

**Minutes**  
**LIBRARY ADVISORY BOARD**  
**Wednesday, June 2, 2021**

**Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, June 2, 2021, held via Cisco WebEx Events.**

**(MEMBERS) Present:**

Teri Metros (Chair)  
Marie Brown  
Marissa Dailey  
Dr. Felicia Durden  
Chris Sar (Vice-Chair)  
Carrie Taylor  
Christopher Watts

**(MEMBERS) Absent:**

None

**City Staff Present:**

Rachael Brickner, Sr. Management Assistant - Community Services Administration  
Katie O'Connor, Interim Deputy Community Services Director - Library Services Division

**General Public Present:**

- No members of the general public present.

**Agenda Item 1 - Call to Order:**

- Teri Metros, Library Advisory Board Chair, called the meeting to order at 6:01 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comment from the audience to report.

**Agenda Item 3 - Approval of the May 5, 2021, Library Advisory Board Meeting Minutes:**  
**APPROVED**

- Teri Metros, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated May 5, 2021.
  - No edits noted or requested.

**MOTION:** Christopher Watts moved to approve the May 5, 2021 Library Advisory Board meeting minutes as presented.

**SECOND:** Chris Sar (Vice-Chair) seconded.

**DECISION:** Motion approved, 7-0; no members absent.

**Ayes:** Teri Metros (Chair), Marie Brown, Marissa Dailey, Dr. Felicia Durden, Chris Sar (Vice-Chair), Carrie Taylor, Christopher Watts

**Nays:** None

**Absent:** None

**Abstained:** None

#### **Agenda Item 4 - Report: Friends of the Tempe Public Library**

- No report.

#### **Agenda Item 5 - Staff Report: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, reported the following information specific to the May 2021 operations of Tempe Public Library's (Library) Adult Services area:
  - **119** adults were engaged in **programming** in May 2021; programs included:
    - **Mystery Club;**
    - **Writers' Connection;**
    - **Tempe Writing Contest Celebration;**
    - **Sustainability: Sprinklers and Bubbler Repair;**
    - **Names in My Family;**
    - **Great Books discussions;**
    - **Sustainability: Common Mistakes When Planting Trees;**
    - **Coffee, Tea and Books discussions.**
  - The **2021 Writing Contest Celebration (Celebration)** is scheduled to occur on May 18; winners read their submissions live via Zoom;
    - **Friends of the Tempe Public Library (Friends)** sponsored Tempe Public Library's (Library) Writing Contest, including the \$50 cash prizes awarded to winners in each contest category;
    - The Library staff team remains grateful to the Friends for its sponsorship and loves to encourage local writers through the contest;
    - The 2021 Writing Contest was conducted in partnership with **Arizona State University.**

- Grab-n-Go **Seed Library (Seed Library) Packets** have been restocked and are available for pick-up; the creation of the Seed Library has resulted in the distribution of 402 envelopes containing three (3) packets of seeds.
  - A total of 1,206 Seed Library packets are heading to gardens and patios of Tempe Public Library cardholders.
- **Library eContent** use increased from April to May;
  - eContent activity in April 2021 totaled 27,493 uses;
  - eContent activity in May 2021 totaled 29,324 uses.
- Year-to-date, there's been a decrease in the use of eContent;
  - eContent activity in May 2020 totaled 32,665 uses;
  - The decrease is likely because of the migration from RBDigital magazines to **OverDrive**, as well as the use of other streaming platforms.
- **Kanopy** use increased from April to May;
- **PressReader** continues to remain a popular platform for many users;
- Circulation of **physical materials** decreased slightly for the first time in many months;
  - Physical materials use decreased slightly by 197 items from April to May.
- **Public access computers** within the Library's computer lab saw 715 uses in May;
  - The lab at Escalante Community Center saw 169 uses;
  - The lab at North Tempe Multi-Generational Center saw 150 uses.
- Tempe Public Library continues to maintain an **average attendance** of 1,506 patrons per week;
  - On Tuesday, June 1, Tempe Public Library (Library) saw its greatest number of patrons since the on-set of the pandemic;
  - 400 patrons visited the Library on June 1.
- K. O'Connor reported the following information specific to the May 2021 operations of Tempe Public Library's (Library) Youth and Teen Services areas:
  - The **Kid Lit Picks** program, a librarian-curated book recommendations service for kids, had no requests for the month of May;
  - As a direct result of funding received from Friends of the Tempe Public Library, 800 **Youth Activity Packs** for the **Summer Reading Program** were developed and distributed by staff beginning June 1;

