



City of Tempe

TRANSPORTATION WORKER I+

JOB CLASSIFICATION INFORMATION

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|--|----------------|--------------------------------|----------------------------------|
| <i>Job Code:</i> | 077 | <i>Department:</i> | Engineering & Transportation |
| <i>Supervision Level:</i> | Non-Supervisor | <i>State Retirement Group:</i> | ASRS |
| <i>Status:</i> | Classified | <i>Market Group:</i> | Parks Maintenance Technician II+ |
| <i>Safety Sensitive / Drug Screen:</i> | Yes | <i>Physical:</i> | Yes |

Click [here](#) for more job classification information including current salary range.

DISTINGUISHING CHARACTERISTICS

This is the entry level class in the Transportation Worker series. This class is distinguished from the Transportation Worker II+ by the performance of the more routine tasks and duties assigned to positions within the series including the installation and maintenance of traffic signs, pavement markings, traffic control, graffiti abatement, and routine cleaning and maintenance of City of Tempe transit stops. Since this class is typically used as a training class, employees may have only limited or no directly related work experience.

REPORTING RELATIONSHIPS

Receives direct supervision from higher supervisory or management staff.

MINIMUM QUALIFICATIONS

| | |
|---------------------------------|---|
| <i>Experience:</i> | One (1) year of construction and maintenance experience is preferred. |
| <i>Education:</i> | High school diploma, GED or equivalency. |
| <i>License / Certification:</i> | <p>Possession of a valid driver's license.</p> <p><u>When assigned to Transit or Graffiti Abatement:</u></p> <ul style="list-style-type: none"> • Possession of, or required to obtain within six (6) months of hire, a Work Zone Safety International Municipal Signal Association (IMSA) Certification. <p><u>When assigned to Signing or Striping Sections:</u></p> <ul style="list-style-type: none"> • Possession of, or required to obtain within six (6) months of hire, a Work Zone Safety and a Signs and Marking Level 1 International Municipal Signal Association (IMSA) Certification. |

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform skilled and semi-skilled work in the installation and maintenance of traffic control signs, pavement markings, traffic control, graffiti abatement, and routine cleaning and maintenance of all bus stops.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

When assigned to Graffiti Abatement:

- Perform graffiti abatement throughout the City including parks, right-of-ways, bike paths, and City Facilities.
- Identify any graffiti in assigned area and take action to abate.
- Track emerging "hot spots".
- Open and close work orders on the computerized work order system.
- Coordinate and work with personnel from other City Departments, other government agencies, vendors, contractors, utilities, and the general public.
- Perform related duties as assigned.

When assigned to Signing Section:

- Preventive maintenance and new installations on all traffic control devices.
- Modify and recycle damaged sign posts.
- Trim and remove tree/brush obstructing City property.
- Perform minor repairs to damaged sprinkler system irrigation lines.
- Install traffic cones and barricades; direct and control traffic during normal work schedule, evenings, weekends and special events.
- Assist in the construction of sign components.
- Open and close work orders on the computerized work order system.
- Perform related duties as assigned.

When assigned to Striping section:

- Lay out, stripe, paint and maintain lane lines, center lines, crosswalks, turn arrows, stop bars, railroad crossings, parking stalls, curbs and other pavement markings.
- Installation and maintenance of traffic control markings.
- Preventative maintenance and new installations on all traffic control devices.

- Install traffic cones and barricades; direct and control traffic during normal work schedule, evenings, weekends and special events.
- Open and close work orders on the computerized work order system.
- Perform related duties as assigned.

When assigned to Transit Section:

- Perform routine, preventative maintenance, and repair services on transit, bicycle, and multiuse path facilities, furniture, and amenities including passenger shelters, multiuse path nodes, benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts.
- Replace bus route schedules that are out-of-date or damaged.
- Reinstall transit, bicycle, and multiuse path fallen sign posts and replace damaged sign posts.
- Replace worn and damaged transit, bicycle, and multiuse path signage.
- Assemble and install transit, bicycle, and multiuse path furniture and amenities including benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts.
- Perform routine, preventative maintenance, and repair services on bus stop passenger shelter and multiuse path low voltage solar lighting systems including testing system function, replacing expired fuses and batteries, and replacing LED light fixtures.
- Perform trash removal, power washing, and cleaning at transit, bicycle, and multiuse path facilities, furniture, and amenities including passenger shelters, multiuse path nodes, benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts. This may include the removal of graffiti, stickers, and unauthorized signs and posters and the replacement of the trash liner.
- Trim bushes and trees obstructing bus stops, passenger shelters, transit, bicycle, multiuse path nodes and signage, and passenger shelter and multiuse path solar lighting systems.
- Perform minor repairs to landscape irrigation drip systems.
- Organize and maintain Transit's inventory of vehicles, equipment, tools, materials, and supplies in the Transit warehouse and storage yard.
- Open and close work orders on the computerized work order system.
- Perform quarterly light inspections at bus stop passenger shelter and multiuse path grid and solar powered lighting systems.
- Visually inspect transit, bicycle, and multiuse path facilities for deficiencies and report items that require special repair.
- Observe transit, bicycle, and multiuse path facility usage and make recommendations to improve operational efficiencies and the life cycle of amenities.
- Set-up, monitor, and adjust traffic control barricades and traffic cones in the City right-of-way to complete work along busy roadways.
- Coordinate and work with personnel from other City Departments, other government agencies, vendors, contractors, utilities, and the general public.
- Perform related duties as assigned.

