

**DRAFT** Minutes  
Neighborhood Advisory Commission  
December 2, 2020



Minutes of the Neighborhood Advisory Commission (NAC) held on Wednesday, December 2, 2020, Virtual Meeting #8 using Microsoft Teams Platform

**(MEMBERS) Present:** Hannah Moulton Belec, Jana Lynn Granillo, Stephanie Greenfield, Diane Harden, Matt Heil, Kiyomi Kurooka, Melanie Larimer, Christopher McCabe, Daniel Schugurensky, Kevin Sweeney and Zoe Stein.

**(MEMBERS) Absent:** Maureen Eastty, Barb Harris, Michael McLendon, Richelle Miller (on leave)

**City Staff:** Elizabeth Thomas, Neighborhood Services Specialist; Shauna Warner, Neighborhood Services Manager; Marge Zylla, Government Relations, marge\_zylla@tempe.gov

**Guests:** None

**Agenda Item 1 – Call to Order**

The meeting was called to order at 5:30 p.m. by Chair Belec

**Agenda Item 2 – Attendance Roll Call**

**Present:** Hannah Moulton Belec, Jana Lynn Granillo, Stephanie Greenfield, Diane Harden, Matt Heil, Kiyomi Kurooka, Melanie Larimer, Christopher McCabe, Daniel Schugurensky, Kevin Sweeney and Zoe Stein.

**Absent:** Maureen Eastty, Barb Harris, Michael McLendon, Richelle Miller (on leave)

**Agenda Item 3 – Public Comment**

None.

**Agenda Item 4 – Review and Approval of Meeting Minutes: November 4, 2020**

**Motion:** Commissioner Greenfield

**Second:** Commissioner Harden

**Result:** *The motion passed with a vote of 10 aye votes and one abstention.*

**Commission Member Ayes:**

Hannah Moulton Belec, Stephanie Greenfield, Diane Harden, Matt Heil, Kiyomi Kurooka, Melanie Larimer, Christopher McCabe, Daniel Schugurensky, Kevin Sweeney and Zoe Stein.

**Absent:** Maureen Eastty, Barb Harris, Michael McLendon, Richelle Miller (on leave)

**Abstention:** Jana Lynn Granillo

## Agenda Item 5 – Legislative Update

The Government Relations Office represents the city's interests at the federal, state and regional levels of government. Through this representation, the Office works to build mutually beneficial partnerships between the City of Tempe and many other entities like Maricopa Association of Governments (MAG) and the League of Arizona Cities and Towns to ensure that the City's perspective and interests are represented in policy discussions and decision making.

The Tempe City Council has prioritized safety, strong community connections, quality of life, sustainability and financial stability in the delivery of City services. The Council reviewed and affirmed support of the 2021 State Legislative Principles, which reflect their strategic priorities, at the November 5, 2020 City Council meeting.

Many legislative proposals have the potential to impact city operations, finances and governance. The two overarching 2021 City of Tempe State Legislative Principles are preservation of local decision making and preservation of existing revenue sources. These principles will act as a guide in the development of policy statements and positions throughout the 2021 legislative session. The first regular session of Arizona's 55<sup>th</sup> State Legislature begins on January 11, 2021.

Marge Zylla with the City of Tempe Government Relations Office guided members through the State Legislative Update memo provided in the meeting packet. This document highlighted several ways for NAC members to be more informed and get further involved, complete with the appropriate links and included:

- **Tempe's Neighborhood Day to connect with the State Legislature**, Monday January 25, 2021 from 8:30-10:30 AM (staff will forward out the virtual January mtg. invitation soon) Prior and current NAC members have attended in years past joining their fellow residents and taking time to connect more with activity at the State Capitol, with Mayor and Council and Arizona legislative representatives
- **Weekly Legislative Updates** (now available to the public through the City Council Weekly Information Packets)
- **List-Serve for Legislative Updates**
- **State Legislative Committees**

Members inquired what types of issues might come up this session? Marge offered that since the past session was derailed from the norm, some bill progress that stopped will likely be front of line/fast tracked if there is sufficient support to proceed. There are as always, lots of unknowns, and even more so during covid. Some items that could likely come up may include Proposition 208 related taxation changes, affordable housing, short term rentals, and home-based businesses. There could be the potential for covid related bills as well.

## Agenda Item 6 – 2021 State of the Neighborhoods Planning – feedback and ideas from NAC member-initiated outreach for possible themes, presentations and activities

Members shared what they had learned from reaching out to their Tempe friend, family, neighbor and work circles. There were a number of different and creative suggestions providing possibilities for the 2021 State of the Neighborhoods and beyond. Workshop topic and theme feedback included:

- Trees – care, planting, relationship to climate action
- Live music (possibly outdoors outside of Tempe History Museum)

- Cooking Demonstration or cooking class (ingredients list or kit)
- Family yoga
- Cyber security
- Adaptive re-use (empty retail spaces)
- Helping businesses that had to shut down during pandemic, enticing them to reopen, attracting new businesses
- Tempe Restaurants - demonstrate their top meals (maybe with Mayor Woods?)
- Affordable housing
- Crime prevention and statistics
- Areas of concerns
- Social media - keeping kids and families safe
- Quarantine projects
- Volunteer activities for kids
- How to support local businesses and charities
- Cooking in the desert
- Affordable Housing
- Gardening in the AZ heat
- Theme - Cemetery (Double Butte, Guadalupe), First settlers (150th year since first reference to Tempe)
- Tempe based street artists
- I-phone photography
- Placing Historical photos on a map while guessing where they are taken
- Art class for covid times such as chalk art, free outdoor art, craft with unused masks, workshops on using found objects, recycling - my friend can do found poetry workshop (Commissioner Kurooka)
- Climate Action Plan and neighborhoods in collaboration with Sustainability Commission

After additional discussion, the following possible priorities were identified for additional exploration and follow up.

