

DRAFT Minutes
Neighborhood Advisory Commission
September 4, 2019



Minutes of the Neighborhood Advisory Commission (NAC) held on Wednesday, September 4, 2019, at the City Hall, 3rd Floor Conference Room, 31 E. 5th Street, Tempe, Arizona.

(MEMBERS) Present: Hannah Moulton Belec, Doreen Garlid, Jana Lynn Granillo, Jonathan Gelbart, Barb Harris, Kiyomi Kurooka, Michael McLendon, Daniel Schugurensky, Zoe Stein, Maureen Utter

(MEMBERS) Absent: Mike D'Elena, Stephanie Greenfield, Carol Shixue Hu and Richelle Miller

City Staff Present: Elizabeth Thomas, Neighborhood Services Specialist; Tanya Chavez, tanya_chavez@tempe.gov, 480-858-2215; Tony Miano, tony_miano@tempe.gov, 480-350-8051; Elizabeth Higgins, elizabeth_higgins@tempe.gov, 480-350-8965, Parrish S.

Guests Present: Councilmember Lauren Kuby, Alison Quinn, Ron and Judy Tapscott

Agenda Item 1 - Call to Order

The meeting was called to order at 5:35 p.m. by Chair Garlid

Agenda Item 2 - Public Comment

None.

Agenda Item 3 - Consideration of Minutes: August 10, 2019

Motion: Commissioner Schugurensky made a motion to approve the August 10, 2019 minutes as presented.

Second: Commissioner Stein

Result: *The motion was passed unanimously by the 9 members present at that time in the meeting with a 9-0 vote.*

Commission Member Ayes: Doreen Garlid, Jana Lynn Granillo, Jonathan Gelbart, Barb Harris, Kiyomi Kurooka, Michael McLendon, Daniel Schugurensky, Zoe Stein, Maureen Utter

Commission Members Absent: Hannah Moulton Belec, Mike D'Elena, Stephanie Greenfield, Carol Shixue Hu (at time of vote) and Richelle Miller

Agenda Item 4 - Solid Waste Rate Study

Tanya noted big changes to the recycling market severely limiting what is now being accepted and significantly adding costs rather than generating revenue. Some local cities have discontinued their recycling programs altogether. Tanya reaffirmed Tempe's continued commitment to recycling with an increased emphasis on clean Recyclables (no food please, scrape out containers but does not have to be dishwasher

clean) and the Top 10 in the bin. The recycling market is not expected to recover anytime soon and Solid Waste staff are seeking Council direction to *either maintain the program as is or to back off to reduce costs until the market recovers*. Other residential diversion programs like the green organics pilot help residents regularly dispose of green waste, diverting it from the landfill and giving the city plant material to create high quality, nutrient rich compost and Save Money and Recycle Tempe (SMART) allows residents with curbside service to choose a smaller black trash bin and save money on their monthly bill. The city's compost and inert yard has grown to eight acres and is on track to process 20,000 tons of materials into Tempe Gold compost and inert materials by the end of this year.

Solid Waste collection routes were last changed in 2015 to reduce trucks and carbon footprint. Data from the new routing software system collected in 2018 is helping staff to look more closely at tonnage, living units and areas to implement needed efficiencies. Trash day pick up changes are being considered to improve customer service and efficiencies while reducing mileage and cost. Current collection days are Monday/Thursday north of US60 and Tuesday/Friday south of US60. New proposed collection days would be Monday/Wednesday north of US60 and Tuesday/Thursday south of US60.

Solid Waste rates have risen \$5.58 total or just 56 cents per year for last ten years. Staff is looking at what is needed to address staffing, services and deferred maintenance and purchase of garbage trucks and containers to become sustainable. Commissioners inquired if Tempe could switch to every other week pick up of solid waste like Tucson. Tony Miano explained that they are in a different county (Pima) and that Maricopa County mandates weekly pick up.

Chair Garlid asked if the city has ever offered a Recycling Plant Open House? Tony shared that the facility is at 99th Ave. and Deer Valley Road making tours challenging. However, a Solid Waste 101 Academy is being explored and might be a way to identify "ambassadors" who help to encourage recycling and share back to basics type information with their neighbors. For example, for neighborhoods with alleys, the area from the back wall to the center of the alley is the responsibility of the resident and a 4 foot separation of green waste from bulk trash is needed for safer and efficient collection on uncontained pick up days. Commissioners suggested attaching a colorful detachable post-it note with new collection days to Tempe Today (water bill newsletter) or enclosing a magnet to help get the word out. Other ideas included implementing new neighborhood awards such as a gold garbage can for the recyclables champion or a neighborhood wide award for the neighborhood with the cleanest recyclables.

