

**COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG)
ANNUAL ACTION PLAN
2018-2019
DRAFT**

City of Tempe, Arizona



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Tempe's Human Services Department assists low-income communities through the distribution of the Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds. The U.S. Department of Housing and Urban Development (HUD) annually determines the allocation amounts for these programs. In order to receive grant funds, The City must submit a five-year Consolidated Plan and an Annual Action Plan to HUD for approval. As an entitlement city, Tempe receives its CDBG funding directly from HUD and the City is a participant in the Maricopa HOME Consortium and receives HOME funds thru the Consortia.

The FY2018 Annual Action Plan represents the City of Tempe's attempt to address affordable housing and homeless needs. The Five-Year Consolidated Plan contains a strategic plan for addressing these needs and a specific one-year action plan for the use of U.S. Department of Housing and Urban Development (HUD) formula grant funds. The City's AAP is a one-year plan that describes the activities that the City of Tempe will fund. It also describes activities that will be undertaken to support needs as described in the Five-Year Consolidated Plan.

The estimated CDBG entitlement for FY2018 is \$1,167,629 and \$265,368 for HOME. All proposed activities budgets will be proportionally increased or decreased from the estimated funding levels to match actual HUD allocation amounts. The City will receive final approval from City Council on April 12, 2018

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Tempe plans to undertake the following specific objectives as identified in the Annual Action Plan:

- Rehabilitate up to 22 owner-occupied or rental units
- Provide down payment assistance to support the acquisition of 5 homeownership units
- Acquisitions for affordable rental units

The following accomplishments are anticipated during FY2018 (excluding housing activities described above):

- Provide public services activities to support homeless needs
- Provide public services activities to support youth mentoring services
- Provide public services activities to individuals experience substance abuse

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Tempe past performance is as follows:

- Rehabilitated up to 47 homeownership units
- Provided down payment assistance to 3 households
- Park improvements that will benefit approximately 20, 000 low income neighborhood residents
- Assisted 812 homeless persons with shelter and wrap-around services
- Assisted 53 persons with job training

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Tempe has a thorough and extensive community process that is employed for all projects. The City consistently seeks to include the input of Tempe residents in all phases and aspects of its Community Development initiatives, from the initial planning, to project and program implementation to the reporting and assessment of accomplishments. The effectiveness of this process is key in delivering the proper services and programs to the City's residents, while ensuring that the overall direction of the Human Services Department's work is consistent with residents' expectations and is responsive to neighborhood concerns. The City encourages citizen participation in all stages of the planning process. The city is required to submit at the end of each program year, a Consolidated Annual Performance Plan (CAPER) to summarize the accomplishments and the progress made towards the goal established in Five-Year Consolidated Plan. The City hosts Public Meetings, provides draft copies of the Plan before submission, accepts and incorporates citizen input and feedback, and holds special hearings whenever any substantial amendments are made. Notices soliciting public input are placed in the *Arizona Republic*. In addition, a notice inviting input is placed on the City website: <http://www.tempe.gov/housing>. Additional notices inviting public comment and notice of the public

hearing are also placed in the Community Development Department public lobby areas, as well as the public notice kiosks at City Hall. The public is encouraged to submit written comments by e-mail and mail.

Citizen participation is strongly encouraged and includes the following opportunities for input

- 2 public hearings (February 8, 2018 and April 12, 2018)
- 1 public meeting (April 12, 2018)
- 30 public review/comment period (March 9-April 9, 2018)

The City offers accommodations for public meeting and information on the Actual Annual Plan were also made available for persons with disabilities and persons with limited English proficiency. Meetings were held in the evenings and at times that were convenient for working families.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

In process, no public comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

None.

7. Summary

This document was developed through a process that included a significant community engagement component, which included focus groups, workshops, and a public review period. No comments were received from the public during the public review period, which is indicative of the extent to which community involvement was incorporated into the development of the Consolidated Plan.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|-------|---------------------------|
| CDBG Administrator | TEMPE | Human Services Department |

Table 1 – Responsible Agencies

Narrative

The City of Tempe Human Services Department located at 3500 S Rural Road, Suite 202, Tempe, AZ 85252 is the lead and responsible agency for the development of the Annual Action Plan (AAP) for the CDBG funds.

The Maricopa HOME Consortium located at 234 N. Central, Third Floor, Phoenix, AZ 85004 is the lead agency for HOME funds and for the development of the AAP for HOME funds.

Consolidated Plan Public Contact Information

The contact person for the Consolidated Plan and Action Annual Plan is:

LeVon Lamy, Housing Manager Telephone: (480) 858-2264

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Tempe is dedicated to obtaining input from citizens, municipal officials, non-profit agencies, non-profit developers, private developers, governmental agencies, and the Regional Continuum of Care as part of the Consolidated and Annual Action Plan processes. For the 2018 Annual Action Plan, consultation included a combination of meetings with stakeholder interviews, two community input hearings, newspaper advertisements, website announcements, and two public meetings with hearings to solicit comments on the draft Annual Action Plan. Citizen participation is strongly encouraged throughout the processes of short and long range departmental planning, plan implementation, and assessment of plan effectiveness.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Tempe will continue working to enhance coordination between public and assisted housing providers as well as private and governmental health, mental health and service agencies. This will be accomplished using both formal and informal networks that bring together public, private and nonprofit housing and service providers. These include groups such as the Resident Advisory Board and the Council of the Whole Committee.

