JUNE 2017</u></b>
Linda Spears - Chair	6/14/2012 – 7/1/2018	10 meetings
David Lyon – Vice-Chair	6/25/2015 - 7/1/2018	12 meetings
Thomas Brown	6/25/2015 – 7/1/2017	11 meetings
Angela Thornton	7/1/2012 - 7/1/2017	8 meetings
Scott Sumners	6/23/2016 – 7/1/2019	8 meetings
Philip Amorosi	6/23/2016 – 7/1/2019	12 meetings
Andrew Johnson	6/25/2015 – 7/1/2018	10 meetings
*Gerald Langston-Alternate	7/1/2014 – 7/1/2017	1 meeting
Barbara Lloyd-Alternate	6/23/2016 – 7/1/2019	5 meetings
Nicholas Labadie-Alternate	8/18/2016 – 7/1/2018	4 meetings

\* *Alternate Commissioner through June 2017*

<b><u>JULY 2017 – OCTOBER 2017</u></b>	<b><u>JULY 2017 – OCTOBER 2017</u></b>	<b><u>JULY 2017 – OCTOBER 2017</u></b>
Linda Spears – Chair (2)	6/14/2012 – 7/1/2018	8 meetings
David Lyon – Vice-Chair (1)	6/25/2015 - 7/1/2018	6 meetings
Thomas Brown (1)	6/25/2015 – 7/1/2020	8 meetings
Michael DiDomenico (1)	6/15/2017 – 7/1/2020	7 meetings
Scott Sumners (1)	6/23/2016 – 7/1/2019	5 meetings
Philip Amorosi (1)	6/23/2017 – 7/1/2019	8 meetings
Andrew Johnson (1)	6/25/2015 – 7/1/2018	6 meetings
Angela Thornton-Alternate (1)	6/15/2017 – 7/1/2020	3 meetings
Barbara Lloyd-Alternate (1)	6/23/2016 – 7/1/2019	3 meetings
Nicholas Labadie- Alternate (P)	8/18/2016 – 7/1/2018	3 meetings

A 3-Year appointment constitutes a "Full Term"

(P) – Partial term (less than 3 years per term)

(1) – First Full Term

(2) – Final term

**Name of Chair and Vice Chair:**

- Chair – Linda Spears
- Vice Chair – David Lyon

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta	Community Dev - Planning	480-350-8562	Suparna_Dasgupta@tempe.gov

**Meeting Frequency and Location:**

Meetings occur 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, in the Council Chambers. 21 meetings were held Jan-Oct, 2017.

**Number of Meetings Cancelled and Reason for Cancellation:**

2 meetings were cancelled due to lack of Agenda items.

**Vacancies and Duration of Vacancies:**

None.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Development Review Commission is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

**Accomplishments (Past 12 Months):**

Below is the list of all projects heard by the Development Review Commission from December 2016 to October 2017. The Commission took actions on projects heard. Actions include approval, denial or recommendation to City Council.

Fry's Fuel Center 43 (Plat) - PL160289  
 Fry's Fuel Center 43 (Use Permits) - PL160289  
 Wilson Street Townhomes - PL160292  
 Metro 101- PL160362  
 Skyview - PL160154  
 Carson Commercial Site A - PL160375  
 Carson Commercial Site B - PL160374  
 Watermark Tempe (PAD - Commercial) - PL160224  
 Marina Heights (Plat) - PL150232  
 Code Text Amendment – Maintenance - PL170049  
 Aura Watermark (PAD - Residential) - PL160311  
 Shadow Rock (PAD, DPR) - PL160460  
 Shadow Rock (Plat) - PL160460

Streetlights Rio 2100 - PL160379  
Carvana - PL160462  
Lemon Mixed Use Development - PL150469  
Miller-Curry Townhomes - PL170036  
Medical Marijuana Amendment - PL170076  
The Human Bean - PL170025  
Freedom Rio 2100 - PL170062  
Friendship Village - PL170037  
ASU Athletics Facilities District - PL160433  
Tempe Crane - PL170106  
5th Street Prepared Food Market & Bar - PL170154  
Apache and Oak - PL160429  
McClintock Station - PL150499  
Hayden Lane Lofts - PL170081  
Grand @ Papago Park Center Phase 3 - PL170124  
Laveen Smoke Shop Appeal - PL170157  
Daytona Racing Experience - PL170200  
Precision Fleet Services - PL160420  
2nd & Hardy Townhomes - PL170152  
Daybreak Apartments - PL170214  
2100 Rio Retail - PL170197  
DRC Retreat - Tempe Public Library  
Lot 4 BTS - PL170255  
Westin Tempe - PL170238  
Emerald Center, Lot 4, Phase I - PL170178  
Caprock Hospital - PL170216  
BH Properties - The Center South Structure - PL160124  
Hayden Flour Mill - PL170218

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

A retreat was held on September 25, 2017 for DRC to discuss City Council's established strategic priorities and how it relates to the decision making process for all projects that are brought forward for consideration by the Commission. There were some short and long term goals and accomplishments established at this retreat and a summary report is scheduled to be presented to the Commission at the December 12, 2017 Study Session for Commission review and comments.

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## TEMPE FAMILY JUSTICE COMMISSION 2017 ANNUAL REPORT

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### Description as Defined in Ordinance:

(1) To advise the city council and assist city departments in promoting access to justice and safety for victims of domestic violence, dating violence, sexual assault, stalking, and sex trafficking; (2) To advise the city council and assist city departments in providing leadership and facilitating access to resources that will contribute to wrap-around services and a multidisciplinary response for the victims and survivors; (3) To advise the city council and assist city departments on coordinating cross training and multi-disciplinary tools to provide training opportunities to criminal justice personnel and healthcare providers about educational initiatives and systems based standards of practice that are critical to serving the victims of domestic and sexual violence and keeping them safe. (4) To advise the city council and assist city departments on expanding education and outreach to vulnerable populations.

TCC § Ord. No. O2015.25, 6-25-15

### List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Angel Carbajal	June 23, 2016 – Present	Absent: May & September
Ilene Dode	August 18, 2016 – Present	Absent: May, June
Andi Fetzner	August 18, 2016 – December 31, 2017	Absent: May, June, August
Patrick Foster	October 12, 2015 – Present	Absent: February 2
Kimberly Frick	September 8, 2016 – October 17, 2017	Absent: February 21, August & September
Judith Homer	August 18, 2016 - Present	Absent: July
Beatrice Kastenbaum	October 12, 2015 – Present	Absent: June, August
Karyn Lathan	October 12, 2015 – Present	100% attendance
Celeste Plumlee	June 15, 2017 – Present	Absent: June & September
Kristen Scharlau	October 12, 2015 – Present	Absent: August
Margaret Tinsley	June 23, 2016 – Present	100% attendance
Bill Richardson	October 12, 2015 – January 17, 2017	n/a

### Name of Chair and Vice Chair:

- Chair – Karyn Lathan
- Vice Chair – Margaret Tinsley

### Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Paul Bentley	Human Services	480-350-5426	Paul_Bentley@tempe.gov

### Meeting Frequency and Location:

The Family Justice Commission typically meets on the third Tuesday each month at 6:00 p.m., in the Second Floor Library Board Room, Tempe Public Library, 3500 South Rural Road, Tempe.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Tempe Family Justice Commission cancelled one (1) meeting (April 18, 2017) due to Advocacy Center Site visits

**Vacancies and Duration of Vacancies:**

At Large Member – January 2017 – June 15, 2017

Arizona State University Faculty Member – October 2017 - Present

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Mission of the Family Justice Commission is to provide advice, recommendations, and guidance to the Mayor and City Council that promotes a coordinated community response to issues related to domestic and sexual violence.

**Accomplishments (Past 12 Months):****City Council Priority: Strong Community Connections****Creating Stakeholder Buy-In:**

- Tour advocacy centers to learn how organizations serve their community
  1. Mesa Family Advocacy Center
  2. City of Phoenix Family Advocacy Center
  3. Amberly's Place – Yuma, AZ
  - Specific topics covered were the center's mission, vision, scope, funding, partners, structure (facility and organization), and performance measures
- Create a list of stakeholders
  - A list of common Social Services agencies referred to by CARE7

**City Council Priority: Safe & Secure Communities****Establish Recommendations:**

- Research Best Practices
  - The Commission conducted literature review exploring best practices and addressing community needs specific to victims of domestic violence, dating violence, sexual assault, stalking and sex trafficking
- Identify data/terminology
  - Commissioners inclusive of Tempe Police Department identified specific terms and data necessary to evaluate the current status of the City of Tempe as relates to victims of domestic violence, dating violence, sexual assault, stalking and sex trafficking
  - The Tempe Police Department and CARE7 provided monthly updates as part of the Tempe Family Justice Commission's regular meeting that corresponds to data and terminology identified above
    - The Commission is receiving current updated on crime data numbers relative to the crime types above
  - Creation of Advocacy Center Proposal ([see attached](#))

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):****City Council Priority: Strong Community Connections**

- Create stakeholder buy-in
  - Market advocacy center proposal
  - Create education piece
  - Greater integration of the Commission with town and all academics
  - Deliver community story tour
- Gaining community support
  - Spread awareness and mission of the commission

# MEMORANDUM



TO: Honorable Mayor Mark Mitchell and Councilmembers  
FROM: Karyn Lathan, Chair  
City of Tempe Family Justice Commission  
DATE: August 10, 2017  
SUBJECT: Advocacy Center

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As you know, the directive provided to the City of Tempe Family Justice Commission by Mayor and Council through city ordinance is as follows:

1. “To advise the city council and assist city departments in promoting access to justice and safety for victims of domestic violence, dating violence, sexual assault, stalking and sex trafficking”
2. “To advise the city council and assist city departments in providing leadership and facilitate access to resources that will contribute to wrap-around services and a multidisciplinary response for the victims and survivors.”
3. “To advise the city council and assist city departments on coordinating cross training and multidisciplinary tools to provide training opportunities to criminal justice personnel and healthcare providers about educational initiatives and system based standards of practice that are critical to serving the victims of domestic and sexual violence and keeping them safe.”
4. “To advise the city council and assist city departments on expanding education and outreach to vulnerable populations.”

These directives are in line with Tempe City Council Strategic Priorities: ***Safety & Justice, Community Connection and Quality of Life.***

In consideration of this direction, the Tempe Family Justice Commission has worked diligently over the last several months to review how the city approaches crimes of violence from an investigation/enforcement perspective. The commission has also focused on increasing awareness of methods used to increase and promote reporting, and inventoried the services that are available to victims of crimes. This included analysis of current crime data, an informal needs assessment of victim services currently available, hosting meetings with a variety of stakeholders including service providers and school district representatives, and advocacy center site visits to determine “best practices” within the state.

On average based on 2014 through 2016 crime data, the City of Tempe experiences approximately 110 sexual assaults, 140 domestic violence aggravated assaults, and 1,040 domestic violence misdemeanor assaults.

Through this review, the commission determined that having the ability to treat victims in one location where they can meet with investigating law enforcement officers, healthcare



providers, crisis counselors, and victim advocates results in a collaborative response that helps minimize the trauma that the victim may experience and promotes engagement within the criminal justice system.

It is important to note that the City of Tempe has very robust crime victim advocacy services through CARE7. Additionally, CARE7 has partnered with the Tempe Police Department's Special Victims Unit wherein a Victim Advocate has been embedded with detectives and is able to provide immediate and enhanced services to victims of crimes. This has proved to be a very successful project which has resulted in nearly a 100% increase in victim/advocate contacts (approximately 400 victims utilizing CARE 7 services in the first quarter of fiscal year 2017/2018).

Through this review process, the commission has determined that a "best practice" and more importantly a great need exists within our community for a single location within the city that provides comprehensive services to victims of crime. The commission recommends a single location where victims can meet with law enforcement officers, undergo a medical examination by licensed healthcare providers, receive services from victim advocates and engage in counseling all through a "trauma informed" lens. The commission believes that such a facility will enhance victim engagement through the entire criminal justice process and would be extremely beneficial for our victims.

