



PUBLIC MEETING AGENDA

Parks, Recreation, Golf and Double Butte Cemetery Advisory Board

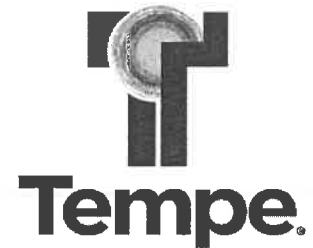
MEETING DATE

Wednesday, October 17, 2018
6:00 p.m.

MEETING LOCATION

Rolling Hills Golf Course
Restaurant
1415 N Mill Avenue
Tempe, Arizona

AGENDA ITEM	ACTION or INFORMATION
<p>1. Public Appearances The Parks, Recreation, Golf and Double Butte Cemetery Advisory Board welcomes public comment for items listed on this agenda. There is a three-minute time limit per citizen.</p>	Information
<p>2. Approval of Meeting Minutes The Advisory Board will be asked to review and approve meeting minutes from the September 12, 2018 meeting.</p>	Action
<p>3. Board and Commission Annual Report</p>	Information
<p>4. Quarterly Golf Update</p>	Information
<p>5. Estrada Park Update</p>	Information
<p>6. Upcoming Park Public Meeting Notices & Announcements</p>	Information
<p>7. Current Events/Board Announcements/Future Agenda Items Board may share events, make announcements or request future agenda items.</p>	Information
<p>According to the Arizona Open Meeting Law, the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board may only discuss matters listed on the agenda. The city of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-4311 (voice) or for Relay Users: 711 to request an accommodation to participate in a public meeting.</p>	
<p>*Next meeting scheduled for November 14, 2018</p>	



Minutes
Parks, Recreation, Golf and Double Butte Cemetery
Advisory Board
September 12, 2018

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on September 12, 2018, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Fred Wood – Chair
Mary Larsen – Vice Chair
Judy Aldrich
Maureen DeCindis
Sharon Doyle
Christina Hudson
Chris Kamper
Shereen Lerner
John Vack
Duane Washkowiak

Members Absent:

None

City Staff Present:

Keith Burke, Deputy Community Services Director- Recreation
Craig Hayton, Parks Manager
Bobbi Lloyd, Management Assistant II
Bonnie Richardson, Principal Planner
Chase Walman, Planner II
Robert Yabes, Principal Planner

Upon the establishment of a quorum, meeting was called to order at 6:02 p.m. by Fred Wood.

Agenda Item 1 – Public Appearances

Steve Manolis spoke on agenda item number 6 regarding presenting ideas on teaching pickleball to youth and new players in Tempe.

Agenda Item 2 – Approval of Meeting Minutes

August 15, 2018

Motion by Board member Judy Aldrich to approve the meeting minutes of August 15, 2018 as submitted; second by Board member Maureen DeCindis. Motion passed on a 10-0 vote.

Ayes: Chair Fred Wood, Vice Chair Mary Larsen, and Board members Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Chris Kamper, Shereen Lerner, John Vack, and Duane Washkowiak

Nays: None

Absent: None

Agenda Item 3 – El Paso Multi-Use Path Project

Chase Walman presented to the board a PowerPoint presentation on the El Paso Path Improvements. Presentation included the following:

- History
- Existing conditions
- Project overview
- Project features
- Next steps

Staff has approached Tempe School District 3 about securing an easement across Fuller Elementary School as part of the path alignment. Public meetings will be held to solicit input on design priorities and conceptual ideas.

Motion by Board member Sharon Doyle to approve proposed path if neighborhood approves; second by Board member Duane Washkowiak. Motion passed on a 10-0 vote.

Ayes: Chair Fred Wood, Vice Chair Mary Larsen, and Board members Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Chris Kamper, Shereen Lerner, John Vack, and Duane Washkowiak

Nays: None

Absent: None

Agenda Item 4 – Rio Salado Master Plan Update

Bonnie Richardson presented to the board a PowerPoint presentation on the Rio Salado Master Plan Update. Presentation included the following:

- Performance measure
- Project scope
- Events
- Programming
- Principles
- Masterplan vision
 - Overall plan: the big idea
 - Eco zone & Performing Arts Park
 - Beach Park & entertainment venues
 - Marine & riviera
 - Riviera & Eco zone east
- Implementation strategies: options
- Legacy planning

Bonnie Richardson noted this is a 30-year plan and will require innovative funding. Full presentation going to council will be posted online on Thursday, September 13th and board members were encouraged to provide feedback or comments online.

