



**Minutes**  
**City of Tempe Transportation Commission**  
**September 11, 2018**

Minutes of the Tempe Transportation Commission held on Tuesday, September 11, 2018, 7:30 a.m. at the Tempe Transportation Center, Don Cassano Community Room, 200 E. Fifth Street, Tempe, Arizona.

**(MEMBERS) Present:**

Ryan Guzy (Chair)	Brian Fellows
Jeremy Browning (via phone)	Lloyd Thomas
Nigel A.L. Brooks (via phone)	Charles Redman
Susan Conklu	Charles Huellmantel
Kevin Olson	Cyndi Streid
Bonnie Gerepka	Shana Ellis
Paul Hubbell	

**(MEMBERS) Absent:**

Don Cassano

**City Staff Present:**

Shelly Seyler, Deputy Public Works Director	Chase Walman, Transportation Planner
Bonnie Richardson, Principal Planner	Sue Taaffe, Public Works Supervisor
Eric Iwersen, Transit Manager	Joe Clements, Transportation Financial Analyst
Vanessa Spartan, Transportation Planner	TaiAnna Yee, Public Information Officer
Tony Belleau, Streetcar Manager	Robert Yabes, Principal Planner
Nasreen Hasan, Senior Civil Engineer	Laura Kajfez, Neighborhood Services Specialist
Braden Kay, Sustainability Program Manager	Brianne Fisher, Mayoral Aide
Marilyn DeRosa, Deputy Public Works Director	Cara Nassar, Planning Intern

**Guests Present:**

John Federico	JC Porter (ASU)
Vice Mayor Lauren Kubly	Thad Miller (ASU)
Lauren Keeler (ASU)	Lars Geest (ASU)
Robin Bruck (ASU)	Steve Bass
David Rice	Bob Herz
Devon McAslan (ASU)	

Commission Chair Guzy called the meeting to order at 7:34 a.m.

**Agenda Item 1 – Public Appearances**

None

### **Agenda Item 2 – Minutes**

Chair Guzy introduced the minutes of the August 14, 2018 meeting and asked for a motion.

**Motion:** Commissioner Cyndi Streid

**Second:** Commissioner Shana Ellis

**Decision:** Approved by Commissioners:

Ryan Guzy	Brian Fellows
Jeremy Browning	Lloyd Thomas
Nigel A.L. Brooks	Charles Redman
Susan Conklu	Charles Huellmantel
Kevin Olson	Cyndi Streid
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### **Agenda Item 3 – Autonomous Vehicles**

Braden Kay provided the Commission with an update on the progress that the Technology and Innovation Subcommittee has made regarding drafting policies for autonomous vehicles. There will be a joint meeting between the Transportation and Sustainability commissions on November 13 to get feedback on the working groups recommendations. Staff plans to present a “white paper” on the subject to the City Council on December 13. Thad Miller and Lauren Keeler also updated the Commission on role that ASU has played in this effort. Commissioner comments included that safety should be a main priority as should considering what street infrastructure improvements may need to be made as technology advances.

### **Agenda Item 4 – Dockless Bicycle and Scooter Update**

Shelly Seyler and Marilyn DeRosa made a presentation regarding Shared Active Transportation Vehicles. Topics of the presentation included:

- Background
- Process
  - April 10, 2018: Transportation Commission
  - April 19, 2018: City Council
  - Summer 2018: Council Working Group (Mayor Mitchell & CMs Granville and Keating)
  - Online Comment Period: August 23 – September 9
  - Public Meeting: September 4
  - Stakeholder feedback
- License Requirements
  - Safety
  - Operations
  - Staging/Parking
  - Data sharing
- Changes to the draft license since April
  - Name of license
  - 1.7 Included Code of Federal Regulations Under Title 16, Chapter II, Subchapter C, Part 1512 and ISO 43.150
  - 2.5 Staging in front of single-family residential properties is prohibited
  - 2.6 Include information in Education and Parking Plan subject to City approval
  - 2.9 Remove from single-family residential and private property. Any staging agreements with private property owner shall be documented in the Education and Parking Plan, Section 6.

- 2.10 Twenty-four hours after the City gives Operators a notice, City staff will relocate SATV to designated location where operator or user can access at any time. Fee of \$25 will be charged for relocation.
- 3.2 No limit to number of vehicles and 20% staged south of Broadway Rd.
- 4.1 Clarified the data needed – type of vehicle and quantity of vehicles
- 4.4 Vehicles must ping, at minimum every 90 seconds while in use for most accurate locations and use patterns
- 5.1 Operators pay annual application and license issuance and monitoring fee of \$4,670 and monthly license enforcement fee of \$2.25 per month per SATV
- 5.2 Operators pay one-time fee of \$2,500 to purchase and install active transportation facilities
- An Education and Parking Plan indicating actions the operator will undertake to educate users on the proper locations to ride, safe riding recommendations, and how to properly park the vehicle. The Plan will include a staging map indicating anticipated service area for their operations. Operators are required to provide in-app instructions and to affix a sign on vehicle. Required to communicate any incentives and/or disincentives for illegally parked shared active transportation vehicles. City staff to approve.
- Next steps
  - Oct. 4 – Work Study Session
  - Nov. 29 – First Public Hearing
  - Dec. 20 – Second Public Hearing
    - License effective 30 days after Dec. 20
- Feedback requested of Commission

