



## Minutes Tempe Aviation Commission December 10, 2019

Minutes of the Tempe Aviation Commission meeting held on December 10, 2019, 6:30 p.m., at the Engineering & Transportation Conference Room, Garden Level, City Hall Complex, 31 E. Fifth Street, Tempe, Arizona.

**(MEMBERS) Present:**

Lane Carraway (Vice Chair)  
W. David Doiron  
Shannon Dutton  
Gordon Gauss  
Trevor Pan (on phone)

**(MEMBERS) Absent:**

Valeriy Khaldarov  
John Q. Nunes  
Peter Schelstraete (Excused)

**City Staff Present:**

Oddvar Tveit, *Environmental Quality Specialist, City of Tempe*

**Agenda Item 1 – Call to Order**

Vice Chairman Lane Carraway called the meeting to order at 6:30 p.m.

**Agenda Item 2 – Public Appearances**

There were no public appearances.

**Agenda Item 3 – Consideration of Meeting Minutes (November 12, 2019)**

Mr. Carraway asked for any changes or modifications and a motion to approve the drafted November 12, 2019 meeting minutes.

**Motion:** Ms. Dutton moved to approve the minutes as drafted. The motion was seconded by Mr. Doiron.

**Action:** The motion to approve the drafted October 8, 2019 meeting minutes passed by a unanimous vote. Ayes: Mr. Carraway, Mr. Doiron, Ms. Dutton, Mr. Gauss, and Mr. Pan. Abstentions: None. Nays: None. Absent: Mr. Khaldarov, Mr. Nunes, and Mr. Schelstraete.

**Agenda Item 4 – FAA Letter of Invitation**

Mr. Tveit explained that a motion passed at the November meeting to accept the drafted letter of invitation with the changes proposed by members at the meeting. A revised letter was distributed prior to the meeting. Mr. Carraway asked about any additional suggestions for changes to the revised draft.

Discussion: If the FAA accepts the invitation to attend one of the Commission's meetings, the meeting should be announced twice in Tempe Today.

**Motion:** Mr. Doiron moved to accept the revised letter as drafted. Mr. Gauss seconded the motion.

**Action:** The motion to approve the letter of invitation to the FAA to participate at one of the commission's meetings passed by a unanimous vote. Ayes: Mr. Carraway, Mr. Doiron, Ms. Dutton, Mr. Gauss, and Mr. Pan. Abstentions: None. Nays: None. Absent: Mr. Khaldarov, Mr. Nunes, and Mr. Schelstraete.

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**Agenda Item 5 – Candidates for 2020 Officer Positions**

Mr. Carraway asked for nominations for the position of Chair to be elected at the first meeting in 2020. He proposed himself as candidate. The nomination was seconded by Mr. Doiron. No other nominations were made for the office of commission Chair for 2020. Mr. Carraway proceeded by asking for nominations for the office of Vice Chair. Mr. Gauss nominated Mr. Pan for the office. Mr. Carraway seconded the nomination of Mr. Pan for the office of commission Vice Chair. Mr. Pan accepted being nominated and the potential of being selected to the office of Vice Chair in 2020.

Mr. Tveit announced the City Council would be doing appointments and reappointments to city boards and commissions at the December 12, 2019 regular council meeting. It includes filling the open vacancy after Mr. Robert J. Dixon and replace outgoing members Ms. Dutton and Mr. Gauss. Mr. Doiron and Mr. Schelstraete are to be reappointed.

**Agenda Item 6– Commissioners' business**

- New members introductions if in attendance.
- Invite Phoenix Aviation for an update on activities.
- Pending any candidate additions, conduct selections for the office of Commission Chair and Vice Chair.

**Agenda Item 7– Schedule next TAVCO meeting**

The next meeting was scheduled for January 14, 2020.

**Agenda Item 8 – Adjournment**

**Motion:** Mr. Doiron thanked Ms. Shannon Dutton and Mr. Gordon Gauss for serving on the commission and moved to adjourn the meeting. Mr. Gauss seconded the motion.

**Action:** The meeting was adjourned at 6:47 p.m. by a unanimous vote. Ayes: Mr. Carraway, Mr. Doiron, Ms. Dutton, Mr. Gauss, and Mr. Pan. Abstentions: None. Nays: None. Absent: Mr. Khaldarov, Mr. Nunes, and Mr. Schelstraete.

Prepared by: Oddvar Tveit

Reviewed by: Christina Hoppes