Efforts to enhance coordination between public and assisted housing providers and private and government health, mental health, and service agencies includes Tempe Housing Agency Section 8 rental assistance program and other members work closely with applicable local housing authorities to develop strategies to assist housing low income and homeless families. Currently, Tempe has 20 families in the TBRA program.

Tempe has a number of successful groups and committees that currently work together to provide an effective delivery system for affordable housing production and services throughout the City. A variety of organizations, including the Housing Authority, Community Development Department, Transportation, Economic Development, Tempe Community Council and nonprofit agencies, routinely collaborate on projects and participate in network meetings.

City of Tempe Fair Housing Coordinator is active in initiating educational and outreach programs to further fair housing. As required by HUD, the Community Development Department completed its Fair Housing Plan, which consists of an Analysis of Impediments to Fair Housing, an Action

Plan to address impediments and a system for maintaining records and fulfilling reporting requirements. The plan was developed in conjunction with many City departments including: the Human Rights Commission; the Tempe Commission for Persons with Disabilities; the City Assessor's Office; the City's Diversity Office; the Department of Human Services Programs and the Tempe Housing Authority, as well as with nonprofit groups.

One of the City's primary partners is Tempe Community Council (TCC). As a result of the partnership between TCC and the City, TCC assumes a large part of the CDBG public service funding process and its recommended funding for social service agencies. Prior to TCC presenting their recommendations before the City Council at an Issue Review Session, and in an effort to maintain and improve coordination with public and private agencies, the City continues the application process in partnership with Tempe Community Council's (TCC) and invited agencies and organizations to apply for CDBG funds for the 2018 fiscal year.

In addition, Tempe has partnered with Tempe Coalition for Affordable Housing, a non-profit established in 2018 to (a) support the construction of affordable housing for low and moderate income persons, where either limited or no adequate housing exists for such groups, (b) provide and support social service outreach ventures aimed at empowering low and moderate income persons within their communities, (c) support the acquisition, construction, or redevelopment of single and/or multi-family residences, and (d) manage any properties constructed, redeveloped or acquired by the Corporation for the purpose of creating permanently affordable rental housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Tempe continues to be an active participant in the regional Continuum of Care Activities. The City of Tempe performs a full scope of work and services to aid in the coordination of ending homelessness through partnerships with Maricopa County, the State of Arizona and Federal partnerships. The City of Tempe was selected to serve on The Continuum of Care Committee of the Board, with a collaborative cross-sector of stakeholders providing housing and supportive services to people experiencing homelessness in Maricopa County. This includes participation on the community Standards of Excellence and the Continuum of Care Plan to End Homelessness. Additionally, the City of Tempe General Fund provides funding for a local Homeless Outreach Program Effort (HOPE). The HOPE program is an access point for the Maricopa County Coordinated Entry System. The HOPE team provides a variety of navigation services that connect hundreds of unsheltered and hard to reach, homeless families and individuals to mental health, physical health and homeless service providers and housing.

The City of Tempe Homeless Coordinator also participates on the Continuum of Care Rating and Ranking Committee; this committee reviews and ranks the local applications that are submitted as part of the Maricopa County Continuum of Care HUD Application.

The City of Tempe Homeless Coordinator facilitates the Annual Homeless Street Count in Tempe and will continue to do so. The Homeless Coordinator works with city departments, including the Police Department and Parks and Recreation, local faith-based organizations and community residents to ensure that enough volunteers are participating to complete an accurate count.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Tempe performs a full scope of work and services to aid in the coordination of ending homelessness services through city, county, state, and federal partnerships. The City was selected to serve on The CoC Committee of the Board, with a collaborative of cross-sector stakeholders providing housing and supportive services to people experiencing homelessness in Maricopa County. The purpose of the Committee is to provide input and recommendations to the Continuum of Care Board and Maricopa Association of Government staff, and to support communication across working groups.

Through the work on the Committee, Tempe has provided input into the regional performance standards of excellence, and the 2017 Regional Plan to End Homelessness.

Homelessness is a priority concern within the City of Tempe, as such a City Council Priority of “Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.” has been adopted. As a part of this Council Priority, Performance Measure 28 is to “Achieve an end to homelessness in Tempe as measured by Tempe’s annual count.” (Tempe City Council Strategic Priorities, Revision 3 – December 7, 2017). In order to support the achievement of this goal Tempe City Council provides general fund funding for the Tempe Homeless Outreach Effort Program (HOPE) Outreach team. The HOPE team is an access point for the Maricopa Regional Coordinated Entry System. This street-based outreach team provides vital services to individuals, youth and families, living unsheltered and in places not meant for human habitation. The HOPE team connects and refers individuals and families to services that meet their needs, including:

- Providing assessment for housing matches through the Maricopa County Coordinated Entry System (for individuals)
- Facilitating connections to and providing personal transfers to other service providers
- Facilitating connections to behavioral health providers
- Collaborates and supports connection and navigation with youth providers

