

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, January 8, 2020**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, January 8, 2020, within the Tempe Public Library Second-Floor Conference Room; 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Christopher Watts (Chair)
Carrie Taylor (Vice-Chair)
Marie Brown
Marissa Dailey
Felicia Durden
Teri Metros

(MEMBERS) Absent:

Chris Sar

City Staff Present:

Carlos Bejarano, Support Services Supervisor - Library Services Division
Rachael Brickner, Sr. Management Assistant - Community Services Administration
Kathy Husser, Deputy Community Services Director - Library Services Division

General Public Present:

Dr. Monica Breaux, Tempe Resident
Steven Brown, Non-Tempe Resident
Lori DeLuca, Tempe Resident
Cathy Guglielmo, Non-Tempe Resident
Don Hawker, Tempe Resident
David Huizingh, Tempe Resident
Randall Johannes, Tempe Resident
Susan Johannes, Tempe Resident
Joanne Johnson, Tempe Resident
John Lewis, Tempe Resident
Chris Linder, Tempe Resident
Kelly Martin, Non-Tempe Resident
Sue Mogan, Tempe Resident
Sarah Viren, Tempe Resident
Louise Wolfe, Tempe Resident

Agenda Item 1 - Call to Order:

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6:02 p.m.

Agenda Item 2 - Call to the Audience:

- Christopher Watts, Library Advisory Board Chair, welcomed members of the public to the meeting.
 - Christopher Watts (C. Watts) explained that according to Arizona Open Meeting Law, the Library Advisory Board (Library Board) may only discuss, consider or make decisions on matters listed on the Library Board meeting agenda.
 - C. Watts further explained that each member of the audience is allowed three minutes for public comment.
- Rachael Brickner, Sr. Management Assistant - City of Tempe Community Services Department, added that the members of the audience communicating intent to address the Library Board would be called to speak in the order in which they arrived and signed-in to the meeting.
 - Rachael Brickner (R. Brickner) reminded all in attendance that each member of the audience had three minutes to address the board, and explained that she'd be monitoring their time, and displaying visual signage (TIME) upon the expiration of their three-minute time segment.
 - R. Brickner further explained that she'd display a visual warning sign (30 SECONDS) when thirty seconds remained in each time segment specified for public comment.
- Kathy Husser (K. Husser), Deputy Community Services Director - Library Services Division, asked the members of the audience to adhere to the Call to Audience protocol, as well as the Arizona Open Meeting Law, and to be considerate and respectful of all in attendance.
- K. Husser called the following members of the audience to address the Library Board:
 - Sue Mogan, Tempe Resident;
 - Cathy Guglielmo, Non-Tempe Resident;
 - Louise Wolfe, Tempe Resident;
 - David Huizingh, Tempe Resident;
 - Chris Linder, Tempe Resident;
 - Don Hawker, Tempe Resident;
 - Randall Johannes, Tempe Resident;
 - Joanne Johnson, Tempe Resident;
 - John Lewis, Tempe Resident;
 - Lori DeLuca, Tempe Resident;
 - Dr. Monica Breaux, Tempe Resident;
 - Steven Brown, Non-Tempe Resident;
 - Sarah Viren, Tempe Resident.
- C. Watts thanked the members of the audience for their comments.

Agenda Item 3 - Approval of the December 4, 2019, Library Advisory Board Meeting Minutes:
APPROVED

- Christopher Watts, Library Advisory Board (Library Board) Chair, asked the Library Board members to review the unapproved meeting minutes document dated December 4, 2019.
 - No edits noted or requested.

MOTION: Marissa Dailey moved to approve the December 4, 2019, Library Advisory Board Meeting Minutes as presented.

SECOND: Marie Brown seconded.

DECISION: Motion approved, 6-0.

Ayes: Christopher Watts (Chair), Carrie Taylor (Vice-Chair), Marie Brown, Marissa Dailey, Felicia Durden, Teri Metros

Nays: None

Absent: Chris Sar

Agenda Item 4 - Friends of the Tempe Public Library Report:

- Kathy Husser (K. Husser), Deputy Community Services Director - Library Services Division, explained that Larry Conway, President - Friends of the Tempe Public Library, and Jolene Gosling, Executive Director - Friends of the Tempe Public Library, were unable to attend the meeting.
- Per written communication from Larry Conway, K. Husser gave the following Friends of the Tempe Public Library (Friends of the Library) report:
 - Friends of the Library recorded 1050 hours for its 60+ volunteers in 2019, an increase of 200 additional hours from what was recorded in 2018.
 - Spring class registration for the Osher Lifelong Learning Institute opened on Monday, January 6, 2020.
 - Many classes have waitlists; after 24 hours of registration, 963 people registered for 30 classes.
- Friends of the Library honored its community partner, Changing Hands Bookstore, by catering a lunch for its employees on Monday, December 23, 2019.
 - Changing Hands has provided a steady-stream of high-quality used books to Friends of the Library for over a decade.
- As of current, Friends of the Library has contributed \$38,000 to various remodel phases of the Tempe Public Library.
 - Dedicated funds represent deposits and payments for demo work, design services, construction and the purchase and install of furniture.