This facility would serve victims of any crime and would be a safe place for the entire community. It is the desire of the Commission that an advocacy center located in the city of Tempe include the following:

- A single facility for all services provided by CARE7, the Tempe Police Department, medical personnel and potentially Arizona Child Protective Services that includes a secure area for victim/advocate/law enforcement interaction
- Administrative offices for CARE7, law enforcement officers, medical personnel and Child Protective Services staff and supportive services
- Open area for meetings and trainings
- Kitchen/dining area for staff and victim utilization
- Large storage areas for victim supplies
- Comfortable rooms for children, teen, and adult victims to receive services
- Separate examination rooms appropriate for children and adults
- Special room with equipment to be used for recording interviews
- Separate area for counseling services (open to the public)
- Location should be centrally located and conveniently accessible for all our victims

The creation of an advocacy center for victims will require a fiscal commitment from the City of Tempe and any potential partners that may collaborate in this effort. Fiscal considerations include general fund expenditures, capital improvement project management, personnel costs to staff the facility and utility and maintenance costs. Based on the preceding information, the commission recommends that the city council identify key staff members to explore the feasibility of creating such a center in the City of Tempe. Members of the Family Justice Commission are willing to assist in any way we can

to move this initiative forward and I am happy to attend a future Tempe City Council Meeting to discuss this recommendation in more detail.

Respectfully,

Karyn Lathan, Chair  
Family Justice Commission

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## **TEMPE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2017 ANNUAL REPORT**

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**Description as Defined in State Statute:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Fire Public Safety Personnel Retirement System Board. The purpose of the Board is to administer the Tempe Fire Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board’s original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Fire Public Safety Personnel Retirement System Board is composed of five members consisting of the Mayor, or a designee of the Mayor (as chairman), two members elected from the Tempe Fire Medical Rescue Department, and **two citizens of Tempe**. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Police Public Safety Personnel Retirement System Board. The citizen members of the Tempe Fire Public Safety Personnel Retirement System Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for Public Safety Personnel per A.R.S. §38-847. The Board typically meets on the first Thursday of each month at 2:00 p.m., in the Third Floor Conference Room, Tempe City Hall, 31 East 5th Street, Tempe. (Arizona Revised Statutes §38-847)

{A.R.S. §38-847}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Methvin, Steven (Mayor’s designee)	10/28/2016 - 06/30/2020	Attended 6 of 6 meeting
Foley, James (Merit System Board Chair)	01/01/2017 – 05/31/2021	Attended 6 of 6 meetings
Goodman, Bill (citizen-member)	07/01/2016 - 06/30/2020	Attended 2 of 6 meetings
Jongewaard, Don (elected member)	07/01/2014 - 06/30/2018	Attended 4 of 6 meetings
Scheidt, Mike (elected member)	06/01/2012 - 06/30/2020	Attended 6 of 6 meetings

**Name of Chair and Vice Chair:**

- Chair – Steven Methvin
- Vice Chair – None

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u> Renie Broderick	<u>Department:</u> Internal Services	<u>Phone:</u> 480-350-8407	<u>Email:</u> renie_broderick@tempe.gov
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**Meeting Frequency and Location:**

The Board held six meetings in the time period January through November 2017 and anticipates holding one additional meeting in December 2017. The Board typically meets on the first Thursday of each month at 2:00 p.m., in the Third Floor Conference Room, Tempe City Hall, 31 East 5th Street, Tempe.

**Number of Meetings Cancelled and Reason for Cancellation:**

Five meetings (February, April, June, September and October) were cancelled due to lack of board business.

**Vacancies and Duration of Vacancies:**

There were no vacancies during the reporting period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

## **HEARING OFFICER 2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Hearing Officer shall have the duty to carry out the provisions & intent of the General Plan and Zoning & Development Code. They shall have the power to approve, continue, deny or approve with conditions use permit applications pursuant to Section 6-308; variance applications pursuant to Section 6-309; and abatements pursuant to Chapter 21 of the Tempe City Code and Section 6-310.

TCC § {ZDC Code Section 1-305; A.R.S. §9-462.08 Hearing Officer}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Vanessa MacDonald, Hearing Officer	November 2010 through January 2017	1 meeting attended; 0 mtgs missed
David Williams, Hearing Officer	February 2017 through Nov 2017	20 meetings attended; 0 mtgs missed

### **Name of Chair and Vice Chair:**

- Chair – N/A
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Steve Abrahamson, Principal Planner	Community Dev - Planning	480-350-8359	steve_abrahamson@tempe.gov
Diane McGuire, Admin Assist II	Community Dev - Planning	480-350-8332	diane_mcguire@tempe.gov

### **Meeting Frequency and Location:**

The Hearing Officer meets twice a month, typically the first and third Tuesday of each month at 5:00 PM in the Tempe City Council Chambers; a Study Session is held at 4:30 PM. During the reporting period of January 2017 through November 2017, the Hearing Officer heard 6 variance cases, 40 use permit cases, 6 use permit standard cases, 55 abatement cases, 6 cases pertaining to the compliance of assigned conditions of approval for 9 existing use permits, and 2 revocations of an existing use permit.

### **Number of Meetings Cancelled and Reason for Cancellation:**

From Jan 2017 through Nov 2017, 1 Hearing Officer hearing was cancelled (Nov 14<sup>th</sup>) due to a City scheduling conflict.

### **Vacancies and Duration of Vacancies:**

There were no vacancies in the Hearing Officer position during the reporting period of Jan 2017 through Nov 2017.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## TEMPE HISTORIC PRESERVATION COMMISSION 2017 ANNUAL REPORT

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### Description as Defined in Ordinance:

- (1) Reviewing applications for the designation of landmarks, historic properties and historic districts and making recommendations to the development review commission, such review shall be based on the criteria as specified in § 14A-4 of this chapter;
- (2) Reviewing and making decisions on applications for proposed alterations, new construction, demolition or removal affecting landmarks, historic properties or properties located within an historic district; such review shall be based on the criteria as specified in § 14A-6 of this chapter;
- (3) Making recommendations to the city council concerning the use of federal, state, city or available private funds to promote the preservation of properties and districts within the city, including acquisition, the awarding of such sub-grants as may become available and the requiring of preservation covenants, as well as the acquisition of preservation easements;
- (4) Recommending to the city council and other applicable boards and commissions, changes in the Zoning and Development Code, building code, general plan or other local laws as may enhance the purposes of this chapter;
- (5) Cooperating with representatives designated by the property owners of the district from designated historic districts to formulate design guidelines for alterations and new construction within their districts;
- (6) Initiating and conducting detailed studies and surveys of properties, structures and areas within the city and assess their potential for designation, and in order to formulate an historic preservation plan for the city; and
- (7) Developing and participating in public information activities in order to increase public awareness of the value of historic preservation, and perform other functions that will encourage or further the interests of historic preservation.

TCC § {14A-3(k)}

### List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Martin Ball	June 2017 -- Present	Attended 3, no absences
Matthew Billsbarrow	January 2017 – Present	Attended 7, missed 1
Charles Buss	January 2017 – Present	Attended 7, missed 1
Sara Ferland	January 2017 -- Present	Attended 2, missed 6
Christopher Garraty	March 2017 – Present	Attended 5, no absences
James Garrison	January 2017 – Present	Attended 7, missed 1
Andrea Gregory	January 2017 – Present	Attended 8, no absences
Joseph Nucci	January 2017 – Present	Attended 8, no absences
Lauren Proper Potter	January 2017 – March 2017	Attended 2, missed 1
Scott Solliday	January 2017 – Present	Attended 5, missed 3
Korri Turner	January 2017 – March 2017	Attended 3, no absences

**Name of Chair and Vice Chair:**

- Chair – Charles Buss
- Vice Chair – Martin Ball

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
John Larsen Southard	Community Development	(480) 350-8870	John_southard@tempe.gov

**Meeting Frequency and Location:**

The Historic Preservation Commission has convened nine out of eleven months in calendar year 2017. The commission typically meets in Hatton Hall, on the Governor Benjamin B. Moeur House campus, at 6 p.m. on the second Tuesday of each month.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Historic Preservation Commission did not meet in June or July. The June meeting was cancelled due to a lack of action items. The July meeting was cancelled due to quorum concerns resulting from the travel plans of multiple commissioners.

**Vacancies and Duration of Vacancies:**

Two new members were appointed in 2017; one immediately upon the expiration of a prior member’s term and one three months following a vacancy brought about by a member terming out.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

A Preservation Standards and Practices subcommittee comprised of Martin Ball, Charles Buss, and Christopher Garraty has been formed for the purpose of reviewing City documents, ordinances, guidelines, and processes related to preservation. The subcommittee has not yet convened.

**Mission Statement:**

The Tempe Historic Preservation Plan (Resolution 97.44; Resolution 2000.34) follows:

**Introduction**

Tempe enjoys a rich multi-cultural heritage evident through its historic buildings, neighborhoods and structures. Less visible, but equally important, are the archaeological resources of Tempe’s past. Protection and enhancement of Tempe’s heritage is critical to preserving the unique identity of our community. The blending of the past with the present enriches our city and all of its citizens.

In November of 1995, both as an expression of civic pride and the beginning of the future of historic preservation in Tempe, the Tempe City Council unanimously adopted the Tempe Historic Preservation Ordinance. Most importantly, the ordinance created the Tempe Historic Preservation Commission, the Office of the Tempe Historic Preservation Officer, and the Tempe Historic Property Register.

As one of its first acts, the Commission prepared a Preservation Plan. The Plan identified goals and policies for historic preservation in Tempe. These goals and policies are hereby refined and updated.

**II. Goals**

The Commission recognizes three goals for historic preservation in Tempe:

1. To identify, preserve and protect significant historic properties and archaeological sites.
2. To foster economic vitality through preservation of properties which contribute to the historic character of the community.
3. To integrate historic preservation planning with that conducted by boards, commissions, neighborhood and redevelopment planning efforts as a means to protect and enhance community heritage and [complement] City redevelopment plans.

### **III. Goal Components**

1. Advise. Advise the City Council and other applicable City boards and commissions on all matters within the Commission's purview.
2. Inventory and Designate. Recommend, to the Planning and Zoning Commission, inclusion on the Tempe Historic Property Register. Identify, through inventory and assessment, methods, structures and localities where historic properties are imperiled, in order to ensure that alternatives to destruction are considered, and, use such methods to set preservation priorities and promote the identification and classification of properties that are eligible for historic designation.
3. Review. Review requests to alter, remodel, rebuild or otherwise develop designated properties. Review requests to demolish or remove a designated property.
4. Assist. Assist in making ownership of an historic property as beneficial as possible. Help by designating properties to the Tempe Register and assisting their owners to obtain incentives for preservation by rehabilitation, restoration or maintenance. Develop financial and other incentives with the City that will encourage the preservation of historic properties.
5. Educate. Increase public awareness among residents and businesses of the value of historic preservation. Promote education in Tempe history and historic properties in local schools.
6. Compile. Compile information about historic properties and the historic character of Tempe for the purpose of identifying structures, properties, districts and archaeological sites worthy of preservation. Share this information with boards, commissions, neighborhood and redevelopment planning efforts, as well as the general public, so that it may be considered in current and future development.

### **IV. Policies**

1. Prehistoric archaeological resources are of special concern to Native American groups. The City, represented by the Historic Preservation Officer and Commission, will consult with representatives of Native American tribes to identify concerns regarding the treatment of archaeological resources.
2. Preservation "in place" is the preferred outcome for the long-term management of historic properties. When this is not possible, relocation or documentation is the recommended alternative to preserve the historic characteristics of the property.
3. When the goals of the Historic Preservation Commission are in conflict with those of other boards, commissions, neighborhood or redevelopment planning efforts, a solution based on consensus and compromise (defined in a Memorandum of Understanding) is the preferred outcome.

### **V. Conclusion**

As set forth above, this is a plan of action to implement the Tempe Historic Preservation Ordinance, and a mission statement for the Tempe Historic Preservation Commission. Strategic goals will be developed by the Commission as part of an action plan.



