



**Minutes  
LIBRARY ADVISORY BOARD  
Wednesday, Jan. 3, 2018**

**Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, Jan. 3, 2018, within the Tempe Public Library – 2<sup>nd</sup> Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.**

**(MEMBERS) Present:**

John Linda (Chair)  
Felicia Durden  
Gail Rathbun  
Virginia (Ginny) Sylvester  
Carrie Taylor  
Christopher Watts

**(MEMBERS) Absent:**

Joaquin Rios

**City Staff Present:**

Kathy Husser, Deputy Community Services Director – Library  
Kathy Schoepe, Library Technical Services Manager  
Mary Fowler, Sr. Management Assistant, Community Services Administration

**General Public Present:**

None

**Agenda Item 1 - Call to Order:**

- John Linda, Library Advisory Board Chair, called the meeting to order at 6 p.m. and facilitated introductions.

**Agenda Item 2 - Call to the Audience:**

- There were no comments from the public.

**Agenda Item 3 – Approval of the Dec. 6, 2017, Library Advisory Board Meeting Minutes: - ACTION**

- John asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Dec. 6, 2017.

**MOTION:** Ginny Sylvester moved to approve the Dec. 6, 2017, Library Advisory Board Meeting Minutes.

**SECOND:** Gail Rathbun seconded.

**DECISION:** The Dec. 6, 2017, Library Advisory Board Meeting Minutes were approved.

**Agenda Item 4 – Friends of the Tempe Public Library Report:**

- No Report.

**Agenda Item 5 – Staff Report:**

- Library Report – Kathy Husser
  - Kathy Husser announced that Joaquin Rios has been reappointed to the Library Advisory Board and that Felicia Durden, Carrie Taylor and Christopher M. Watts are newly appointed members.
  - Kathy Husser welcomed Kathy Schoepe, the new Technical Services Manager, and briefly discussed her duties.
  - Comic Con is from 10 a.m. to 5 p.m. on Jan. 27 at locations inside and outside of the Library. The event will feature vendor booths, program panels/book discussions and many family activities involved with comics, sci-fi/fantasy and costumes. Food trucks and the Tempe Book Bike will be present, as well.
  - The Tempe Book Bike program has made more than 800 community contacts at more than eight pre-determined locations throughout the city. Book Bike personnel will welcome Arizona Secretary of State, Michelle Regan at 9 a.m. on Saturday at Clark Park to promote Arizona State Library grant programs and Tempe Book Bike's success. Grant funding for this program runs through August. The Book Bike program currently provides services at specific events and at specific locations on a set schedule. People cannot schedule deliveries. Individuals can obtain materials through Tempe's Homebound program, which is coordinated by the Adult Services workgroup.
  - The Friends of the Tempe Public Library have donated funds to build a Literacy Lab for family programs and events. Construction is scheduled for completion in May. Gail asked about naming the lab; Kathy Husser indicated the Friends' organization would make that decision. Felicia Durden asked who provides tutoring service for the lab. Kathy Husser indicated that ASU Education students provide year-round tutoring. They discussed the Reading Sprouts and Math Sprouts programs, as well. Kathy Husser will provide contact information to Felicia for ASU tutors.
  - Tempe will be hiring for the vacant Library Support Systems Specialist to assist with technology and computer support assistance for the Library and the four community centers. The position will report to Kathy Schoepe,
  - Ginny asked about time limits for use of public computers. Kathy Husser indicated that there is a two-hour limit.

**Agenda Item 10 – Member Announcements/Future Agenda Items**

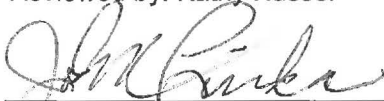
- John asked to schedule a vote to elect a Vice Chair.
- Ginny praised Libby, by OverDrive – an app for library ebooks and audio books.
- The group asked Kathy Husser for information about Board terms and the process for seeking future appointments.
- The group asked Kathy Husser for information on the city's bike-rental program.

**Agenda Item 11 – Adjournment**

MOTION: Ginny moved to adjourn.  
SECOND: Christopher Watts seconded.  
DECISION: John adjourned the meeting at 6:37 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, Feb. 7, 2018, in the Community Services 2<sup>nd</sup> Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Mary E. Fowler  
Reviewed by: Kathy Husser

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2/7/18

Approval signature: Library Advisory Board Member