Agenda Item 5 - Staff Report:

- Kathy Husser (K. Husser) introduced Teri Metros (T. Metros); K. Husser further explained that T. Metros was recently appointed to serve the remainder of the Library Advisory Board (Library Board) term vacated by Joaquin Rios in December 2019.
 - T. Metros stated that she was thrilled to be appointed to the Library Board, and that she looks forward to supporting the efforts of Tempe Public Library, Friends of the Tempe Public Library and the Library Board.
 - Christopher Watts, Library Advisory Board Chair, welcomed T. Metros to the Library Board, and thanked her for her service.
- K. Husser reported that the Tempe Public Library (Library) staff team recently developed a Tempe Public Library Culture Code (Culture Code).
 - K. Husser affirmed that the Culture Code was developed by the entire Library team and speaks to the identity of the Library, Library operations and the 'why' behind the work and service delivery performed each day.
 - K. Husser added that the Culture Code helps to memorialize the positive culture at the Library and continues to progress and evolve into a community resource for Tempe that is caring, relevant and creates an atmosphere of learning for all.
 - K. Husser further explained that the Library will distribute a survey online and in-person (paper) to obtain resident and customer feedback regarding Library resources, community needs and priorities of Tempe Public Library moving into the new decade.
 - K. Husser stated that the Library survey will provide data that will be applied to the creation and implementation of a five-year strategic plan; the Library staff team will hone-in on results and synthesize data during its upcoming Staff Day.
 - K. Husser confirmed that a link to the survey will be available at tempe.gov/library; there will be a five-week window in which to collect responses. Surveys will be distributed at two Library outreach events; Tempe Fan Con, and at Tempe Play Day.
- K. Husser reported that she contacted Lori DeLuca, Tempe Resident, via telephone call and voicemail message regarding her public comments to the Library Board at the Library Advisory Board meeting on December 4, 2019.
 - Within the voicemail message, K. Husser directed Ms. DeLuca to a link on the Tempe Public Library website to gain access to the Library's Request for Reconsideration of Library Resources (Reconsideration of Resources), located under the Library Policies tab.
 - K. Husser confirmed that one Reconsideration of Resources was received on December 18, 2019.
 - Upon review and consideration of the request, a written response was sent to Ms. DeLuca on December 24, 2019, regarding the book, [Beyond Magenta: Transgender Teens Speak Out](#), by Susan Kuklin.

- K. Husser announced that an Adult Services Librarian position open recruitment is ongoing; K. Husser explained that the vacancy occurred as a result of an internal lateral transfer into the Youth Services area.
 - K. Husser further announced that there will be an additional opening within the Youth Services area; Angela Weisner, Librarian, recently accepted her dream job as a Library Branch Manager in Hawaii. Angela's last day is January 24, 2020.
- K. Husser advised the Library Advisory Board members to save the date of April 14, 2020; the Library will play host to its Volunteer Recognition Luncheon that day within the newly-remodeled Youth Services space.
 - Tween space furniture has been ordered via DEMCO, and the new Public Service Desk was installed on December 23, 2019.
 - The transition of youth book shelves will occur in late January/early February 2020 to accommodate a larger field of view of the nonfiction and DVD areas; the Puppet Theater and Story Time Room are still under design.
- K. Husser reminded the Library Board members that the Library is closed on January 20, 2020, in observance of the Martin Luther King Jr. Remembrance Day.

Agenda Item 6 - Member Announcements/Future Agenda Items

- Kathy Husser (K. Husser) thanked the Library Advisory Board (Library Board) members for attending the meeting.
- K. Husser inquired about future agenda items.
 - No items were noted or requested by the Library Board members.

Agenda Item 7 - Adjournment

- Christopher Watts, Library Advisory Board Chair, adjourned the meeting at 6:45 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, February 5, 2020, within the Community Services Department Second-Floor Conference Room; Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Rachael Brickner; Reviewed by: Kathy Husser

Approval Signature: Library Advisory Board Member