Consensus: The license requirements and fees are acceptable with the following comments:

- Consider staging in front of single-family residences
- Consider chalked or painted area when staging scooters in downtown
- Vendors need to be proactive when checking safety of equipment
- Use electronic alerts for communication methods to users
- Add language about private property agreements

#### **Agenda Item 5 – Annual Report**

Shelly Seyler presented the 2018 annual report for approval which included the mission statement of the Transportation Commission and the Commission's goals for 2019.

Consensus: The annual report should include the following:

- Monitor progress and provide feedback on emerging transportation technologies
- Monitor and provide feedback on Vision Zero plan
- Ensure programs and projects are compliant with Americans with Disabilities Act (ADA)

#### **Agenda Item 6 – North/South Railroad Multi-use Path**

Vanessa Spartan made a presentation regarding the North/South Railroad Spur Multi-use Path Project. Topics of the presentation included:

- Overview
  - Funding
  - Other facility connections
- Existing conditions
- Purpose and intent

- Opportunities
  - Connectivity to adjacent pathways
  - Signalized intersection crossings
  - Enhance UPRR Rail Spur Line corridor
  - Nodes/rest areas
  - Wayfinding
  - Traffic calming along Kyrene Road
- Constraints
  - UPRR R/W (Permitting)
  - ADA Compliance at Alameda Drive (coordinate with future Tempe project)
  - Proximity of adjacent residences along east side between Southern Avenue and Broadway Road
  - Existing SRP/APS 69kV power line alignment
  - Challenges with on-street / off-street transitions
- Concept types
- Other design elements
  - Lighting
  - Landscaping
  - Signals
  - Crossings
  - Nodes
- Future considerations
  - 30% Design comment resolution
  - Potential for art integration
  - Future Phase 2 extension – Baseline Road to Knox Road (Chandler border)
  - Cohesion with Alameda Drive Streetscape Project
- Next steps
  - Hold two public meetings
  - Present to Sustainability Commission and Mayor's Commission on Disability Concerns

Consensus: The Commission was supportive of the project with the following comments:

- Consider addressing alameda and UPRR crossing
- Consider extending path north of fifth Street and addressing connection at 13<sup>th</sup> Street
- Incorporate landscaping in order to provide shade
- Clearly communicate what ADA compliancy entails

#### **Agenda Item 7 – College Avenue Bike Lanes**

Chase Walman made a presentation regarding the addition of bike facilities along College Avenue between US 60 and Cornell Drive. Topics of the presentation included:

- Background
  - Area is part of Bikelt program
  - Coincide with existing pavement project
- Existing conditions
- Design Alternatives
  - Signage
  - Buffered bike lanes (north of Baseline only)
  - Bike lanes (with and without parking)
  - Shared lane markings
- Next steps

- Public meetings in October
- Striping in April

Consensus: The Commission was supportive of the project with the following comments:

- The buffered bike lanes north of Baseline are good
- Implement more than just signage

### **Agenda Item 8 – El Paso Path Improvements**

Chase Walman made a presentation regarding the El Paso Path on the east side of Tempe. Topics of the presentation included:

- Project history
  - Created in 1997 as a neighborhood grant request from area neighbors to improve the wide abandoned gas easement behind their homes
- Existing conditions
  - Sparse landscaping
  - Gap in path
  - Lighting issues
- Project overview
- Project features
- Next steps
  - Meet with Tempe Elementary School District #3
  - Present to Parks Board
  - Hold public meetings

Consensus: The Commission was supportive of the project.

### **Agenda Item 9 – Department & Regional Transportation Updates**

None

### **Agenda Item 10 - Future Agenda Items**

The following future agenda items have been previously identified by the commission or staff:

- October 9
  - Annual Report
  - Prop 500/BRT
  - Bicycle and Pedestrian Grants
  - T Intersections
  - Repaving Streets and Transportation Master Plan Project Interface
  - Bikelt
- November 13 (Joint meeting with Sustainability Commission)
  - Climate Action Plan + Transportation
  - Orbit Saturn
- December 11
  - Alameda Drive Streetscape
  - Market Research
  - Vision Zero
- January 8
  - Commission Business

- February 12
  - Paid Media Plan
- March 12
  - McClintock Drive Reconfiguration Data
  - Capital Improvements Project Update
- April 9
- May 14
  - MAG Design Assistance Grants
- TBD: Ordinances Related to Bicycles and Pedestrians

The next meeting is scheduled for October 9, 2018.

The meeting was adjourned at 9:26 a.m.

Prepared by: Sue Taaffe  
Reviewed by: Shelly Seyler