Anticipated next steps for the Solid Waste Rate Study include a September 16 Council Work Study Session with the new rate recommendations, a public comment period, two early October meetings (Neighborhood Services staff will forward out meeting information), December Council adoption and new rates effective January 2020.

Agenda Item 5 – Short Term Rental Contact Information & Non-residential Use Ordinance

Elizabeth Higgins, Mayor/Council Chief of Staff described a proposed ordinance to the Zoning and Development Code that would allow for the city to implement the limited measures regarding vacation and short-term rentals allowed under House Bill 2672. These provisions include:

- Contact information for the owner of a vacation rental or short-term rental
- Contact information from person designated as emergency contact
- Owner to notify the city in writing of all changes in the contact information not less than ten days prior to the effective date of the change
- Current transaction privilege tax license required.
- Non-residential use (i.e. wedding venue, retail or banquet space) by vacation rentals or short-term rentals prohibited

Commissioners asked if other cities were doing something similar? Both Sedona and Scottsdale are proceeding. The city can report to state/escalate allowing penalties or fees above our own. What does enforcement look like? It will depend on nature of issue – solid waste, code compliance or police department are likely. Staff is still working on logistics of implementation and how to track. Commissioners asked if the city will be going on sites like AirBnb and VRBO to perform audits? No, there is confidential tax information that will not be available to the public. If a HOA prohibits short-term rentals via their CC&R's, the city cannot override that. The state could but did not do so.

Agenda Item 6 – Neighborhood Advisory Commission Goals

Chair Garlid reviewed the remaining 2019 goal regarding collaborating or looking for another opportunity to work with another commission. She asked for ideas from commission members and offered that progress could be made by attending another commission meeting or event - even if the entire goal is not completed by December 2019.

Commission members briefly discussed the number of duplicative and overlapping 2020 goals suggested at the August retreat, many related to communication, community outreach and building relationships with Mayor and Council, City Staff, Boards and Commissions and Neighborhood Associations and HOA's. Due to meeting time constraints, commission members opted to make goal setting the primary focus of the October 2019 meeting.

Agenda Item 7 – Homeowners Association Class Topic Ideas Discussion

Commission members reviewed the anticipated Fall 2019 class topics and looked over the varied future class offerings list. Nearly all classes are taught by attorneys specializing in HOA law. Updating CC&R's, conducting reserve studies, Airbnb/rentals and common area insurance coverage were suggested future topics.

Agenda Item 8 – Transit Shelter Redesign Stakeholder Group update

Commissioners Kurooka and Gelbart attended the August 14 Transit shelter steering committee meeting. They were impressed with the diverse backgrounds of the committee members and felt the bus operator participation was also beneficial. The Tempe shelter design will be iconic to Tempe and the architecture firm working on the design options has also worked on bus shelters in Gilbert and Phoenix. The goal is shade at every bus stop prioritized by usage. Will this always be in the form of shelters? The meeting packet materials contained the September 21 and 25 public meetings invitation and additional copies were provided at the NAC meeting. Commissioner Kurooka emphasized the function of the shelter is vitally important.

Agenda Item 9 – 2020 State of the Neighborhoods Awards and Workshops Planning

This item was tabled due to meeting time constraints.

Agenda Item 10 – Commission Business – Regular meeting downtown location options (for action)

Commissioners discussed the available downtown options for the regular meeting date and timeframe. The decision was made to move over to Hatton Hall for the October 2 meeting and remain there at least until the City Council Chamber renovations are completed in 2020. The Engineering and Transportation Conference Room will be more readily accessible at that time and can be considered if desired by the group.

Agenda Item 11 – Commission Business – Summary of Current Events by Zip Code Areas

This item was tabled due to meeting time constraints.

Agenda Item 12 Proposed Future Agenda Items –

Those listed were proposed prior or since the August 10 Retreat meeting*.

- Census 2020 (Ongoing as appropriate)
- Equity in Action Program Update (as more info. is available)
- Transportation/Levels of service at major intersections in Tempe in light of current construction, congestion, current and future increases in density, event traffic
- *Transit Shelter Redesign Update (December 2019 meeting)
- Group Homes in Neighborhoods
- Capital Improvement Projects (CIP) Update
- Broadway Curve

Agenda Item 13 - Adjournment

Meeting was adjourned at 7:02 pm

Prepared by: Elizabeth Thomas