- Provides mediation with individuals and families to reunite homeless people with their families
- Connecting and transferring families to the regional Family Housing Hub
- Securing vital documentation needed for services and benefits
- Assists with filling out legal forms, housing or service applications and paperwork of all kinds
- Assists with completing benefit applications such as for Social Security and Supplemental Nutrition Assistance Program

HOPE also assists with:

- Locating affordable housing options
- Provides deposit assistance (as funds are available)
- Securing basic home furnishings
- Moving logistics

Basic Life Skills Support:

People who have been homeless for long periods of time often ask for help with basic life skills support. Our Housing and HOPE teams may also assist with:

- Basic financial education such as maintaining a bank account, paying bills
- What it takes to keep a house clean
- Connections to housing-based mental health professionals, physical health and wellness and ongoing housing-based case management.

We approach ending homelessness in Tempe by providing an effective homeless service system in which all services provided are housing focused.

Serving as an access point for individuals for the Continuum of Care Regional Coordinated Entry (RCEMC), requires participating in the following COC activities:

- City of Tempe (COT) provides outreach workers that preform assessments
- COT provides ongoing feedback and support to the RCEMC
- COT participates in monthly partnership meetings for purposes of providing feedback and gaining information regarding updates and changes.

In addition, as an access/entry point for services the HOPE team provides the following services:

- Intake and Data Collection: Entry Point staff must follow CoC approved protocol for confirming homelessness, status in the regional HMIS, and collection and entry of minimal system intake data.

- Triage: Entry Point staff will assess the immediate safety and needs of individuals and provide referral to appropriate resources such as DV or medical services.
- Diversion: For individuals experiencing homelessness and seeking shelter, program staff employ a standardized strategy to identify alternative support systems and available assistance that would prevent the need to enter into the homeless services system.
- Assessment: For individuals who cannot be diverted from services, the Entry Point provides assessment (VI-SPDAT) services.
 - Ensure that all staff administering the VI-SPDAT and SPDAT complete an approved community VI-SPDAT/SPDAT training sessions
 - Maintain on staff at least one OrgCode trained trainer who is responsible for training new staff and attending regular community trainer meetings.
 - Document internal fidelity activities that consist of weekly assessor meetings to review variances and establish consistent scoring. Participate in mandatory monthly trainer meetings hosted by the RCEMC.
- Basic Document Collection: Entry point staff collect and upload to HMIS, when available and minimally, photo ID. If unavailable, entry point staff must provide referral to ID acquisition resources such as The Homeless ID project. Other documentation such as proof of disability, SMI status, income or birth certificate should be collected and uploaded if available.
- Contribute to weekly engagement meetings which have, as standing agenda items:
 - Coordination of geographic coverage.
 - Review and staffing of By-Name-List to prevent duplication of engagement efforts.
 - Reports of individuals on the By-Name-List who are document ready for housing match and status of warm transfer to housing services.

The HOPE Team works in partnership with other COC partners in our Tempe Works Program. Tempe Works is a pilot program, funded through the City general fund, designed to help homeless people work to become self-sustaining, which may include:

- The opportunity for homeless people (accessing our local shelter) to secure a part-time job with the City of Tempe Public Works Department through our local Corporate Job Bank
- Housing and utilities subsidy of up to \$12,000 per person, for a two-year program, which is funded by the Tempe Housing Trust Fund
- Uniforms, transportation, and all the items needed to help each individual secure and maintain a job
- Supportive services that foster the individual or family in maintaining employment, managing their rental obligations and transitioning from homelessness to stable and secure housing.

The HOPE staff participate on the COC Outreach Committee, which is a planning and networking group that is working to improve the delivery and collaboration among outreach providers in the region.

The City of Tempe has adopted measurement methodology and measurement standards that have been adopted by the COC and the ESG providers.

The city participates on the planning Committee of the COC and serves as a lead, for the HUD Annual Point-in-Time Count each January. Other Non-COC Activities that sometimes include other COC providers include:

- The COT facilitates the work of the Tempe Ending Homelessness Coalition, including the implementation of goals and objectives; establish schedules and methods for providing services; develop and implement policies and leading monthly meetings. This is a coalition that includes 40 members from: the local business community, faith community, Homeless School Liaisons, funders, formerly homeless people, city and county staff, local non-profits and service providers
- The Homeless Encampment Response Operations Team, an interdepartmental group, which was created in response to City Council’s request to explore options for addressing issues related to Chronic homelessness and encampments. This team works collaboratively to address encampment issues that pose a security, health or public safety risk and/or interferes with community use of public space. The team consists of Tempe Fire Medical Rescue, Public Works, Police Department, Human Services Department, and Tempe Municipal Courts. This collaboration aligns resources, maximizes efficiency and allows for each specialty to do their job effectively and to collaborate in ending the homelessness of unsheltered (often chronically homeless) people.
- The City of Tempe provides support through the general fund to the Tempe Community Council(TCC). TCC utilizes a network of community member volunteers to review, rank and make funding recommendations for local nonprofits furthering the goal of ending homelessness in Tempe. The Hope Team closely collaborates with the non-profit services providers that are funded through the COT via TCC