- The Youth Library staff team installed a new **StoryWalk** on June 1 at Escalante Community Center titled, "**The Cow Who Climbed a Tree**," written by Gemma Merino.
- **Facebook Live Storytime** attendance totaled 556 views;
- No **ESL classes** were held in May;
- A handful of teens continue to attend a weekly **Zoom Teen Hangout**;
  - Five (5) teens earned volunteer hours for their work in the Teen Library in May.

**Agenda Item 6 - Library Reopening and Operations Update: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, gave the following update specific to the reopening of Tempe Public Library, as well as current operations:
  - Tempe Public Library will not add Wednesday evenings and Sunday day-time hours effective June 7 as originally planned;
    - Wednesday evening and Sunday day-time hours will begin effective June 28;
    - Additional public access computer terminals will be brought back into rotation on June 28;
    - Access to all Library collections will increase, and all service points will be open.
  - Live programming and meeting room reservations will not yet be available;
  - The Library's North Entrance is scheduled to open on June 28 to allow access from Tempe History Museum, Edna Vihel Arts Center, and Pyle Adult Recreation Center, and will allow patrons access from the parking lot on Southern Avenue;
  - There is no firm reopening date scheduled for the Tempe Connections Café.

**Agenda Item 7 - Library Campus Landscape Improvements Plan Update: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, announced that work is scheduled to begin this fall to revamp landscaping and irrigation within the Tempe Public Library (Library) campus;
  - K. O'Connor stated that the curb directly in front of the main entrance to the Library will be relocated to a separate plaza area with additional shading;
  - K. O'Connor added that additional patron access to the Library through the North Entrance may help to off-set any inconvenience related to the relocation of curbing.

**Agenda Item 8 - Tempe Public Library Borrower Privileges Policy: APPROVED**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, proposed updated verbiage to the existing Tempe Public Library (Library) Borrower Privileges Policy for consideration and approval by the Library Advisory Board.
- Per the updated policy, all Library "cards are renewed every three years for Tempe residents and annually with reciprocal borrowers with identification."
- K. O'Connor added that the Library staff team proposed to remove the policy's proof of address renewal requirement for reciprocal borrowers.
- Teri Metros, Library Advisory Board (Board) Chair, asked the Board members to review the updated Tempe Public Library Borrower Privileges Policy with proposed changes.
  - No additional edits noted or requested by the Board.

**MOTION:** Chris Sar (Vice-Chair) moved to approve the updated Tempe Public Library Borrower Privileges Policy as presented.

**SECOND:** Dr. Felicia Durden seconded.

**DECISION:** Motion approved, 7-0; no members absent.

**Ayes:** Teri Metros (Chair), Marie Brown, Marissa Dailey, Dr. Felicia Durden, Chris Sar (Vice-Chair), Carrie Taylor, Christopher Watts

**Nays:** None

**Absent:** None

**Abstained:** None

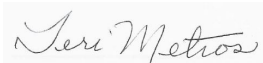
**Agenda Item 9 - Member Announcements/Future Agenda Items**

- No announcements or future agenda items noted.

**Agenda Item 10 - Adjournment**

- Teri Metros, Library Advisory Board Chair, adjourned the meeting at 6:24 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, July 7, 2021, via Cisco WebEx Events. **\*\*Meeting Canceled\*\***

Prepared by: Rachael Brickner; Reviewed by: Keith Burke



September 1, 2021

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Approval Signature: Library Advisory Board Member