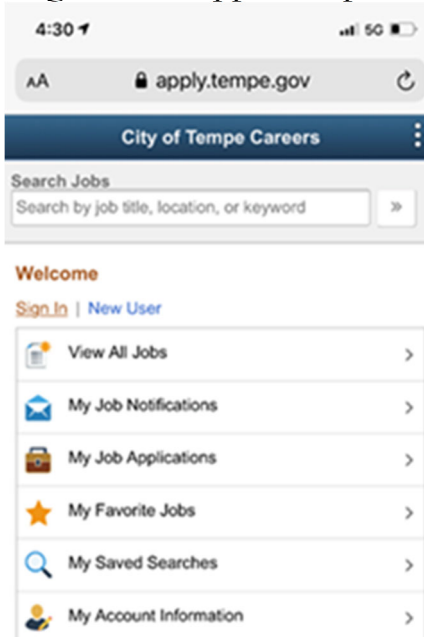


**Steps to trouble shoot the loading up of attachments for the application:**

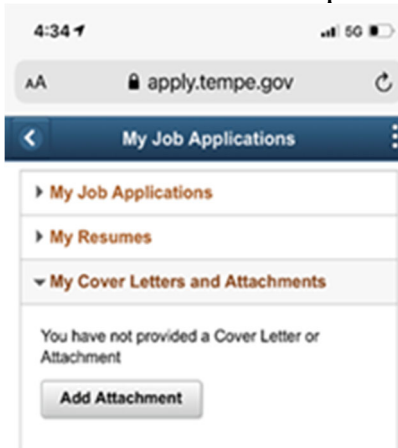
1. Log into the applicant portal and go to “My Job Applications” (main screen)



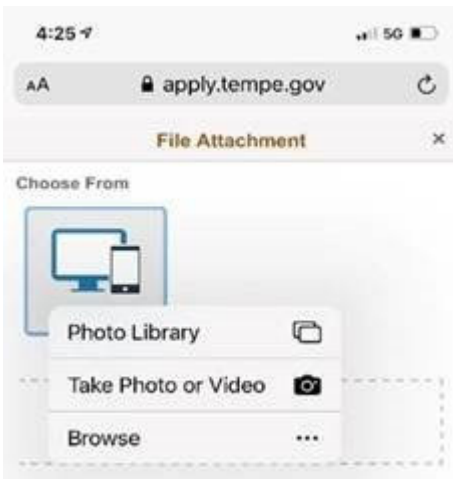
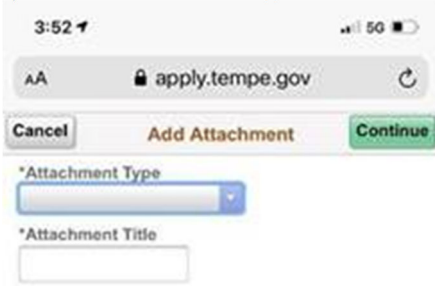
2. Then go to “My Cover Letters and Attachments” then click the button “Add Attachment”.



3. Select “Other” then upload from your device or computer.



4. Repeat for each attachment; there is no limit on the number of attachments.  
(.doc, .dox, .odt, .pdf, .rtf,.txt format only)



Good Luck in the process!!