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|---------------------------------------|--|
| 1 | Agency/Group/Organization | Habitat for Humanity |
| | Agency/Group/Organization Type | Housing Services - Housing Regional organization Private Sector Banking / Financing |

| | | |
|---|--|--|
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Consulted through public meetings, email discussions and phone conversations |
| 2 | Agency/Group/Organization | NEWTOWN - CDC |
| | Agency/Group/Organization Type | Housing Services - Housing Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Consulted by requesting to participate in the public hearing process. |
| 3 | Agency/Group/Organization | Catholic Charities Community Services |
| | Agency/Group/Organization Type | Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Services - Victims |

| | | |
|---|--|---|
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Invited to participate in the public hearing process. |
| 6 | Agency/Group/Organization | Tempe Community Action Agency |
| | Agency/Group/Organization Type | Services - Housing Services-homeless Services-Employment |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Requested to participate in the public hearing process. |

| | | |
|---|--|---|
| 7 | Agency/Group/Organization | TEMPE |
| | Agency/Group/Organization Type | Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local Planning organization Grantee Department |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy |

| | |
|---|--|
| <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> | <p>The city of Tempe held departmental meetings to solicited input from City of Tempe Planning, Economic Development, Community Development, Transportation, Building Safety and Housing Services Division which administers the City Section 8 Voucher program.</p> |
|---|--|

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|--|-------------------|--|
| Continuum of Care | MAG | The City of Tempe's goals and objectives align with the regional Continuum of Care's plan. |
| Analysis of Impediments to Fair Housing Choice | City of Tempe | Tempe seeks to reduce impediments to fair housing choice for citizens by aligning its Fair Housing efforts with recommendations made in AI |

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan provides policies and procedures that assure that the public has adequate notice and opportunities to provide input into the development of the Annual Action Plan. The City of Tempe has a thorough and extensive community process that is employed for all projects. The City consistently seeks to include the input of Tempe residents in all phases and aspects of its Community Development initiatives, from the initial planning, to project and program implementation to the reporting and assessment of accomplishments. The effectiveness of this process is key in delivering the proper services and programs to the City's residents, while ensuring that the overall direction of the Human Services Department's work is consistent with residents' expectations and is responsive to neighborhood concerns. The City encourages citizen participation in all stages of the planning process. From the drafting of the Consolidated Plan to the filing of the annual Performance Evaluation Report the City hosts Public Meetings, provides draft copies of the Plan before submission, accepts and incorporates citizen input and feedback, and holds special hearings whenever any substantial amendments are made. Notices soliciting public input are placed in the *Arizona Republic*. In addition, a notice inviting input is placed on the City website: <http://www.tempe.gov/city-hall/human-services/housing-services/public-notices-and-plans> Additional notices inviting public comment and notice of the public hearing are also placed in the Housing Department public lobby areas, as well as the public notice kiosks at City Hall. The public is encouraged to submit written comments by e-mail and mail.

Citizen participation is strongly encouraged and includes the following opportunities for input

- 2 public hearings (February 8, 2018 and April 12, 2018)
- 1 public meeting (April 12, 2018)
- 30 public review/comment period (March 9-April 9, 2018)

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|--------------------------------|---|--|---------------------|
| 1 | Public Meeting | Non-targeted/broad community | City Council and Tempe Staff | Public Meeting on 4/12/18. No comments from the attending public were received. The AAP Draft and selection of activities was discussed by staff, Mayor and City Council. Consensus was achieved. | N/A | WWW.TEMPE.GOV/CLERK |
| 2 | Public Hearing | Non-targeted/broad community | City Council and Tempe Staff | Public Hearing on 4/12/18. No comments received | N/A | www.tempe.gov/clerk |
| 3 | Public Hearing | Non-targeted/broad community | City Council and Tempe Staff | Public Hearing on 2/8/18. No comments received | N/A | www.tempe.gov/clerk |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------|--|--|---------------------------------|--|--|
| 4 | Newspaper Ad | Non-targeted/broad community | Notice of 30-day public comment period was published on 3/9/18 – 4/9/18 in the Arizona Republic for general circulation. | No comments received. | N/A | www.azrepublic.com |
| 5 | Internet Outreach | Non-targeted/broad community Residents of Public and Assisted Housing | A copy of the draft AAP was uploaded to the City of Tempe's Housing Services website. The link to the draft plan was made available for 30 days. | No comments received via email. | N/A | www.tempe.gov/housing |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Tempe receives funding from one federal grant programs, the Community Development Block Grant Program. The grant program will bring \$1,362,162 into the city to support affordable housing, homeless, and community development programs and projects in the first program year.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|--------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 1,167,629 | 125,000 | 0 | 1,292,629 | 1,663,909 | Expected resources equal the 4th year CDBG and Program Income funding |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

City of Tempe General Fund

The City of Tempe general commits resources from its general fund and from citizen donations through their water bill to assist over 50 nonprofit agencies that provide services to: homeless and domestic violence shelters, programs designed to assist the working poor and those individuals with disabilities and programs designed to assist youth and seniors. In FY2018, the City anticipates contributing approximately \$1,132,205 in general fund resources to assist our nonprofit partners.

