



Minutes

Parks, Recreation, Golf and Double Butte Cemetery Advisory Board

April 21, 2021

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on April 21, 2021, 6:00 p.m., Meeting held via Cisco WebEx Events

Members Present:

Duane Washkowiak – Chair
Shereen Lerner – Vice Chair
William Banks
Susan Carlson
Albert Childress
Sharon Doyle
Christina Hudson
Thomas Klabunde
Dayna McGrady

Members Absent:

Chris Kamper
James Gregory

City Staff Present:

Craig Hayton, Staff Liaison- Deputy Community Services Director- Parks and Recreation
Keith Burke, Community Services Director
Julie Hietter, Community Services Administration Manager
Bobbi Lloyd, Management Assistant II
Shawn Wagner, Deputy Community Services Director- Parks and Recreation

Guests Present:

Scott Little, Gemini Golf
Desiree Sloat, Gemini Golf

Upon the establishment of a quorum, meeting was called to order at 6:00 p.m. by Duane Washkowiak.

Agenda Item 1 – Public Appearances

None

Agenda Item 2 – Approval of Meeting Minutes

March 17, 2021

Motion by Board member Sharon Doyle to approve the meeting minutes of March 17, 2021 as submitted; second by Susan Carlson. Motion passed on an 7-0 vote.

Ayes: Chair Duane Washkowiak and Board members, William Banks, Susan Carlson, Albert Childress, Sharon Doyle, Thomas Klabunde and Dayna McGrady.

Absent: Vice-Chair Shereen Lerner, James Gregory, Christina Hudson and Chris Kamper.

Agenda Item 3 – COVID Update

Shawn Wagner provided a COVID update to the board. Updates included the following:

- Tempe's mask mandate remains in effect until further notice
- Some Parks and Recreation facilities have remained open throughout pandemic providing essential services and to support public health initiatives
- Special Events are currently available with permit and COVID plan approval. If indoors or enclosed event at 50% capacity
- Recreation and Community Centers including senior centers will expand operations on June 1st with limited in-person programs, activities and other public operations with appropriate mitigation measures
- Park amenities and facilities are currently open
- Golf courses are currently open with normal operations
- Swimming pools will be open for the summer season. Kiwanis Pool is currently open. McClintock and Escalante pools will open Labor Day weekend
- Library currently open with lobby hours including evenings and Saturday access. Patrons can access the computers and materials through online holds and instant check-out assistance. Additional computer access and normal operating hours will begin on June 7th. The Library is scheduled to resume all normal operations on August 2nd
- Museum and TCA opened April 6th with reduced hours and capacities. Outdoor and virtual programs will continue through the summer. Fall in-person programs and indoor activities are scheduled to resume on September 7th
- Edna Vihel Arts Center is currently open to virtual programs. Normal operations and in-person classes, programs and special events are scheduled to resume on September 7th

Board members asked questions and made comments regarding the following:

- Power washing schedule of ramadas around Rio Salado
- Updating/replacing damaged COVID information boards at parks
- Concerns regarding Library opening August 2nd and not prior to summer break

Agenda Item 4 – Quarterly Golf Update

Julie Hietter, Craig Hayton, Scott Little, Gemini Golf and Desiree Sloat, Gemini Golf presented to the board a PowerPoint presentation on the Quarterly Golf Update. Presentation included the following:

- Financials
 - Ken McDonald
 - Rolling Hills
 - Driving Range
- Financial study
 - Purpose
 - Timeline
 - Board member inclusion
- Loyalty Program
 - Reportables
 - Card benefits

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- Additional (non-Loyalty) promotions
 - Public comment follow-up
 - Competitor courses
 - Clubhouse

Board members asked questions and made comments regarding the following:

- Will positive financials remain in the golf fund, yes since enterprise fund
- Driving range needs improvements
- Consider basing rates on usage not historical
- If possible, breakdown league vs. non-league in financials
- Consider the look and feel of the customer experience
- Make short term improvements to impact the customer experience

Agenda Item 5 – Annual Budget Timeline

Julie Hietter presented to the board the Annual Budget Timeline which included the following:

- Council Work Study Session for Fiscal Year 2021-22 budget review session scheduled for Thursday, April 22nd at 4:00 pm
- Many Parks and Recreation requests are on the recommended list going to council, staff to follow up and forward the recommendation list to the board
- The city is expecting to receive 46 million dollars over the next two years from the American Cares Act. This will allow for CIP projects to be accelerated and possibly fund some that are not currently in process

Agenda Item 6 – Desert Conservation Commission Update

Craig Hayton and Shereen Lerner presented to the board an update on the Desert Conservation Commission Update. Update included the following:

- Commission meets every other month
 - 1st Tuesday at 3:30 pm
- Composition
 - 9 total commission members
 - 1 new commission member in April (3 total new members this year)
 - Shereen Lerner represents this board and is the Chair of the Desert Conservation Commission
- Commission currently focused on refining its goals:
 - Identify and establish partnerships
 - Increase awareness through education
 - Identify appropriate uses and prioritize needs
 - Participate in planning and design efforts
- Commission member incorporation on Moeur Park renovation design team

Agenda Item 7 – Future Agenda Items

- Will confirm in May if we hold a June meeting
- Golf Club House Update
- Urban Forest Update
- Annual Budget Update

Agenda Item 8 – Upcoming Park Public Meeting Notices & Announcements

- Parks & Recreation Master Plan- Draft Plan going to City Council on April 22nd
- Clark Park Meeting on Saturday, April 24th – hybrid in-person & online

A board member asked if there is a timeline yet for resuming in-person meetings. Council will be discussing this at a upcoming meeting in May and staff will keep the board updated.

Meeting adjourned at 7:27 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Deputy Community Services Director- Parks and Recreation,
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