1. **Cooking** - local restaurants demonstration or a cooking class
2. **Trees** - gardening in desert
3. **Retail space uses**
4. **Crime prevention**
5. **Affordable housing**
6. **Climate Action Plan and neighborhoods** - collaborate with Sustainability Commission

### **Agenda Item 7 - Continuation of NAC 2021 Goals and Strategies Discussion and Refinement**

The notes and chart from the November 18 Working Group Meeting attended by Chair Moulton Belec, Commissioners Granillo and Harden, and NAC Retreat Facilitator Aaron Peterson, were provided in the meeting packet. Members discussed the formation of subcommittees to drill down on specific topics. When finished working on a specific issue or action items, the subcommittee can then pivot to address a different topic.

Chair Moulton Belec offered to make subcommittee assignments based on member backgrounds and shared interests and advised of the expectation of work inside and outside of meetings in order to accomplish commission goals. She added her desire to amplify social media and outreach to residents bolstering and supporting good things that are happening like neighborhood grants. This could be in the form of storytelling

and helping to increase the number of applications from areas that have not received a grant in the past.

#### **Agenda Item 8 – Final Review and Approval of NAC Annual Report**

There was additional discussion regarding finalization of 2021 Goals for inclusion in the 2020 Final Annual Report due to City Clerk by Friday, December 4.

Strategy #1 – Conduct community outreach to increase the number and geographic diversity of applicants to the Maryanne Corder Neighborhood Grants

Strategy #2 – Facilitate feedback between the City Government and Tempe residents to achieve key community objectives

Goal #3 - Collaborate with Mayor and Council and continue to collaborate with other Boards and Commissions

**Motion:** Commissioner Harden motioned to include Strategy # 1 and Strategy # 2 (as Goals 1 and 2) and keep the continuation of collaboration efforts with other Boards and Commissions (which then becomes Goal 3)

**Second:** Vice Chair Stein

**Result:** *The motion passed with a vote of 10-0*

**Present:** Hannah Moulton Belec, Jana Lynn Granillo, Stephanie Greenfield, Diane Harden, Matt Heil, Kiyomi Kurooka, Melanie Larimer, Christopher McCabe, Daniel Schugurensky and Zoe Stein.

**Absent:** Maureen Eastty, Barb Harris, Michael McLendon, Richelle Miller (on leave), Kevin Sweeney (had to depart meeting before this vote was taken)

#### **Agenda Item 9 – Update on Home Occupations Section of Tempe City Zoning Code Related to NAC Input Provided to City Council**

Shauna Warner referenced the packet memo regarding Home Occupations and provided members a brief update. The second and final public hearing is scheduled for December 3, 2020. A temporary one-year pilot program is proposed to allow the currently prohibited uses of Beauty Salons and Barber Shops to be permitted. During the pilot timeframe, applications and any complaints received would be tracked. Following the pilot program timeframe, Mayor and Council could then determine whether to extend or make permanent or take other action. Commissioner Larimer asked what the permit or use fee amount is? Staff agreed to find out and report back.

#### **Agenda Item 10 – Nominations for Chair and Vice Chair**

Members offered support for and nominations for Hannah Moulton Belec as Chair in the meeting chat as follows:

**Motion:** Commissioner Larimer

**Second:** Commissioners Schugurensky, Stein, Greenfield and Harden

Chair Moulton Belec expressed a willingness to continue serving as Chair while also offering encouragement for any interested members to step up. Self-nominations are welcomed too. Vice Chair Stein was uncertain if she wishes to be considered for Vice

Chair moving forward due to work schedule and travel demands. Additional nominations, if any, will be taken at the January 6, 2021 meeting. The election per commission ordinance must be held at the first meeting of the new year.

#### **Agenda Item 11 – Recognition of Outgoing Members**

Fellow commissioners expressed tremendous appreciation and thanks for outgoing members Stephanie Bray Greenfield and Kiyomi Kurooka throughout the meeting. Both will be missed greatly!

#### **Agenda Item 12 – Proposed Future Agenda Items**

Chair Moulton Belec reaffirmed her intention to be protective of member time. She will continue to establish prospective time limits for agenda items and to the extent possible, ask staff and outside speakers to identify the specific contribution or ask needed from NAC on agenda items from various work areas. If specific context is needed, a particular agenda item may need additional time to provide context and foundation prior to making recommendations or offering feedback.

- Election of Chair and Vice Chair
- Medical Marijuana Passage (sale and distribution)
- Joint meeting with Sustainability Commission (expected for the January 6 meeting with a 5:30-6 pm NAC specific portion of meeting immediately followed by a 6 pm portion/joint gathering)

#### **Agenda Item 13 – Adjournment**

Meeting was adjourned at 7:00 p.m.

Prepared by: Elizabeth Thomas