### **Accomplishments (Past 12 Months):**

Thus far in 2017, key accomplishments of the Historic Preservation Office and the Historic Preservation Commission include:

- Actions related to Council priority one (... commitment to public... justice), such as:  
Ensuring the interests of stakeholders such as Tempe citizens and the Four Southern Tribes are factored into planning and development decisions. Examples of this include securing access to the AZSITE archaeological database, working with the Four Southern Tribes to ensure actions taken in association with the Tempe (Hayden) Butte water tank rehabilitation project respected the Traditional Cultural Property on which the tanks sit, facilitating tribal consultation on the Tempe (Hayden) Butte master plan being prepared by the City, executing a study of condition and emergency stabilization needs at an important Hispanic-related historic resource (Gonzales-Martinez House), and ensuring culturally sensitive execution of public and private projects in archaeological sites, including Skyview, La Plaza Townhomes, the 8<sup>th</sup> Street Streetscape work, the Western Canal MUP path, Tempe Streetcar, and the Hayden Flour Mill redevelopment. Over the course of the year, archaeologists serving on the Commission aided the Historic Preservation Office review many reports concerning numerous prehistoric and historic archaeological sites.
- Actions related to Council priority two (Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members), such as:  
Actively participating in the Character Area planning process, promoting the Arizona property tax reclassification program to qualifying homeowners, reviewing applications and responding to inquiries in a timely manner, assisting City of Tempe staff with historic and cultural resource management issues. The Tempe preservation program also maintains an ongoing relationship with the State Historic Preservation Office and the Four Southern Tribes Cultural Resource Working Group.
- Actions related to Council priority three (Enhancing the quality of life for all Tempe residents...), such as:  
Advising on American with Disabilities Act-compliant improvements to the Hayden Flour Mill site.
- Actions related to Council priority four (Implementing sustainable growth and development strategies... [and] leading the way in creating a more sustainable community), such as:  
Diverting many tons of potential solid waste materials via working to preserve and rehabilitate existing historic resources, thereby retaining the embodied energy contained in those buildings.
- Actions related to Council priority five (... focusing on economic development, business retention and generating employment to create a robust and diverse economic base), such as:  
Aiding largescale development projects such as One Hundred Mill, the Hayden Flour Mill redevelopment, and numerous City capital improvement program projects.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Goal: Commissioning an update to the Tempe Historic Preservation Plan and, if necessary, revising the City's historic preservation ordinance to address gaps and opportunities identified in the revised plan**

The City of Tempe Historic Preservation Plan was adopted by Council on July 17, 1997. Aside from minor revisions adopted on June 15, 2000, the two-page plan drafted twenty years ago remains the Historic Preservation Office's guiding document in its effort to carry out the historic preservation ordinance. Tempe has changed dramatically in the two decades since the plan was adopted. Current challenges and opportunities must be identified and addressed. In addition, legal matters such as the 2006 passage of Proposition 207 are not addressed in the 1997 / 2000 plan. When compared with other municipalities throughout the state, the framework of Tempe's historic preservation program is not up to par.

The Historic Preservation Commission continues to recommend retaining a third-party firm to update the plan. The research, public outreach, and recommendations of a neutral party will aid the City in assessing its current preservation efforts and developing a path forward.

Updating the City's historic preservation plan and revising the historic preservation ordinance aligns with Council priorities two (... emphasizing the importance of open government, customer service and communication with community members...), three (... investment in neighborhoods, parks, the arts, human services, and city amenities...), and four (... sustainable growth and development strategies...).

**Goal: Fulfilling all Historic Preservation Office / Historic Preservation Commission responsibilities and ensuring City compliance with all applicable historic and / or cultural resource ordinances, laws, and agreements**

Per the Tempe Historic Preservation Ordinance, the Tempe Historic Preservation Plan, the City's Certified Local Government status, the Arizona Antiquities Act, and an intergovernmental agreement between the City, state, and numerous Native American tribes, the City is required to identify, document, and safeguard its many significant historic and cultural resources. The Historic Preservation Office and the Historic Preservation Commission strive to carry out that mission. At this time, however, process deficiencies, interdepartmental coordination challenges, and other concerns continue to impede consistent execution of the City's varied responsibilities relating to historic and cultural resources. Applicable state statutes and federal laws include the Arizona Antiquities Act (A.R.S. 41-841-41-844) for projects on municipal land, the State Historic Preservation Act (A.R.S. 41-861–41-864) for compliance with the requirements of the Certified Local Government program, the private land burial law (A.R.S. 41-865), the National Historic Preservation Act (particularly § 106), and the Department of Transportation Act (§ 4(f)), among other rules and laws. Non-compliance is unethical, illegal as failure to comply violates state and federal law, and irresponsible as inaction jeopardizes federal funding.

The Historic Preservation Commission directs the Historic Preservation Officer to work with the recently-formed commission subcommittee to identify process shortfalls and bring forward a plan to overcome the challenges precluding the City's full and consistent compliance prior to the end of 2018. Clear City-wide policy relating to historic and cultural resource matters must be developed, overseen by trained professionals, and executed consistently. This may require repositioning the Historic Preservation Office within the City's organizational structure. In addition, the Commission has instructed the Historic Preservation Officer to ramp up efforts to designate new individual properties and districts, identify candidates for Historic Eligible ("HE") classification, expand the Archaeologically Sensitive ("AS") classification database. The Commission also directs the Historic Preservation Officer to seek funding to commission contexts and historic property inventories documenting the City's post-1960 resources.

Fulfillment of City responsibilities and compliance with all applicable cultural / historic resource laws, regulations, and agreements aligns with Council priorities number one (... commitment to... justice), two (... emphasizing the importance of open government...), three (... emphasis on equity), and four (... sustainable growth and development strategies...).

**Goal: Development of tangible incentives for listing a property in the Tempe Historic Property Register and other preservation-centric activities**

While both the City and owners of designated properties derive numerous intangible benefits from Tempe Historic Property Register listing, Tempe does not offer tangible incentives for listing in the local register and the overlay zoning that accompanies such a listing. Designation of historic neighborhoods and commercial buildings assists in placemaking efforts, allows for cultural heritage tourism, and draws creative class employers / employees, among many other benefits. The State of Arizona offers a generous property tax reclassification benefit for owners of National Register-listed homes (50% reduction of property tax levy), the City of Scottsdale offers up to \$7,500 for repairs and / or improvements of locally-listed properties through its Historic Residential Exterior Rehabilitation program, and the City of Phoenix benefits from a multi-million dollar preservation fund bond passed by residents many years ago. Listing in the Tempe Historic Property Register is more than honorific. By consenting to designation, property owners are subject to additional oversight. Direct incentives tied to local designation may bring additional

investment in historic neighborhoods and commercial districts. In addition to incentivizing preservation of our shared historic and cultural resources through the above means, the Historic Preservation Commission encourages City leadership to consider preservation in a broad sense at an early point in project discussions. The City can have a meaningful impact on the future of historic properties and significant cultural resources regardless of whether historic overlay zoning exists. Government Property Lease Excise Tax (GPLET) packages, Planned Area Development (PAD) entitlements, and other deviations from what a property owner is entitled to build by right should be withheld for projects that do not sensitively address historic buildings, archaeological concerns, and other preservation-related matters. Façade and airspace conservation easements protecting historic properties – regardless of designation status – are strongly encouraged in cases involving requests for entitlements above and beyond that allowed by right.

Tangible incentives for owners of historic properties aligns with Council priorities two (Developing and maintaining a strong community connection...), three (Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods... and city amenities...), four (Implementing sustainable growth and development strategies...), and five (Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base).

**Goal: Education, training, and outreach**

Members of the Historic Preservation Commission wish to increase the quality and quantity of training options available to them and encourage an annual allocation of funds for Historic Preservation Office / Historic Preservation Commission training, conference attendance, etc. Development of historic preservation and cultural resource protection training opportunities for City staff, contractors, and residents is also needed. In addition to preservation-specific training, the Historic Preservation Commission hopes to establish a direct line of communication with Mayor Mitchell and members of the City Council, as well as key non-elected leaders within the City (City Manager, City Attorney, department directors, etc.). Opportunities for the Commission chair and program staff to periodically address the Mayor and Council at study sessions are highly desired. Timely and direct input as relates to pressing matters involving historic and cultural resources benefits all parties. Finally, it is essential that the City strengthen its relationship with Native American communities claiming affiliation with the lands within Tempe's borders – particularly the Salt River Pima-Maricopa Indian Community and the Gila River Indian Community, the lead governments representing the Four Southern Tribes north and south of Baseline, respectively. Collaborating with the Four Southern Tribes and other Native American communities claiming affiliation with lands in Tempe to identify and safeguard Traditional Cultural Properties (Tempe (Hayden) Butte, Papago Park, etc.), mandatory City staff completion of the Salt River Pima-Maricopa Indian Community Cultural Sensitivity Training course, and full compliance with the City's cultural resource responsibilities are key milestones in the effort to collaborate responsibly and equitably with Arizona's Native American communities.

Education and training aligns with Council priorities one (... a commitment to... justice...), two (Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members), and four (... sustainable growth and development strategies...).

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## **TEMPE HUMAN RELATIONS COMMISSION 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Human Relations Commission shall have the following powers and duties:

- (1) To advise the mayor and city council and assist city departments in promoting mutual understanding and respect among the many groups of people who live, work and spend time in our community;
- (2) To advise the mayor and city council and assist city departments on ways to eliminate prejudice and discrimination;
- (3) To advise the mayor and city council and assist city departments on ways in which people from different cultural backgrounds can be made to feel at home in the community; and
- (4) To advise the mayor and city council and assist city departments on ways in which information on human relations topics can be disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions.

TCC § {Sec. 2-230}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Dino Castelli	12/04/14 – 12/31/17	10 out of 11
Amanda Lee Faustini	12/17/15 – 12/31/18	10 out of 11
Stefanie Garcia	12/17/15 – 12/31/18	9 out of 11
Carl Hermanns	08/18/16 – 12/31/17	11 out of 11
Christopher Houk	12/04/14 – 12/31/17	7 out of 11
Rochelle Johns	12/17/15 – 12/31/18	7 out of 11
Ira C. King Jr.	03/19/15 – 12/31/17	9 out of 11
Jeanne Powers	02/13/14 – 12/31/18	8 out of 11
Tesi Sedeno	12/08/16 – 04/27/17	2 out of 4
B.J. Ayers	12/08/16 – 12/31/19	7 out of 11
David Kader	12/08/16 – 12/31/19	10 out of 11
Beth Dietz	06/15/17 – 12/31/19	5 out of 5

### **Name of Chair and Vice Chair:**

- Chair – Carl Hermanns
- Vice Chair – Amanda Faustini

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u> Ginny Belousek	<u>Department:</u> Office of Strategic Management & Diversity	<u>Phone:</u> 480-350-8979	<u>Email:</u> ginny_belousek@tempe.gov
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**Meeting Frequency and Location:**

The Human Relations Commission (HRC) met monthly during 2017. Meetings are held on the second Tuesday of the month from 6:00pm to 8:00pm at Tempe City Hall, 3<sup>rd</sup> Floor City Manager's Conference Room, 31 East Fifth Street Tempe, AZ 85281.

**Number of Meetings Cancelled and Reason for Cancellation:**

The following HRC meeting(s) were cancelled:  
July 2017 – Summer Break

**Vacancies and Duration of Vacancies:**

There were no vacancies during 2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

**Mission Statement:**

To promote mutual understanding and respect among the many groups of people who live, work and visit our city. To eliminate conditions which enable prejudice and discrimination to exist, and to create an environment whereby people from different backgrounds feel welcome and at home in our community.

**Accomplishments (Past 12 Months):**

**Council Priority 1 –Ensuring a safe and secure community through a commitment to public safety and justice.**

Members of the Human Relations Commission attended the March 1, 2017 meeting of the Arizona Police Muslim Advisory Board.

The Commission invited Asst. Chief Angel Carbajal to its April and November meetings to provide updates on policing in Tempe. Items discussed included: implicit bias training for Tempe PD staff, DACA, immigration, and gun laws in Tempe.

The Commission sent a memo to the Mayor and City Council thanking them for their stance and action taken regarding the repeal of DACA, and asking for continued support.

**Council Priority 2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.**

The HRC's Diversity Dialogue program was held twice in 2017. Adult and Teen groups met in the Spring and Fall to discuss topics of diversity in Tempe.

