



## Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board October 17, 2018

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on October 17, 2018, 6:00 p.m., Rolling Hills Golf Course Restaurant, 1415 N. Mill Avenue, Tempe, AZ.

**Members Present:**

Fred Wood – Chair  
Mary Larsen – Vice Chair  
Sharon Doyle  
Christina Hudson  
Chris Kamper  
Shereen Lerner  
Duane Washkowiak

**Members Absent:**

Judy Aldrich  
Maureen DeCindis  
John Vack

**City Staff Present:**

Keith Burke, Deputy Community Services Director- Recreation  
Craig Hayton, Parks Manager  
Bobbi Lloyd, Management Assistant II  
Steve White, Public Works Plan Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:09 p.m. by Fred Wood.

**Agenda Item 1 – Public Appearances**

None

**Agenda Item 2 – Approval of Meeting Minutes**

**September 12, 2018**

Motion by Board member Mary Larsen to approve the meeting minutes of September 12, 2018 as submitted; second by Board member Christina Hudson. Motion passed on a 7-0 vote.

Ayes: Chair Fred Wood, Vice Chair Mary Larsen, and Board members Sharon Doyle, Christina Hudson, Chris Kamper, Shereen Lerner and Duane Washkowiak.

Nays: None

Absent: Judy Aldrich, Maureen DeCindis and John Vack.

**Agenda Item 3 – Board and Commission Annual Report**

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Craig Hayton reviewed the draft board and commission annual report. Changes were noted to add Sharon Doyle in the members list and to note term end dates. Draft will be sent out to the board before next meeting to receive further input. Item will be listed for Action at the November meeting seeking approval to move forward final document.

#### **Agenda Item 4 – Quarterly Golf Update**

Steve White and Craig Hayton presented to the board a PowerPoint presentation on the Quarterly Golf Update. Presentation included the following:

- First quarter rounds and revenue at Rolling Hills and Ken McDonald
- First quarter range revenue at Rolling Hills and Ken McDonald
- First quarter total revenue comparison
- Course conditions review at Ken McDonald and Rolling Hills
- Course conditions preview at Ken McDonald and Rolling Hills
- Minor projects at Ken McDonald and Rolling Hills
- Golf information boards

Request to show significant revenues and expenses as well as revenues from prior years on golf enterprise fund sheet. Staff will email golf pass donation guidelines to board.

#### **Agenda Item 5 – Estrada Park Update**

Craig Hayton presented to the board a PowerPoint presentation on the Estrada Park Update. Presentation included the following:

- Project review
- Project update- in process/up next
- Project/s timeline

Project update will be provided to the board in December.

#### **Agenda Item 6 – Upcoming Park Public Meeting Notices & Announcements**

- Craig Hayton noted that the second public outreach meeting will be held on Saturday, November 17<sup>th</sup> in the park at Corbell Park from 8am-9am and Hollis Park from 9:30am-10:30am.
- Craig Hayton noted that public outreach meetings will be held on Saturday, October 27<sup>th</sup> in the park at Indian Bend Park from 8am-9am.

#### **Agenda Item 7 – Current Events/Board Announcements/Future Agenda Items**

- Question regarding path from Singh Farm just north of Curry off McKellips. The path is blocked by a chain link fence. Keith Burke will reach out to liaison to follow up.

**Meeting adjourned at 7:10 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234