Private Resources

Federal Home Loan Bank Programs

The Federal Home Loan Bank (FHLB) manages a number of programs that support the acquisition and development of affordable housing projects and the Family Self-Sufficiency Programs, known as the Individual Development and Empowerment Account (IDEA) program. Tempe nonprofits have been successful at receiving these funds in the past, and have applied for additional FHLB funds in FY2018.

Private Lenders

Local private lenders provide acquisition, rehabilitation and construction loans to Tempe's non-profit partners who produce affordable housing projects.

In order to ensure that matching requirements for the HOME program are satisfied, the City of Tempe has maintained a HOME match log since the inception of the HOME program. This log documents specific projects and identifies the date and amount of HOME dollars expended, the amount of match liability incurred, the value of a match contribution, the type of match and the date that it was recognized. The log maintains a running tally of recognized match contributions and allows the banking of match in excess of the required amounts associated with yearly disbursements. Such yearly disbursements are captured in the IDIS PR33 report and compared against the match log to ensure that ample match is available to satisfy the required 25% each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City is funding a demolition program aimed at reducing slum and blight in its lower income neighborhoods where a large number of vacant and abandoned homes might exist. The City will work with non-profit housing providers and CHDOs to redirect vacant lots created by the program for use for affordable housing.

Discussion

The City has programmed approximately \$1.2 million from the CDBG program and program income for the FY 2018 program year. This sum included the annual allocation, program income, and reprogrammed funds from previous program years. These funds will be used to operate a range of private and public services as described later in the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|--|------------|----------|--|---------------------------------------|--|--------------------|---|
| 1 | Emergency Home Repair | 2015 | 2019 | Affordable Housing | Citywide CDBG Eligible Areas | Housing Repair | CDBG: \$220,636 | Rental units rehabilitated: 3 Household Housing Unit Homeowner Housing Rehabilitated: 25 Household Housing Unit |
| 2 | Case Management/Career and Employment Services | 2015 | 2019 | Homeless Non-Housing Community Development | Citywide CDBG Eligible Areas | Job Training, Workforce Development Technical Assistance to Small Businesses | CDBG: \$50,000 | Jobs created/retained: 10 Jobs Housing for Homeless added: 24 Household Housing Unit |
| 3 | Case Management and Shelter Services | 2015 | 2019 | Non-Housing Community Development | Citywide CDBG Eligible Areas | Homeless Prevention and Emergency Assistance | CDBG: \$101,852 | Homelessness Prevention: 130 Persons Assisted |

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|------------------------------------|------------|----------|--------------------|------------------------------|--|-----------------|---|
| 4 | Acquisition of Affordable Housing | 2015 | 2019 | Affordable Housing | Citywide CDBG Eligible Areas | Affordability | CDBG: \$500,000 | Acquisition of affordable rental housing 3 households |
| 5 | Homeless Outreach and Coordination | 2015 | 2019 | Homeless | Citywide CDBG Eligible Areas | Homeless Management Information System (HMIS) Homeless Prevention and Emergency Assistance | CDBG: \$91,616 | Homelessness Prevention: 400 Persons Assisted |

Table 6 – Goals Summary

Goal Descriptions

| | | |
|---|-------------------------|---|
| 1 | Goal Name | Emergency Home Repair |
| | Goal Description | The Home Improvement Program funding will provide assistance to correct all health and safety deficiencies and to provide decent, safe and sanitary housing for eligible housing units (Home owners and rental) |

| | | |
|---|-------------------------|---|
| 2 | Goal Name | Case Management/Career and Employment Services |
| | Goal Description | NEDCO: Will provide at least 51% of LMI jobs to LMI individuals by providing training and skill development workshops. |
| 3 | Goal Name | Case Management and Shelter Services |
| | Goal Description | Public Services assistance to provide support for case management and employment/career services to homeless and chronic homeless individuals. Public Services assistance to provide youth services |
| 4 | Goal Name | Acquisition for Affordable Rental Housing |
| | Goal Description | Acquire properties to produce affordable rental housing. |
| 5 | Goal Name | Homeless Outreach and Coordination |
| | Goal Description | <p><u>City of Tempe Homeless Coordinator</u>: It is the responsibility of the COT Homeless Coordinator Homeless Coordinator to carry out the following responsibilities:</p> <ul style="list-style-type: none"> Provide resources and information to residents who are experiencing homelessness and those who are at risk. Provide assistance to residents and local businesses who have concerns about homelessness in our community. Oversee, HOPE, the City's Homeless Outreach Team. Participate in regional planning efforts through the Maricopa County Continuum of Care. For more information, Maricopa Continuum of Care. Facilitate the Annual Homeless Street Count in Tempe. Plan Project Connect events in Tempe in partnership with Tempe-based Homeless Service Providers and the Valley of the Sun United Way. Provide community education on homelessness and its impact within Tempe. |