In March, HRC Chair Carl Hermanns made a presentation to City Council asking to advance a PR campaign on inclusivity. With Council's approval, the HRC created the "Tempe Welcomes You as You Are" campaign. Posters were created, and are available at the Library, City Hall, and the Chamber of Commerce. The Tempe Union High School District took these posters and hung them in each of the seven high schools in the district. A social media campaign was created around this theme, and a banner was hung across Mill Avenue from September 18 – October 1.

In June, the Human Relations Commission attended the annual Ramadan Dinner at the Library hosted by Mohammed Zubair and the Mosque on McClintock.

In August, the HRC attended a Regional HRC meeting hosted by the City of Mesa to share best practices and continue valley-wide communication and collaboration.

In October, the HRC held their monthly meeting at the home of Commissioner David Kader in his family's Sukkah, celebrating and learning about the Jewish holiday Sukkot.

The Commission recommended the creation of a community resource calendar to be housed on the Diversity website. This page will include links to organizations, the Faith-Based Calendar, a calendar of events, and other diversity-related information.

**Council Priority 3 – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities with an emphasis on equity and diversity.**

In celebrating our Tempe community with an emphasis on equity and diversity, in January the HRC hosted the annual MLK Diversity Awards Breakfast at the Tempe Marriott at the Buttes, honoring nine individuals and community groups with Diversity Awards. The event featured a breakfast, keynote address by Ahmad Daniels, and the presentation of the Diversity Awards.

Also in January the HRC hosted six other cities for the annual Regional Unity Walk. The cities of Chandler, Gilbert, Mesa, Phoenix, Scottsdale, and Guadalupe joined Tempe for the 13<sup>th</sup> annual regional walk. For the second year, the Unity Walk was held at sunset to be inclusive of our Jewish community who are celebrating their Sabbath on Saturday mornings. The walk ended with entertainment and refreshments at Tempe Beach Park.

In November, the HRC assisted in the coordination of and volunteered at Challenge Day at seven schools in the Tempe Union High School District and one middle school. Over 1,000 students and almost 300 adult volunteers participated over the two-week period.

The HRC served on the selection committee for the 2017 Unity Grants, dispensing \$24,000 to Tempe schools for continuing Challenge Day programs and clubs.

The Commission reviewed the City's "Transgender Guidelines -- Tool for Supervisors" and made suggestions to update the language.

**Council Priority 5 – Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.**

Two members of the Human Relations Commission became certified and taught the City's Equal Pay Negotiation Classes. These classes are provided free of charge to Tempe students, employees or residents as part of the City's Equal Pay Initiative.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Council Priority 1 – Ensuring a safe and secure community through a commitment to public safety and justice.**

Continue to work with the Police Department on topics of safety regarding diversity and inclusion

**Council Priority 2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members**

Bring the Teen Diversity Dialogue program to the high schools.

Invite MYAC students to HRC meetings

Have at least one HRC meeting in a community setting to encourage public participation, such as at a GAIN night gathering.

Create an HRC ambassador program with students and community members.

**Council Priority 3 – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities with an emphasis on equity and diversity.**

Work with staff to coordinate and host the 2018 MLK Diversity Awards Breakfast, including an expanded marketing plan.

Secure spaces on the GAIN buses for HRC commissioners.

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## **INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF TEMPE 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Tempe Industrial Development Authority is not provided for in the Tempe City Code.

TCC § {N/A}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Rosner, Christopher	07/10/2018	Attended 2 meetings out of 2
Thacker, Dawn S	07/10/2018	Attended 1 meetings out of 2
Watson, Richard	07/10/2018	Attended 2 meetings out of 2
Means, Peter	07/10/2020	Attended 2 meetings out of 2
Parker, Ed	07/10/2022	Attended 2 meetings out of 2
Settles, Jennifer M.	07/10/2022	Attended 2 meetings out of 2

### **Name of Chair and Vice Chair:**

- Chair – Settles, Jennifer M.
- Vice Chair – Watson, Richard

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Scott Powell	Economic Development	480.350.8545	Scott_powell@tempe.gov

### **Meeting Frequency and Location:**

IDA meets as needed. Meetings are typically held 31 E. Fifth Street, 3<sup>rd</sup> floor conference room, Tempe, AZ 85281. In 2017, 2 meetings were held.

### **Number of Meetings Cancelled and Reason for Cancellation:**

0.

### **Vacancies and Duration of Vacancies:**

1 Position has been vacant since July.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO  
IDA has a scholarship subcommittee but they did not meet during the reporting period.

## **JOINT REVIEW COMMITTEE 2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Joint Review Committee is created for the purpose of reviewing and making decisions and recommendations on development actions in lieu of the Board of Adjustment and Development Review Commission for projects within the MU-Ed (Mixed-Use Educational) zoning district.

TCC § (Section 1-310 ZDC)

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Mick Dalrymple – ASU Reg. Member	09/19/2016 - 07/07/2018	3 meetings
Anne Gazzaniga – ASU Alternate Member	09/19/2016 - 07/07/2018	0 meetings
Philip Horton – Joint Tempe/ASU Alt. Member	10/27/2016 - 07/07/2018	1 meeting
Brittney Kaufmann – Tempe Alt. Member	06/25/2015 - 07/07/2018	1 meeting
Lisa Roach – Tempe Reg. Member	06/25/2015 - 07/07/2018	4 meetings
Rudy Bellavia – ASU Reg. Member	09/19/2016 - 07/07/2019	4 meetings
Kim Charrier – Tempe Reg. Member	06/23/2016 - 07/07/2019	4 meetings
Jason Comer – Tempe Alt. Member	06/23/2016 - 07/07/2019	4 meetings
Pamela Goronkin – Joint Tempe/ASU Reg. Member - Chair	05/22/2014 – 07/07/2017 07/27/2017 – 07/07/2020	4 meetings
Bill Johns – ASU Alt. Member	07/10/2017 - 07/07/2020 replaced Dominique Laroche	2 meetings
Ken Lufkin – ASU Reg. Member	07/10/2017 - 07/07/2020 replaced Ed Soltero	1 meeting
Ross Robb – Tempe Reg. Member Vice Chair	12/04/2014 – 07/07/2017 & 06/15/2017 - 07/07/2020 replaced Devon Mills	4 meetings
Ed Soltero – ASU Reg. Member	08/27/2012 – 07/04/2014 & 07/14/2014 - 06/30/2017 termed out	0 meetings
Dominique Laroche – ASU Alt. Member	08/27/2012 – 07/07/2014 & 07/17/2014 – 07/07/2017 termed out	0 meetings

### **Name of Chair and Vice Chair:**

- Chair – Pam Goronkin – January 2017 – July 2017 and August 2017 to Present
- Vice Chair – Ross Robb – August 2017 to Present



**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta Latonja West	Community Development ASU	480-350-8562	Suparna_dasgupta@tempe.gov Latonja.west@asu.edu

**Meeting Frequency and Location:**

Regular meeting occurs once a month on the 1<sup>st</sup> Wednesday of each month, when needed. Regular meeting is held at the City Council Chambers. All meeting notices follow Open Meeting law. In 2017, 4 meetings of the committee were held.

**Number of Meetings Cancelled and Reason for Cancellation:**

8 meetings were canceled due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There were only 2 weeks of vacancies by the time positions were appointed.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Joint Review Commission is authorized by the Zoning and Development Code and fulfills the roles and responsibilities as defined in Section Section1-310 of the Zoning and Development Code.

**Accomplishments (Past 12 Months):****Study Sessions**

- 03/08/2017: ASU Athletics Facilities District Planning & Overview of the existing Inter-Governmental Agreement (IGA) and Associated Ordinance relate to Joint Review Committee
- 05/17/2017: Arizona State University (ASU)Athletic Facilities District Planning Area – General Plan Amendment and Zoning Map Amendment
- 06/07/2017: Mirabella @ ASU
- 08/02/2017: Discussion on election of Chair and Vice Chair for JRC & Roles and Responsibilities of the Committee

**Regular Meeting:**

- 08/02/2017: Development Plan Review for Mirabella @ASU.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Not applicable

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## **JUDICIAL ADVISORY BOARD 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

#### **Sec. 2-31. Judicial advisory board—establishment; membership; powers and duties; operating procedures.**

(a) There is hereby created a judicial advisory board, which shall have the purpose of recommending to the city council the best qualified persons to become city magistrate, and to evaluate the performance of and advise regarding the retention of current appointed magistrates. The board shall be composed of six (6) persons appointed by the mayor with the approval of the city council, as follows:

- (1) The presiding judge of the Tempe Municipal Court, who shall serve as a non-voting ex-officio member except for the reappointment of the presiding judge;
- (2) The presiding judge of the Maricopa County Superior Court, or designee who shall also be a judge of the Maricopa County Superior Court;
- (3) Two (2) active members in good standing of the State Bar of Arizona, who shall reside in the Tempe who shall be appointed by the mayor from among three (3) nominees recommended by the State Bar's Board of Governors. In no event shall either member hold or have held any contract for professional services with Tempe in the last five (5) years; and
- (4) Two (2) public members who are residents of Tempe. No public members shall have been a party to any matters pending before any division of the Tempe Municipal Court for the five (5) years preceding their appointment.

(b) The initial officers of the board shall be selected by the mayor with the approval of the city council. Thereafter, the officers of the board shall be selected by the members at the first meeting following the 31st day of December of each year and shall serve from January 1 until the 31st day of December of the next succeeding year. No officer may serve in the same capacity for more than three (3) consecutive one-year terms. None of the members of the board shall be an employee of the City of Tempe. Members shall serve a term of three (3) years and shall be eligible for reappointment for one additional three (3) year term. The members shall serve without salary or compensation.

(c) The Board shall have the following powers and duties:

- (1) To seek out and encourage qualified individuals to apply for the office of city judge or presiding judge;
- (2) To conduct investigations into the background and qualifications of candidates for a new appointment to the office of city judge or presiding judge, including but not limited to the use of questionnaires, personal interviews, and contacting such individuals and institutions as it deems reasonable to obtain as much background information on the candidate as possible;
- (3) To get as much input as possible from litigants, lawyers, witnesses, victims, jurors and staff of the city court in any form practicable, including but not limited to surveys, and to hold public hearings designed

to permit interested parties and groups to submit verbal or written comments on reappointments. Any mechanism chosen by the board to receive public input concerning appointments or reappointment must be designed to allow for confidential submissions to the board if so requested; and

- (4) To submit its recommendations for candidates for appointment or reappointment to the office of city judge or presiding judge, without regard for race, religion, political affiliation, gender or sexual orientation, to the mayor and city council.

(d) The meetings of the board shall be held as needed for the purpose of reviewing applications for appointment or to conduct a reappointment review. A call for a meeting shall issue promptly upon learning of the existence or anticipated existence of a vacancy in the office of city judge or presiding judge or prior to the end of an existing term of a city judge or presiding judge eligible for reappointment.

(Ord. No. 2002.44, 10-24-02)

TCC § {Sec. 2-31}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Starr, Patricia A., Chairperson	4/2/2015 - 3/31/2018	Attended all meetings
Aldrich, Judy	6/25/2015 - 7/17/2018	Attended all meetings
Allison, Todd M.	9/10/2015 - 7/17/2018	Attended all meetings
Calender, Don	6/25/2015 - 7/17/2018	Attended all meetings
Friedman, Paul D.	9/10/2015 - 7/17/2018	Attended all meetings
Kane, Kevin, Ex-officio member	7/18/2016 - 7/17/2018	Attended all meetings

**Name of Chair and Vice Chair:**

- Chair – Hon. Patricia A. Starr

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Kimberly Sotelo	Tempe Municipal Court	480-350-8454	kimberly_sotelo@tempe.gov

**Meeting Frequency and Location:**

The Judicial Advisory Board held 4 meetings during the 2017 calendar year. Meetings of the Board shall be held as needed to review applications for appointment or to conduct reappointment review, per Tempe City Code Section 2-31. Judicial Advisory Board meetings are held on the 3<sup>rd</sup> floor of the Tempe Municipal Court.

