



Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board January 16, 2019

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on January 16, 2019, 6:00 p.m., Ken McDonald Golf Course, 800 E. Divot Drive, Tempe, AZ.

Members Present:

Mary Larsen – Chair
Maureen DeCindis – Vice-Chair
Judy Aldrich
Sharon Doyle
Christina Hudson
Shereen Lerner
Dayna McGrady
John Vack
Duane Washkowiak
Fred Wood

Members Absent:

Chris Kamper

City Staff Present:

Craig Hayton, Parks Manager
Randy Keating, Council Member
Bobbi Lloyd, Management Assistant II
Joel Navarro, Council Member
Kelly Rafferty, Community Services Manager
Steve White, Public Works Planning and Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:05 p.m. by Mary Larsen.

Agenda Item 1 – Public Appearances

Mckell Keeney submitted a comment requesting details on how much of the playground equipment is covered by shade structures for preparation to apply for neighborhood grant. Craig Hayton will follow up directly since not an agenda item.

Agenda Item 2 – Approval of Meeting Minutes

December 19, 2018

Motion by Board member Maureen DeCindis to approve the meeting minutes of December 19, 2018 as submitted; second by Board member Judy Aldrich. Motion passed on a 10-0 vote.

Ayes: Chair Mary Larsen, and Board members, Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Shereen Lerner, Dayna McGrady, John Vack, Duane Washkowiak and Fred Wood.
Nays: None
Absent: Chris Kamper

Agenda Item 3 – Desert Preserve Commission

Councilmembers Randy Keating and Joel Navarro provided background information on the Committee of the Whole Working Group they are a part of along with Councilmember Jennifer Adams. The Working Group is exploring the creation of a desert conservation board to oversee plans and proposed changes to Tempe's desert parks which include Tempe's portion of the Papago Park Preserve and the Hayden Butte Preserve. The Working Group will identify guidelines of a conservation board structure and stewardship responsibilities to create oversight of the Preserves' permitted use including maintenance and special event planning. This new board will be made up of a wide variety of stakeholders. The intent is not to take away roles from this board but to include subject matter experts regarding Desert Parks. To ensure connectivity with this board it would be appropriate to have someone from this board sit on the new board, Maureen DeCindis volunteered to fill that role.

Agenda Item 4 – Parks & Recreation Master Plan

Craig Hayton provided background information on the Parks & Recreation Master Plan. This plan was last completed in 2001 and used for parks and programs and would act as the roadmap for the next ten years. A committee is being created and looking for someone from this board to volunteer and assist with the process of document review, providing comments, etc. This process will take about a year to complete and would meet once every month or two. Duane Washkowiak expressed interest as the primary and Shereen Lerner expressed interest as the secondary for this role.

Motion by Board member Fred Wood for Duane Washkowiak to be the primary and Shereen Lerner to be the secondary on this committee; second by Board member Judy Aldrich. Motion passed on a 10-0 vote.

Ayes: Chair Mary Larsen, and Board members, Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Shereen Lerner, Dayna McGrady, John Vack, Duane Washkowiak and Fred Wood.
Nays: None
Absent: Chris Kamper

Agenda Item 5 – Quarterly Golf Update

Craig Hayton and Steve White presented to the board a PowerPoint presentation on the Quarterly Golf Update. Presentation included the following:

- Second quarter rounds and revenue at Rolling Hills and Ken McDonald
- Second quarter range revenue at Rolling Hills and Ken McDonald
- Total revenue fiscal YTD comparison
- Total revenue fiscal YTD budgeted revenue
- Total expenses fiscal YTD
- Course conditions review at Ken McDonald and Rolling Hills
- Course conditions preview at Ken McDonald and Rolling Hills

Request to have footnote regarding how many days course is shut down on golf enterprise fund sheet. Golf management RFP will be going out end of January or beginning of February to be

awarded in July and request to have board member on the submittal review process. John Vack offered to be the primary with Sharon Doyle as the secondary. Staff has focused on core business functions first with the priority being the management company. Conversations regarding clubhouse RFP/RFQ will begin in the Fall. Board member request to have further conversations regarding rates, i.e. league rates 2% higher, Tempe resident senior and non-resident senior rates are the same, proof of residence, card discount program to capture loyal customer. The next golf update will be in April and will be held at the Kiwanis Recreation Center.

Agenda Item 6 – Cemetery Update

Kelly Rafferty presented to the board a PowerPoint presentation on Double Butte Cemetery update. Presentation included the following:

- Sales information
- Spaces sold
- Available spaces

Request for future to include pictures of the different areas.

Agenda Item 7 – 2019 Meeting Calendar

- No Faith Based holiday meeting conflicts for 2019
- April meeting will be held at the Kiwanis Recreation Center location
- Due to summer availability the board agreed to cancel the July 17, 2019 meeting and when closer to evaluate the June 19, 2019 meeting to see if needed

Motion by Board member Shereen Lerner to cancel the July 17, 2019 meeting and to revisit in May if the June 19, 2019 meeting is needed; second by Board member Judy Aldrich. Motion passed on a 10-0 vote.

Ayes: Chair Mary Larsen, and Board members, Judy Aldrich, Maureen DeCindis, Sharon Doyle, Christina Hudson, Shereen Lerner, Dayna McGrady, John Vack, Duane Washkowiak and Fred Wood.

Nays: None

Absent: Chris Kamper

Agenda Item 8 – Upcoming Park Public Meeting Notices & Announcements

- Ehrhardt Park open house on Saturday, February 9, 2019 from 9-10 a.m. to kick off playground construction and to provide feedback on current plans for community garden funded by Friendship Village
- 11 playground projects in the works

Agenda Item 9 – Current Events/Board Announcements/Future Agenda Items

- Maureen DeCindis- Bike it to the zoo event in the works, will bring back to board with more information
- Judy Aldrich- Attending Kiwanis tennis court grand opening and excited about the new courts
- Christina Hudson- Tempe Cares homeless outreach project on March 2, 2019

Meeting adjourned at 7:25 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234