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AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects were developed by staff with consultation from non-profit service providers and community input through priorities established with involvement of the community survey. The estimated CDBG allocation for FY 2018-19 is \$1,167,629. All proposed projects budgets will be proportionally increased or decreased from estimating funding levels to match actual allocation amounts.

| # | Project Name |
|---|---|
| 1 | City of Tempe -Emergency Home Repair |
| 2 | Neighborhood Economic Development Corporation (NEDCO) |
| 3 | City of Tempe Homeless Coordinator- Homeless Outreach Program |
| 4 | Maggie's Place – Homeless Pregnant Women |
| 5 | Community Bridges –Substance Abuse Outreach for Homeless |
| 6 | A New Leaf Inc. – East Valley Men's Center |
| 7 | Acquisition - Affordable Rental Housing |
| 8 | CDBG Program Administration |
| 9 | AARP Experience Corps Program |

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

AP-38 Project Summary

Project Summary Information

| | | |
|---|--|---|
| 1 | Project Name | City of Tempe -Emergency Home Repair |
| | Target Area | Citywide CDBG Eligible Areas |
| | Goals Supported | Emergency Home Repair |
| | Needs Addressed | Housing Repair |
| | Funding | CDBG: \$220,636 |
| | Description | Emergency Home Repair will provide assistance to low-and moderate-income rental/owner occupied households in Tempe to correct all health and safety deficiencies and to provide decent, safe and sanitary housing. (Housing) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 3 Rental Units 25 Owner-occupied units |
| | Location Description | City Wide |
| | Planned Activities | <u>Emergency Home Repair</u> : will provide assistance to low-and moderate-income rental/owner occupied households in Tempe to correct all health and safety deficiencies and to provide decent, safe and sanitary housing. (Housing) |
| 2 | Project Name | Neighborhood Economic Development Corporation (NEDCO) |
| | Target Area | Citywide |
| | Goals Supported | Case Management/Career and Employment Services |
| | Needs Addressed | Job Training, Workforce Development Technical Assistance to Small Business Small Business Loans |
| | Funding | CDBG: \$50,000 |
| | Description | NEDCO enhances economic opportunity in LMI neighborhoods by providing technical assistance to local business and offering them business loans with goals of creating and retaining jobs for LMI Tempe residents. (Economic Development) |

| | | |
|----------|--|--|
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 20 Individuals |
| | Location Description | |
| | Planned Activities | <u>NEDCO</u> : will provide business outreach, group sessions, training and skill development. Professional services to low-to-moderate income business and will create and retained jobs for LMI Tempe residents. |
| 3 | Project Name | City of Tempe Homeless Coordinator- Homeless Outreach Program |
| | Target Area | Citywide CDBG Eligible Areas |
| | Goals Supported | Homeless Outreach and Coordination |
| | Needs Addressed | Homeless Management Information System (HMIS) Homeless Prevention and Emergency Assistance |
| | Funding | CDBG: \$91,616 |
| | Description | City of Tempe Homeless Coordinator: It is the responsibility of the COT Homeless Coordinator to carry out the following responsibilities: Provide resources and information to residents who are experiencing homelessness and those who are at risk. Provide assistance to residents and local businesses who have concerns about homelessness in our community. Oversee, HOPE, the City's Homeless Outreach Team. Participate in regional planning efforts through the Maricopa County Continuum of Care. For more information, Maricopa Continuum of Care. Facilitate the Annual Homeless Street Count in Tempe. Plan Project Connect events in Tempe in partnership with Tempe-based Homeless Service Providers and the Valley of the Sun United Way. Provide community education on homelessness and its impact within Tempe. (PS) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 400 Individuals |
| | Location Description | City Wide |

| | | |
|---------------------------|--|---|
| | Planned Activities | <p>Provide resources and information to residents who are experiencing homelessness and those who are at risk.</p> <p>Provide assistance to residents and local businesses who have concerns about homelessness in our community.</p> <p>Oversee, HOPE, the City's Homeless Outreach Team.</p> <p>Participate in regional planning efforts through the Maricopa County Continuum of Care. For more information, Maricopa Continuum of Care.</p> <p>Facilitate the Annual Homeless Street Count in Tempe.</p> <p>Plan Project Connect events in Tempe in partnership with Tempe-based Homeless Service Providers and the Valley of the Sun United Way.</p> <p>Provide community education on homelessness and its impact within Tempe.</p> |
| 4 | Project Name | Maggie's Place |
| | Target Area | Citywide |
| | Goals Supported | Case Management and Shelter Services |
| | Needs Addressed | Homeless Prevention and Emergency Assistance |
| | Funding | CDBG: \$20,890 |
| | Description | Maggie's Place: is a safe haven for homeless pregnant women. The program will provide emergency shelter and wrap around services to vulnerable moms and their children in Tempe (PS) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 25 homeless women |
| | Location Description | Elizabeth's House 1815 E Gemini Drive, Tempe AZ 85283 |
| Planned Activities | The program will provide basic needs and crisis shelter services to homeless pregnant women and their children in Tempe. | |
| 5 | Project Name | Community Bridges Inc. (CBI) |
| | Target Area | Citywide |
| | Goals Supported | Homeless Outreach and Coordination |