Agenda Item 5 – Integrated Pest Management Program Draft

Craig Hayton presented to the board a PowerPoint presentation on the Integrated Pest Management Program. Presentation included the following:

- Integrated pest management (IPM) overview
- Tempe's pest control overview
- IPM program document review
- Next steps
- Action requested

Craig Hayton noted that he will be presenting the draft document to other Boards and Commissions and will incorporate information received into the document. Craig asked the Board if this document is something the board would support?

Motion by Board member Sharon Doyle to support the document as submitted; second by Board member Mary Larsen. Motion passed on a 10-0 vote.

Ayes: Chair Fred Wood, Vice Chair Mary Larsen, and Board members Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Chris Kamper, Shereen Lerner, John Vack, and Duane Washkowiak

Nays: None

Absent: None

Agenda Item 6 – Pickleball Update

Craig Hayton presented to the board a PowerPoint presentation on Pickleball Update #3. Presentation included the following:

- Outline
- Project reviews
 - Project update- Harelson Park
 - Project update- Tempe Sports Complex

Craig Hayton noted that Harelson Park was completed in April 2018 with a few post construction improvements added after that time. Tempe Sports Complex will be going to Council for approval on September 27, 2018. Construction tentative to start end of October or early November and will take 3-4 months to complete. Therefore, should be done sometime in the first quarter of 2019 at which point a grand opening will be held.

Agenda Item 7 – Upcoming Park Public Meeting Notices & Announcements

- Keith Burke noted that Fall recreation programming and special events are starting up
- Craig Hayton noted that public outreach meetings will be held on September 15th in the park at Corbell Park from 8am-9am and Hollis Park from 9:30am-10:30am.

Agenda Item 8 – Current Events/Board Announcements/Future Agenda Items

- Per the board's request the next meeting will be held at Rolling Hills Golf Course on Wednesday, October 17th.

Meeting adjourned at 7:39 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234



PARKS, RECREATION, GOLF, AND DOUBLE BUTTE CEMETERY ADVISORY BOARD
2018 ANNUAL REPORT

Description as Defined in Ordinance:

Sec. 2-240. Powers and duties.

The parks, recreation, golf, and Double Butte Cemetery advisory board shall have the following powers and duties:

- (1) To advise the city council and assist the city manager in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of golf facilities owned, leased or otherwise acquired by the city for use as municipal golf courses;
- (2) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of areas and as of November 2014 structures owned, leased or otherwise acquired by the city for use as parks and preserves;
- (3) To advise the city council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the acquisition, conservation, and use of parks and preserves;
- (4) To assist and advise the city council, through the community services department, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care, maintenance, design and construction of cemetery facilities owned, leased or otherwise acquired by the city;
- (5) To assist the community services department and other city departments in establishing priorities at budget time for those items other than administrative functions relating to golf, park, preserve and recreation policy. The recommendations of the committee shall be forwarded to the city council;
- (6) To assist and advise the city council in establishing priorities at budget time for those items other than administrative functions relating to the cemetery. The recommendations of the committee shall be forwarded to the city council;
- (7) To assist the community services department staff liaison in the development of a continuing plan for the city's park and recreation program;
- (8) To receive, accept and acquire subject to final action by the city council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for park and preserve purposes subject to the terms of the gift;
- (9) To suggest to the mayor and city council qualified and interested persons eligible for appointment for board vacancies; and
- (10) To serve as the city tree board with the responsibility to study, develop, update annually and administer a written plan for the care, management, planting, replanting and removal or disposition of trees and shrubs within parks, preserves, street rights-of-way and public places owned by the city to ensure that the city will continue to realize the benefits provided by an urban forest. Such plan will be presented to the city council and upon their acceptance and approval shall constitute the official city tree plan for the city.

TCC § {2-235}

List of Board and Commission Members, Including Attendance and Service Dates:

Board/Commission Members:

Service Dates:

Attendance Record:

Fred Wood	06/14/12-Present	6 Present / 1 Excused / 0 Unexcused
Mary Larsen	12/13/12-Present	5 Present / 2 Excused / 0 Unexcused
Judy Aldrich	12/12/13-Present	6 Present / 1 Excused / 0 Unexcused
Maureen DeCindis	12/13/12-Present	6 Present / 1 Excused / 0 Unexcused
Christina Hudson	06/25/15-Present	6 Present / 1 Excused / 0 Unexcused
Chris Kamper	01/18/17-Present	7 Present / 0 Excused / 0 Unexcused
Shereen Lerner	04/19/17-Present	6 Present / 1 Excused / 0 Unexcused
John Vack	12/12/13-Present	5 Present / 2 Excused / 0 Unexcused
Duane Washkowiak	12/17/15-Present	6 Present / 1 Excused / 0 Unexcused
Suzanne Durkin-Bighorn	02/13/14-03/21/18	0 Present / 0 Excused / 3 Unexcused
Breanna Wells	01/18/17-01/17/18	0 Present / 1 Excused / 0 Unexcused

*Report due prior to December meeting, therefore not included.

