

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, Nov. 7, 2018**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, Nov. 7, 2018, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

John Linda (Chair, participated telephonically)
Gail Rathbun (Vice-Chair)
Virginia (Ginny) Sylvester
Carrie Taylor
Christopher Watts

(MEMBERS) Absent:

Felicia Durden
Joaquin Rios

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Mary Fowler, Sr. Management Assistant, Community Services Administration

General Public Present:

Nicole Yumayam

Agenda Item 1 - Call to Order:

- Gail Rathbun, Library Advisory Board Vice-Chair, called the meeting to order at 6 p.m.

Agenda Item 2 - Call to the Audience:

- There were no public comments.

Agenda Item 3 – Approval of the Oct. 3, 2018, Library Advisory Board Meeting Minutes: - ACTION

- Gail asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Oct. 3, 2018.
 - John Linda asked to clarify Item 6 to indicate that the \$1 fee is a per day overdue fee.
 - John asked to add the date of the Tardeada to Item 7.

MOTION: Christopher Watts moved to approve the Oct. 3, 2018, Library Advisory Board Meeting Minutes with the changes to items 6 and 7.

SECOND: Ginny Sylvester seconded.

DECISION: The motion passed, 5-0.

Ayes: John Linda, Gail Rathbun, Virginia (Ginny) Sylvester, Carrie Taylor and Christopher Watts

Nays: None
Absent: Joaquin Rios and Felicia Durden

Agenda Item 4 – Friends of the Tempe Public Library Report:

- Mary Fowler presented the following information emailed from Larry Conway.
 - There were 33 Osher Lifelong Learning Institute (OLLI) classes during Fall 2018. Of those 33, 15 were multi-session. There are 980 people enrolled in approaching classes; many will be visiting the library for classes that meeting four to five times.
 - OLLI has published a Member Code of Conduct to ensure a positive learning experience for all.
 - The Friends appreciated being invited to be a main food vendor for the Nov. 3 Book Festival. The group had a separate concession tent set up outside.
 - The Friends will extend special thanks to community partner, Changing Hands Bookstore, by providing a holiday lunch for its employees. Changing Hands has donated thousands of books every year.

(Items 5 and 6 were taken out of order.)

Agenda Item 6 – Staff Report

Kathy Husser presented the following update.

- Roof/Leak repair project: The contractor reviewed the full scope of work on Oct. 29 after the final design was approved by Engineering. Repair work is expected to begin in December and take 3-4 weeks to complete.
- Campus updates: The Library has received increased complaints regarding urban camping on the Library campus. The Library is working with the City Attorney and the Police Department to improve the situation, while working within the parameters of the new legislative decision from the recent “Martin case” in Idaho. Police officers have been onsite to address inappropriate behaviors and criminal activity that does not relate to urban camping. The Community Services Director and Deputies will meet with PD and the City Attorney on Nov. 20 to address additional complaints from the public and possible solutions.
- The Tempe History Museum welcomed a record turnout for the Nov. 6 election. More than 500 residents cast their ballots at the site on the first day. More than 3500 voted on election day and more than 6,000 people used the facility throughout the voting period.
- Library 2nd Floor Remodel: Planning has started for the reconfiguration of the Library's 2nd floor, which will create office space for Human Services. A few Library staff have been relocated in anticipation of the remodel. The city electrician will be conducting a study to determine power needs for the project.
- The new Food Policy has been enforced after the five-week education period for patrons.
- The Book Festival, sponsored by the Friends of the Tempe Public Library, was held from 10 a.m. to 3 p.m. on Nov. 3.
- Kathy presented an example of the Dementia Friendly signage. Signs are posted on the Pyle Center's interior walls and were purchased through a Human Services grant from AARP. The Library's signs will be available soon.

Agenda Item 5 – Approval of the Library Advisory Board Annual Report - ACTION

- Kathy presented a draft of the Library Advisory Board Annual Report. Mary indicated that the title, attendance and accomplishments will be updated following the December meeting.
 - John asked that the accomplishments be presented individually.
 - Ginny asked to add that the Board identified strategic priority 3.33 for addition to the city's Council Priorities.

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MOTION: Chris moved to table the approval of the Library Annual Report until the Dec. 5 meeting.
SECOND: Carrie Taylor seconded
DECISION: The motion was approved, 5-0.
Ayes: John Linda, Gail Rathbun, Virginia (Ginny) Sylvester, Carrie Taylor and Christopher Watts
Nays: None
Absent: Felicia Durden and Joaquin Rios

Agenda Item 7 – Member Announcements/Future Agenda Items

- Library Annual Report

Agenda Item 8 – Adjournment

- Gail adjourned the meeting at 6:31 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, Dec. 5, 2018, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Mary E. Fowler
Reviewed by: Kathy Husser

Approval signature: Library Advisory Board Member