| | | |
|----------|--|---|
| | Needs Addressed | Homeless Prevention and Emergency Assistance |
| | Funding | CDBG: \$20,890 |
| | Description | Community Bridges provides a full continuum of highest quality substance abuse and mental health treatment, lifesaving interventions, support for women and children, homeless outreach prevention and education throughout Tempe. (PS) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | Mobile Outreach Services |
| | Planned Activities | The program will provide mobile community outreach and crisis services throughout Tempe. Participants are transported to the Addiction Recovery Center (ARC) for higher level of care. CBI Peer Support Specialist help engage patients and who struggle with chronic substance use disorders and/or mental health problems. |
| 6 | Project Name | A New Leaf Inc. – East Valley Men’s Shelter |
| | Target Area | City Wide |
| | Goals Supported | Case management and Shelter Services |
| | Needs Addressed | Homeless Prevention and Emergency Assistance |
| | Funding | CDBG: \$30,072 |
| | Description | A New Leaf – East Valley Men’s Shelter will provide emergency shelter to homeless males in Tempe (PS) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 578 Homeless men |
| | Location Description | 2345 N. Country Club Drive, Mesa, AZ 85203 |
| | Planned Activities | The program will provide emergency shelter services for up to 120 days to homeless males. |
| | Project Name | Acquisition of Affordable Rental Housing |

| | | |
|------------------------|--|---|
| 7 | Target Area | City Wide CDBG Eligible Areas |
| | Goals Supported | Affordable Housing |
| | Needs Addressed | Affordable Housing Assistance |
| | Funding | CDBG: \$500,000 |
| | Description | Acquisition of affordable rental housing for low- to moderate income families. (Housing) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | 3 Households |
| | Location Description | City Wide |
| | Planned Activities | Affordable Rental Housing for low-to moderate income households. |
| | 8 | Project Name |
| Target Area | | City Wide |
| Goals Supported | | Emergency Home Repair Down payment Assistance Public and Community Facilities Case Management/Career and Employment Services Case Management and Shelter Services Homeless Outreach and Coordination |

| | | |
|---|--|---|
| | Needs Addressed | Youth Services Child Care Services Senior Services Disability Services Housing Assistance - Homeownership Housing Repair Housing Development and Reconstruction Emergency Assistance Rental Housing Subsidies Infrastructure (streets and sidewalks) Public and Community Facilities Demolition and Site Clearance Job Training, Workforce Development Technical Assistance to Small Businesses Small Business Loans Business Facades and Business Infrastructure Homeless Management Information System (HMIS) Homeless Prevention and Emergency Assistance |
| | Funding | CDBG: \$233,525 |
| | Description | Program Administration (Adm.) |
| | Target Date | 7/1/2018 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | City Wide |
| | Planned Activities | Program Administration |
| 9 | Project Name | COT – AARP Experience Corps Program |
| | Target Area | Youth |
| | Goals Supported | Mentoring Services |
| | Needs Addressed | Youth Services |
| | Funding | \$30,000 |

| | |
|--|---|
| Description | The COT AARP Experience Corps Program is an early literacy skill tutoring program designed to provide support to struggling students in kindergarten through third grade by placing highly trained volunteer tutors in low-income schools in the Tempe Elementary School District. (PS) |
| Target Date | 7/1/2018 |
| Estimate the number and type of families that will benefit from the proposed activities | 400 youth |
| Location Description | Low – income Tempe Elementary Schools |
| Planned Activities | The program will provide reading and academic tutoring. |

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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Much of the funding from the CDBG program is available for use in any of the CDBG neighborhoods or citywide, depending on the specifics of the designated activities. Also, some funding is available according to individual benefit rather than area benefit. It is, therefore, difficult to provide reasonable projections of the distribution of funds by target area. The numbers below are strictly estimates based on experience.

Geographic Distribution

| Target Area | Percentage of Funds |
|---------------------|----------------------------|
| Citywide | 30 |
| CDBG Eligible Areas | 70 |

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low to moderate-income concentration and certain areas of high minority concentration are targeted. Areas of low homeownership and deteriorating housing conditions were also considered in the targeting process.

Discussion

The distribution of funds by target area is projected to be primarily citywide due to use of funds for administrative, non-profit support, and individual benefit-oriented programmatic uses of the funds. The remaining funds are estimated to be spread through smaller CDBG-eligible areas.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Maintaining diversity and creating affordable housing opportunities are two central policy objectives of the City of Tempe. As a result, public policies tend to facilitate, rather than obstruct, the creation and preservation of affordable housing. However, even within the framework of a regulatory structure that supports affordable housing, there are some provisions and procedures that can be barriers to affordable housing. In order to further its ongoing commitment to the provision of affordable housing, the City of Tempe will continue its efforts to remove barriers and encourage support for public policies designed to house its extremely low, low and moderate-income residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Tempe will continue to work to reduce the resource gap by aggressively seeking out additional federal, state and private resources to support its affordable housing priorities. To this end, the City created a Housing Trust Fund in January 2009. The purpose of the fund is to create and/or preserve affordable housing in Tempe. The HTF is currently funded with private dollars received pursuant to development agreements. Additional sources of funding are currently being researched and reviewed. In addition to the HTF, the City is considering the possible implementation of a Density Bonus program and an Affordable Housing fee for new developments. The City will work to eliminate any regulatory gaps by working with federal and other agencies to identify problems and, where appropriate, to seek refinements or waivers of regulations that impede efficient affordable housing production. In addition, the City will continue its efforts to overcome these barriers by considering the use of City-owned land, whenever possible, for development as affordable housing. There are problems with this strategy, however, because the City owns a limited amount of land. In the coming years, the City of Tempe will continue to assess all of its housing activities to take advantage of opportunities for expanding the affordable housing stock in a changing market, while working to minimize the

impact on its most vulnerable residents.

