

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, Feb. 6, 2019**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, Feb. 6, 2019, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Christopher Watts (Chair)
Carrie Taylor (Vice-Chair)
Marie Brown
Chris Sar
Felicia Durden

(MEMBERS) Absent:

Joaquin Rios
Marissa Dailey

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Carlos E. Bejarano Jr., Support Services Supervisor, Library
Micah Corporaal, Librarian II, Tempe Public Library

General Public Present:

Larry Conway, Friends of the Library
David Huizingh, past Board member, current volunteer librarian at the Tempe Public Library

Agenda Item 1 - Call to Order:

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Call to the Audience:

- David Huizingh introduced himself.
 - David stated that recent changes to the Welcome desk and floor staffing have increased activity and lines.
 - David stated that security at the entrance does not create a welcoming atmosphere.
 - David does not feel that the changes are for the best.
- Chris and Kathy discussed creating a future agenda item to discuss David's concerns.
- Marie Brown introduced herself to the Board.

Agenda Item 3 – Approval of the Dec. 5, 2018, Library Advisory Board Meeting Minutes: - ACTION

- Christopher asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Jan. 2, 2019.

MOTION: Chris Sar moved to approve the Jan. 2, 2019, Library Advisory Board Meeting Minutes.

SECOND: Felicia Durden seconded.

DECISION: The motion passed, 6-0.

Ayes: Christopher Watts, Carrie Taylor, Felicia Durden, Chris Sar

Nays: None

Absent:

Abstention: Marie Brown

Agenda Item 4 – Friends of the Tempe Public Library Report:

- Larry Conway presented the following information.
 - The Osher Lifelong Learning Program spring courses have begun.
 - For spring 2019, over a 1000 people will be participating in 31 classes.
 - The Friends of the Tempe Public Library contributed \$500.00 to the Tempe History Museum for the 2019 Hayden's Ferry Days.
 - Larry read a letter sent by a winter visitor from Colorado that made a monetary contribution to the Friends.
 - Connections Café sales have gone down the past six months, but the Friends are expecting a profitable year.

Agenda Item 5 – Staff Report:

- Kathy Husser presented the following update.
 - The Library's 5th Annual FanCon had a huge turnout.
 - A Library Specialist position will be opening soon due to a retirement.
 - Youth Services (YS) Library Supervisor, Allison Burke, will be transitioning into a new role in the Human Services Education Division. Allison will continue working with Read ON Tempe, the Library's Story Walk grant with the State Library, and the Tempe City Council's literacy engagement priority. Recruiting for the YS Library Supervisor position has begun, and the position is expected to be filled by March.
 - The Library roof/leak repair project should be complete by February 15. Cement and piping repairs are completed, and the sidewalk and sealant are currently underway.
 - The no trespassing signage for the Library complex has not gone up yet and is still under review.
 - Tempe Public Art is one of 6 partners for IN FLUX, a multicity temporary art project occurring this spring. The Edna Vihel Arts Center will be wrapped in vinyl banners under the direction of artist Kyllan Maney. The artwork is envisioned as being on display for a year, from March/April 2019 to March/April 2020.
 - The Library will be closed for Presidents' Day on Monday, February 18 and for Staff Day on Thursday, March 7. The second floor of the Library will be open during Staff Day to allow access to the Human Services and Park and Recreation offices.
 - The Annual Volunteer Appreciation Luncheon take place on Tuesday, April 9.
 - Kathy presented usage statistics for the year of January to December 2018.

- Felicia Durden praised the Library's high youth completion rate of the Summer Reading Program. Felicia asked for the Youth Librarians to present a report of the program in the future.
- Marie Brown asked about the previous food policy of the Library and noted the prominent signage at the Chandler Public Library Sunset branch.

Agenda Item 6 – Unattended Child Policy update: -DISCUSSION and POSSIBLE ACTION

- Kathy introduced Micah Corporaal.
 - Micah stated that the unattended child policy helps staff balance the need for access to the Library with the safety of the children within the Library.
 - The Library's Teen Center is dedicated to teens ages 12 through 18, or grades 6 through 12.
 - There is no registering or screening of children in the Library. The policy helps to address the safety of unattended children in the building.
 - Micah also stated that an adult 18 or older must accompany a child under the age of 12 the Library as a whole.
 - Felicia asked when do staff approach children to inquire about age.
 - Micah replied that behavior is usually the instigating factor.
 - Felicia asked about the computer filters.
 - Micah replied that the computer filters and firewall are controlled by the City of Tempe Information Technology (IT) Department and not the Library staff.
 - Christopher noted that the concern with the policy is that it was frustrating to a patron that believed their children are fine unattended, and asked if having the policy has a positive impact.
 - Kathy responded yes for a safe environment for the youth and the City's protection.

Agenda Item 7 – Member Announcements/Future Agenda Items

- Christopher asked if the Board should address the concerns of the call to the audience as a future agenda item.
- Chris Sar suggested giving time for Library staff to address the new changes to floor staffing at the next staff report before the Board makes any recommendations.
- Felicia Durden asked about replacement for the Youth Services Supervisor position at the Library.
 - Kathy explained the reason for the replacement was due to a personnel rule and noted that interviews will be held at the end of the month.

Agenda Item 8 – Adjournment

- Christopher adjourned the meeting at 6:44 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, Mar. 6, 2019, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Carlos E. Bejarano Jr.
Reviewed by: Kathy Husser

Approval signature: Library Advisory Board Member