Name of Chair and Vice Chair:

- Chair – Fred Wood
- Vice Chair – Mary Larsen

Staff Liaison and Contact Information:

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Craig Hayton	City of Tempe Public Works	(480) 350-5234	craig_hayton@tempe.gov

Meeting Frequency and Location:

The Board held eleven (10) meetings in 2018. The Board meets monthly at the Tempe Public Library-2nd Floor Board Room, 3500 South Rural Road, Tempe, Arizona 85282.

Number of Meetings Cancelled and Reason for Cancellation:

Two (2) monthly meetings were cancelled (June and July) for summer break.

Vacancies and Duration of Vacancies:

The Board had two vacancies, one from January through June of 2018 and one vacancy throughout the year. The one position was filled by the August meeting date.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

On behalf of Tempe citizens, the mission of the board is to advise City Council and staff on proposed policies for operations, maintenance, planning, acquisitions, recreation and conservation as they pertain to Tempe's municipal parks, golf courses, preserves and the Double Butte Cemetery.

Accomplishments (Past 12 Months):

Agenda items included the following:

- Provided feedback and discussed Innovation Fund Submissions

- Slow Pitch Softball
- Free Wi-Fi at Tempe Beach Park
- Innovation Fund: Play, Learn, Live, Grow Mobile
- Discussed and formally approved El Paso Multi-Use Path Plan
- Discussed and formally approved Integrated Pest Management Program Draft
- Reviewed, discussed and provided feedback on the following items:
 - Criteria for Tree Location/Selection (Goal #3.4)
 - Urban Forest Master Plan
 - Mechanics of Site/Tree Selection
 - Rio Salado Park Master Plan (Goal #3.4)
 - Aquatics Study
 - New City Facility Naming Procedure
 - Birchett Park Plan
 - Estrada Park Plan- Mary Larsen represented the board on the committee (Goal #3.3)
 - ADA Transition Plan Phase II
 - Pickleball Plan (Goal #3.4)
 - Tempe Youth Baseball Field Plan (Goal #3.4)
 - Parks Capital Improvement Program (Goal #3.4)
 - Community Centers Plan
 - Desert Parks Plan (Goal #3.4)
 - Ordinance Changes/Special Events Fee Changes
 - Section 5-2 Temporary Events or Activities
 - Section 4-6 Special Event Licenses
 - Section 23-56 Park and Building Use Permit

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

List and describe the Board/Commission goals for the next twelve months. Include how the goals relate to the City Council's established strategic priorities.

Tempe City Council Strategic Priorities:

#1 Safe & Secure Communities- Ensuring a safe and secure community through a commitment to public safety and justice.

1. Work with council to make sure that the park ranger program is funded and started in 2017 to avoid additional clean-up and quality of life issues in Papago Park and all other parks as needed.

#2 Strong Community Connections- Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

#3 Quality of Life- Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.

1. The Parks Commission will work with the Arts Commission and city staff in creating a Bike to Arts event for the City of Tempe.
2. Complete implementation plan with specific dates for completion of additional towers where needed. Meet with appropriate city dept. and vendors to make sure this is completed.
3. Monitor Fire Station plans and impacts on park in South Tempe – determine where additional open space might be regained to offset the loss of park area to allow for this item.
4. Ensure that Capital improvements to parks over next five years are funded by working with City Council – based on priorities discussed in 2018.
5. Complete planning on improvements and solutions to Ken McDonald GC and clubhouse, efforts started in 2016.

#4 Sustainable Growth & Development- Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.

#5 Financial Stability & Vitality- Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.

Draft

Agenda Item #4

Golf Enterprise Fund – Revenue and Rounds for 1st Quarter 2018/19

(rev. 10/2018)

1st Quarter 2018/19 Rounds and Revenue Update

A four-year comparison of Revenue, Rounds, and Revenue per Round is shown on the following page.

Total Revenue: \$324,598

Total Expenses: \$831,153

Keep in mind expenses will continue to outpace revenue until we reach the end of peak season (April). 1st quarter expenses also include the annual lease payments for maintenance equipment and golf carts.