**Number of Meetings Cancelled and Reason for Cancellation:**

No Judicial Advisory Board meetings were cancelled during the 2017 calendar year.

**Vacancies and Duration of Vacancies:**

There were no vacancies during the 2017 calendar year.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## ***LIBRARY ADVISORY BOARD*** **2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

TEMPE CODE  
CHAPTER 2. ADMINISTRATION  
ARTICLE V. BOARDS, COMMISSIONS, ETC.  
DIVISION 2. LIBRARY ADVISORY BOARD

### **Sec. 2-191. Established; composition.**

(a) There is hereby established the Library Advisory Board of the city to be composed of seven (7) members.  
(b) The Community Services Director shall designate a staff representative to serve the Library Advisory Board in an advisory capacity.  
(Ord. No. 1079, § 1, 6-21-84; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

### **Sec. 2-192. Repealed.**

(Ord. No. 1079, § 2-4, 6-21-84; Ord. No. 2008.01, 1-24-08)

### **Sec. 2-193. Repealed.**

(Ord. No. 1079, § 5, 6-21-84; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08)

### **Sec. 2-194. Officers.**

The officers of the Library Advisory Board shall be selected by the board members by December 31 of each year to begin their term in the following January. Terms shall be January through December. No officer shall serve in the same capacity for more than two (2) consecutive one (1) year terms.

### **Sec. 2-195. Powers and duties.**

The Library Advisory Board shall have the following powers and duties:

- (1) To assist and advise the City Council, in conjunction with the Community Services Director, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of structures owned, leased or otherwise acquired by the City for use as libraries;
  - (2) To assist and advise the City Council in the establishment of essential policies, rules and regulations relating to the acquisition, conservation and use of library materials;
  - (3) To assist and advise the Community Services Department staff liaison in the development of a continuing plan for the City's library program;
  - (4) To assist and advise the Community Services Department in establishing priorities at budget time for those items other than administrative functions relating to library policy;
  - (5) To receive, accept and acquire subject to final action by the City Council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the City for library purposes subject to the terms of the gift; and
  - (6) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for board vacancies.
- (Ord. No. 1079, § 7, 6-21-84; Ord. No. 96.50, 1-9-97; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

**Secs. 2-196—2-199. Reserved**

TCC § {City Code, Chapter 2, Article V, Division 2}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
David Huizingh	12/31/12-12/31/17	Attended 8 of 9 meetings
John Linda	12/13/12-12/31/18	Attended 9 of 9 meetings
Mary O'Grady	12/31/14-12/31/17	Attended 8 of 9 meetings
Gail Rathbun	9/14/15-12/31/18	Attended 6 of 9 meetings
Joaquin Rios	3/18/16-12/31/17	Attended 7 of 9 meetings
Virginia "Ginny" Sylvester	9/10/12-12/31/18	Attended 8 of 9 meetings.

**Name of Chair and Vice Chair:**

- Chair – John Linda, March 1, 2017-Current; Virginia "Ginny" Sylvester, January-February, 2017
- Vice Chair – David Huizingh, Sept. 6, 2017-Current, 2017; Margaret "Peggy" Moroney, March-June 2017; John Linda, January-February 2017

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Kathy Husser	Community Services	480-350-5237	kathy_husser@tempe.gov

**Meeting Frequency and Location:**

The Board held nine meetings from January to November, 2017.

The Board meets once per month on the first Wednesday of the month except for July and August at the Tempe Public Library, 2<sup>nd</sup> floor.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Library Advisory Board did not meet in July and August per the Board's annual summer break.

**Vacancies and Duration of Vacancies:**

The Board had one vacancy from September through November.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Library Advisory Board acts as a representative voice of the community to support and advance the work of the Tempe Public Library.

**Accomplishments (Past 12 Months):**

**March**

The Board approved the concept of splitting the History Museum and Library Advisory Board, allowing the History Museum portion of the Board to merge into the proposed Arts & Culture Commission, and consequently recognizing the Library Advisory Board as its own entity.

- Council Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members. This move provides community members with a targeted voice in matters relating to the Library and to Arts & Culture.

The Board voted to deny changes to the Tempe Public Library's current number of circulation renewal periods.

- Council Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members. Denying changes to renewal periods allows more patrons access to the collection, thus, providing strong customer service.

#### April

The Board approved the Tempe Public Library's Replacement Cards and PINs recommendations to provide extra security, issue library cards and computer cards to anyone with qualifying ID in accordance with library policy and implement a new replacement card fee policy.

- Council Priority #1 – Ensuring a safe and secure community through a commitment to public safety and justice.) The PIN system is an industry standard that provides an extra layer of security to the patron and the Library.
- Council Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members. Opening library card access to more people ensures community connections and provides increased customer service.
- Council Priority #5 – Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base. Reducing the cost of replacing library cards helps to maintain financial stability.

The Board voted to approve revisions to the History Museum and Library Advisory Board ordinance which removes all reference to the History Museum and renders the Library Advisory Board as its own entity, with the additional suggestion to change the Board's officer appointments to a calendar-year cycle.

- Council Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members. This move provides community members with a targeted voice in matters relating to the Library and to Arts & Culture.

#### September

The Board changed its meeting start time to 6 p.m. to allow members a better opportunity to attend in person.

- Council Priority #2 – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members. This move provides community members with a more personal connection to the organization.

#### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Council Priority #1** – Ensuring a safe and secure community through a commitment to public safety and justice.

- The Board will address issues related to the use and safety of the Community Services Complex campus, which covers the Tempe Public Library, Tempe History Museum, Pyle Adult Center and Edna Vihel Activity Center.

**Council Priority #2** – Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

- Members of the Board will test online public services offered by the Library to assess their ease-of-use and effectiveness, and provide feedback for enhancing services as necessary.
- Members of the Board will be asked for their opinions and suggestions on how to increase customer contacts and achieve satisfied/very satisfied customer service ratings for the Tempe Public Library programs, services and facilities.

**Council Priority #3** – Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.

- The Board will provide input on how the Library can better serve special populations, such as seniors, veterans and homeless, through the creation of new programs and the enhancement of current classes, events and tours.

**Council Priority #4** – Implementing sustainable growth and development strategies, including improving Tempe’s public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

- Members of the Board will provide suggestions for improving accessibility and wireless connectivity at the Library.

**Council Priority #5** – Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.

- The Board will be kept informed of the Library’s BRIC center usage and ensure the space maintains its function as a tool to boost economic and small business development within the community.

## MAYOR'S YOUTH ADVISORY COMMISSION 2017 ANNUAL REPORT

### Description as Defined in Ordinance:

The Mayor's Youth Advisory Commission (MYAC) shall have the following powers and duties:

- (1) To make recommendation(s) to the Mayor and City Council concerning the interests, needs and welfare of the youth within the community on an annual basis;
- (2) To advise the Mayor and City Council and assist City departments on any topic the commission feels is appropriate regarding youth issues and related matters within the city;
- (3) To advise the Mayor and City Council and assist City departments on ways in which information regarding youth issues can be disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions;
- (4) To encourage and promote the education of youth regarding city government and the importance of citizen input, participation and responsibility; and
- (5) To solicit from each of the city's middle and high schools qualified and interested persons eligible for appointment for commission vacancies and forward those names to the Mayor and City Council.

TCC § {2-259}

### List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Aerowyn "Piper" Allen	September 28, 2017-May 31, 2020	0 Absences
Daniel Bish	August 1, 2014-May 31, 2017	0 Absences
Jose Bernal Martinez	September 28, 2017-May 31, 2019	0 Absences
SaTavia Chest	August 1, 2016- May 31, 2019	4 Absences
Kevin Dunnahoo	August 1, 2015- May 31, 2018	7 Absences
Hayden Eastwood	August 1, 2015- May 31, 2018	2 Absences
Natalie Edgington	September 28, 2017-May 31, 2020	0 Absences
Gabriel Edwards	August 1, 2014-May 31, 2017	1 Absence
Ryan Emerson	August 1, 2015- May 31, 2018	6 Absences
Juliet Farr	August 1, 2015- May 31, 2018	1 Absence
Bhavanapriya Giridar	August 1, 2016- May 31, 2019	0 Absences
Sophia Gonzalez	August 1, 2014-May 31, 2017	0 Absences
Noble Harasha	August 1, 2016- May 31, 2019	0 Absences
Nicholas Hargis	August 1, 2014-May 31, 2017	2 Absences
Liam Huggins	August 1, 2016- May 31, 2019	1 Absence
Andrea Lara Romero	August 1, 2016- May 31, 2019	0 Absences
Carter Miller	August 1, 2016- May 31, 2019	0 Absences
Nandini Mishra	August 1, 2015- May 31, 2018	1 Absence
Clara Moffitt	August 1, 2016- May 31, 2019	0 Absences
Alissa Montano	September 28, 2017-May 31, 2019	0 Absences
Alexia Moreno	August 1, 2016- May 31, 2019	1 Absence
Emma Moriarty	August 1, 2016- May 31, 2019	0 Absences
Nomith Murari	August 1, 2015- May 31, 2018	0 Absences
Amber Price	August 1, 2016- May 31, 2019	1 Absence
Sophia Price	August 1, 2016- May 31, 2019	4 Absences
Synthia Ramos	September 28, 2017-May 31, 2020	0 Absences
Aviva Sanchez	September 28, 2017-May 31, 2020	0 Absences
Roberto Sandoval	September 28, 2017-May 31, 2020	0 Absences
Jaren Savage	August 1, 2014-May 31, 2017	1 Absence
Carter Vierra	August 1, 2015- May 31, 2018	6 Absences
Safiyah Zubair	August 1, 2015- May 31, 2018	2 Absences



**Name of Chair and Vice Chair:**

- Chair – Hayden Eastwood
- Vice Chair – Emma Moriarty

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Mary Mezey	Human Services	(480) 350-5448	Mary_Mezey@tempe.gov

**Meeting Frequency and Location:**

The Mayor's Youth Advisory Commission has held 11 meetings during this reporting period. The Commission meets on the second and fourth Tuesdays of the month, unless a national or school holiday falls on those dates. The Commission does not hold meetings over the summer break. Meetings are held at the Tempe Public Library in the second floor Board Room.

**Number of Meetings Cancelled and Reason for Cancellation:**

No meetings have been cancelled during this reporting period.

**Vacancies and Duration of Vacancies:**

There were no vacancies during this reporting period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Mayor's Youth Advisory Commission promotes youth leadership and youth engagement within Tempe through:

- Offering a forum for Tempe youth to express their views and interests
- Planning and coordinating activities for Tempe youth
- Providing opportunities for Tempe youth to develop leadership qualities
- Representing and sharing youths' interests, needs and ideas with the Mayor, City Council and other Tempe leaders

**Accomplishments (Past 12 Months):**

- The Commission held its 37<sup>th</sup> Youth Town Hall at the Tempe Center for the Arts on February 16, 2017. The 2017 event brought students from across Tempe together with elected officials, community decision makers, school board members, civic and business leaders, and public service agencies. Youth and adults exchanged ideas and proposed viable solutions for issues facing Tempe's youth including Future Career Planning for Youth, Promoting Political Awareness Among Youth, Teen Cultural Involvement, and Teen Homelessness and Poverty. Recommendations generated at Youth Town Hall were published in a 2017 Youth Town Hall Report. Commissioners presented the report to the Tempe City Council on May 22, 2017 for consideration. They also presented the report outcomes to the Tempe Union High School District Governing Board on June 7, 2017 and the Tempe Elementary School Governing Board on June 14, 2017.

- Commissioners were intentional about being active in their community in 2017. They partnered with the College Connect Tempe program to promote and enhance the existing program, presented ideas on increasing solar power usage at the April 2017 State of the Neighborhoods Address, and volunteered at the 2017 YouthFest Changemakers and Courage Awards Banquet.

- Commissioners had the opportunity to attend the 2017 Governor's Youth Leadership Day at Grand Canyon University in May. They networked with other youth commissions and participated in leadership development activities.

- MYAC members also attended the 2017 Arizona League of Cities and Towns Conference in August. They shared about the Commission's accomplishments with other youth commissions, had the opportunity to engage with the Mayor and participated in networking and learning activities.

