



Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board August 15, 2018

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on August 15, 2018, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Fred Wood – Chair
Mary Larsen – Vice Chair
Judy Aldrich
Maureen DeCindis
Sharon Doyle
Christina Hudson
Chris Kamper
Shereen Lerner
John Vack
Duane Washkowiak

Members Absent:

None

City Staff Present:

Linda Cano, Community Services Manager
Keith Burke, Deputy Community Services Director- Recreation
Craig Hayton, Parks Manager
Jennifer Leon, Assistant Recreation Coordinator
Bobbi Lloyd, Management Assistant II
Steve White, Public Works Planning Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:02 p.m. by Fred Wood.

Agenda Item 1 – Public Appearances

None

Agenda Item 2 – Approval of Meeting Minutes

May 16, 2018

Motion by Board member Chris Kamper to approve the meeting minutes of May 16, 2018 as submitted; second by Board member Maureen DeCindis. Motion passed on a 10-0 vote.

Ayes: Chair Fred Wood, Vice Chair Mary Larsen, and Board members Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Chris Kamper, Shereen Lerner, John Vack, and Duane Washkowiak

Nays: None

Absent: None

Agenda Item 3 – Board Update

- **Introduce Sharon Doyle**- Sharon Doyle was welcomed back to the board.
- **Meeting Date Changes for Rest of Year**- 09/19/18 meeting moved to 09/12/18 due to religious holiday and 11/21/18 meeting moved to 11/14/18 since fell on week of Thanksgiving.

Agenda Item 4 – Ordinance Changes/Special Events Fee Changes

- **Section 5-2 Temporary Events or Activities**
- **Section 4-6 Special Event Licenses**
- **Section 23-56 Park and Building Use Permit**

Linda Cano and Jennifer Leon distributed the proposed ordinance changes and special event fee changes. Noted changes on the ordinances are listed in all caps on the documents along with the proposed special event fee changes sheet reflecting the old and new rates.

Agenda Item 5 – Cemetery Update

Keith Burke presented to the board a PowerPoint presentation on the Cemetery Update.

Presentation included the following:

- Sales information
- Spaces sold
- Available spaces

Craig Hayton noted that staff has been replanting some trees as well.

Agenda Item 6 – Quarterly Golf Update

Steve White and Craig Hayton presented to the board a PowerPoint presentation on the Quarterly Golf Update. Presentation included the following:

- **Financial**- Steve distributed and reviewed the revenue and rounds sheet for fiscal year 2017/18. Staff will email to board members that called into meeting.
Financial update provided in presentation:
 - Ken McDonald/Rolling Hills rounds
 - Ken McDonald/Rolling Hills round revenue
 - Ken McDonald/Rolling Hills average price per round
 - Ken McDonald/Rolling Hills range revenue
- **Course Conditions**-
 - Course condition review Ken McDonald/Rolling Hills April thru July
 - Course condition preview Ken McDonald/Rolling Hills August thru September
 - Minor projects: Ken McDonald/Rolling Hills
- **Other**-
 - New golf carts
 - 6/21/18 Council Work Study Session update
 - Golf info boards

Craig welcomed Scott Little from Gemini, the golf management company along with John Cannon the director of golf and updated the board on things they have been working on including building PGA members to staff and working with city staff on obtaining a use permit for live entertainment.

Agenda Item 7 – Estrada Park Update

Craig Hayton presented to the board a PowerPoint presentation on the Estrada Park Update. Presentation included the following:

- Project review
- Project update
- Project/s timeline

Staff will provide another update to the board in two months.

Agenda Item 8 – Upcoming Park Public Meeting Notices & Announcements

- Corbell Park public outreach September 15, 2018 from 8am-9am in the park
- Hollis Park public outreach September 15, 2018 from 9:30am-10:30am in the park
- Indian Bend outreach is tentatively scheduled for October
- Kiwanis tennis center is closed for construction and plan to reopen in November

Agenda Item 9 – Current Events/Board Announcements/Future Agenda Items

- Full agenda for September, staff will be sending out the Integrated Pest Management Program document draft for review prior to meeting

Meeting adjourned at 7:36 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234