

Minutes

Tempe Aviation Commission

May 11, 2021

Minutes of the Tempe Aviation Commission virtual Microsoft Teams meeting with call in +1 (480) 498-8745 United States, Phoenix (Toll) Conference ID: 425 507 91# held on May 11, 2021, 6:30 p.m.

(MEMBERS) Present:

Karen Apple
Lane Carraway
W. David Doiron
Ed Kucharski (phone)
John Lynch
Stuart Mitnik
Ellen Poole (phone)
Peter Schelstraete
Desiree Walker

(MEMBERS) Absent:

None

Citizens Present:

Shannon Dutton

City Staff Present:

Haven Bills, *Sustainability Office, City of Tempe*
Christina Hoppes, *Environmental Program Supervisor*
Braden Kay, *Sustainability Director, City of Tempe*
Oddvar Tveit, *Temporary Employee, City of Tempe*

Agenda Item 1 – Call to Order

Mr. Doiron called the meeting to order at 6:30 p.m.

Agenda Item 2 – Public Appearances

-NONE-

Agenda Item 3 – Consideration of Meeting Minutes (April 13, 2021)

Mr. Doiron asked if the members had any requests for changes to the drafted April 13, 2021 meeting minutes. Hearing none, Mr. Doiron asked for a motion to approve the drafted April meeting minutes.

Motion: Ms. Poole moved to approve the minutes. The motion was seconded by Mr. Schelstraete.

Action: The motion to approve the drafted April 13, 2021 meeting minutes passed by a unanimous vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Doiron, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete, Ms. Walker. Abstentions: None. Nays: None. Absent: None.

Agenda Item 4 – Staff Update

Mr. Doiron asked Mr. Tveit to advise the commission on staff changes. Mr. Tveit explained that Braden Kay from the City of Tempe Sustainability Office would be assuming Mr. Tveit role as liaison for the Tempe Aviation Commission on June 1, 2021. Mr. Tveit advised that his role as liaison will continue to the end of May 2021. Mr. Kay advised that Haven Bills would be assisting with the minutes until August 2021. Mr. Kay advised that the City of Tempe will have a new liaison to lead the Tempe Aviation Commission in August 2021. Mr. Kay advised that he wanted to set a three to six-month agenda meeting cycle for the commission. Mr. Kay advised the commission to contact him via email.

Agenda Item 5 – Character Area 1 Plan

Mr. Doiron asked for an explanation of the Character Plan. Mr. Tveit advised he had received an email from the City of Tempe Neighborhood Services Manager. She asked if Mr. Tveit could schedule a presentation for the Character Area 1 Plan. Mr. Tveit advised the commission that the City of Tempe has a [link](#) on its website detailing the Character Area 1 Plan. Mr. Tveit advised that the plan was a map detailing the areas of the city and how the city plans to develop these areas in the future. Mr. Tveit asked the commission for any input on the presentation in website. Mr. Doiron remarked he would like to schedule the presentation with the Neighborhood Services Manager as soon as possible. Mr. Tveit said he would schedule the presentation with the Neighborhood Services Manager at his first opportunity.

Agenda Item 6 – Bulletins about mitigation compliance and complaints

Mr. Doiron asked Mr. Mitnik if he would advise the commission on the purpose for his proposed bulletin that included a summary of the mitigation compliance and complaints report Mr. Tveit had submitted for 2020. Mr. Mitnik had reviewed key points of the e bulletin. Mr. Doiron commented that preferred to use the word “effort” or better “making an effort to” in the bulletin to show the commission has an ongoing commitment to monitor the noise mitigation and complaints. Mr. Mitnik asked if the City of Tempe was gathering residential complaints on noise from aircraft arrivals. Mr. Tveit advised that when the city gets complaints they come through Tempe311 or to Mr. Tveit himself and that he logs the complaints and investigates them with a report back to the complaining person. The City of Phoenix receives the majority of complaints from Tempe residents. Mr. Mitnik was advised to reword his bulletin proposal to focus on information about the Commission’s role.

Agenda Item 7 – Commissioners Business

Mr. Doiron proposed that the commission consider which month they would like to take off this summer. This item will be addressed at the next commission meeting.

Agenda Item 8 – Schedule next TAVCO meeting

The next meeting was scheduled for June 8, 2021 at 6:30 through Microsoft Teams.

Agenda Item 9 – Adjournment

Motion: Mr. Carraway moved to adjourn the meeting. The motion was seconded by Mr. Lynch.

Action: The motion to adjourn the meeting passed by a unanimous vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Doiron, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete, Ms. Walker. Abstentions: None. Nays: None. Absent: None.

The meeting adjourned at 7:09 p.m.

Prepared by: Scott Devin

Reviewed by: Oddvar Tveit