

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, Jan. 2, 2019**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, Jan. 2, 2019, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Christopher Watts (Chair)
Carrie Taylor
Marissa Dailey
Felicia Durden
Chris Sar
Joaquin Rios

(MEMBERS) Absent:

Marie Brown

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Carlos E. Bejarano Jr., Support Services Supervisor, Library

General Public Present:

Ryan Sar

Agenda Item 1 - Call to Order:

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6 p.m.

Agenda Item 2 - Call to the Audience:

- Chris Sar introduced Ryan Sar.
- Board and City Staff made introductions.

Agenda Item 3 – Approval of the Dec. 5, 2018, Library Advisory Board Meeting Minutes: - ACTION

- Christopher asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Dec. 5, 2018.
- Joaquin Rios asked about the changes in Board membership.

MOTION: Felicia Durden moved to approve the Dec. 5, 2018, Library Advisory Board Meeting Minutes.

SECOND: Chris seconded.

DECISION: The motion passed, 6-0.
Ayes: Christopher Watts, Carrie Taylor, Felicia Durden, Marissa Dailey, Chris Sar, Joaquin Rios
Nays: None
Absent: Marie Brown

Agenda Item 4 – Friends of the Tempe Public Library Report:

- No report given.

Agenda Item 5 – New Officer Election – ACTION

- Kathy explained why the election was delayed to January.
- Christopher explained the Vice Chair duties.
- Marissa asked how long the term for the Vice Chair position lasts. Christopher answered one year.
- Christopher asked Board members for nominations for the Vice Chair position.
- Felicia nominated Carrie Taylor.

MOTION: Christopher moved to elect Carrie by acclamation.

SECOND: Joaquin seconded.

DECISION: The motion was approved, 6-0.

Ayes: Christopher Watts, Felicia Durden, Joaquin Rios, Chris Sar, Marissa Dailey, Carrie Taylor

Nays: None

Absent: Marie Brown

Agenda Item 6 – Staff Report:

- Kathy Husser presented the following update.
 - The Library will begin checking out more eBooks via the “Cloud Library” from 3M. This platform will provide access to an additional 32,000 Cloud Library titles from Chandler & Mesa Public Libraries, and Pinal & Navajo County Libraries. Funding was provided through a grant from the Annette Voth endowment.
 - Roof/Leak repair project – The contractor began work on Dec. 17. Newly discovered faulty workmanship from the 1989 build date has uncovered the need for more extensive repairs. The project will take more time and money to complete than previously announced. The main entrance will remain fully accessible during construction. Chris asked where the money comes from for these repairs and Kathy stated the funds come from the Public Works facility fund and does not impact the Library’s budget.
 - Campus updates – The Library has been working with the City Attorney and Police Department to determine the placement of no trespassing signs as well as the number of signs that will be used. The Library will submit a supplemental budget request for more guard coverage seven days a week.
 - Human Services remodel project – An architect and HVAC consultant were onsite in mid-December to determine the heating and cooling needs for the remodeled areas. The walkthroughs are done, and Human Services expects the remodel to be completed by June 2019.
 - Question Dec. 5, 2018 meeting about attendance for Board members – The City Clerk’s office state, on Dec. 6, 2018: According to the Tempe City Code, if a Board or Commission member is absent for 3 consecutive regular meetings within any 12-month time period without consent

- from the Chair or Vice Chair (if the Chair is unavailable) this shall be deemed to constitute a resignation and such position shall thereupon be deemed vacant.
- Marie Brown will serve out the rest of Gail Rathbun's term, which ends on December 31, 2019.
 - Christopher asked if the 3M Cloud Library will expand in the future. Kathy answered yes and stated that the Cloud Library is compatible with the Library's Polaris automation system.

Agenda Item 7 – Member Announcements/Future Agenda Items

- Kathy announced that the unattended child policy will be on the agenda for the next meeting.

Agenda Item 8 – Adjournment

- Christopher adjourned the meeting at 6:28 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, Feb. 6, 2019, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Carlos E. Bejarano Jr.
Reviewed by: Kathy Husser

Approval signature: Library Advisory Board Member