- MYAC held its annual retreat on October 7, 2017 at the Kiwanis Recreation Center in Tempe. Commissioners received an overview of MYAC, participated in training on the Colors Temperaments, and met with the Tempe Police Department K-9 unit to learn about their work in the City.

-Through being active in the community and representing youths' ideas, MYAC supports the Council Priority #3- Quality of Life.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- MYAC will hold its 38<sup>th</sup> Youth Town Hall on February 15, 2018. Discussion topics are to be determined by the Commission and will take into consideration ideas suggested by youth at the 2017 Youth Town Hall.

- Commissioners will also plan at least one Community Service Project in the next 12 months. The project is currently under consideration.

- Youth Town Hall and MYAC Community Service projects aim to improve the quality of life for Tempe's youth, which aligns with the Council's third priority- Quality of Life.

## ***MERIT SYSTEM BOARD*** **2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Merit System Board is charged with reviewing and making recommendations on proposed Personnel Rules and Regulations and/or amendments; investigating and making recommendations, upon its own motion or when requested, on any matter of personnel policy to the City Manager prior to presentation to the City Council; and hearing appeals submitted by classified employees in relation to dismissal, demotion, disciplinary pay reduction or suspension.

TCC § { 4.02}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Russell Schoeneman	08/09/2012 - 05/31/2018	2 Meetings Held, Attended 0*
Johnny Tse	12/17/2015 - 05/31/2018	3 Meetings Held, Attended 3
Bill Munch	05/30/2013 - 05/31/2019	3 Meetings Held, Attended 3
James P. Foley	04/15/2004 - 05/31/2020	3 Meetings Held, Attended 3
Lori Messer	05/31/2017 - 05/31/2020	3 Meetings Held, Attended 2

\*Alternates attend, as needed

### **Name of Chair and Vice Chair:**

- Chair – James P. Foley
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jon O'Connor	Human Resources	480-350-8423	jon_oconnor@tempe.gov

### **Meeting Frequency and Location:**

The Merit System Board held two meetings in 2017. The Board meets as necessary to review and approve City business and conduct Merit System Board Hearings. Merit Board Meetings are held in the Human Resources Conference Room, Public Merit System Hearings are held in the Council Chambers, and Private Merit System Board Hearings are held in the Human Resources Conference Room.

### **Number of Meetings Cancelled and Reason for Cancellation:**

Appellant did not attend Merit System Board Public Hearing therefore, Appeal was dismissed.

### **Vacancies and Duration of Vacancies:**

There were no vacancies in 2017.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## NEIGHBORHOOD ADVISORY COMMISSION 2017 ANNUAL REPORT

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### Description as Defined in Ordinance:

The neighborhood advisory commission shall have the following powers and duties:

- (1) To organize and appoint members of the commission to serve on standing committees as the need arises, subject to all administrative guidelines adopted by the commission;
- (2) To propose and make recommendations to the mayor and city council and assist city departments on specific programs that are designed to build upon neighborhood opportunities and strengths as well as prevent the decline and deterioration of neighborhoods by recognizing and supporting the aspirations of residents and their neighborhood;
- (3) To review projects and concepts developed or proposed by the neighborhood program office staff, the neighborhood advisory commission and by citizens to the commission;
- (4) To advise the mayor and city council and assist city departments on ways in which information on neighborhood topics can be gathered and disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognition;
- (5) Subject to approval and final action by the city council, to receive, accept and acquire by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for neighborhood purposes subject to the terms of such gift, bequest or devise; and
- (6) To recommend to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies.

TCC § {Sec. 2-310}

### List of Current Board and Commission Members, Including Attendance and Service Dates from November 2016 thru December 2017:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Karen Adams	01/27/2011 - Present	10 of 12 meetings
Hannah Moulton Belec	06/15/2017 – Present	5 of 5 mtgs. since appt.
Michael D'Elena	06/15/2017 – Present	5 of 5 mtgs. since appt.
John Escobar	12/17/2015 – Present	11 of 12 meetings
Jonathan Gelbart	12/08/2016 – Present	10 of 10 meetings since appt.
Barb Harris	12/08/2016 – Present	7 of 10 meetings since appt.
Carol Hu	12/17/2015 – Present	9 of 12 meetings
Matthew Korbeck	12/04/2014 – Present	11 of 12 meetings
Kiyomi Kurooka	12/13/2012 – Present	10 of 12 meetings
Nancy Lesko	12/13/2012 – Present	10 of 12 meetings
Candyce Lindsay	06/25/2015 – Present	11 of 12 meetings
Bill Munch	12/31/2012 – Present	11 of 12 meetings
Julie Ramsey	02/02/2012 - Present	10 of 12 meetings
Daniel Schugurensky	12/08/2016 – Present	9 of 10 meetings since appt.

**Note:** Since the 2016 Annual Report, Commission Members Nancy Buell, Robert Miller and Scott Smas completed their (2) full terms and termed off the Neighborhood Advisory Commission December 31, 2016. Commission Members Isela Blanc, James Wennlund and Josephine McNamara were unable to continue serving and resigned. We thank all prior members for their service.

**Name of Chair and Vice Chair:**

- Chair – Candyce Lindsay
- Vice Chair – Carol Hu

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shauna Warner	Community Development	480-350-8883	shauna_warner@tempe.gov

**Meeting Frequency and Location:**

The Neighborhood Advisory Commission held 12 meetings from November 2016 through December 2017. Meetings are typically held on the first Wednesday of each month at 5:30 pm, in the third floor executive conference room of City Hall, 31 East Fifth Street, Tempe.

**Number of Meetings Cancelled and Reason for Cancellation:**

Two meetings were cancelled, one in April due to lack of quorum and one in July due to the proximity of July 4<sup>th</sup> holiday and vacation schedules.

**Vacancies and Duration of Vacancies:**

There is one current vacancy due to a commission member resignation (zip code 85282).

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Neighborhood Advisory Commission will advise the Mayor, Council and City departments by proposing and promoting programs and policies that preserve or enhance our neighborhoods and encourage a sense of community.

**Accomplishments (Past 12 Months):**

Related to Quality of Life and Strong Community Connections Strategic Priorities

Provided input and direction for the 2017 State of the Neighborhoods Awards and Workshops process including approval of a Sustainability themed event as well as helping to address the following event items:

- ✓ Recommended that Neighborhood Award nomination materials and website add language regarding availability of materials in Spanish.
- ✓ Requested that Property Beautification Award category be expanded to encompass Public Art projects.
- ✓ Encouraged Neighborhood Services staff working with Sustainability Commission and Historic Preservation Commission staff to implement these two new Awards categories to recognize and select honorees for recognition at State of the Neighborhoods Event.
- ✓ Selected award winners for State of the Neighborhoods Awards.

Provided written input and made recommendations as a commission (included in the Development Plan Review record) specific to the Lake Country Village Development proposal referencing design concerns, desire to retain more of the existing trees, emphasizing need for pedestrian shade and walkability and area traffic calming measures, etc.

Provided input regarding Regional Commercial Center (RCC) District Zoning designations and received ongoing updates regarding proposed sign code reforms, Character Area 3, City Parks Improvements, Streetcar Project, Medical Marijuana and Little Libraries.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Related to Mayor/City Council Quality of Life and Strong Community Connections Strategic Priorities**

- Assure NAC support of the State of the Neighborhood, by having 60% of NAC board participate/attend/assist with the State of the Neighborhood Meeting and/or workshops.

- In support of continued synergies between commissions, City staff will send to NAC commissioners the link on where to find the listing of other Commissions and Boards and where their agendas and meeting minutes can be found. NAC commissioners can identify where they may have interest and support as needed.
- In 2018, NAC will participate in two neighborhood-centric events Getting Arizona Involved in Neighborhoods (GAIN) and the State of the Neighborhoods event.
- Secure additional information on homelessness by inviting the Homeless Outreach Coordinator to at least one NAC meeting. NAC to review options available for volunteering with local organizations that provide services to homeless community members.

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## ***PARKS, RECREATION, GOLF, AND DOUBLE BUTTE CEMETERY ADVISORY BOARD***

### **2017 ANNUAL REPORT**

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#### **Description as Defined in Ordinance:**

Sec. 2-240. Powers and duties.

The parks, recreation, golf, and Double Butte Cemetery advisory board shall have the following powers and duties:

(1) To advise the city council and assist the city manager in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of golf facilities owned, leased or otherwise acquired by the city for use as municipal golf courses;

(2) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of areas and as of November 2014 structures owned, leased or otherwise acquired by the city for use as parks and preserves;

(3) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the acquisition, conservation, and use of parks and preserves;

(4) To assist and advise the city council, through the community services department, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care, maintenance, design and construction of cemetery facilities owned, leased or otherwise acquired by the city;

(5) To assist the community services department and other city departments in establishing priorities at budget time for those items other than administrative functions relating to golf, park, preserve and recreation policy. The recommendations of the committee shall be forwarded to the city council;

(6) To assist and advise the city council in establishing priorities at budget time for those items other than administrative functions relating to the cemetery. The recommendations of the committee shall be forwarded to the city council;

(7) To assist the community services department staff liaison in the development of a continuing plan for the city's park and recreation program;

(8) To receive, accept and acquire subject to final action by the city council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for park and preserve purposes subject to the terms of the gift;

(9) To suggest to the mayor and city council qualified and interested persons eligible for appointment for board vacancies; and

(10) To serve as the city tree board with the responsibility to study, develop, update annually and administer a written plan for the care, management, planting, replanting and removal or disposition of trees and shrubs within parks, preserves, street rights-of-way and public places owned by the city to ensure that the city will continue to realize the benefits provided by an urban forest. Such plan will be presented to the city council and upon their acceptance and approval shall constitute the official city tree plan for the city.

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Fred Wood	06/14/12-Present	8 Present / 2 Excused / 0 Unexcused
Suzanne Durkin-Bighorn	02/13/14-Present	5 Present / 3 Excused / 2 Unexcused
Maureen DeCindis	12/13/12-Present	8 Present / 2 Excused / 0 Unexcused
Judy Aldrich	12/12/13-Present	8 Present / 2 Excused / 0 Unexcused
Christina Hudson	06/25/15-Present	6 Present / 4 Excused / 0 Unexcused
Chris Kamper	01/18/17-Present	9 Present / 1 Excused / 0 Unexcused
Mary Larsen	12/13/12-Present	8 Present / 2 Excused / 0 Unexcused
Shereen Lerner	04/19/17-Present	5 Present / 1 Excused / 0 Unexcused
John Vack	12/12/13-Present	8 Present / 2 Excused / 0 Unexcused
Duane Washkowiak	12/17/15-Present	6 Present / 3 Excused / 1 Unexcused
Breanna Wells	01/18/17-Present	6 Present / 1 Excused / 3 Unexcused

\*Report due prior to December meeting, therefore not included.

**Name of Chair and Vice Chair:**

- Chair – Fred Wood
- Vice Chair – Suzanne Durkin-Bighorn & Maureen DeCindis

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Craig Hayton	City of Tempe Public Works	(480) 350-5234	craig_hayton@tempe.gov

**Meeting Frequency and Location:**

The Board held eleven (11) meetings in 2017. The Board meets monthly at the Tempe Public Library-2<sup>nd</sup> Floor Board Room, 3500 South Rural Road, Tempe, Arizona 85282.

**Number of Meetings Cancelled and Reason for Cancellation:**

One (1) monthly meeting was cancelled (July) for summer break.

**Vacancies and Duration of Vacancies:**

The Board had one vacancy from January through March of 2017. The position was filled by the April meeting date.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

On behalf of Tempe citizens, the mission of the board is to advise City Council and staff on proposed policies for operations, maintenance, planning, acquisitions, recreation and conservation as they pertain to Tempe’s municipal parks, golf courses, preserves and the Double Butte Cemetery.

