

NOTICE TO DEFENDANT

You are charged with an offense that requires you to take action. You have been charged with one or more of the following; (1) civil non-traffic violation, (2) civil traffic violation, (3) criminal offense, (4) criminal traffic offense, (5) administrative violation or petty offense. Look at the checked box in the column in the "defendant committed the following" section of the complaint. Use the instructions below to determine what action you must take.

Additional complaint information, eligibility requirements, and sanction amounts are available online at www.tempe.gov/court.

By providing your cell phone number you are granting permission to receive texts and other communication regarding court dates, pending payments and other relevant information about your case. Normal text and SMS rates apply. Please contact the court in which your case is filed should you desire to opt out of this service.

If you are required to pay fines, sanctions, penalties, fees, or other financial obligations as a result of this complaint and **you are unable to pay**, bring this to the attention of court staff or the judge as payment over time or other alternatives may be available. Do not ignore the complaint and the responsibility to pay as this may result in additional penalties and costs to you. For more information contact the court or an attorney, or visit the following website: www.tempe.gov/court.

CIVIL TRAFFIC

If you were charged with a civil traffic violation and you fail to appear or use an option as directed in this complaint, a default judgment will be entered against you, a monetary penalty will be imposed, the Department of Transportation may refuse to renew the registration of a vehicle of which you are the registered owner, and your delinquent sanctions will be referred to a collection agency. **You may need to choose more than one option if more than one violation is listed on the complaint.**

OPTION 1- Attend a defensive driving class. One (1) eligible moving violation is dismissed and no points placed on your driving record if you attend a defensive driving class. You must meet eligibility requirements and pay a registration fee on the day of the class. Class must be completed at least 7 business days prior to your court date. Go to www.tempe.gov/court to see a list of DDC eligible charges. **For Driving School information visit www.azdrive.com or call (888) 334-5565.**

OPTION 2- Pay online at www.tempe.gov/court, by phone at (480) 350-8800 (*For single charge complaints only*), or by mail. Payment of sanctions is considered to be a plea of 'responsible' to the charge(s). Mail a check or money order (post-marked on or before the arraignment date) to the Tempe Municipal Court. You do not have to appear in court if you waive your right to a hearing, enter a plea of responsible, and pay the sanction(s). There are additional fees added if you pay after the appearance date listed on the complaint, for more information visit www.tempe.gov/court.

OPTION 3- Request a court hearing. You have the right to a hearing before a judge who will determine whether you are responsible for the alleged violation(s), hearings may be conducted remotely.

OPTION 4- Contact the court to receive additional information to resolve your case. Court business can be handled remotely by showing proof of compliance and/or for certain violations attending different diversion classes. For more information visit www.tempe.gov/court.

CIVIL NON-TRAFFIC

If the civil non-traffic box is checked, notice is hereby given that if you fail to appear as directed in this complaint, a default judgment will be entered against you, and a civil penalty will be imposed.

CIVIL MARIJUANA VIOLATION IMMIGRATION ADVISEMENT

Marijuana remains a controlled substance that is illegal to possess under federal law. As a result, a finding of responsibility for this infraction may impact your immigration status. For further information and advice you should consult an attorney.

CRIMINAL TRAFFIC OR CRIMINAL OFFENSE

You must appear personally, request to waive your arraignment and schedule a pre-trial conference or have an attorney enter a notice of appearance on your behalf by your appearance date. If you fail to appear at court, a warrant will be issued for your arrest, your driver's license or nonresident operating privilege may be suspended and you will be charged with additional misdemeanor crime of violation of promise to appear (A.R.S. §13-3903F).

CITY CODE VIOLATION OR PETTY OFFENSE

If you were charged with a petty offense and you fail to appear in court as directed in this complaint, a warrant will be issued for your arrest (A.R.S. §13-3903F).

If you were charged with a civil ordinance violation and you fail to appear as directed in this complaint, a default judgment will be entered, a monetary penalty will be imposed and your delinquent sanctions will be referred to a collection agency.

IF YOU ARE UNDER 18 YEARS OF AGE, your parent or guardian must accompany you to court (A.R.S. §8-323). If you fail to appear as directed in this complaint for criminal violations, the Court may direct the Motor Vehicle Division to suspend your driver's license or driving privilege.

TEMPE MUNICIPAL COURT

140 East 5th Street, Tempe, Arizona 85281
(480) 350-8271 w www.tempe.gov/court