

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, June 5, 2019**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, June 5, 2019, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Christopher Watts (Chair)
Carrie Taylor (Vice-Chair)
Chris Sar
Marie Brown

(MEMBERS) Absent:

Felicia Durden
Joaquin Rios
Marissa Dailey

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Carlos E. Bejarano Jr., Support Services Supervisor, Library
Rachael Brickner, Senior Management Assistant, Community Services Administration

General Public Present:

Larry Conway, Friends of the Library

Agenda Item 1 - Call to Order:

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6:00 p.m.

Agenda Item 2 - Call to the Audience:

- There were no public comments.

Agenda Item 3 – Approval of the May 1, 2019, Library Advisory Board Meeting Minutes: - ACTION

- Christopher asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Apr. 3, 2019.
 - Kathy Husser amended Agenda Item 5, Bullet 9 to reflect the correct end date of the Mill Ave. closure.
 - Kathy amended the Agenda Item 5, Bullet 10 to reflect the correct start and completion dates of the Tempe City Council Chambers remodel.

MOTION: Chris Sar moved to approve the amended May 1, 2019, Library Advisory Board Meeting Minutes with the changes to Item 5.

SECOND: Marie Brown seconded.

DECISION: The motion passed, 4-0.

Ayes: Christopher Watts, Carrie Taylor, Marie Brown, Chris Sar

Nays: None

Absent: Felicia Durden, Joaquin Rios, Marissa Dailey

Agenda Item 4 – Friends of the Tempe Public Library Report:

- No report.
 - Chris Sar asked if there were any updates on the Connections Café cameras.
 - Larry Conway replied that the cameras have been installed and are being adjusted to provide optimal coverage.
 - There has been no public reaction to the new cameras.
 - Additional cameras will probably be installed in the Friends of the Tempe Public Library Bookstore.

Agenda Item 5 – Staff Report:

- Kathy Husser presented the following update.
 - The Communico digital signage platform is almost ready to be rolled out.
 - Staff training has already taken place.
 - The Library is waiting for the City's Information Technology Department Security to give the final approval.
 - Recruitments for several positions in the Library are complete.
 - Megan Herrick has been selected for the part-time benefitted Library Assistant position.
 - Megan has worked in the Library's Youth Department since early 2017.
 - De Ana Hand has been selected for the Support Services Library Specialist I/II+ position.
 - De Ana has been with the Tempe Public Library since late 2015, starting in Support Services and later moving to Tech Services.
 - Andrea Small has been selected for the Teen Services Librarian position.
 - Andrea served children and teens at the Phoenix Public Library for five years.
 - Three part-time temporary Library Assistant positions have been filled.
 - Most of new employees will start their new positions on June 10.
 - Recruitment for Adult Services Librarian Susan Smith's position will start in July.
 - The position will be posted on June 6.
 - 250 people attended the Library's Summer Reading Program kick-off on June 4.
 - Youth Librarian Angela Weisner was selected for the Maricopa County Library Council (MCLC) 2019 Conference Scholarship Program.
 - The program provides one \$1,500.00 scholarship for conference attendance.
 - This is the first time a Tempe Public Library team member has received the scholarship.
 - Library Assistant De Ana Hand was selected from a competitive application pool for the 2019 Arizona State Library Leadership Institute.
 - De Ana was one of 20 attendees selected for the summit this past May in Oracle.

- The weeklong, fully-paid leadership training program taught best practices and improved processes.
- 1,700 people signed up for the 2019 Summer Reading Program so far.
 - Larry asked how this compares to past years enrollment.
 - Kathy replied that the numbers are very good. The total number of sign-ups for all of 2018 was 4,200 with a 47% completion rate.
- The Maricopa County Library District (MCLD) has approved a new “No-Fine” policy.
 - The MCLD is made up of 18 locations.
 - Different funding sources allows MCLD to eliminate late fees but would be challenging for the separate city library systems throughout the Valley to follow suit.
 - Most library systems in Maricopa County offer a fine forgiveness program once a year.
- Chris asked if the Library should investigate new sources of revenue to address the potential push for fine free at Tempe Public Library.
 - Kathy replied not at this time.
- Carrie Taylor asked if collection of fines has changed with the introduction of electronic materials into the collection.
 - The Library restarted its contract with Unique Materials Recovery late last year and is on track to reach its goals.
- Larry asked if the Tempe City Council has any thoughts on the subject.
 - Kathy replied, no Council comments to date.
- Marie Brown shared a story about a student who could not get a Library Card without paying \$20.00 Non-Resident Fee every six months.
 - Kathy relayed the process to obtain a library card depends on the policy of each library system.
 - Tempe Public Library Advisory Board amended the policy in 2017 that allows citizens who live outside of Maricopa County but provide proof that they work or attend school within Tempe to get a free TPL card.
- Kathy stated that the MCLD no-fine policy will be discussed at the next Library all -team meeting to answer questions and go over facts.

Agenda Item 6 – Member Announcements/Future Agenda Items

- Kathy reminded the Board that the next meeting will take place in September.
- Kathy asked that the Summer Reading Program results be added to the agenda for the September meeting.
 - Youth Department staff will present the results.
- Larry asked if there was any news about the closure of the Library 2nd Floor Conference Room.
 - Kathy replied that an electrical study and an HVAC study for the space are scheduled to be completed by September.
 - Construction will begin in November or December and be completed most likely by February or March 2020.
 - Library Board meetings will stay in the current conference room until November-December, then move to the new space in Suite 204 or the other newly created meeting conference room that will be located near the current staff break room.

Agenda Item 7 – Adjournment

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- Christopher adjourned the meeting at 6:30 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, Sept. 4, 2019, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Carlos E. Bejarano Jr.
Reviewed by: Kathy Husser

Approval signature: Library Advisory Board Member

UNAPPROVED