**Accomplishments (Past 12 Months):**

Agenda items included the following:

- Supported ongoing Capital Improvement Program for parks funded by City Council (Goal #3.4)
- Discussed and formally approved dedicated Pickleball courts location (Goal #3.4)
- Discussed and formally approved charter amendment direction and appropriate uses for the possible Papago Preserve
- Provided feedback and discussed Tempe Inclusive Playground Guideline (Goal #3.4)
- Kiwanis Splash Playground (Goal #3.4)



- Reviewed, discussed and provided feedback on the following items:
  - Hayden Butte Preserve Management Plan
  - Rio Salado Park Master Plan
  - Capital Improvements Program – Recreational Value (Goal #3.4)
  - Fifth Street Streetscape Project
  - Mountain Park Demonstration Project
  - Urban Forestry Master Plan
  - Fire Station #7 / Estrada Park Improvements - Mary Larsen represented the board on the committee (Goal #3.3)
  - Ehrhardt Community Garden
  - Kiwanis Recreation Center Tennis Programming
  - Tempe Streetcar Project
  - Harelson Tennis Courts
  - Greenline and LoPiano
  - New Golf Partner - Suzanne Durkin-Bighorn represented the board during the RFP process (Goal #3.5)
  - South Tempe Youth Baseball Field Grant (Goal #3.4)
  - Birchett Park Plan

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

List and describe the Board/Commission goals for the next twelve months. Include how the goals relate to the City Council's established strategic priorities.

Tempe City Council Strategic Priorities:

#1 Safe & Secure Communities- Ensuring a safe and secure community through a commitment to public safety and justice.

1. Work with council to make sure that the park ranger program is funded and started in 2017 to avoid additional clean-up and quality of life issues in Papago Park and all other parks as needed.

#2 Strong Community Connections- Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

#3 Quality of Life- Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.

1. The Parks Commission will work with the Arts Commission and city staff in creating a Bike to Arts event for the City of Tempe.
2. Complete implementation plan with specific dates for completion of additional towers where needed. Meet with appropriate city dept. and vendors to make sure this is completed.
3. Monitor Fire Station plans and impacts on park in South Tempe – determine where additional open space might be regained to offset the loss of park area to allow for this item.
4. Ensure that Capital improvements to parks over next five years are funded by working with City Council – based on priorities discussed in 2017.
5. Complete planning on improvements and solutions to Ken McDonald GC and clubhouse, efforts started in 2016.

#4 Sustainable Growth & Development- Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

#5 Financial Stability & Vitality- Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.

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## **TEMPE POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2017 ANNUAL REPORT**

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### **Description as Defined in State Statute:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Police Public Safety Personnel Retirement Board. The purpose of the Board is to administer the Tempe Police Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Police Public Safety Personnel Retirement Board has five (5) members. The Board consists of the Mayor or his designee (as chairman), two members elected by secret ballot from the Tempe Police Department, and two citizens of Tempe. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Fire Public Safety Personnel Retirement Board. The citizen members of the Tempe Police Public Safety Personnel Retirement Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for the Public Safety Personnel Retirement System Board per A.R.S. §38-847.

{A.R.S. §38-847}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Methvin, Steven (Mayor's designee)	10/28/2016 - 06/30/2020	Attended 11 of 11 meeting
Foley, James (Merit System Board Chair)	01/01/2017 – 05/31/2021	Attended 10 of 11 meetings
Goodman, Bill (citizen member)	07/01/2016 - 06/30/2020	Attended 8 of 11 meetings
Moreno, Alex (elected member)	05/01/2017 - 06/30/2019	Attended 5 of 7 meetings
Ferraro, Rob (elected member)	07/01/2017 – 06/30/2021	Attended 4 of 5 meetings
McMenemy, Kelly (elected member)	08/14/2008 - 06/30/2017	Attended 6 of 6 meetings
Millen, Jeff (elected member)	07/12/2012 – 04/30/2017	Attended 3 of 4 meetings

### **Name of Chair and Vice Chair:**

- Chair – Steven Methvin
- Vice Chair – None

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Renie Broderick	Internal Services	480-350-8407	renie_broderick@tempe.gov

### **Meeting Frequency and Location:**

The Board held eleven meetings in the time period January through November 2017 and anticipates holding one additional meeting in December 2017. The Board typically meets on the first Thursday of each month at 2:00 p.m., in the Third Floor Conference Room, Tempe City Hall, 31 East Fifth Street, Tempe. Additional meetings may be scheduled, if needed.

**Number of Meetings Cancelled and Reason for Cancellation:**

The October meeting was cancelled due to lack of Board business.

**Vacancies and Duration of Vacancies:**

There were two vacancies during the reporting period, both of which were immediately filled, as follows:

- Elected-member Jeff Millen requested to step down from his term as soon as another police member could be elected to complete the remainder of his term. Alex Moreno was elected by the membership to complete the remainder of the term effective May 1, 2017.
- Elected member Kelly McMenemy completed her term effective June 30, 2017. Rob Ferraro was elected by the police membership to fill her vacant seat on the Board effective July 1, 2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

## ***RISK MANAGEMENT TRUST BOARD*** **2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The purpose of the Risk Management Trust Fund is to provide for the payment of benefits, losses and claims as set forth in [Arizona Revised Statutes § 11-981\(A\)](#) which shall include legal defense costs, administrative costs, claims adjusting costs, losses (including those related to workers' compensation, personal injury or property damage), reserves for anticipated losses and lawsuits, insurance costs (including premiums), external audit and other expenses related to the operation of the City's self-insurance program.

The Risk Management Trust Board is composed of five (5) members appointed by the City Council for staggered terms. No more than one member on the Board may be a member of the City Council and no more than one may be an employee of the City. The Risk Management Trust Board shall meet at least once a year and shall make recommendations thereafter to the City Council, through the City Manager, regarding the investment and administration of the Trust Fund. The Board shall submit an annual report to the City Council through the City Manager relating to the status of the Trust Fund and making other recommendations that the Board deems necessary and appropriate. The Board meets as needed, in the Tempe Public Library, 3500 South Rural Road, Tempe.

TCC § {Chapter 2, Article VII, Division 1}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Thomas F. Duensing	05/30/13 – 12/31/19	Attended meeting held 05/31/17
David E. Long	05/30/13 – 12/31/19	Attended meeting held 05/31/17
Robin Arredondo-Savage	05/30/13 – 12/31/17	Attended meeting held 05/31/17
Bill Goodman	05/30/13 – 12/31/18	Attended meeting held 05/31/17
Ken Jones	05/30/13 – 12/31/18	Attended meeting held 05/31/17

### **Name of Chair and Vice Chair:**

- Chair – Ken Jones
- Vice Chair – none

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jerry Hart, Deputy Internal Services Director - Finance	Internal Services	(480) 350-8505r	Jerry_Hart@tempe.gov

### **Meeting Frequency and Location:**

The board typically meets 1 to 2 times per year. One meeting was held in during the calendar year on May 31, 2017 at Tempe Public Library, Library Board Room.

**Number of Meetings Cancelled and Reason for Cancellation:**

None.

**Vacancies and Duration of Vacancies:**

None.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## TEMPE SUSTAINABILITY COMMISSION 2017 ANNUAL REPORT

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### Description as Defined in Ordinance:

The Tempe sustainability commission shall have the following powers and duties:

(1) To research, advise, and recommend to the city council policies and programs that advance sustainability in Tempe, with particular attention to sustainability in the following areas:

- a. Energy management (city operations and the city as a whole);
- b. Climate-action plan with a roadmap of actions to be recommended;
- c. Local food and agriculture;
- d. Livable neighborhoods and happy communities;
- e. Land use and development;
- f. Building practices;
- g. Purchasing practices;
- h. Economic development (green jobs);
- i. Solid waste, recycling, and hazardous waste;
- j. Water and wastewater management;
- k. Transportation;
- l. Dark skies;
- m. Air quality;
- n. Environmental justice; and as of June 2015
- o. Preparedness and resiliency.

(2) Assist city departments in executing approved policies and programs;

(3) To support education and outreach related to the city's sustainability practices;

(4) To identify potential sustainability partnerships with public, private and educational entities; and

(5) To recommend for city council consideration a comprehensive sustainability plan with measurable goals and benchmarks to ensure year-to-year progress. (Ord. No. O2015.24, 6-25-15)

TCC § {City Code, Chapter 2, Article V, Division 21}

### List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Kane, John	12/31/2017	Attended 10 meetings out of 11
Kendon, Jung	12/31/2017	Attended 11 meetings out of 11
Hawkey, Corey	12/31/2018	Attended 10 meetings out of 11
Reinhardt, Gretchen	12/31/2018	Attended 11 meetings out of 11
Hu, Carol	12/31/2017	Attended 3 meetings out of 11
Wiek, Arnim	12/31/2017	Attended 5 meetings out of 11
Milam-Edwards, Stephanie	12/31/2018	Attended 0 meetings out of 3
Gibbons, Leah	12/31/2017	Attended 4 meetings out of 9
Gill, Anne	12/31/2017	Attended 6 meetings out of 9
Tetreault, Colin	12/31/2018	Attended 7 meetings out of 11
Monty, Alix	12/31/2018	Attended 11 meetings out of 11

**Name of Chair and Vice Chair:**

- Chair – John Kane
- Vice Chair – Kendon Jung

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u> Don Bessler	<u>Department:</u> Public Works	<u>Phone:</u> 480-350-8205	<u>Email:</u> don_bessler@tempe.gov
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**Meeting Frequency and Location:**

Meetings are typically held the third Monday of the month at 4:30 p.m. at 31 E. Fifth Street, Public Works Conference Room, Tempe, AZ 85281. In 2017, eleven meetings were held.

**Number of Meetings Cancelled and Reason for Cancellation:**

July 2017: Lack of Quorum

**Vacancies and Duration of Vacancies:**

One vacancy occurred in 2017.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The mission statement of the Sustainability Commission is to be a culture-catalyst to provide leadership, education, and guidance on sustainability programs and policies to City Council and for our entire community to transform Tempe into a healthy and resilient city that inspires the region, the nation and world.

**Accomplishments (Past 12 Months):**

- Supported Sustainability Manager and endorsing their work plan
- Created Water Subcommittee to support water rate study, water conservation and rainwater harvesting
- Created Urban Core subcommittee which reviewed the RFP for the urban core master plan
- Commission created Sustainability Award categories for Residents and Businesses at the 2017 Mayor’s State of the Neighborhood Awards and Workshop
- Supported progress on Climate Action Plan and submittal of a Community-Wide Greenhouse Gas Inventory as part of Compact of Mayor’s Commitment
- Initiate collaboration with the Tempe Transportation Commission on the 5<sup>th</sup> Street Beautification project that met the urban forestry performance measure and the water capture performance measure
- Used networks and communications platforms to communicate to Tempe businesses, organizations, and residents about sustainability issues and programs.
- Held annual retreat to assure the commission’s workplan is in alignment with City Council’s strategies, priorities and performance measures
- The commission reviewed multiple city projects and programs, made comments, and wrote letters of recommendation to City Council to support sustainability efforts in the city.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

- Commission will study water issues and form water policy recommendations to forward to City Council. The commission will make recommendations on revising conservation targets, adding additional programs, and adopting new rates, codes, and polices.
- Commission will recommend revisions to the existing performance measures focused on energy. The commission will research potential targets, look at other cities with carbon neutrality to see what they did, participate in Council energy working group meetings and identify other stakeholder groups to help advocate for a clean energy transition. The revised performance measures should be a part of the development of the Climate Action Plan and include transportation (fleet, vehicle emissions) in the municipal renewable energy goal and include a community-wide renewable energy goal.
- Commission will engage in a Land Use Pilot Project for City Hall & land remodel that incorporates four existing performance measures that relate to buildings and green infrastructure. The Commission will review measures and ROI, help inform the RFP for the City Hall renovation, and identify metrics to determine energy and water savings. This process will be used to recommend changes to engineering policies on new municipal buildings, and changes to city code to support transformative sustainability outcomes for all buildings in Tempe.



## **TECHNICAL CODE ADVISORY BOARD OF APPEALS 2017 ANNUAL REPORT**

### **Description as Defined in Ordinance:**

The Technical Code Advisory Board of Appeals hears and decides appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of Chapter 8 of the Tempe City Code, Buildings and Building Regulations, and the technical codes. The Board also grants a variance to the technical provisions of the technical codes when it can be established that a manifest injustice would be done; approves the use of alternate materials or methods of construction, provided the alternate materials or method is, for the purpose intended, at least the equivalent of that prescribed by the building code in suitability, strength, effectiveness, fire resistance, durability, safety, and sanitation; adopts such rules and regulations necessary for the discharge of its duties, provided said rules are not in conflict with the charter or the Tempe City Code; and calls upon the City Attorney's Office for legal counsel and upon any other office or board to aid and assist the Board in its deliberations..

