

City of Tempe Parks and Recreation

Pre-Approved Vendors for Ramada & Park-Based Reservations



www.tempe.gov/parkreservations

Last Updated 2024-10-03

The below vendors have been reviewed by City of Tempe Parks and Recreation to have the proper insurance coverages and documentation to offer the below identified services in Tempe parks as part of a ramada or park-based reservation. Note that not all Tempe parks and locations within the parks are able to accommodate inflatables and should be considered by permit holder and vendor in advance. Visit www.tempe.gov/parkreservations for more information on the ramada reservation process, getting a permit approval for a vendor, ramada capacities, which ramadas can have inflatables, and other information.

All required documentation to have a vendor’s services approved should be submitted by e-mail to pkrec@tempe.gov a **minimum of 10 days in advance of the reservation date**.

- Scheduled a **pre-approved vendor** for your reservation? E-mail the receipt/confirmation of service and we will update your permit.
- **New vendor** who is not on the pre-approved list? E-mail the required three documents identified below and we will review and confirm.
- Once any of the required documents expire that vendor’s services are considered no longer approved by Tempe Parks and Recreation until their updated documentation has been submitted, reviewed, and approved.

For additional assistance with getting a vendor and/or reservation with vendor approved email pkrec@tempe.gov or call Josh Bell at 480-350-8676.

Current pre-approved vendors:

Vendor Type	Vendor Name (Click Name for URL)	Liability Ins. Expires	Auto Ins. Expires	Workers’ Comp. Expires	Phone	E-Mail	Notes
Inflatable	AZ Inflatable Events	4/27/2025	11/18/2024	8/16/2025	480-854-1857	info@azinflatableevents.com	
Game	Game Truck	1/1/2025	1/1/2025	1/1/2025	480-559-9565	eastvalley.az@gametruck.com	
Inflatable	Inflate 48 Party Rentals	8/17/2025	12/26/2024	4/21/2025	480-282-0900	party@inflatefortyeight.com	
Inflatable	Jumpers 4 Parks	10/4/2025	1/24/2025	N/A	480-289-0301	jumpers4parks@gmail.com	
Food	Old School Ice Cream Bus	1/13/2025	8/16/2024	N/A	602-292-7322	osicbus@gmail.com	
Inflatable	Mr B’s Moonwalk	2/15/2025	11/1/2024	N/A	602-863-6666	mrbsmoonwalk@gmail.com	
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How does a vendor get approved? For a vendor to be approved they must submit the following **three items:**

1. Valid Certificate of Insurance with:

- a. General Liability: \$1 million for each Occurrence, \$2 million General Aggregate.
- b. Must name City of Tempe as additional insured.
 - i. Usually stated in “Description of Operations” box but may also be shown by a checked box stating the certificate holder is additional insured. If the latter applies, next to Certificate Holder should show:
Certificate Holder Additional Insured; Insurer Letter
- c. Certificate Holder should read: City of Tempe, PO Box 5002, Tempe, AZ 85280

2. Valid Auto Liability Coverage

- a. **Inflatable Vendor:** Proof of valid auto liability coverage. This coverage can be included on their COI, or this can be a copy of their auto policy/auto policy card. A minimum dollar amount is not required.
- b. **Food Vendor/Truck:** \$1 million
- c. **Game Truck or other type of vendor:** Contact us for more information

3. Proof of Workers’ Compensation coverage as required per Arizona Statute, **-OR-**

- a. A sole proprietor may sign a **Workers’ Compensation Waiver form** certifying that the sole proprietor and the company do not have any employees and are exempt from Arizona law requiring workers’ compensation insurance coverage. Waiver form is available at www.tempe.gov/parkreservations (“Ramadas” section) or click this link to directly access: <https://www.tempe.gov/home/showpublisheddocument/97547/637953102632670000>

Ramada reservations wanting to use a vendor should submit their requests a minimum of 10 days in advance of the reservation date to allow time for submission of required documents and review and approval by Tempe Parks and Recreation.