Discussion

Homeownership Incentives

The City continues to respond to high home prices by expanding its first-time homebuyer buyer education programs, increasing the amount of financial assistance it makes available to eligible homebuyers through its First-time Homebuyer Financial Assistance program, and exploring new programs to help expand homeownership opportunities. The City also allocates substantial resources to the development of affordable units for first time buyers by non-profit housing developers. The City will continue to provide incentives for homeownership through a variety of sources including the Section 8 Housing Choice Voucher Program, the Family Self-Sufficiency Program Escrow Accounts and the Community Assistance Mortgage Program (HOME and CDBG funding).

The City will continue to partner with agencies such as, Newtown, CDC's Community Land Trust and Affordable Housing Restrictive Covenant programs that involve volunteer and "sweat equity" like Habitat for Humanity to assure continued affordability of housing city-wide. The Community Land Trust (CLT) program protects the affordability of housing by owning the land while the homebuyer owns the home and other improvements on that land. The CLT protects the affordability of the housing by controlling the sale of the home. The Affordable Housing Restrictive Covenant program contains restrictions on the transfer and encumbrance of the property, and the owner's current and future equity interest therein. These restrictions limit the amount of equity available to the owner upon transfer, thereby maintaining the affordability of the unit for future owners. The City will also continue to support non-profits who conduct affordable housing activities in Tempe.

Rental Assistance

The City will continue to administer the Section 8 Housing Choice Voucher Program to provide assistance to households to enable them to rent

units in the private market.

Accessible Housing

The City will conduct new outreach efforts to educate the community on the availability of funds for housing accessibility for persons with disabilities. The City has an ADA Accessibility Specialist who provides information to citizens regarding the Americans with Disabilities Act and local disability resources by answering an ADA hotline. The City's Fair Housing Coordinator continues to work with the ADA Accessibility Specialist to promote community awareness of accessibility issues especially as they pertain to the Fair Housing Act and the need for accessible units.

The strategies to address this barrier include public education, using prior successful affordable housing developments as examples, and intensive work with neighborhood residents to try to develop support for new housing. Speaking with residents and city officials early in the development process has proven successful in building support for affordable housing development. It is important to recognize that in a very dense city, there will always be the difficult issue of competing uses for any remaining undeveloped land.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City currently provides a variety of services to the residents of Tempe, some funded by CDBG and HOME allocations, with private and City funding bringing additional assets to bear on these problems. Below are some of the actions currently performed by the City or under consideration for the future.

Actions planned to address obstacles to meeting underserved needs

The City will continue to look for new funding sources for programs to address underserved needs. Funding is the major obstacle in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

Actions planned to foster and maintain affordable housing

When possible and appropriate opportunities exist, the City will explore providing financial assistance for Tax Credit Projects for affordable housing development to expand multi-family rental development projects and homeownership opportunities. Additionally, acquisition, soft costs and site development funds will be used for affordable housing development. Consideration for additional funding will be given upon completion of the pre-development phase.

Actions planned to reduce lead-based paint hazards

- Continue to meet HUD lead-based paint abatement standards in housing rehabilitation programs.
- Seek additional funding as it becomes available to provide testing and abatement of lead-based

- paint hazards in single-family housing where young children are present.
- Expand the stock of lead safe housing units through housing initiatives.

Actions planned to reduce the number of poverty-level families

The City will continue its efforts in conjunction with the Continuum of Care and the Tempe Housing Authority to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the city.

Actions planned to develop institutional structure

- Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with private industry to address important issues that hamper housing and community development efforts.
- Identify opportunities to create private/public partnerships for project finance and development to leverage federal funds.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate planning activities with private housing and social service agencies, including participation in the MAG Continuum of Care meetings, development of the Continuum of Care, and enumeration of point-in-time and homeless surveys. City staff will also continue its participation in other coalitions and study groups as the opportunity arises.

Discussion

The actions are primarily the continuation of what the City is currently doing in the various areas. No major obstacles in the institutional structure have been identified that need to be addressed. The City is also satisfied with its efforts to coordinate with private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The following provides details on program specific requirements for the Community Development Block Grant.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

| | |
|---|-----------|
| 1. The amount of urgent need activities | 1,167,629 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 75.00% |

Discussion

The City of Tempe has no funding returning from any of the above-mentioned sources. Eighty percent of grant funding is expected to benefit persons of low- and moderate-income. The overall benefit will be for the period of 2018 and 2019.