



Minutes LIBRARY ADVISORY BOARD Wednesday, December 1, 2021

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, December 1, 2021, held in a hybrid format via Cisco WebEx Events and in-person within the Tempe Public Library second-floor Conference Room; 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Teri Metros (Chair) - In Person
Marie Brown - In Person
Marissa Dailey - Virtual
Carrie Taylor - Virtual
Christopher Watts - Virtual

(MEMBERS) Absent:

Dr. Felicia Durden*
Chris Sar (Vice-Chair)
*denotes excused absence

City Staff Present:

Rachael Brickner, Sr. Management Assistant - Community Services Administration
Keith Burke, Community Services Director
Katie O'Connor, Interim Deputy Community Services Director - Library Services Division

General Public Present:

Martha Carter, Class Member - Tempe Leadership
Jessica Jupitus
MJ Jupitus

Agenda Item 1 - Call to Order:

- Teri Metros, Library Advisory Board Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Call to the Audience:

- Keith Burke, Community Services Director, introduced Jessica Jupitus, incoming Deputy Community Services Director (Deputy) of Library Services. Burke announced that J. Jupitus will begin to serve in the Deputy role on December 6, 2021.
- K. Burke further introduced MJ Jupitus, and welcomed the Jupitus family to the City of Tempe and Library Advisory Board.
- K. Burke confirmed the attendance of Martha Carter, Tempe Leadership class member.

Agenda Item 3 - Approval of the November 3, 2021, Library Advisory Board Meeting Minutes:
APPROVED

- Teri Metros, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated November 3, 2021.
 - No edits noted or requested.

MOTION: Carrie Taylor moved to approve the November 3, 2021 Library Advisory Board meeting minutes as presented.

SECOND: Marie Brown seconded.

DECISION: Motion approved, 5-0.

Ayes: Marie Brown, Marissa Dailey, Teri Metros (Chair), Carrie Taylor, and Christopher Watts

Nays: None

Absent: Dr. Felicia Durden*, Chris Sar (Vice-Chair)

Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- No report; Katie O'Connor, Interim Deputy Community Services Director of Library Services, announced that the Tempe Connections Café operated by the Friends of Tempe Public Library will host a meet and greet reception with grab-and-go pastries and refreshments for Jessica Jupitus, incoming Deputy Community Services Director of Library Services, from 8:30 to 10 a.m. on December 6, 2021.
 - K. O'Connor further encouraged the Library Advisory Board members to attend the reception.

Agenda Item 5 - Staff Report: Katie O'Connor, Interim Deputy Community Services Director

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, gave the following information specific to Tempe Public Library operations:
 - **140** adults were engaged in **programming** during October 2021; programs included:
 - **Writers' Connection;**
 - **Mystery Club;**
 - **iPhone/iPad Explained;**
 - **English Corner;**
 - **ASU DISC;**
 - **Great Books discussions;**
 - **I Wrote a Book, Now What?**

- **Coffee, Tea, and Books discussions;**
- **Sustainability: Landscape Trees for the Arizona Desert.**
- **Physical circulation of materials** increased from July to October;
 - Circulation of material in July 2021 totaled 30,649 uses;
 - Circulation of material in August 2021 totaled 31,965 uses;
 - Circulation of material in September 2021 totaled 31,345 uses;
 - Circulation of material in October 2021 totaled 32, 522 uses, an increase of 1,200 circulations (recovering from the slight post-summer reading decrease).
- **Library eContent** use remained relatively steady from July to October;
 - eContent activity in July 2021 totaled 29,661 uses;
 - eContent activity in August 2021 totaled 30,433 uses;
 - eContent activity in September 2021 totaled 27,381 uses;
 - eContent activity in October 2021 totaled 27,193 uses.
- eResource usage decreased slightly in October 2021, following the downturn post summer reading.
- **BrainFuse**, an eTutoring resource, should be available beginning in December 2021;
- **Public access computers** within the Library's computer lab saw 1,946 uses in October 2021;
 - The lab at Escalante Community Center saw 74 uses;
 - The lab at North Tempe Multi-Generational Center saw 108 uses;
 - The recently reactivated lab at Cahill Senior Center saw 28 uses.
- Tempe Public Library has an **average attendance** of 592 patrons per day, slightly down from 671 for the months of August and September 2021.
- K. O'Connor reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - **Code Club**, a class for youth ages six to 11-years-old to explore difference computer programming languages and logic, held four sessions with 18 total participants;
 - **Kindergarten Readiness Workshop**, a program for children ages four and five-years-old and their caregivers to practice school readiness skills, held one session with two

- participants;
- **Homeschool Open Lab** returned for daily use and had no participants in October 2021;
 - **PageTurners**, a program hosted by Arizona State University honors students and designed to promote a positive relationship with reading, resumed in October for ages six to 12-years-old (met three times with 61 total participants);
 - **Facebook Live Story Times** continue with attendance totaling 424 views in October;
 - The Youth and Teen Services Library Team hosted '**A Night at Hogwarts**' on Friday, October 29, with a total of 65 participants including parents, staff members, and teen volunteers.
 - The Youth and Teen Services Area programmed a '**Spooktacular Week of Fun**' from October 25 to October 31; over 25 pumpkins, 25 trick-or-treaters, and more than 20 ghosts visited Tempe Public Library's pumpkin patch.
 - 16 **Teen Volunteers** earned a combined total of 59 service hours during October 2021;
 - **Anime Streamers** held four sessions with a total of two participants;
 - **Game On** met four times with a total of 24 participants;
 - **Create Thursday** held four sessions with a total of 16 participants;
 - A second **volunteer orientation** occurred in October 2021 with a total of six teens;
 - **Build Your Own Book**, a teen-led program, had four participants.
 - Virtual programming for teens continues; **Teen Times** and weekly **Zoom Teen Hangouts** continue to see a handful of participants each month.

Agenda Item 6 - Library Recruitments Update: Katie O'Connor, Interim Deputy Community Services Director

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, gave the following update specific to **active recruitments** at Tempe Public Library:
 - The **Adult Services Librarian I/II+** position was offered to Colleen Fincke; she will officially join the Adult Services team on Monday, November 22;
 - Tempe Public Library is currently accepting applications for a **Library Assistant** position within the Materials and Collections Development area;
 - Keith Burke, Community Services Director, announced the hiring of Jessica Jupitus, incoming Deputy Community Services Director of Library Services; Burke reported that J. Jupitus will begin in her role on Monday, December 6.

Agenda Item 7 - Discussion and Approval Consideration: Library Advisory Board Annual Report: TABLED

- Upon completion of initial review of the 2021 Library Advisory Board Annual Report (Report), the approval of the Report was tabled to occur at the next scheduled meeting of the Library Advisory Board at 6 p.m. on Wednesday, December 1.

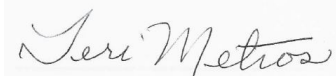
Agenda Item 8 - Member Announcements/Future Agenda Items

- Rachael Brickner, Sr. Management Assistant - Community Services Department, announced that the December 1, 2021, meeting agenda will include approval consideration of the **2022 Library Advisory Board Slate of Officers** (Chair and Vice-Chair election).

Agenda Item 9 - Adjournment

- Teri Metros, Library Advisory Board Chair, adjourned the meeting at 6:26 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, December 1, 2021;
 - Due to the COVID-19 pandemic, this hybrid public meeting will be held in-person within the second-floor Conference Room at Tempe Public Library, 3500 S. Rural Road, and virtually, through Cisco WebEx Events.

Prepared by: Rachael Brickner; Reviewed by: Keith Burke



January 5, 2022

Approval Signature: Library Advisory Board Member