Key Takeaways

Rolling Hills

- Highest 1st quarter revenue in the past six years
- Rounds continue to grow even with higher pricing at the end of the summer season

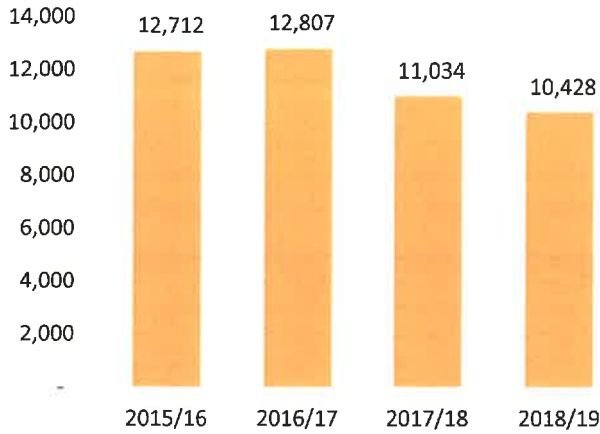
Ken McDonald

- Revenue is consistent with the last two years.
- Rounds are below average, but the higher APR has provided an offset to keep revenue slightly higher than last year.

Things to look for in the 2nd Quarter

- New beverage cart at Ken McDonald (ETA mid-November)
- New point of sale system at both courses – installation during overseed closure
- Golf with Santa event scheduled in early December (great event for the kids and grandkids)

**Ken McDonald: Rounds
July through September**



**Rolling Hills: Rounds
July through September**



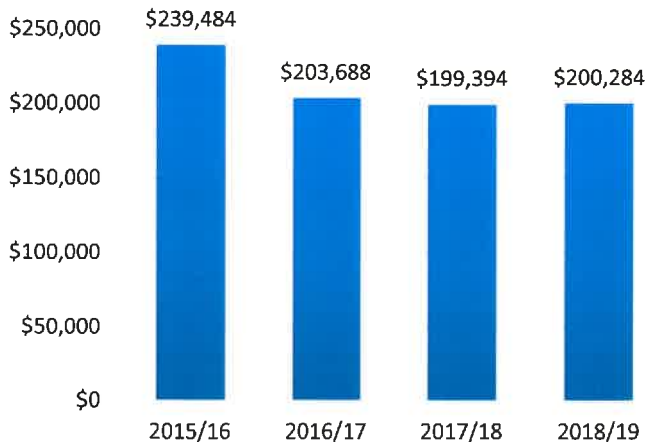
**Ken McDonald: APR
July through September**



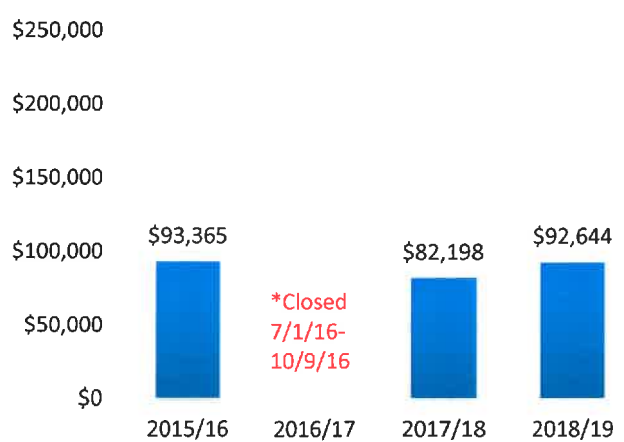
**Rolling Hills: APR
July through September**



**Ken McDonald: Revenue
July through September**



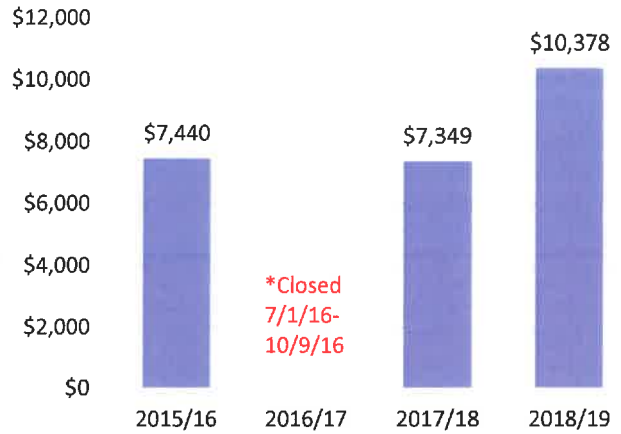
**Rolling Hills: Revenue
July through September**



**Ken McDonald: Range Revenue
July through September**



**Rolling Hills: Range Revenue
July through September**



Golf Tempe 1st Quarter Total Revenue