TCC § {[City Code, Chapter 8, Article I, Section 8-110](#)}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Chair David Fabok – Fire Medical Rescue Dept Rep	08/18/2016 – 12/31/2017 & 12/31/2020	1 meeting
Vice Chair John Brunia – Mechanical Contractor	09/14/2017 – 12/31/2017 & 09/14/2017	1 meeting
Larry Savage – Plumber	12/08/2016 – 12/31/2017 & 12/08/2020	1 meeting
Jeff Harb – Home Builder	06/23/2016 – 12/31/2018	1 meeting
Jay R Jolley – Architect	03/19/2015 – 12/31/2018	1 meeting
Charles Spellman – Structural Engineer	12/04/2014 – 12/31/2018	1 meeting
Robert Diez – Mechanical Engineer	03/19/2015 – 12/31/2019	1 meeting
Kerry A. Owen – Electrical Engineer	12/04/2014 – 12/31/2019	0
Michael Raissen – Electrical Contractor	09/14/2017 – 12/31/2019	1 meeting

### **Name of Chair and Vice Chair:**

- Chair – David Fabok
- Vice Chair – John Brunia

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Chris Thompson	Community Department	480-350-8074	Chris_Thompson@tempe.gov

### **Meeting Frequency and Location:**

The board can hold one regular meeting every three months when there is pending business. Special meeting may be called by the Community Development Director or at the request of the chair or any five (5) members. Recently, the board held 1 regular meeting on Oct. 19, 2017

### **Number of Meetings Cancelled and Reason for Cancellation:**

3 meetings were not conducted due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

Provide the number and length of time of each vacancy that existed during the reporting period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

**Mission Statement:**

Not available.

**Accomplishments (Past 12 Months):**

Not available.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Board will be reviewing for recommendation to Council to adopt ICC Building Code 2018 in the next calendar year.

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## ***TRANSPORTATION COMMISSION*** **2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The transportation commission shall have the following powers and duties:

- (1) To suggest to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies;
- (2) To consult, through the chairman of the commission, with the public works department, as to the items to be included on the agenda of meetings of the commission prior to the preparation and distribution of the agenda by the public works department;
- (3) To prepare and submit an annual report to the city manager and city council including applicable council committees;
- (4) To advise and make recommendations to the city council and to assist city departments and the city manager to plan and implement a balanced transportation system within Tempe which incorporates all forms of transportation in a unified, interconnected manner and complements land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, while promoting economic development and providing mobility for all persons, including elderly and disabled;
- (5) To advise and make recommendations to the city council and to assist city departments and the city manager on appropriate performance standards and benchmarks for use in evaluating the city's transportation system and program, based on nationally recognized guidelines and local priorities;
- (6) To advise and make recommendations to the city council and to assist city departments and the city manager on transportation plans, projects and ordinances, including but not limited to:
  - a. To recommend and review short and long-range plans and studies for the city's transportation system, including streets, transit, bicycling, pedestrians and demand management;
  - b. To periodically review and update the transportation elements of the city's general plan;
  - c. To provide input and review regional, state and federal transportation plans, projects and issues especially as provided by federal law; and
  - d. To promote and maintain bicycling as a safe and effective mode of travel for recreation, health and transportation.
- (7) To advise and recommend to the city council and to assist city departments and the city manager annually on the elements of prioritized, unified operating and capital improvement program budgets for transportation;
- (8) To provide a forum for public hearings and other public involvement mechanisms to assure community-based transportation plans, projects and issues, and to meet all federal and other guidelines for public involvement in transportation projects where applicable; and
- (9) To take any such further actions as may be deemed necessary and appropriate to further the goals of the commission.

TCC § {City Code, Chapter 2, Article V, Division 8}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Browning, Jeremy	12/31/2019	Attended 10 meetings out of 10
Streid, Cyndi	12/31/2019	Attended 9 meetings out of 10
Conklu, Susan	12/31/2017	Attended 10 meetings out of 10
Fellows, Brian	12/31/2017	Attended 8 meetings out of 10
Gerepka, Bonnie	12/31/2017	Attended 8 meetings out of 10
Guzy, Ryan	12/31/2017	Attended 9 meetings out of 10
Thomas, Lloyd A.	12/31/2017	Attended 8 meetings out of 10
Cassano, Don	12/31/2018	Attended 8 meetings out of 10
Huellmantel, Charles	12/31/2018	Attended 5 meetings out of 10
Lerner, Shereen	12/31/2018	Attended 8 meetings out of 10
Olson, Kevin	12/31/2018	Attended 10 meetings out of 10
Redman, Charles	12/31/2018	Attended 8 meetings out of 10
Shana Ellis	12/31/2019	Attended 8 meetings out of 10
Paul Hubbell	12/31/2019	Attended 6 meetings out of 10
Nigel A.L. Brooks	12/31/2019	Attended 10 meetings out of 10

Paul Hubbell was not appointed until March 23, 2017.

**Name of Chair and Vice Chair:**

- Chair – Don Cassano
- Vice Chair – Ryan Guzy

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shelly Seyler	Public Works	480-350-8854	shelly_seyler@tempe.gov

**Meeting Frequency and Location:**

Meetings are typically held the second Tuesday of the month at 7:30 a.m. at 200 E. Fifth Street, Don Cassano Community Room, Tempe, AZ 85281. In 2017, 10 meetings were held.

**Number of Meetings Cancelled and Reason for Cancellation:**

July 2017: No commission business.  
 December 2017: No commission business.

**Vacancies and Duration of Vacancies:**

One vacancy occurred in 2017 between January 1 and March 23.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The mission of the Transportation Commission is to ensure that the city has a balanced transportation system which incorporates all forms of transportation in an interconnected manner while complementing land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, promoting economic development, providing mobility and accessibility for all persons, and creating a forum for residents to provide input on transportation plans, projects and issues.

**Accomplishments (Past 12 Months):**

**Council Priority:** Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

**Transportation Commission Accomplishments as they relate to the above-mentioned Council priority:**

**Bike Hero:** Commission selected Broadmor Bike Cats as the 2017 Bike Hero Award recipient.

**Fifth Street Streetscape Project:** Commission supported the proposed design concept.

**McClintock Drive at Rio Salado MUP Underpass:** Commission supported design Alternative 1.

**Streetcar:** Commission supported Option 1 "Shared Lane."

**Streetcar:** Commission supported keeping the current off wire design.

**1<sup>st</sup> Street / Ash Ave / Rio Salado Parkway Intersection Realignment:** Commission supported Option 1 "Leave As."

**MAG Pedestrian Design Assistance Grants:** Commission approved submitting the Upstream Dam Pedestrian Bridge over Town Lake at the Dorsey Lane Alignment project for the grant.

**McClintock Drive Street Configuration:** Commission approved keeping the striping in its current configuration.

**Procedure for Naming of City Facilities:** Commission approved the staff recommended changes while adding Historic Preservation as one of the Naming Committees bodies.

**Transportation Marketing Plan:** Commission approved the 2018-2020 Transportation Marketing Plan.

**Annual Report:** Commission approved the 2017 Transportation Commission Annual Report.

**Fifth Street Streetscape Project:** Commission supported the proposed design concept.

**Residency requirements for membership on the Transportation Commission:** Approved changing the language in the city code to read "There is hereby established a Transportation Commission consisting of fifteen (15) members who are appointed for a term of three years. Two (2) members may be non-residents; one (1) who is affiliated with Arizona State University and one (1) who works in Tempe."

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Council Priority:** Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.

- Recommend 2018 Bike Hero
- Recommend FY 2018/19 paid media plan
- Recommend project(s) to be submitted for MAG Design Assistance Grants
- Monitor and provide feedback for Tempe Streetcar project, bus and light rail operations, bicycle and pedestrian projects and bike share program
- Oversee strategic development of transportation systems and use of transit funds
- Monitor progress and provide feedback of Transportation Master Plan and the transportation chapter of the General Plan

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## **TEMPE VETERANS COMMISSION 2017 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

(1) To advise the mayor and city council and assist city departments on veteran programs, policies, and practices designed to improve the quality of life for veterans in Tempe; (2) To educate the community on the status of veterans' rights, needs, and contributions to our community; (3) To recommend ways to strengthen existing services for veterans while pursuing the creation of new program and service opportunities; (4) To develop and promote benchmarks as outlined by the Arizona Coalition for Military Families for assisting the City of Tempe and its business community earn recognition as "Arizona Veteran Supportive Employers"; (5) To assist in creating and supporting a community connection point to inform, guide, and direct military veterans seeking personal and professional enhancement services that may include education, mentoring, workforce support, and health and wellness; and, (6) To advise on supportive affordable housing projects for veteran families.

TCC § {Ord. No. O2014.52, 10-2-14}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Mario Aguirre	December 17, 2015 – Present	Absent: January 26, September
Michelle Bravo	February 24, 2015 – Present	Absent: January 10, March, June
Bryan Durham	February 24, 2015 – August 28, 2017	Absent: January 10, March, May, June, August
Scott Essex	February 24, 2015 – Present	Absent: January 10, June
Keith Finkle	February 24, 2015 – Present	Absent: September
Troy Friedman	February 24, 2015 – Present	Absent: September
Lauren Hyre	March 23, 2017 - Present	100% attendance
Patricia Little-Upah	February 24, 2015 – Present	Absent: March
Michelle Loposky	December 17, 2015 – Present	Absent: January 26
David Lucier	February 24, 2015 – Present	Absent: May
Laura Skotnicki	February 24, 2015 – Present	Absent: June

### **Name of Chair and Vice Chair:**

- Chair – Keith Finkle
- Vice Chair – Michelle Bravo

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Valerie Kime Trujillo	Human Services	480-858-2310	valerie_trujillo@tempe.gov

### **Meeting Frequency and Location:**

The Veterans Commission typically meets on the first Tuesday each month at 6:00 p.m., in the Second Floor Library Board Room, Tempe Public Library, 3500 South Rural Road, Tempe.

**Number of Meetings Cancelled and Reason for Cancellation:**

The April 4, 2017 meeting was cancelled due to lack of quorum and the July 4, 2017 meeting was cancelled in observance of the Independence Day holiday.

**Vacancies and Duration of Vacancies:**

1. Supportive Services Agency Representative, January 2017 – March 2017
2. Arizona Department of Veterans Services, August 28, 2017 - Present

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Mission of the Tempe Veterans Commission is To Support Local Veterans through Collaboration with Strategic Partners across Sectors Utilizing a Synergistic Approach Connecting Veterans to Necessary Resources.

**Accomplishments (Past 12 Months):**

- Executed the Stand for Veterans event
- Executed Community Salutes
- Encourage City to maintain status as Veteran supportive
- Maintained a partnership with CARE7
- Valor on Eighth broke ground
- Valor on Eighth is accepting applications.
- Championed East Valley Veterans Education Center
- Continued support to the Fire Department's medical program
- Recognize youth entering the military
- Completed third Strategic Planning session

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

1. Safe & Secure Communities
  - Continued support and partnership with Care7 and Tempe Fire Medical Rescue's VA Telemedicine Program
2. Strong Community Connections
  - Recommend to City Council two signature events – One for those entering service and one for those returning
  - Promote efforts of the Tempe Veterans Commission and its work in the Tempe community
3. Quality of Life
  - Participate in Grand Opening of the Valor on Eighth Housing Project, and collaborate with Save the Family to support veteran residents
  - Recommend Regional approach to the Veteran's Success Events.
  - Sustain support for the Regional Veteran's Court
4. Sustainable Growth & Development
  - Continued partnership with East Valley Veterans Education Center as the official One Stop Shop for the City of Tempe
5. Financial Stability & Vitality
  - Double the number of local businesses to participate and certify in ACMF's Veteran Supportive Employer program