COMPETENCIES

| <i>CLASSIFICATION LEVEL</i> | <i>INCLUDES</i> | <i>COMPETENCIES</i> |
|--|-----------------|--|
| Foundational | All Employees | Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn |
| Non-Supervisory | In Addition > | Teamwork, Customer Service, Initiative, and Dependability / Reliability |
| Supervisory | In Addition > | Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others |
| Manager | In Addition > | Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring |
| Deputy Director | In Addition > | Entrepreneurship and Networking |
| Director | In Addition > | Organizational Vision |
| <p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p> | | |

| JOB DESCRIPTION HISTORY |
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| <p><i>Effective November 1988</i> <i>Reviewed December 1993</i> <i>Revised November 2000 (Job Title Change)</i> <i>Revised March 2001 (Addition of Bus Stop duties)</i> <i>Revised March 2008 (min qualifications)</i> <i>Revised November 2008 (Licenses/Certifications)</i> <i>Revised January 2018 (add physical and/or mental activities)</i> <i>Revised May 2018 (add when assigned to Transit section)</i> <i>Revised February 2019 (PW reorg – move to Engineering & Transp. Dept.)</i> <i>Revised February 2022 (added when assigned to Graffiti Abatement)</i></p> |

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Job Title: Transportation Worker I

Job Code: 077

| VEHICLE OPERATION | YES | NO |
|---|-----|----|
| Will this position drive a City vehicle? | X | |
| Will this vehicle require a Commercial Drivers License? | X | |

| | Never | Occas. | Freq. | Contin. |
|--|------------|---------------|----------------|-----------------|
| | 0% of time | 1-35% of time | 36-65% of time | 66-100% of time |

| WORK WITH OR EXPOSURE TO THE FOLLOWING | | | | |
|--|--|---|---|---|
| Machinery* | | | X | |
| Electrical* | | | | X |
| Power Tools* | | X | | |
| Hand Tools* | | X | | |
| Personal Protective Equipment* | | X | | |
| Computer Software | | | X | |
| Fumes | | X | | |
| Chemicals | | | | X |

| ENVIRONMENT | | | | |
|----------------------------|---|---|---|---|
| Indoors | | X | | |
| Outdoors | | | | X |
| Working in or around water | | | X | |
| Extreme Heat | | X | | |
| Extreme Cold | | X | | |
| Office Setting | | X | | |
| Confined Spaces | X | | | |
| Excessive Noise** | | X | | |
| Heights | X | | | |
| Sewage Exposure | X | | | |
| Bodily Fluid Exposure | | X | | |

| ENDURANCE | | | | |
|--------------------|--|--|---|--|
| Sit | | | X | |
| Stationary / Stand | | | X | |
| Traverse / Move | | | X | |

| VISION REQUIREMENTS | YES | NO |
|--|-----|----|
| Close (clear vision at 20 inches or less) | X | |
| Distance (clear vision at 20 feet or more) | X | |
| Color (ability to identify and distinguish colors) | X | |
| Depth Perception (three-dimensional vision, ability to judge distances and spatial relationships) | X | |
| Peripheral (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point) | X | |
| Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus) | X | |
| No Special Vision Requirements | | X |

| Maximum LIFT / CARRY | Lift | Carry | Maximum PUSH / PULL | Push | Pull |
|----------------------|------|-------|---------------------|------|------|
| 5-25lbs | | | 5-25lbs | | |
| 26-50lbs | | | 26-50lbs | | |
| 51-75lbs | | | 51-75lbs | | |
| 76-100lbs | X | X | 76-100lbs | X | X |

| MOVEMENT | YES | NO |
|-------------------------|-----|----|
| Bend / Stoop / Twist | X | |
| Crouch / Squat | X | |
| Kneel / Crawl | X | |
| Above Shoulder Level | X | |
| Below Shoulder Level | X | |
| Repetitive Arm Use | X | |
| Repetitive Wrist Use | X | |
| Repetitive Hand Use | X | |
| Neck Range of Motion | X | |
| Climb Stairs / Ladders | X | |
| Traverse Uneven Surface | X | |
| Traverse Even Surface | X | |

| ADDITIONAL CONSIDERATIONS: |
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| - Striping Assignment: CDL License, Class A. |
| - Signing/Striping Assignments: Lift & Carry max is 50 lbs.; No Push or Pull Required |
| - Transit Assignment: Lift, Carry, Push, and Pull max is 50 lbs. |
| - ROW Assignment: Lift, Carry, Push, and Pull max is 100 lbs. |
| - May require working extended hours. |

| *DEFINITIONS/EXAMPLES |
|---|
| Machinery: bucket truck, riding mowers, backhoe etc. |
| Electrical: wiring, outlets, fuses etc. |
| Power Tools: push mowers, jackhammers, drills, chainsaw etc. |
| Hand Tools: hammers, wrenches, shovels, wheel barrels, saws etc. |
| Personal Protective Equipment: respirators, Tyvek coveralls, hard hats, fall protection harness etc. |

**** Hearing test is required**