

Minutes

Tempe Aviation Commission

October 12, 2021

Minutes of the Tempe Aviation Commission meeting - virtual Microsoft Teams meeting with call in +1 (480) 498-8745 United States, Phoenix (Toll) Conference ID: 225 886 775# held on October 12, 2021, 6:30 p.m.

(MEMBERS) Present:

Karen J. Apple
Ellen Poole
Desiree Walker
Stuart Mitnik
Peter Schelstraete
Ed Kucharski
John Lynch
Lane Carraway
W. David Doiron (Arrived late)

(MEMBERS) Absent:

Citizens Present:

Deborah Zajac (Arrived late)

City Staff Present:

Braden Kay, Sustainability Office, City of Tempe
Andy Escobar, Sustainability Office, City of Tempe

Agenda Item 1 – Call to Order

Mr. Lynch Called the meeting to order at 6:35 p.m.

Agenda Item 2 – Public Appearances

Deborah Zajac did not present herself as she arrived late to the meeting.

Agenda Item 3 – Consideration of Meeting Minutes (September 15, 2021)

Mr. Lynch asked if anyone had considerations of minutes such as discrepancies or corrections. Motion: Mr. Mitnik moved to approve minutes. The motion was seconded by Ms. Poole. Action: The motion to approve was passed by a majority vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete and Ms. Walker Nays: None. Abstentions: None. Absent: Mr. Doiron

Agenda Item 4 – Website and Information Page

Dr. Kay informed the Commission about creating a list of items the Commission believes should be on the TAVCO communications webpage. Dr. Kay asked the Commission to provide their ideas. Dr. Kay will create a list and turn it into a year-long communication and media plan for the new staff member to work on. Ms. Apple suggested the webpage contain the Commission's mission, values, calendar of meeting dates, 50-year IGA Agreement, noise maps, presentations from City departments and outside entities, FAA resources, phone numbers, noise guidance, Tempe monthly noise reports, information on past meetings in an archive file, and public

meeting agendas. Ms. Poole suggested adding links that redirect to the Sky Harbor website. Mr. Lynch pointed out that the website provided quarterly reports but did not provide context to the public and suggested adding structure such as a glossary to noise reports for public members' convenience. Mr. Mitnik suggested the Commission submit a press release to The Arizona Republic to announce the purpose of TAVCO and the work it focuses on. Ms. Poole and Mr. Lynch agreed with Mr. Mitnik's suggestion, and Mr. Lynch added the suggestion of highlighting the Chair, Mr. Doiron, in the press release. Dr. Kay ended the discussion by stating that the press release can wait until after the new staff member has been hired and the media relations plan has been created and will consider everyone's ideas. Dr. Kay stated that the Commission can email him if they have new ideas to suggest and that the official plan will be approved at a later time by everyone.

Agenda Item 5 – FAA Helicopter Operations discussion

Mr. Lynch asked the Commission if Agenda Item 5 needed to be discussed. The Commission agreed to discuss the agenda item at a later meeting.

Agenda Item 6 – TAVCO Bulletin For Tempe Residents document

Mr. Lynch let the Commission know that the TAVCO Bulletin has been changed since it was sent out. Mr. Mitnik pointed out that the Bulletin is also about publicizing and promoting the Commission as mentioned in Agenda Item 4 and should be made into one agenda item. Mr. Lynch asked if this agenda item could be discussed when Dr. Kay is ready to present his communications and media plan. Mr. Mitnik agreed.

Agenda Item 7 – Rio Salado Upcoming Development presentation

Mr. Lynch asked the Commission if Agenda Item 7 needed to be discussed. The Commission agreed to discuss the agenda item at a later meeting. Ms. Apple shared a weblink regarding the Rio Salado project (<https://www.skyharbor.com/riosaladoproject>).

Agenda Item 8 – Commissioners' Business

Dr. Kay would like for Mr. Feld to give a presentation to the Commission on November 9th, 2021. Mr. Mitnik asked about the format of future meetings. Dr. Kay informed everyone that hybrid meetings will be an option either starting November or December. Dr. Kay suggested putting Mr. Doiron's Arrivals Discussion in the November agenda if it fits into the agenda schedule, if not it will be moved to December. Mr. Lynch clarified that the FAA and Rio Salado Upcoming Development presentations will take place in November and Mr. Doiron's presentation will take place in December. If the FAA and Rio Salado Upcoming Development teams are not ready to present then Mr. Doiron will present in November.

Agenda Item 9 – Schedule Next TAVCO Meeting

The next meeting was scheduled for November 9th, 2021 at 6:30 p.m. as a virtual option via Microsoft Teams.

Agenda Item 10 – Adjournment

Motion: Mr. Kucharski moved to adjourn the meeting. The motion was seconded by Mr. Carraway. Action: The motion to adjourn the meeting passed by a unanimous vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Doiron, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete and Ms. Walker. Nays: None. Abstentions: None. Absent: None.

The meeting adjourned at 7:02 p.m.

Prepared by: Andy Escobar

Reviewed by: